



## NEW BRITAIN TOWNSHIP POLICE DEPARTMENT

207 PARK AVENUE, CHALFONT, PENNSYLVANIA 18914

P: 215-822-1910 | F: 215-822-1584 | E: Police@nbtpa.us

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### Request for Incident Report

You must be the complainant in the incident report you are requesting, or you cannot obtain a copy. All others must submit a court-issued subpoena. Reports must be picked up in person and positive identification is required.

This department reserves the right to redact any personal information in the incident report which is not pertinent to the incident.

*All the information requested below is required. Requests can be made in person during normal business hours or via U.S. Mail. Requests will be processed within 24 hours except on Friday, which will be available the following Tuesday. Requests will not be processed until payment has been received. Checks are made payable to "New Britain Township."*

**The cost for each incident report request is \$15.00.**

Requestor Name: \_\_\_\_\_

Requestor Address: \_\_\_\_\_

Requestor Phone Numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Incident Type: \_\_\_\_\_

Incident Date: \_\_\_\_\_

Incident Location: \_\_\_\_\_

*(Please DO NOT write below this line – Township Use ONLY)*

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Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Check Number: \_\_\_\_\_

Cash: \_\_\_\_\_