

**BOARD OF SUPERVISORS
MEETING MINUTES
November 18, 2024**

The Board of Supervisors Meeting of New Britain Township was held on Monday, November 18, 2024, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones - Chair, MaryBeth McCabe – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Dan Fox- Township Manager, Craig Kennard - Township Engineer, Scott Holbert - Township Solicitor, Chief Richard Clowser, Ryan Cressman – Public Works Superintendent, Kristin Carpenter – Director of Finance, and Alexandria Mullin – Assistant to the Township Manager.

1. **Call to Order:** Cynthia Jones called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.
3. **Chair Comments** Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.
4. **Presentation/ Public Hearings/ Land Development**
 - A. North Penn Water Authority – Mike Filatrault

Mike Filatrault gave the Board an update on the current processes and events happening with the North Penn Water Authority including a letter that recently went out to residents asking for information regarding the type of piping used for their homes. He also announced the retirement of Anthony Bellitto in 2025, and his replacement is Keith Hass. Leadership is exploring expanding the Forest Park treatment plant

- B. Proposal for EAC Demonstration Pollinator Garden at North Branch Park

The EAC presented plans for a Pollinator Garden to be planted at North Branch Park. They feel this will create educational opportunities for the community as well as enhance Township property.

Marybeth McCabe motioned to approve the garden. Seconded by Bridget Kunakorn.

There were no public comments.

All voted aye, motion carried 5-0.

C. Barry Road 4-Lot Subdivision – Sketch Plan

Justin Strahorn from WB Homes presented the sketch plans for the 4-lot subdivision on Barry Road. He explained the layout of the property and plot plan. A discussion ensued regarding road width, needs and rules for parking, safety, and what would be appropriate for this subdivision and the Township.

D. Plumstead Christian School, Modular Units – Waiver of Land Development Request

Rob Cunningham from Cunningham Engineering presented plans for the addition of modular units for Plumstead Christian School. He explained development, placement, timing and construction of the modular units. Then he described the plans for development once the modular units are in place.

5. Motion to Consider Consent Agenda

Bill Jones moved, seconded by MaryBeth McCabe, to approve the Consent Agenda:

- A. Approve Minutes of November 4, 2024, Board of Supervisors Meeting.
- B. Approve Regular Bill List as Follows:
 - Dated November 13, 2024, In the amount of \$103,205.91
- C. Approve Prepaid Bill List as Follows:
 - Dated November 6, 2024, In the amount of \$23,058.34.
 - Dated November 13, 2024, In the amount of \$150,931.54.
- D. Approve Contractor's Application for Final Payment of Brittany Farms Streambank Stabilization Project in the amount of \$20,931.75.

There were no public comments.

All voted aye, motion carried 5-0.

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6. Action Items

- A. Consider a motion to approve the NBT Administration and Police Station Mold Remediation and Restoration Vendor Recommendation.

Bridget Kunakorn motioned to approve the vendor. Seconded by Stephanie Shortall.

There were no public comments.

All voted aye, motion carried 5-0.

B. 2025 Budget Review

Dan Fox re-presented the 2025 Budget to the Board based on the adjustments made during previous discussions. Dan stated that he would like the Board to focus on the Capital Plan items and decide which items would need to be kept and/or removed from the 2025 purchase list from each department.

Mary Margaret Briggs – commented on finding opportunities for the Township to receive large grants to be able to pay for larger projects.

There was no motion.

7. Information Items

A. Departmental Reports

Chief Clowser updated the Board on all current initiatives and processes going on within the Police Department.

Ryan Cressman updated the Board with the projects that the Public Works department and the Parks and Recreation department had been working on throughout the previous month including road maintenance, street signage, and park maintenance.

B. Engineer's Report

Craig Kennard provided updates to the Board regarding Spotless Brands Car Wash and the developments with their case to move forward. He also mentioned that there will not be a need for a Planning Commission meeting.

C. Board of Supervisor's Comment

Bridget Kunakorn stated that there will not be a Veterans Committee Meeting in November or December.

MaryBeth McCabe remarked at how nice the Veterans Memorial Day Ceremony was and how it was nicely attended.

Cynthia Jones stated that there will be a tree planting on Wednesday November 20th.

All Board members wished the residents a very Happy Thanksgiving holiday.

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8. Public Comment

9. Announcements

- Fall Yard Waste Event Nov. 19th through Nov. 23rd.
- Park & Recreation Commission Meeting – Tuesday Nov. 19th at 7pm.
- Veterans Committee Meeting – Wednesday Nov. 20th at 6pm.
- Neshaminy Greenway Trail Ribbon Cutting Event – Thursday Nov. 21st at 3pm.
- Canceled Zoning Hearing Board Meeting – Thursday Nov. 21st at 7pm.
- Canceled Planning Commission Meeting – Tuesday Nov. 26th at 7pm.
- Township Building Closing Early – Nov. 27th at 1pm.
- Township Offices Closed – Thursday Nov. 28th & Friday Nov. 29th.
- Environmental Advisory Council Meeting – Wednesday Dec. 4th at 7pm.

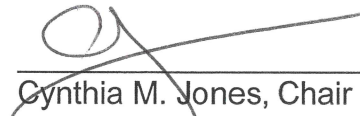
The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, December 9, 2024, at 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

10. Adjournment

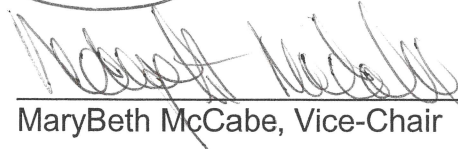
Stephanie Shortall moved, seconded by MaryBeth McCabe, to adjourn the meeting.

The Board unanimously adjourned the meeting at 8:53 pm.


NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



Cynthia M. Jones, Chair



MaryBeth McCabe, Vice-Chair



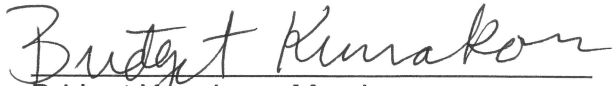
William B. Jones, III, Member

Attest: 

Dan Fox, Township Manager



Stephanie Shortall, Member



Bridget Kunakorn, Member



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