

**BOARD OF SUPERVISORS
MEETING MINUTES
November 4, 2024**

The Board of Supervisors Meeting of New Britain Township was held on Monday, November 4, 2024, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones - Chair, MaryBeth McCabe – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Dan Fox- Township Manager, Craig Kennard - Township Engineer, Scott Holbert - Township Solicitor, Chief Richard Clowser, and Alexandria Mullin – Assistant to the Township Manager.

1. **Call to Order:** Cynthia Jones called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.
3. **Chair Comments** Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.
4. **Presentation/ Public Hearings/ Land Development**
 - A. Presentation of Commemorative Military Services Badges.

Chief Clowser presented badges to officers that have served in the Armed Forces in observance of Veterans Day. Chief Clowser wanted to recognize Corporal Mark Duncan, Corporal Rich Michie, and Officer Daniel Gonzalez for their military service with the presentation of badges to commemorate their Military Service. He explained that these badges may be worn on their uniforms during the month of November for Veteran's Day, Memorial Day, and dates that are significant to their respective branches of service.

Chief Clowser stated that Officer Maloney will be given his badge at a later date.

5. Motion to Consider Consent Agenda

Bill Jones moved, seconded by MaryBeth McCabe, to approve the Consent Agenda:

- A. Approve Minutes of October 15, 2024, Budget Workshop #2 Meeting.
- B. Approve Minutes of October 21, 2024, Board of Supervisors Meeting.
- C. Approve Regular Bill List as Follows:
 - Dated October 30, 2024, In the amount of \$65,404.82.
- D. Approve Prepaid Bill List as Follows:
 - Dated October 23, 2024, In the amount of \$298,633.20.
 - Dated October 31, 2024, In the amount of \$14,432.84.
- E. Approve Land Development Escrow Release #3 (Final) for 324 Schoolhouse Road (Holy Properties, LLC) in the amount of \$87,702.00.
- F. Approve Zoning Permit Escrow Release #7 (Final) for 324 Schoolhouse Road (Holy Properties, LLC) in the amount of \$28,460.00.

There were no public comments.

All voted aye, motion carried 4-0.

6. Action Items

- A. Consider a motion to approve the Preliminary 2025 Budget.

Bill Jones motioned to approve the Preliminary Budget. Seconded by MaryBeth McCabe.

Dan Fox presented the 2025 Preliminary Budget to the Board.

There were no public comments.

All voted aye, motion carried 4-0.

7. Information Items

- A. Engineer's Report

Craig mentioned that he will be providing more detail on his next report, but he anticipates two upcoming presentations at the next BOS meeting. WB homes for a 4-lot subdivision and Plumstead Christian School.

B. Board of Supervisor's Comment

Stephanie Shortall encouraged everyone to go out and vote. She also thanked the Police Department for their Trunk-or-Treat event.

Bill Jones echoed the same sentiment.

MaryBeth McCabe encouraged all to vote and to be safe.

Bridget Kunakorn mentioned the Veterans Day Ceremony and thanked Chief Clowser for his military service. She also thanked the Police Department for their activity on Halloween and how happy they made the children in the Township.

Cynthia Jones reminded everyone about the current burn ban that's in effect and that all need to be mindful due to the current drought conditions.

8. Public Comment

9. Announcements

Township Offices Closed – Election Day – Tuesday November 5th
Environmental Advisory Council Meeting – Wednesday November 6th at
7:00pm.

Township Offices Closed – Veterans Day – Monday November 11th
Veterans Day Ceremony – Veterans Day – Monday November 11th at
11am.

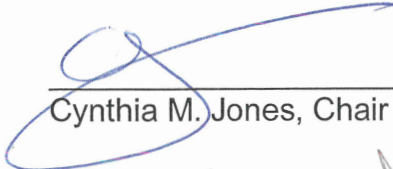
The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, November 18, 2024, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

10. Adjournment

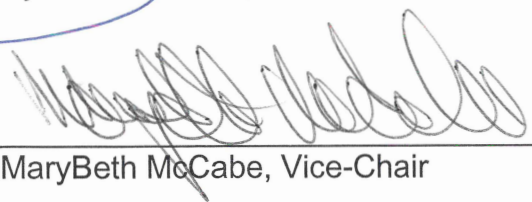
MaryBeth McCabe moved, seconded by Bridget Kunakorn, to adjourn the meeting.

The Board unanimously adjourned the meeting at 7:33 pm.

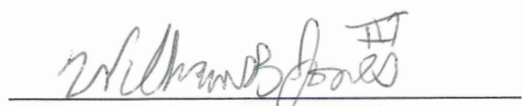
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



Cynthia M. Jones, Chair



MaryBeth McCabe, Vice-Chair



William B. Jones, III, Member

Attest: 

Dan Fox, Township Manager



Stephanie Shortall, Member



Bridget Kunakorn, Member

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