

**BOARD OF SUPERVISORS
MEETING MINUTES
October 7, 2024**

The Board of Supervisors Meeting of New Britain Township was held on Monday, October 7, 2024, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones - Chair, MaryBeth McCabe – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Dan Fox- Township Manager, Craig Kennard - Township Engineer, Scott Holbert - Township Solicitor, Chief Richard Clowser, and Alexandria Mullin – Assistant to the Township Manager.

1. **Call to Order:** Cynthia Jones called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.
3. **Chair Comments** Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.
4. **Presentations/ Public Hearings/ Land Development**
 - A. Officer Citation of Commendation for Life Saving

Chief Clowser presented Life Saving Commendation awards to Officer Sacks and Officer O'Connor for their efforts during a call that resulted in saving a man's life. Chief Clowser expressed gratitude towards both Officers for these efforts and commended them for their quick action.

- B. Proposed Easement Enhancement on Mill Ridge Dr.

Kathleen Davis presented plans for the homeowner on 304 Mill Ridge Drive to plant trees and shrubbery within the easement. The homeowners felt as though this would improve the property and are asking for an endorsement from the Board to move forward with their plans.

A discussion ensued regarding HOA approvals where the homeowner stated they would be attending an HOA meeting within the coming weeks, and they intend to present their plans at that time in hopes of securing approvals there as well.

5. Motion to Consider Consent Agenda

Bill Jones moved, seconded by MaryBeth McCabe, to approve the Consent Agenda:

- A. Approve Minutes of September 17, 2024, Budget Workshop #1 Meeting.
- B. Approve Minutes of September 23, 2024, Board of Supervisors Meeting.
- C. Approve Regular Bill List as Follows:
 - Dated, October 2, 2024, In the amount of \$60,988.65.
- D. Approve Prepaid Bill List as Follows:
 - Dated September 26, 2024, In the amount of \$8,381.53.
 - Dated October 2, 2024, In the amount of \$19,958.57.

There were no public comments.

All voted aye, motion carried 5-0.

6. Action Items

- A. Consider a motion to accept and approve the resignation of Renee Steskal from the Park & Recreation Commission.

Bill Jones motioned to approve the resignation. Seconded by MaryBeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

7. Information Items

- A. Engineer's Report

Craig mentioned that there was a Planning Commission meeting that went well. He described the 4-lot subdivision, the carwash plans, and stormwater management.

- B. Board of Supervisor's Comment

Cynthia asked if the Board could start looking at the analysis of the General Fund for the budget.

Scott mentioned that he would have the Ordinance updates ready for the Board within the coming weeks.

Bridget said that donations for Hurricane Helene are currently being accepted and welcomed at our Township building and detailed are posted on our facebook page and website.

Stephanie Shortall thanked the Police Department for their efforts and congratulated them on their award.

Chief Clowser mentioned that they are having their Truck-or-Treat event on the 25th at 5:30pm.

8. Public Comment

9. Announcements

Budget Workshop #2 Meeting – Tuesday October 15th at 8:30am.
Park & Recreation Commission Meeting – Tuesday October 15th at 7pm.
Veterans Committee Meeting – Wednesday October 16th at 6pm.
Zoning Hearing Board Meeting – Thursday October 17th at 7pm.

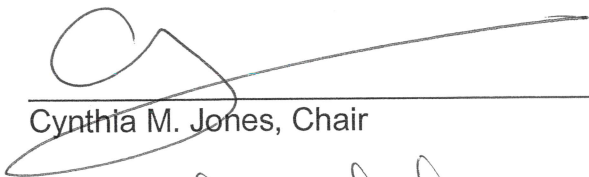
The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, October 21, 2024, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.


10. Adjournment


Bridget Kunakorn moved, seconded by Stephanie Shortall, to adjourn the meeting.

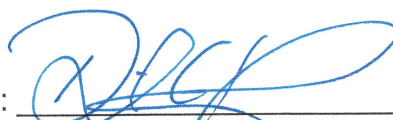
The Board unanimously adjourned the meeting at 7:29 pm.

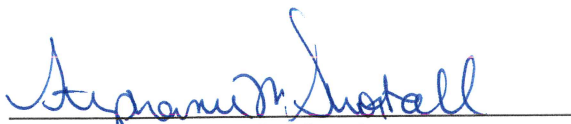
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

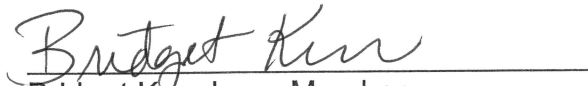

Cynthia M. Jones, Chair


MaryBeth McCabe, Vice-Chair


William B. Jones, III, Member

Attest: 
Dan Fox, Township Manager


Stephanie Shortall, Member


Bridget Kunakorn, Member

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