

# New Britain Township Board of Supervisors

# **Business Meeting**

Monday, July 1, 2024

7:00 PM - Business Meeting

# **Agenda**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Chair Comments
  - **A.** The board met in Executive Session before this meeting to discuss personnel, and/or litigation matters.
- 4. Motion to Consider Consent Agenda
  - A. Approve Minutes of June 17, 2024, Board of Supervisors Meeting.
  - **B.** Approve Regular Bills List Dated June 26, 2024, in the amount of \$73,999.76.
  - C. Approve Prepaid Bill List as Follows:
    - Dated June 20, 2024, In the amount of \$4,048.06.
    - Dated June 26, 2024, In the amount of \$90,073.07.
- 5. Action Items
  - A. Consider a motion to approve the Agreement regarding Unfair Labor Practice Charge
  - **B.** Consider a motion to approve the LV Dugout Proposal
- 6. Information Items
  - A. Board of Supervisor's Comment
- 7. Public Comment
- 8. Announcements
  - A. Zoning Hearing Board Meeting Tuesday July 2<sup>nd</sup> at 7pm
  - **B.** Tri-Municipal Parade Thursday July 4<sup>th</sup>
  - C. Township Building Closed Thursday July 4th AND Friday July 5th
  - **D.** Canceled Board of Supervisors Meeting- Monday July 15<sup>th</sup> at 7pm
  - **E.** Park & Rec Meeting Tuesday July 16<sup>th</sup> at 7pm.
  - F. Veteran's Committee Meeting Wednesday July 17<sup>th</sup> at 6pm
  - **G.** Planning Commission Meeting Tuesday July 23<sup>rd</sup> at 7pm
  - H. Environmental Advisory Council Meeting Thursday July 25<sup>th</sup> at 7pm
- 9. Adjournment

The Next Meeting of the Board of Supervisors of New Britain Township will take place on **Monday, August 5, 2024, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA. Agenda and meeting materials are posted to the Township website prior to the meeting date at <a href="https://www.newbritaintownship.org">www.newbritaintownship.org</a>.

# BOARD OF SUPERVISORS MEETING MINUTES June 17, 2024

The Board of Supervisors Meeting of New Britain Township was held on Monday, June 17, 2024, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones- Chair, MaryBeth McCabe – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Craig Kennard - Township Engineer, Chief Richard Clowser, Scott Holbert - Township Solicitor, Alexandria Mullin - Executive Administrative Assistant, Kristin Carpenter - Director of Finance, Dave Conroy – Director of Planning and Zoning, and Ryan Cressman – Public Works Superintendent.

- 1. Call to Order: Cynthia Jones called the meeting to order at 7:00 pm.
- **2. Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.
- Chair Comments Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.
- 4. Presentations/ Public Hearings/ Land Development N/A
- 5. Motion to Consider Consent Agenda

Bill Jones moved, seconded by Stephanie Shortall, to approve the Consent Agenda:

- **A.** Approve Minutes of June 3, 2024, Board of Supervisors Meeting.
- **B.** Approve Regular Bills List Dated June 13, 2024, in the Amount of \$204,823.92.
- c. Approve Prepaid Bill List as Follows:
  - Dated June 6, 2024, In the Amount of \$90,476.89.
  - Dated June 13, 2024, In the Amount of \$131,751.08.

There was no public comment.

Motion carried 5-0.

# 6. Action Items

A. Approve LV/TNT Softball Tournament.

Bill Jones motioned to approve the request. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

**B.** Approve Resolution 2024-10, Final Land Development plan of Birch Run by Toll Brothers.

Marybeth McCabe motioned to approve the Resolution. Seconded by Stephanie Shortall.

There were no public comments.

All voted aye, motion carried 5-0.

**c.** Approve curb spraying quotes and recommendation

Bill Jones motioned to approve the quote and recommendation. Seconded by Bridget Kunakorn.

Marybeth McCabe raised concerns regarding using toxic chemicals that would go into the town's water supply and asked if this could be adjusted.

Zoe Combs- North Lane- voiced concern for not being informed regarding notice of curb spraying timeline and impact on pets and kids.

All voted, motion carried 4-1.

**D.** Approve line striping and thermo quotes and recommendation.

Bill Jones motioned to approve the quote and recommendation. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

**E.** Approve Road Bid Award Recommendation.

Stephanie Shortall motioned to approve the purchase of office chairs. Seconded by Bridget Kunakorn.

There were no public comments.

All voted aye, motion carried 5-0.

F. Discuss 128 Hampshire Drive (Rush) Zoning Hearing Board Application

Supervisors agreed to let the Zoning Hearing Board discuss this application

There were no public comments.

**G.** Authorize the hiring of an entry level Police Officer.

Bridget Kunakorn motioned to authorize the hiring of an entry level Police Officer. Seconded by Bill Jones.

There were no public comments.

All voted aye, motion carried 5-0.

H. Adopt Ordinance 2024-02 for the Verizon Franchise Agreement

Stephanie Shortall motioned to adopt the ordinance. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

I. Adopt Resolution 2024-11 for the EOP and Promulgation

Stephanie Shortall motioned to adopt the Resolution and Promulgation. Seconded by Bill Jones.

There were no public comments.

All voted aye, motion carried 5-0.

**J.** Approve support of the grant application for trees from Giant.

Bridget Kunakorn motioned to support the grant application. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

**K.** Approve Fuel Bid award recommendation.

Bill Jones motioned to approve the Fuel Bid award recommendation. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

# 7. Information Items

# A. Departmental Reports

Kristin Carpenter discussed how the Township is currently on target from a budgetary perspective. The Township, with the recommendation of the Finance Director and the Township Manager, will begin the process of investing in CD's and Money Market accounts and will take the required action to open the accounts. The Township has decided to table the new accounting system purchase due to the introduction of the new Township Manager and give him the opportunity to review all options. The payroll company transition is moving along nicely, and the go-live date is currently in August.

Chief Clowser updated the Board on current initiatives and processes and gave an update on the new part time clerk.

Ryan Cressman updated the Board on projects within the Public Works Department including the new Fuel System and development of the Coleman trail/park.

Dave Conroy updated the Board with comments regarding Zoning Hearing Board applications and status of permits his department had been working through this past month.

# **B.** Engineer's Report

Craig Kennard went over current projects and involvement that their firm has with the Township and the timeline of events that are set to occur over the next few weeks.

# c. Board of Supervisor's Comment

Bridget Kunakorn stated that the beautification of the Veterans Memorial had occurred on June 8<sup>th</sup> and more volunteers showed up than they had anticipated, and it turned out to be a wonderful event.

Marybeth McCabe commended the staff for working hard to further improve the Township.

Stephanie Shortall echoed this sentiment by also commending the staff for their continued efforts.

Cynthia Jones stated that she attended a Bucks County Association workshop about Emergency Services, and she felt that it was incredibly informative and prompted any other Board members to attend if possible.

# 8. Public Comment

John Nones from 113 North Lane wanted to discuss the issues they have been having with the homeowners at 104 S. Limekiln Pike. They wished to hear updates regarding any Zoning applications that home has filed and needed clarification on processes and what the Township will be doing to enforce violations.

Dave Conroy explained the process regarding violations and what happens when a homeowner is in violation of an ordinance. He also explained the status of the Zoning Hearing Board applications and what the homeowners will need to do to become proactive in this type of situation.

Zoe Combs from North Lane also wanted to discuss the issues she is encountering with 104 S. Limekiln Pike. She was asking questions regarding zoning of the property and what is allowed on certain parcels of property. She was also asking about processes regarding violations and enforcements.

Rob Merretti 116 North Lane had a question regarding the letter that was sent last year for the Zoning Hearing Board application for 104 S. Limekiln Pike property. He inquired as to whether there are records of letters sent to residents kept within the Township building.

# 9. Announcements

Park & Rec Meeting - Tuesday June 18<sup>th</sup> at 7pm Canceled - Veterans Committee Meeting – Wednesday June 19<sup>th</sup> at 6pm Canceled - Planning Commission Meeting – Monday June 25<sup>th</sup> at 7pm Environmental Advisory Council Meeting - Thursday June 27<sup>th</sup> at 7pm Zoning Hearing Board Meeting – Tuesday July 2<sup>nd</sup> at 7pm

The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday**, **July 1**, **2024**, **7:00** p.m. at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

# 10. Adjournment

Marybeth McCabe moved, seconded by Stephanie Shortall, to adjourn the meeting.

The Board unanimously adjourned the meeting at 9:06 pm.

# NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Cynthia M. Jones, Chair	-
MaryBeth McCabe, Vice-Chair	-
William B. Jones, III, Member	Attest: Dan Fox Township Manager
Stephanie Shortall, Member	-
Bridget Kunakorn, Member	-



TO:	Board of Supervisors
FROM:	Kristin Carpenter
DATE:	June 26, 2024
SUBJECT:	Schedule of Bills - Regular
4,	
Approve regul	ar bills list dated June 26, 2024, in the amount of \$73,999.76.
Attest:	

June 26, 2024	01:58 PM

Bill List By Vendor Name NEW BRITAIN TOWNSHIP

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1099 Exc<sup>-</sup> 06P12614 A042939 Invoice 117130 41493 5718 5760 chk/void Date 06/13/24 06/13/24 06/10/24 06/10/24 06/17/24 06/17/24 05/24/24 05/24/24 06/20/24 06/20/24 06/26/24 06/26/24 Rcvd Stat/Chk Enc Date Date First Exempt: Y \* Means Prior Year Line × 8  $\alpha$  $\alpha$  $\simeq$  $\alpha$ Other: Y :biov Aprv: Held: Y State: Y Paid: N E PAYROLL SERVICES & ACCOUNTING E VEHICLE MAINT/REPAIRS-OUTSIDE E NESHAMINY GREENWAY TRAILS E FACILITIES MAINTENANCE Open: N Rcvd: Y Bid: Y Prior Year Only: N E VEHICLE REPAIRS E VEHICLE REPAIRS Acct Type Description Contract PO Type Charge Account Include Non-Budgeted: Y 222.00 07-454-320 920.00 07-454-226 41.48 01-437-300 135.00 01-437-300 700.00 01-402-300 68.00 01-410-370 Amount 1,142.00 41.48 135.00 700.00 to Last 24000907 06/26/24 EMISSION INSPECTION 48-08 Format: Detail without Line Item Notes Rcvd Batch Id Range: KG0617RG to KG0617RG BRSCH010 B.R. SCHOLL SALES & SERVICE IN 24000850 05/24/24 VEHICLE REPAIR BILLM010 BILL MITCHELL'S AUTO SERVICE I ADVANO10 ADVANCED COLOR AND GRIND LLC 24000889 06/20/24 ACCOUNTING SERVICES 24000870 06/13/24 VEHICLE PARTS - PW Vendor Total: Vendor Total: Vendor Total: Vendor Total: ASSOC010 ASSOCIATED TRUCK PARTS 1 EMISSION INSPECTION 48-08 24000837 06/10/24 BLACK MULCH Description 24000869 06/17/24 BLACK MULCH Bee Bergvall & Co 1 ACCOUNTING SERVICES 1 VEHICLE PARTS - PW 1 VEHICLE REPAIR PO Date Item Description 1 BLACK MULCH 1 BLACK MULCH Range: First P.O. Type: All Vendors: All vendor # Name SEEBERG # 0d

NEW BRITAIN TOWNSHIP Bill List By Vendor Name

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CALVEO10 CALVERY CHAPEL OF CENTRAL BUCK 24000891 06/05/24 RETURN OF ESCROW 1 RETURN OF ESCROW	474.00	474.00 90-414-600	E REFUND OF ESCROW	~	06/05/24 06/05/24	24-13738	Z
Vendor Total:	474.00						
CENTR020 CENTRAL BUCKS AMBULANCE 24000847 06/14/24 LST DISTRIBUTION - MAY 2024 1 LST DISTRIBUTION - MAY 2024 67.94 03-411-501	Y 2024 67.94	03-411-501	E LST CONTRIBUTION	R	06/14/24 06/14/24	061424	Z
Vendor Total:	67.94						
CHAL-030 CHAL-BRIT REGIONAL EMS 24000846 06/14/24 LST DISTRIBUTION - MAY 2024 1 LST DISTRIBUTION - MAY 2024 1,064	Y 2024 1,064.37	03-411-501	E LST CONTRIBUTION	~	06/14/24 06/14/24	061424	Z
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CHALF080 CHALFONT FIRE COMPANY 24000842 06/14/24 LST DISTRIBUTION - MAY 2024 1 LST DISTRIBUTION - MAY 2024 996.42 03-411-501	Y 2024 996.42	03-411-501	E LST CONTRIBUTION	R	06/14/24 06/14/24	061424	Z
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COMMOI30 COMMONWEALTH OF PENNSYLVANIA 24000851 06/17/24 MS4 INDIVIDUAL PERMIT 1 MS4 INDIVIDUAL PERMIT	2,500.00	2,500.00 01-436-367	E NPDES COMPLIANCE	8	06/17/24 06/17/24	1359833	Z
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DELLM010 DELL MARKETING LP 24000873 06/14/24 POLICE COMPUTER EQUIP 1 POLICE COMPUTER EQUIP		2,313.82 01-410-210	E MATERIALS & SUPPLIES/COMPUTERS	~	06/14/24 06/14/24	10754428778	Z
Vendor Total:	2,313.82						
DEPART DEPARTMENT OF TREASURY 24000840 06/13/24 PCORI FEE - 2ND QTR 2024 1 PCORI FEE - 2ND QTR 2024	2024 328.44	4 328.44 01-400-150	E MEDICAL/DENTAL/LIFE/RX INSURANCE	~	06/13/24 06/13/24	061324	Z
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DOYLE060 DOYLESTOWN FIRE COMPANY 24000845 06/14/24 LST DISTRIBUTION - MAY 2024 1 LST DISTRIBUTION - MAY 2024	AY 2024 22.65	024 22.65 03-411-501	E LST CONTRIBUTION	~	06/14/24 06/14/24	061424	z
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DUNLA010 dunlapsLK 24000839 06/13/24 2023 AUDIT 1 2023 AUDIT	2,500.00	2,500.00 01-402-310	E APPOINTED AUDITOR	~	06/13/24 06/13/24	114592	Z
Vendor Total:	2,500.00						
EUREK010 EUREKA STONE QUARRY INC.							
24000872 06/19/24 PAVING - NGT 1 PAVING - NGT	1,245.91	1,245.91 07-454-320	E NESHAMINY GREENWAY TRAILS	~	06/19/24 06/19/24	609822	Z
Vendor Total:	1,245.91						

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NEW BRITAIN TOWNSHIP	Rill List Ry Vendor Name

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/void Date Invoice	1099 Exc1
FEDEX010 FEDEX 24000868 06/04/24 POLICE SHIPPING 1 POLICE SHIPPING	106.52	01-410-250	E GENERAL EXPENSE	R	06/04/24 06/04/24	8-519-91886	Z
Vendor Total:	106.52						
FLAGE005 FLAGER & ASSOCIATES, P.C. 24000854 06/18/24 LEGAL EXPENSES 1 LEGAL EXPENSES 3 LEGAL EXPENSES 4 LEGAL EXPENSES 5 LEGAL EXPENSES 6 LEGAL EXPENSES 7 LEGAL EXPENSES 9 LEGAL EXPENSES 9 LEGAL EXPENSES 9 LEGAL EXPENSES	869.00 118.50 1,817.00 316.00 711.00 632.00 790.00 7,584.00	90-414-451 90-414-451 90-414-451 90-414-451 90-414-451 90-414-451 90-414-451	E LEGAL BILLED	~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24 06/18/24	5976 5977 5978 5979 5980 5981 5983 5983	Z Z Z Z Z Z Z Z Z
24000855 04/26/24 LEGAL EXPENSES 1 LEGAL EXPENSES 2 LEGAL EXPENSES 3 LEGAL EXPENSES 4 LEGAL EXPENSES 5 LEGAL EXPENSES 6 LEGAL EXPENSES 7 LEGAL EXPENSES 8 LEGAL EXPENSES 9 LEGAL EXPENSES 10 LEGAL EXPENSES	118.50 197.50 118.50 987.50 553.00 513.50 750.50 829.50 158.00 4,384.50	90-414-451 90-414-451 90-414-451 90-414-451 90-414-451 90-414-451 90-414-451	E LEGAL BILLED	~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24	6101 6102 6103 6104 6105 6107 6109 6110	Z Z Z Z Z Z Z Z Z
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FLAGE005 FLAGER & ASSOCIATES, P.C. 24000856 05/24/24 LEGAL EXPENSES 6 LEGAL EXPENSES 7 LEGAL EXPENSES 8 LEGAL EXPENSES 8 LEGAL EXPENSES	Continued Con 158.00 90 158.00 90 513.50 90 1,935.50	nued Continued 90-414-451 90-414-451	E LEGAL BILLED E LEGAL BILLED E LEGAL BILLED	~ ~ ~	05/24/24 05/24/24 05/24/24 05/24/24 05/24/24 05/24/24	6181 6099 6100	ZZZ
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24000860 06/19/24 LEGAL EXPENSES 1 LEGAL EXPENSES 2 LEGAL EXPENSES 3 LEGAL EXPENSES 4 LEGAL EXPENSES	3,620.00 1,140.33 160.00 60.00 4,980.33	01-404-310 01-414-310 18-454-700 07-454-700	E SOLICITOR/GENERAL SERVICES E LEGAL, PLNG & ZONING E CAPITAL IMPROVEMENTS/PURCHASES E PARK IMPROVEMENTS/PURCHASES	~~~~	06/19/24 06/19/24 06/19/24 06/19/24 06/19/24 06/19/24 06/19/24 06/19/24	5972 5972 5972 5972	ZZZZ
24000861 04/26/24 LEGAL EXPENSES 1 LEGAL EXPENSES 2 LEGAL EXPENSES 3 LEGAL EXPENSES 4 LEGAL EXPENSES	2,733.45 1,280.00 760.00 340.00 5,113.45	01-404-310 01-414-310 18-454-700 01-410-310	E SOLICITOR/GENERAL SERVICES E LEGAL, PLNG & ZONING E CAPITAL IMPROVEMENTS/PURCHASES E LEGAL EXPENSE	~ ~ ~ ~	04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24 04/26/24	9609 9609 9609	ZZZZ
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BRITAIN TOWNSHIP	List By Vendor Name
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Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Amount Charge Account	Acct Type Description	Stat/C	First Rcvd Stat/Chk Enc Date	Chk/void Date Invoice	1099 Excl
FLAGE005 FLAGER & ASSOCIATES, P.C. 24000863 06/18/24 LEGAL EXPENSES 2 LEGAL EXPENSES 3 LEGAL EXPENSES	Continued Con Son 940.00 01.	Continued Continued 940.00 01-414-310 60.00 07-454-700 820.00	E LEGAL, PLNG & ZONING E PARK IMPROVEMENTS/PURCHASES	~ ~	06/18/24 06/18/24 06/18/24 06/18/24	6217 6217	ZZ
Vendor Total:	34,228.28						
HILLT020 HILLTOWN FIRE COMPANY 24000843 06/14/24 LST DISTRIBUTION - MAY 2024 1 LST DISTRIBUTION - MAY 2024 67.	MAY 2024 67.94	124 67.94 03-411-501	E LST CONTRIBUTION	~	06/14/24 06/14/24	061424	Z
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HIRSTOOS HIRST ENTERPRISES, INC. 24000871 06/12/24 TREES FOR NG TRAIL 1 TREES FOR NG TRAIL	730.00	730.00 07-454-320	E NESHAMINY GREENWAY TRAILS	~	06/12/24 06/12/24	061224	Z
Vendor Total:	730.00						
HOUGH010 HOUGH ASSOCIATES 24000838 06/17/24 RECYCLING GRANT/2ND PAYMENT 1 RECYCLING GRANT/2ND PAYMENT 2,500	PAYMENT 2,500.00	2,500.00 01-427-010	E SLID WASTE/HAZ WASTE COLLECTION	~	06/17/24 06/17/24	2024.01	Z
Vendor Total:	2,500.00						
JAMPDOOS JAMP DEVELOPMENT LLC 24000906 06/26/24 RETURN OF ESCROW 1 RETURN OF ESCROW	5,728.16	5,728.16 90-414-600	E REFUND OF ESCROW	~	06/26/24 06/26/24	19-1600.00	Z

KENCO010 KENCO HYDRAULICS INC. 24000890 06/20/24 PARK & REC MOWER MOTOR REPAIR 1 PARK & REC MOWER MOTOR REPAIR 1,520.00 01-437-300

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LANDIO10 LANDIS BLOCK & CONCRETE 24000852 06/12/24 DRAINAGE SUPPLIES 1 DRAINAGE SUPPLIES	363.09 01-436-300	E STORM SEWERS & DRAINS	R	06/12/24 06/12/24	1030180	Z
Vendor Total:	363.09					
MCDON010 MCDONALD UNIFORM COMPANY 24000903 06/21/24 UNIFORM I UNIFORM	130.12 01-410-241	E UNIFORMS/VESTS	æ	06/21/24 06/21/24	231782	Z
Vendor Total:	130.12					
NEWCO005 NEW CONSTELLIS BORROWER LLC 24000867 04/02/24 ARMORERS TRAINING COURSE 1 ARMORERS TRAINING COURSE	tsE 550.00 01-410-181	E EDUCATION/TRAINING IN SERVICE	æ	04/02/24 04/02/24	324-000281	Z
Vendor Total:	550.00					
RICHT010 RICHTER DRAFTING & OFFICE SUPP						
24000853 06/14/24 OFFICE SUPPLIES 1 OFFICE SUPPLIES	180.20 01-410-200	E MATERIALS & SUPPLIES/OFFICE	×	06/14/24 06/14/24	1927881-0	z
Vendor Total:	180.20					
THOWA090 THOMAS J. WALSH III, ESQ. 24000841 06/16/24 ZONING LEGAL SERVICES						
1 ZONING LEGAL SERVICES	4,128.00 01-414-310	E LEGAL, PLNG & ZONING	~	06/16/24 06/16/24	575	Z
Vendor Total:	4,128.00					
UNITEO10 UNITED INSPECTION AGENCY INC.						
24000000 00/16/24 00151DE INSPECTIONS 1 OUTSIDE INSPECTIONS	470.00 01-413-122	E OUTSIDE INSPECTIONS	~	06/12/24 06/12/24	155106	Z
24000904 06/19/24 OUTSIDE INSPECTIONS 1 OUTSIDE INSPECTIONS	350.00 01-413-122	E OUTSIDE INSPECTIONS	œ	06/19/24 06/19/24	155299	z
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Bill List By Vendor Name NEW BRITAIN TOWNSHIP

Page No: 8

1099 Exc1 PO2023-13 43619 N Invoice chk/void Date 06/26/24 06/26/24 First Rcvd Stat/Chk Enc Date Date  $\simeq$ Total Void Amount: E FIREARMS & SUPPLIES Acct Type Description Total List Amount: Contract PO Type Amount Charge Account 8,957.28 01-410-240 8,957.28 WITWEO10 WITMER PUBLIC SAFETY GROUP,INC 24000905 06/26/24 FIREARMS/SUPPLIES 1 FIREARMS/SUPPLIES Vendor Total: PO # PO Date Description Item Description Vendor # Name

0.00

73,999.76

79

Total P.O. Line Items:

40

Total Purchase Orders:

June 26, 2024 01:58 PM			NEW BR Bill Lis	NEW BRITAIN TOWNSHIP Bill List By Vendor Name				Page
Totals by Year-Fund Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total	
GENERAL FUND:	4-01	45,140.58	0.00	45,140.58	00.00	00.0	45,140.58	
FIRE/AMBULANCE TAX FUND:	4-03	2,264.61	00.00	2,264.61	0.00	0.00	2,264.61	
PARKS & RECREATION FUND:	4-07	3,237.91	0.00	3,237.91	00.00	0.00	3,237.91	
CAPITAL IMPROVEMENT/EQUIPMENT FUND:	4-18	920.00	00.00	920.00	0.00	0.00	920.00	
ESCROW:	4-90	22,436.66	00.0	22,436.66	00.0	0.00	22,436.66	
Total Of All Funds:	.: S:	73,999.76	00.0	73,999.76	0.00	0.00	73,999.76	

Totals by Fund Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total	
GENERAL FUND:	01	45,140.58	0.00	45,140.58	0.00	00.00	45,140.58	
FIRE/AMBULANCE TAX FUND:	03	2,264.61	0.00	2,264.61	00.00	0.00	2,264.61	
PARKS & RECREATION FUND:	20	3,237.91	0.00	3,237.91	00.00	0.00	3,237.91	
CAPITAL IMPROVEMENT/EQUIPMENT FUND:	18	920.00	0.00	920.00	00.00	0.00	920.00	
ESCROW:	06	22,436.66	0.00	22,436.66	0.00	0.00	22,436.66	
Total Of All Funds:	: :sp	73,999.76	00.0	73,999.76	0.00	00.00	73,999.76	

Breakdown of Expenditure Account Current/Prior Received/Prior Open NEW BRITAIN TOWNSHIP

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total	
					-		
GENERAL FUND:	4-01	45,140.58	00.00	00.0	0.00	45,140.58	
FIRE/AMBULANCE TAX FUND:	4-03	2,264.61	00.00	00.00	0.00	2,264.61	
PARKS & RECREATION FUND:	4-07	3,237.91	00.00	00.00	0.00	3,237.91	
CAPITAL IMPROVEMENT/EQUIPMENT FUND:	4-18	920.00	00.00	00.00	0.00	920.00	
ESCROW:	4-90	22,436.66	00.00	00.00	00.00	22,436.66	
Total Of All Funds:	1	73,999.76	0.00	0.00	00.0	73,999.76	



TO:	Board of Supervisors
FROM:	Kristin Carpenter
DATE:	June 26, 2024
SUBJECT:	Schedule of Bills - Prepaid
1	
Approve prep	aid bills list dated June 20, 2024, in the amount of \$4,048.06.
Attest:	

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Page No: 1

P.O. Type: All Range: First Format: Detail without Line Item Notes Vendors: All Rcvd Batch Id Range: KG0617PD to KG0617PD		to Last Include Non-Budgeted: Y	Oper RCVC Bid Prior Year Only: N	z > >	Paid: N Vo Held: Y Ap State: Y Oth * Means Pr	d: N Void: N d: Y Aprv: N e: Y Other: Y Exemp' * Means Prior Year Line	Exempt: Y Line	1 .1 1 .1 1 .1	
Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Amount Charge Account	Acct Type Description	rion	3 4	Stat/Ch	First Rcvd Stat/Chk Enc Date Date	Chk/void Date Invoice	1099 Exc1
ARMOU010 ARMOUR & SONS ELECTRIC I 24000833 06/07/24 STREET LIGHT MAINTENANCE 1 STREET LIGHT MAINTENANCE	S39.80	539.80 01-434-300	E STREET L	E STREET LIGHTING/GEN/NOT DISTRICT	r DISTRICT	~	06/07/24 06/07/24	4 910039522	22 N
Vendor Total:	539.80								
CRICH010 C. RICHARD MICHIE II 24000866 06/20/24 2024 MEDICAL REIMBURSEMENT 1 2024 MEDICAL REIMBURSEMENT	SEMENT 100.00	INT 100.00 01-486-157	E HEALTH 8	E HEALTH & VISION REIMBURSEMENTS	SEMENTS	~	06/20/24 06/20/24	4 062024	Z
Vendor Total:	100.00								
DOYLE120 DOYLESTOWN WEB DESIGN LLC 24000858 06/18/24 WEB SITE UPDATES 1 WEB SITE UPDATES	375.25	375.25 01-400-741	E COMPUTER	E COMPUTER SOFTWARE/LICENSES	ISES	~	06/18/24 06/18/24	4 948	Z
Vendor Total:	375.25								
JWRMEOO5 JWR MECHANICAL LLC 24000831 06/14/24 BLDG MAINTENANCE 1 BLDG MAINTENANCE	132.50	132.50 01-409-370	E BUILDING	E BUILDING MAINTENANCE & REPAIRS	REPAIRS	R	06/14/24 06/14/24	4 141001	Z
Vendor Total:	132.50								
KIMGO005 KIM GOODWIN 24000864 06/19/24 JAN - JUNE 2024 CEL 1 JAN - JUNE 2024 CELL REIMB	CELL REIMB 120.00	IMB 120.00 01-430-320	E COMMUNIC	E COMMUNICATIONS/MAINT		~	06/19/24 06/19/24	4 061924	Z
Vendor Total:	120.00								

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Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Ch	First Rcvd Chk/void Stat/Chk Enc Date Date	id Invoice	1099 Exc1
MARKSO10 MARK S. DUNCAN JR. 24000865 06/19/24 2024 MEDICAL REIMBURSEMENT 1 2024 MEDICAL REIMBURSEMENT	SEMENT 257.18	INT 257.18 01-486-157	E HEALTH & VISION REIMBURSEMENTS	R	06/19/24 06/19/24	061924	Z
Vendor Total:	257.18						
NEWBR140 NEW BRITAIN TWP. P.B.A. 24000834 06/14/24 PBA DUES 1 PBA DUES	1,050.00	1,050.00 01-221-000	E PBA DUES	~	06/14/24 06/14/24	061424	Z
Vendor Total:	1,050.00						
PECOE020 PECO ENERGY-PAYMENT PROCESSING	G						
24000530 09/04/24 ELECTRIC 1 ELECTRIC 7 FI FCTRIC	229.73	01-433-361 02-434-360	E TRAFFIC SIGNAL ELECTRIC E UTILITY EXPENSE	~ ~	06/04/24 06/04/24 06/04/24 06/04/24	7790537000 1859031222	zz
3 ELECTRIC	20.39		UTILITY	~		2928132222	Z
4 ELECTRIC	75.15	02-434-360	E UTILITY EXPENSE	ez ez	06/04/24 06/04/24 06/04/24 06/04/24	5784345000 7438831222	zz
	15.27		UTILITY	< ex 1		7734208000	z
7 ELECTRIC	414.21	02-434-360	E UTILITY EXPENSE	~	06/04/24 06/04/24	8210025000	Z
24000849 06/11/24 ELECTRIC 1 ELECTRIC	35.94	01-409-360	E UTILITIES	×	06/11/24 06/11/24	8196541222	z
2 ELECTRIC 3 ELECTRIC	13.79 297.23		E UTILITY EXPENSE E UTILITY EXPENSE	~ ~ ;	06/11/24 06/11/24 06/11/24 06/11/24	2794247000 3642081222	zz
4 ELECTRIC	167.90 514.86	02-434-360	E UTILITY EXPENSE	~	U6/11/24 U6/11/24	4028382000	Z
Vendor Total:	929.07						
SHAWNO20 SHAWN P. KNIGHT							
24000835 06/14/24 2024 MEDICAL REIMBURSEMENT 1 2024 MEDICAL REIMBURSEMENT 13	SEMENT 137.37	01-486-157	E HEALTH & VISION REIMBURSEMENTS	æ	06/14/24 06/14/24	061424	Z
- C + + C + C C C C C C C C C C C C C C	127 27						

Vendor Total: 137.37

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Amount Charge Account	Acct Type Description	Stat/C	First Rcvd Stat/Chk Enc Date	Chk/Void Date Invoice	1099 ce Excl
TRAISOO5 TRAISR, LLC 24000859 05/31/24 DATA REQUESTS/COLLECTION 1 DATA REQUESTS/COLLECTION	225.00	225.00 01-400-741	E COMPUTER SOFTWARE/LICENSES	R	05/31/24 05/31/24	2751	Z
Vendor Total:	225.00						
VERIZO10 VERIZON 24000832 06/05/24 INTERNET 1 INTERNET	159.59	159.59 01-410-320	E COMMUNICATIONS	œ	06/05/24 06/05/24	-1000	0001-17 060524 N
24000848 06/12/24 FIOS SERVICES/EQUIP 1 FIOS SERVICES/EQUIP	22.30	22.30 01-430-320	E COMMUNICATIONS/MAINT	~	06/12/24 06/12/24	0001-	0001-65 061224 N
Vendor Total:	181.89						
Total Purchase Orders: 13 Total P.O. Line Items:	Line Ite		22 Total List Amount: 4,048.06 Total Void Amount:		0.00		

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TOWNSHIP	vendor
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Total	2,334.66	663,40	1,050.00	4,048.06
G/L Total	0.00	00.00	00.0	0.00
Revenue Total	00'0	00.00	0.00	00.00
Expend Total	2,334.66	663.40	1,050.00	4,048.06
Expend Held	00.0	00.00	0.00	00.00
Expend Rcvd	2,334.66	663.40	1,050.00	4,048.06
Fund	4-01	4-02	X-01	Total Of All Funds:
Totals by Year-Fund Fund Description	GENERAL FUND:	STREET LIGHTING FUND:		Total

BRITAIN TOWNSHIP	List By Vendor Name
BRIT	ist
NEW	Bill L

Totals by Fund Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total	
GENERAL FUND:	01	3,384.66	0.00	3,384.66	0.00	00.0	3,384.66	a n
STREET LIGHTING FUND:	02	663.40	00.00	663.40	0.00	0.00	663.40	
Total Of All Funds:	lls:	4,048.06	00.0	4,048.06	0.00	0.00	4,048.06	

NEW BRITAIN TOWNSHIP Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total	
GENERAL FUND:	4-01	2,334.66	0.00	0.00	0.00	2,334.66	
STREET LIGHTING FUND: Year Total:	4-02	663.40	0.00	0.00	0.00	663.40	
	x-01	1,050.00	00.0	0.00	0.00	1,050.00	
Total Of All Funds:		4,048.06	00:00	00.00	00.00	4,048.06	



TO:	Board of Supervisors
FROM:	Kristin Carpenter
DATE:	June 26, 2024
SUBJECT:	Schedule of Bills - Prepaid
Approve prepa	aid bills list dated June 26, 2024, in the amount of \$90,073.07.
Attest:	

# NEW BRITAIN TOWNSHIP Bill List By Vendor Name

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P.O. Type: All Range: First Format: Detail without Line Item Notes Vendors: All Rcvd Batch Id Range: KG0624PD to KG0624PD	to Last s Include Non-Budgeted: Y	Open: N P Rcvd: Y H Bid: Y St Prior Year Only: N	Paid: N Void: N Held: Y Aprv: N State: Y Other: Y Exempt: Y * Means Prior Year Line		
Vendor # Name PO # PO Date Description Item Description	Contract PO Type Amount Charge Account	Acct Type Description	First Rcvd Stat/Chk Enc Date Date	Chk/void Date	1099 Invoice Excl
ADTCO005 ADT COMMERCIAL 24000887 06/10/24 SECURITY SYSTEM 1 SECURITY SYSTEM 2 SECURITY SYSTEM	259.56 01-430-370 135.9 <u>8</u> 01-430-370 395.54	E BUILDING MAINTENANCE E BUILDING MAINTENANCE	R 06/10/2 R 06/10/2	06/10/24 06/10/24 19 06/10/24 06/10/24 19	155330813 N 155330812 N
Vendor Total:	395.54				
ANTHO030 ANTHONY PASSERINI 24000895 06/24/24 JAN - JUNE 2024 CELL REIMB 1 JAN - JUNE 2024 CELL REIMB 120	REIMB 120.00 01-430-320	E COMMUNICATIONS/MAINT	R 06/24/2	06/24/24 06/24/24 06	062424 N
Vendor Total:	120.00				
ATTMO010 AT&T MOBILITY 24000884 06/13/24 MOBILE PHONE SERVICE 1 MOBILE PHONE SERVICE 2 MOBILE PHONE SERVICE	244.85 01-400-320 82.59 01-430-320 327.44	E TELEPHONE/COMMUNICATIONS E COMMUNICATIONS/MAINT	בק בק	06/13/24 06/13/24 06 06/13/24 06/13/24 06	061324 N
Vendor Total:	327.44				
BOYKO005 BOYKO'S PETROLEUM SERVICE, INC 24000900 06/17/24 STORAGE TANK SYSTEM - BALANCE 1 STORAGE TANK SYSTEM - BALANCE 74,079.00	BALANCE 74,079.00 30-437-740	E CAPITAL EXPENSE/SURPLUS EQUIP	æ	06/17/24 06/17/24 45	45172 N
Vendor Total:	74,079.00				

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24000888 04/26/24 STAFFING SERVICES 1 STAFFING SERVICES	MCCAL005 MCCALLION TEMPS, INC 24000885 06/21/24 STAFFING SERVICES 1 STAFFING SERVICES	Vendor Total:	MARKSO10 MARK S. DUNCAN JR. 24000892 06/26/24 2024 MEDICAL REIMBURSEMENT 1 2024 MEDICAL REIMBURSEMENT	Vendor Total:	MARIA015 MARIA CLANCY 24000899 06/26/24 JAN - JUNE 2024 CELL REIMB 1 JAN - JUNE 2024 CELL REIMB 12	Vendor Total:	LOUISOOS LOUIS GENTNER 24000898 06/25/24 JAN – JUNE 2024 CELL REIMB 1 JAN – JUNE 2024 CELL REIMB 12	Vendor Total:	KELSE005 KELSEY C. GANTHER 24000897 06/25/24 JAN – JUNE 2024 CELL REIMB 1 JAN – JUNE 2024 CELL REIMB	Vendor Total:	DANIEO50 DANIEL A. GONZALEZ 24000881 06/20/24 UNIFORM REIMBURSEMENT 1 UNIFORM REIMBURSEMENT	Vendor # Name PO # PO Date Description Item Description
612.77	750.47	216.00	NT 216.00	120.00	0.00	120.00	[MB 120.00	120.00	0.00	71.95	71.95	Amount
612.77 01-402-131	750,47 01-402-131		NT 216.00 01-486-157		01-430-320		MB 120.00 01-430-320		01-430-320		71.95 01-410-241	Contract PO Type Charge Account
E SALARY/ADMÍN ASST T.P.	E SALARY/ADMIN ASST T.P.		E HEALTH & VISION REIMBURSEMENTS		E COMMUNICATIONS/MAINT		E COMMUNICATIONS/MAINT		E COMMUNICATIONS/MAINT		E UNIFORMS/VESTS	Acct Type Description
R	æ		<b>₹</b>		R		R		R		R	Stat/ch
04/26/24 04/26/24	06/21/24 06/21/24		06/26/24 06/26/24		06/26/24 06/26/24		06/25/24 06/25/24		06/25/24 06/25/24		06/20/24 06/20/24	First Rcvd Chk Stat/Chk Enc Date Date Dat
11503	11618		062624		062624		062524		062524		062024	Chk/void Date Invoice
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ROBER270 ROBERT E. LITTLE, INC. 24000877 06/17/24 MOWER PARTS 1 MOWER PARTS	Vendor Total:	24000902 06/21/24 POLICE FUEL 1 POLICE FUEL	24000901 06/21/24 PW FUEL 1 PW FUEL	24000880 06/20/24 PW DIESEL 1 PW DIESEL	RIGGIO10 RIGGINS INC. 24000879 06/18/24 PW PARK/REC 1 PW PARK/REC	Vendor Total:	REPUBOOS REPUBLIC SERVICES #320 24000874 06/15/24 TRASH SERVICES 1 TRASH SERVICES 2 TRASH SERVICES 3 TRASH SERVICES 4 TRASH SERVICES 5 TRASH SERVICES	Vendor Total:	MCCALOOS MCCALLION TEMPS, INC 24000888 04/26/24 STAFFING SERVICES 2 STAFFING SERVICES	Vendor # Name PO # PO Date Description Item Description
23.16 01-437-300	3,702.28	1,433.43 01-410-224	800.37 01-437-330	917.87 01-437-330	550.61 01-437-330	3,670.65	2,550.80 01-437-360 544.37 01-437-360 185.56 01-409-360 185.55 01-410-360 204.37 07-454-360 3,670.65	1,927.81	Continued Continued 564.57 01-402-131 1,177.34	Contract PO Type Amount Charge Account
E VEHICLE REPAIRS		E FUELS/OIL	E FUEL & OIL EQUIP	E FUEL & OIL EQUIP	E FUEL & OIL EQUIP		E HEAT AND UTILITIES E HEAT AND UTILITIES E UTILITIES E UTILITIES E UTILITIES		E SALARY/ADMIN ASST T.P.	Acct Type Description
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06/17/24 06/17/24		06/21/24 06/21/24	06/21/24 06/21/24	06/20/24 06/20/24	06/18/24 06/18/24		06/15/24 06/15/24 06/15/24 06/15/24 06/15/24 06/15/24 06/15/24 06/15/24 06/15/24 06/15/24		04/26/24 04/26/24	First Rcvd Stat/Chk Enc Date Date
05-1112297 N		75127869 N	75127870 N	75127874 N	75128013 N		0320-004418321 N 0320-004418321 N 0320-004418321 N 0320-004418321 N 0320-004418321 N		11534 N	Chk/void Date Invoice Excl

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WILLO30 WILLIAM BLACK 24000893 06/24/24 2024 MEDICAL REIMBURSEMENT 1 2024 MEDICAL REIMBURSEMENT 17	Vendor Total:	VERIZO10 VERIZON 24000883 06/14/24 FIOS SERVICES/EQUIP 1 FIOS SERVICES/EQUIP	Vendor Total:	5 LIFE/DISABILITY INSURANCE 6 LIFE/DISABILITY INSURANCE 7 LIFE/DISABILITY INSURANCE	LIFE/DISABILITY INSURANCE LIFE/DISABILITY INSURANCE	NSURA	STANDO10 STANDARD INSURANCE COMPANY	Vendor Total:	24000876 06/20/24 POLICE COPIER 1 POLICE COPIER	STANDO15 STANDARD DIGITAL LEASING 24000875 06/20/24 ADMIN COPIER 1 ADMIN COPIER	Vendor Total:	1 PW/PR ZERO TURN MOWER	ROBER270 ROBERT E. LITTLE, INC.	Vendor # Name PO # PO Date Description Item Description
MENT 170.79 01-486-157	168.08	168.08 01-430-320	3,616.65	108.43 01-414-151 556.48 01-430-151 261.04 07-454-151 3,616.65		55.65 26.80		507.06	241.11 01-410-226	265.95 01-400-740	499.82	476.66 01-437-300	Continued	Contract PO Type Amount Charge Account /
E HEALTH & VISION REIMBURSEMENTS		E COMMUNICATIONS/MAINT		E MEDICAL/DENTAL/RX/LIFE INSURANCE E MEDICAL/DENTAL/RX/LIFE INSURANCE E MEDICAL/DENTAL INSURANCE	<pre>E MEDICAL/DENTAL/RX/LIFE INSURANCE E MEDICAL/DENTAL/RX/LIFE/INSURANCE</pre>	E MEDICAL/DENTAL/LIFE/RX INSURANCE E MEDICAL/DENTAL/LIFE/RX INSURANCE			E COPIER EXPENSES	E MAJOR EQUIPMENT LEASE/PURCHASE		E VEHICLE REPAIRS		Acct Type Description
R		R		77 77 77	R R	~ ~			R	ZP.		R		Stat/ch
06/24/24 06/24/24		06/14/24 06/14/24		06/14/24 06/14/24 06/14/24 06/14/24 06/14/24 06/14/24	06/14/24 06/14/24 06/14/24 06/14/24	06/14/24 06/14/24 06/14/24 06/14/24			06/20/24 06/20/24	06/20/24 06/20/24		06/20/24 06/20/24		First Rcvd Chk/ Stat/Chk Enc Date Date
062424		0001-97 061424		061424 061424 061424	061424 061424	061424 061424			587849942	587849942		05-1113509		Chk/void Date Invoice
Z		.24 N		zzz	zz	ZZ			z	Z		z		1099 Excl

				0.00		Total Void Amount:	90,073.07 Total	38 Total List Amount:	38 Total	25 Total P.O. Line Items:	25 Total P	Total Purchase Orders:	Total F
										120.00	Vendor Total:	<	
z	062624	5/24	06/26/24 06/26/24	06/26/	R	TN	E COMMUNICATIONS/MAINT	E CC	-430-320	L REIMB 120.00 01-430-320	- JUNE 2024 CEL LL REIMB	ZANESOOS ZANE SNYDER 24000896 06/26/24 JAN – JUNE 2024 CELL REIMB 1 JAN – JUNE 2024 CELL REIMB 12	ZANESO( 240008 1 J/
										290.79	Vendor Total:	<	
Z	062524	5/24	06/25/24 06/25/24	06/25/	R	INT	E COMMUNICATIONS/MAINT	E CC	-430-320	Continued L REIMB 120.00 01-430-320	- JUNE 2024 CEL LL REIMB	WILL030 WILLIAM BLACK 24000894 06/25/24 JAN – JUNE 2024 CELL REIMB 1 JAN – JUNE 2024 CELL REIMB 12	WILL03( 240008 1 J/
1099 Excl	void Invoice	Chk/Void Date	First Rcvd Enc Date Date	First Rcvd Stat/Chk Enc Date Date	Stat/		escription	Acct Type Description	Contract PO Type Amount Charge Account	Cont Amount Cha	Description	Vendor # Name PO # PO Date Desc Item Description	Vendor PO # Item [

90,073.07	0.00	0.00	90,073.07	0.00	90,073.07	Total Of All Funds:	Тот
74,079.00	0.00	0.00	74,079.00	0.00	74,079.00	D: 4-30	HIGHWAY EQUIPMENT FUND:
465.41	0.00	0.00	465.41	0.00	465.41	ND: 4-07	PARKS & RECREATION FUND
15,528.66	0.00	0.00	15,528.66	0.00	15,528.66	4-01	GENERAL FUND:
Total	G/L Total	Revenue Total	Expend Total	Expend Held	Expend Rcvd	Fund	Totals by Year-Fund Fund Description

Total Of All Funds:	HIGHWAY EQUIPMENT FUND: 30	PARKS & RECREATION FUND: 07	GENERAL FUND: 01	Totals by Fund Fund Description Fund
90,073.07	74,079.00	465.41	15,528.66	d Expend Rcvd
0.00	0.00	0.00	0.00	Expend Held
90,073.07	74,079.00	465.41	15,528.66	Expend Total
0.00	0.00	0.00	0.00	Revenue Total
0.00	0.00	0.00	0.00	G/L Total
90,073.07	74,079.00	465.41	15,528.66	Total

01:58 PM	June 26,
	202

# NEW BRITAIN TOWNSHIP Breakdown of Expenditure Account Current/Prior Received/Prior Open

90,073.07	0.00	0.00	0.00	90,073.07	Total Of All Funds:
74,079.00	0.00	0.00	0.00	74,079.00	HIGHWAY EQUIPMENT FUND: 4-30
465.41	0.00	0.00	0.00	465.41	PARKS & RECREATION FUND: 4-07
15,528.66	0.00	0.00	0.00	15,528.66	GENERAL FUND: 4-01
Fund Total	Prior Rcvd Prior Open Paid Prior Fund Total	Prior Open	Prior Rcvd	Current	Fund Description Fund





**TO:** Board of Supervisors

**FROM:** Chief Clowser **DATE:** July 1, 2024

**RE:** Unfair Labor Practice Resolution – Employee Manual

In March of 2023, the New Britain Township Police Benevolent Association (PBA) filed an Unfair Labor Practice for not bargaining with them regarding the New Britain Township Employee Policy Manual that was issued to all employees in January of 2023.

Although the Manual had a clause that defined the applicability of the sections of the Manual that conflicted with the PBAs Collective Bargaining Agreement (CBA), the PBA felt that there were 18 sections of the Manual that conflicted with the CBA and are bargainable under Act 111.

Since the filing of the Unfair Labor Practice the Chief of Police has worked with our labor attorneys, Ryan Cassidy and Scott Blissman of Eckert Seamans on resolving the issue. Based on input from the Chief, Scott Blissman drafted and worked with the PBAs attorney to develop a settlement agreement.

The drafted agreement, reviewed by the Chief, has been accepted by the PBAs attorney on behalf of the PBA and is presented to the Board of Supervisors for approval.

### STAFF RECOMMENDATION:

Accept and approve the Agreement Regarding Unfair Labor Practice Charge for the Township issued Employee Policy Manual by signing the agreement and initialing each page of the New Britain Township Handbook Language Modification.

# AGREEMENT REGARDING UNFAIR LABOR PRACTICE CHARGE

This AGREEMENT ("Agreement") is entered into by and between NEW BRITAIN TOWNSHIP, Bucks County, Pennsylvania, on behalf of its elected and appointed officials, officers, agents, representatives, departments, and employees ("Township") and the NEW BRITAIN TOWNSHIP POLICE BENEVOLENT ASSOCIATION ("Union").

WHEREAS, the Township issued an Employee Policy Manual applicable to the Township's employees, including employees represented by the Union; and

WHEREAS, on March 3, 2023, the Union filed an unfair labor practice charge against the Township alleging that the Township modified mandatory subjects of bargaining in the Employee Policy Manual without bargaining with the Union; and

WHEREAS, the Township and the Union wish to resolve the underlying dispute without the expense and uncertainty of continued litigation.

**NOW THEREFORE**, intending to be legally bound, and in consideration of the mutual promises and commitments set forth in this Agreement, the Township and the Union hereby agree to settle this matter as follows:

- 1. Modification of Terms of Employment Policy Manual. The Township agrees to implement the modifications to the Employee Handbook which are contained in the attached "Exhibit A." The Union acknowledges that the changes contained in Exhibit A are the product of bargaining between the Township and the Union, and the Union agrees to the attached language and acknowledges that the Township has discharged any duty to bargain with the Union over such changes, including the implementation of same. The Township is expressly authorized to take any necessary action to implement the terms of this Agreement.
- 2. Withdrawal With Prejudice of Unfair Labor Practice Charge. Within five (5) days of the Effective Date of this Agreement, the Union agrees that it will contact the Pennsylvania Labor Relations Board and withdraw with prejudice the charge filed by the Union and docketed by the Pennsylvania Labor Relations Board as Case No. PF-C-23-25-E and provide the Township of a copy of the same. The Union further agrees that it will not file a grievance, an unfair labor practice charge or take other action to challenge the terms and implementation of this Agreement.
- 3. Entire Agreement. This Agreement sets forth the entire agreement between the Township and the Union. The Union agrees that it has not relied upon any representation or statement, written or oral, not expressly set forth in this Agreement. This Agreement may only be amended by a subsequent written agreement executed by the Township and the Union.
- 4. <u>Governing Law</u>. This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania. A photocopy of a fully executed Agreement shall be deemed an original for all purposes.

- 5. <u>Uniqueness of Agreement</u>. The Township and the Union agree that the terms of this Agreement are unique unto the present circumstances. This Agreement shall be admissible in any other proceeding exception to obtain compliance with its terms.
- 6. <u>Effective Date</u>. The Effective Date of this Agreement shall be date on which the Agreement is executed by both the Township and the Union.

NEW	BRI	TAIN	TO	WN	ISHIP

NEW BRITAIN TOWNSHIP POLICE BENEVOLENT ASSOCIAITON

By:		F. D. Glelle	6/12/	17.41
	Date		Date /	7

# NEW BRITAIN TOWNSHIP HANDBOOK LANGUAGE MODIFICATION

The following revisions to the existing New Britain Township Police Handbook provisions shall be implemented:

### **SECTION 103**

103.1(D)(ii) and (iii) – the following language shall be added to the existing provisions:

- (i) Overtime. Non-exempt employees, whether paid hourly or salaried, shall receive overtime pay at the rate of one and one-half (1.5) hours of time for each hour of overtime in accordance with the Fair Labor Standards Act. When called into work, overtime pay commences upon arrival at the Township offices except for call-in after normal Township business hours, for which the overtime pay commences upon receipt of the call-in. For Police Officers called in to work, from an off-duty status, overtime pay commences upon receipt of the call in.
- (ii) For police officers, the officer shall have the option to receive overtime to be paid at the overtime rate for all overtime hours worked or compensatory time at the rate of 1.5 hours of compensatory time earned for each hour of overtime worked. Requests to utilize earned compensatory time shall be processed and submitted for approval through the PlanIt/Powertime applications or its successor application.
- (iii) For police officers, the officer shall have the ability to elect to receive overtime to be paid out in the payroll in which it was accrued or elect to receive compensatory time. The officer shall make the election in the PlanIt/Powertime applications or their successor applications.
- 103(2) the following language shall be added to the existing provisions:

For police officers, full-time and part-time officers shall accrue vacation and personal time in accordance with the schedule contained in the police collective bargaining agreement as it may be amended from time to time; officers shall be permitted to use vacation and/or personal time after providing at least four (4) months of service to the Department.

# **SECTION 105**

105(A) – the following language shall be added to the existing provisions:

For police officers, the salary, including the applicable wage progression for newly hired officers, shall be as set forth in the police collective bargaining agreement as it may be amended from time to time.

SM

### **SECTION 106**

Add a new subsection, section 5, to the existing language to provide as follows:

5. For police officers, bereavement leave, including duration, usage and eligibility issues, shall be governed by the provisions of the police collective bargaining agreement as it may be amended from time to time.

### **SECTION 110**

110(1) - add the following language to the existing provisions as follows:

For police officers, accrual of benefits shall be governed the relevant provisions of the collective bargaining agreement, as they may be amended from time to time. With regard solely to sick leave, sick leave shall not accrue during unpaid leaves of absence.

- A. A holiday falling on a Saturday or Sunday will be scheduled on the Friday before or the Monday following the holiday at the discretion of the Township Manager (or designee). For police officers, the applicable holidays shall be only the dates of the actual holidays specified in the police collective bargaining agreement as it may be amended from time to time.
- B. Employees are only eligible to receive holiday pay if they work the last full scheduled workday before the holiday and the first full scheduled workday after the holiday unless they are on authorized time off which has been approved by the Department Head or Township Manager. The provisions of this subsection shall not be applicable to Township Police Officers.
- 110(9) add the following language to the existing provisions as follows:

All aspects of tuition reimbursement, including, but not limited to, eligibility, amount, timing, approval, rejection and repayment shall be governed by the terms of the police collective bargaining agreement as it may be amended from time to time.

# **SECTION 111**

111(3) – add the following language to the existing provisions as follows:

Accrual of Benefits: Sick leave shall accrue only during periods that employees are on the payroll and actively performing their duties or in accordance with other provisions of the Manual. For newly hired police officers, benefit time shall be prorated during the first calendar year of employment.

111(4) - add the following language to the existing provisions as follows:

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Sick leave accrual, carry over and any applicable buy out/redemption issues shall be governed by the police collective bargaining agreement, as it may be amended from time to time.

111(5) - add the following language to the existing provisions as follows:

The provisions of this subsection requiring the production of a doctor's note after an absence of twenty (20) days or more shall not apply to Township police officers.

# **SECTION 112**

112(1) - add the following language to the existing provisions as follows:

The vacation accrual schedule shall be as set forth in the police collective bargaining agreement as it may be amended from time to time.

- 112(3) add the following language to the existing provisions as follows:
  - For police officers only, vacation requests shall be submitted, evaluated and approved through the PlanIt program or its successor applications. All other aspects of vacation usage (including, but not limited to, maximum number of officers off at one time) shall be governed by the collective bargaining agreement applicable to police officers, as it may be amended from time to time.
- 112(4) add the following language to the existing provisions as follows:
  - E. Personal leave, including, carry over, accrual and usage requirements for police officers shall be governed by the provisions of the collective bargaining agreement applicable to Township police officers as it may be amended from time to time.

# **SECTION 127**

Add language to Section 127 to provide as follows:

G. The provisions of Section 127, as they relate to post-accident testing, shall not apply to Township police officers.



# **SECTION 132**

Add language to Section 132 to provide as follows:

5. As it relates to Township police officers, the provisions of Section 132 shall be limited to the following tobacco products/items: (1) pipes; (2) cigars; (3) cigarettes; and (4) any other items covered by Pennsylvania's Clean Indoor Act as it may be amended from time to time.





**TO:** Board of Supervisors, Township Manager Dan Fox

FROM: Bill May, Parks, and Recreation Coordinator/ Foreman

**DATE:** June 25, 2024

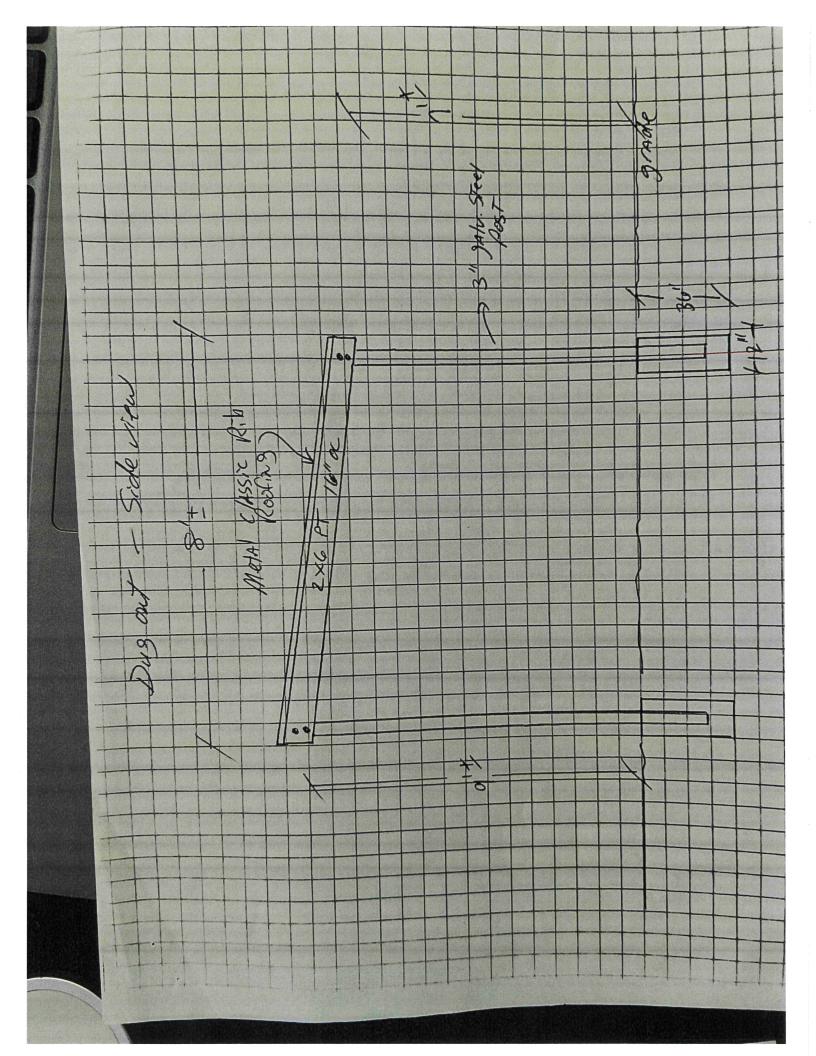
RE: Lenape Valley Softball, Dugout Proposal

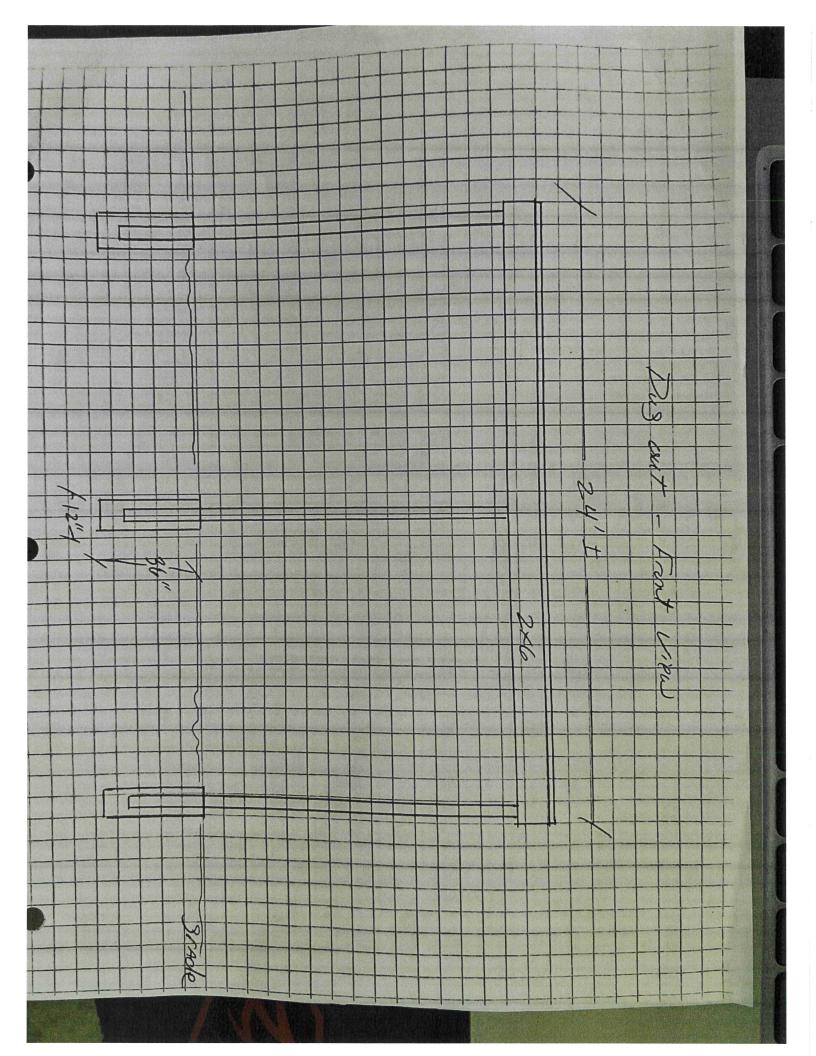
The Lenape Valley Softball Organization has been a part of the New Britain Township Community for decades. The three softball fields at North Branch Park have been, and still are regarded as their home fields.

On Monday June 17, 2024, at the Board of Supervisors meeting, Lenape Valley Softball President, Jeremy Motley, and representative Michael Orvat, gave a detailed presentation of six dugouts proposed for the three softball fields at North Branch Park. The design would still allow a line of sight through the park and would provide protection from the elements for the players, it would also add an upgrade to the existing fields. LV Softball will fund the entire project and would be solely responsible for acquiring all necessary permits and inspections.

# STAFF RECOMMENDATION:

The Parks and Recreation Advisory Board and New Britain Township Staff recommend the Board of Supervisors evaluate and authorize the proposal for the addition of 6 dugouts to the softball fields at North Branch Park. New Britain Township Police have no issues with the proposal as it will not interfere with the line of sight into North Branch Park.





# Fwd: LV Softball Dugout Proposal

William May <wmay@nbtpa.us>
Thu 6/27/2024 11:11 AM
To:Alexandria Mullin <amullin@nbtpa.us>

1 attachments (17 MB) dugout 1.pdf;

Sent via the Samsung Galaxy A15 5G, an AT&T 5G smartphone Get Outlook for Android

From: Jeremy MOTLEY < jeremymotley1976@gmail.com>

Sent: Thursday, June 27, 2024 11:04:35 AM

To: William May <wmay@nbtpa.us>
Subject: Re: LV Softball Dugout Proposal

Bill,

Our equipment list would include concrete for the footers, 6x6 for the posts, doubled 2x8 lumber for the beams and 2x6 for the rafters, plywood for the roof base, tar paper, asphalt shingles, galvanized hardware brackets/bolts/nails/etc., and all the lumber would be pressure treated. I am trying to attach the images I have of the design so you can have that too.

On Jun 11, 2024, at 8:37 AM, William May <wmay@nbtpa.us> wrote:

Can you call my cell real quick 267 640 5593

Sent via the Samsung Galaxy A15 5G, an AT&T 5G smartphone Get <u>Outlook for Android</u>

From: Jeremy MOTLEY < jeremymotley 1976@gmail.com>

**Sent:** Tuesday, June 11, 2024 8:21:56 AM **To:** William May <wmay@nbtpa.us>

Cc: angelfallsdesigns@yahoo.com <angelfallsdesigns@yahoo.com>; Alexandria Mullin

<amullin@nbtpa.us>; Kimberly Goodwin < KGoodwin@nbtpa.us>; Donna Stott

<dstott@nbtpa.us>

Subject: Re: LV Softball Dugout Proposal

Bill

Is the detailed plan more than what we brought to the parks meeting? Also, the 17th is our end of season celebration so I'll be at the fields. Is this meeting longer than the last one? I need to help out running the events, too, so it sounds like it's going to be a busy night!

Sent from my iPhone

Good Morning Gentlemen, I have just received confirmation that the dugout proposal **IS** on the agenda for the Board of Supervisors meeting on Monday June 17<sup>th</sup>, 2024, at 7:00pm. You will need a representative present and go over a detailed plan of the proposed project and to answer any questions that the Board has. Please let me know ASAP either way if you can make it or not.

Thanks,

<image001.jpg>

**William May** | *Parks and Recreation Foreman/Coordinator* New Britain Township

www.newbritaintownship.org