



# New Britain Township

## Park & Recreation Board

### MEETING MINUTES

October 17, 2023

A Meeting of the New Britain Township Park and Recreation Board was held on October, 17, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., and with the use of the Zoom Video Conferencing Platform, beginning at 7:00 p.m. In attendance were Kathi Sexton, Nancy Jones, Renee Steskal, Brooke Newborn, and Cynthia Jones. Also, in attendance were Bill May, and Christine Nicholas New Britain Township Staff.

1. **Approval of Minutes from September 19, 2023:** At the beginning of the October 17 meeting the approval of minutes was tabled due to the absence of a quorum, however approximately eight minutes into the meeting a quorum was present and, upon motion by Renee Steskal seconded by Nancy Jones the September 19, 2023, minutes were approved as written.
2. **Fall Festival Raffle Baskets:** Christine Nicholas advised the board that out of the 14 baskets that were prepared four baskets contain time sensitive items and would have to be distributed prior to any upcoming Veteran's Committee and Parks and Recreation Committee events.
  - **Motion:** A motion was made by Renee Steskal to donate the four-time sensitive baskets to the New Britain Food Pantry and Dogtown if the food pantry did not accept dog food items and raffle of the remaining ten baskets at the Veteran's Committee Bingo event in April. The motion was seconded by Nancy Jones and carried unanimously.
3. **Santa House:** Christine Nicholas informed the board that all plans for the Santa House are moving along as scheduled, including \$1700 in sponsorship donations, a \$100 gift card from McCaffrey and a request for donations from Wegman's and Costco, the purchase of 100 bells, and the scheduling of the of two choirs that have agreed to perform.

The Parks and Recreation committee suggested and agreed to set up a station at the Santa House event to try to sell commemorative tiles for the 300<sup>th</sup> anniversary.
4. **Other Business:**
  - A. The Park and Recreation Committee were all in unanimous agreement of the proposed playground that Bill May had previously sent to all members for review prior to October's meeting. The Board was also in agreement on the updating and systematic replacement of the trash can receptacles.



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- **Motion:** A motion was made by Nancy Jones, seconded by Renee Steskal, and carried unanimously for the staff to recommend the systematic replacement and update of the trash can receptacles.

**B.** The fireworks display for the 300 celebration was met with great reviews, many positive comments on the professionalism of all involved were received.

**C.** Cynthia Jones informed everyone of the tree planting at Veteran's Park. Ten trees had been planted to replace previous trees that had died and been removed, and that additional button bushes are to be planted in wet areas to help aid in water absorption.

**D.** Cynthia Jones announced and congratulated Brooke Newborn, Margaret Briggs and Kathleen Dutill on their election to the newly created Environmental Advisory Committee.

### **5. Public Comment: None**

### **6. Adjournment:**

- **Motion:** A motion was made by Nancy Jones and seconded by Renee Steskal and unanimously carried to adjourn the meeting at 7:38 p.m.

Respectfully Submitted,

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Kathi Sexton, Chairman

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William May, Parks &  
Recreation Coordinator

***Next meeting – November 21, 2023***