



TOWNSHIP OF NEW BRITAIN

Bucks County, Pennsylvania

Job Announcement

FT Public Works Laborer/Driver/Equipment Operator

New Britain Township has an immediate opening for a full-time Public Works employee. The standard work schedule is Monday through Friday, 7 am to 3 pm. Interested applicants must have the ability and willingness to work overtime, including mandatory availability for all forecasted winter and severe weather emergency events.

Duties include maintenance of all Township roadways, facilities, and property. Qualified applicants must be able to operate gas- and diesel-powered vehicles, operate minor/ small equipment, and perform work including, but not limited to, roadwork, drainage, pipe replacement, patching, paving, sign installation, weed whacking, trimming, landscaping, painting, and snow removal operations.

Qualified applicants must have a valid Commercial Driver's License (CDL) Class B with Air Brake endorsement.

Salary commensurate with experience and qualifications. The starting rate for this position is \$30.00/hr. Please visit www.NewBritainTownship.org to learn more about New Britain Township and to review the Job Description for this position.

Employment is contingent upon the successful completion of a background check, a pre-employment physical examination, and pre-employment drug and alcohol testing, as required for safety-sensitive commercial driving positions under applicable federal and state regulations. The duties listed above are representative of the essential functions of the position; other related duties may be assigned as needed.

Interested applicants should submit their resumes and any questions via email to employment@nbtpa.us. Applications will be accepted until October 16, 2026.

New Britain Township is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, or any other characteristic protected by federal, state, or local law.

The Township complies with the Americans with Disabilities Act and will provide reasonable accommodations to qualified individuals with disabilities in the application process and in performing the essential functions of the position. Applicants who need an accommodation should contact employment@nbtpa.us.



NEW BRITAIN TOWNSHIP

JOB DESCRIPTION

Job Title: Laborer/Driver/Equipment Operator

Date: Sep-26

Department: Public Works

Status: Regular, Full-time, Non-Exempt, Hourly

Supervisor: Public Works Foreman

Position Summary:

The Public Works Laborer/Driver/Equipment Operator is responsible for carrying out all tasks and assignments related to the maintenance of township roads, township properties, and township facilities. This position works under the general direction and supervision of the Public Works Foreman and/or Superintendent.

Examples of Work – This is not an exclusive list but merely a few examples:

Performs necessary road work as assigned including drainage, pipe replacement, patching, paving, line painting and installation of signs;

Maintains township grounds including mowing grass, trimming, weeding, tree trimming, planting and maintaining flower beds, painting (latex may be used), trash removal;

Responsible for snow plowing and de-icing of township roadways, township parking areas;

Responsible to carry out all work assigned by the Township Manager, Public Works Superintendent, and/or Public Works Foreman;

Performs other related duties as required.

Essential Functions:

To maintain a positive public service attitude at all times;

To establish and maintain effective working relationships with coworkers, vendors, contractors, the public, etc.;

To safely operate all township-owned and leased equipment including but not limited to trucks, grader, street sweeper, dozer, backhoe, skid steer, mowers, weed whackers, chainsaws, tar buggy, special tools and hand tools;

To immediately notify the Public Works Mechanic, Crew Foreman, and/ or Superintendent of any unsafe condition related to township-owned vehicles or equipment;

To assist all other members of the department and accomplish any of the duties and responsibilities assigned to any other member of the department as needed;

Ability and willingness to accept and work occasional scheduled overtime.

Employees in this position are expected to respond to after-hours calls or notifications from the Township regarding emergencies, severe weather, snow and ice operations, road hazards, infrastructure issues, or other urgent Public Works needs. Depending on the nature and circumstances of the situation, employees may be required to report to work and perform assigned duties.

Job requires the physical ability to do the following:

To function in activities involving walking, bending, squatting, reaching, climbing stairs, driving a vehicle. In addition, the employee may be exposed to sun, dirt, dust, pollen, mud, noise, and changes in weather temperature and conditions including humidity and precipitation, and other ecological exposures (insects, poison ivy, etc.).

To sit, stand, and walk from one place to another;

To lift and carry up to 80 lbs.;

To see and hear.

Required knowledge, skills, and abilities:

Experience and working knowledge in the general use of Public Works Department equipment, vehicles, power tools, hand tools, etc.

Knowledge of materials, methods, and techniques commonly used in public works activities and operations.

Knowledge of the practices applied to the care and safe operation of public works vehicles, construction, and maintenance of equipment.

Minimum Qualifications:

High school diploma or equivalent.

Possess and maintain a current and valid Commercial Driver's License (CDL) Class B Minimum - Must be able to operate manual transmission and full air brakes (No E, L, or Z restrictions). Notification of status change is required within 24 hours of change.

Employee Name: _____

Date Reviewed: _____

Employee Signature: _____

Supervisor Signature: _____

Township Manager Signature: _____