

**BOARD OF SUPERVISORS
MEETING MINUTES
June 16, 2026**

The Board of Supervisors Meeting of New Britain Township was held on Monday, June 16, 2026, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: MaryBeth McCabe – Chair, Cynthia Jones – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Scott Holbert - Township Solicitor, Craig Kennard – Township Engineer, Chief Richard Clowser, and Alexandria Mullin - Assistant Township Manager.

1. **Call to Order:** MaryBeth McCabe called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:** MaryBeth McCabe led the Board and public in the Pledge of Allegiance.
3. **Chair Comments:** MaryBeth McCabe stated that the Board met in Executive Session prior to this meeting, to discuss personnel matters and litigation items.
 - A. Cynthia Jones moved, seconded by Bridget Kunakorn, to amend the agenda by adding action items F and G.
 - Consider a motion to appoint Nick Valla as Township Manager.
 - Consider a motion to hire Keystone as the Fire Marshal for the remainder of the year.

There were no public comments.

All voted aye, motion carried 5-0.

4. Motion to Consider Consent Agenda

Bill Jones moved, seconded by Bridget Kunakorn, to approve the Consent Agenda:

- A. Approve Minutes of June 1st, 2026, Board of Supervisors Meeting.
- B. Approve Regular Bill List as Follows:
 - Dated June 11, 2026
 - For a total amount of \$52,701.14.
- C. Approve Prepaid Bill List as Follows:
 - Dated June 4, 2026
 - Dated June 11, 2026
 - For a total amount of \$20,125.25.

There were no public comments.

All voted aye, motion carried 5-0.

5. Action Items

- A. Consider a motion to issue a Notice of Intent Award for the 2026 Road Program.

Cynthia Jones moved to issue a Notice of Intent to Award. Seconded by Stephanie Shortall.

Craig Kennard corrected the amount previously stated and asked for the Board to amend the motion.

Cynthia Jones moved to amend prior motion. Seconded by Stephanie Shortall.

Bill Jones moved to issue a Notice of Intent to Award the amended amount of \$598,425 to James D. Morrissey. Seconded by Cynthia Jones.

May Rose Kennedy, Tower Hill Road, asked what happens if the contractor meets the requirements, then what is the timeline to begin paving?

Craig Kennard responded by stating that the Public Works department would begin by August or September.

All voted aye, motion carried 5-0.

B. Consider a motion to appoint a member for the Chalfont- NBT Joint Sewer Authority Board.

MaryBeth McCabe asked for nominations.

Cynthia Jones nominated Justin Nevadomski. Seconded by Stephanie Shortall.

No public comment.

All voted aye, motion carried 5-0.

C. Consider a motion to appoint a member for the Planning Commission.

MaryBeth McCabe asked for nominations.

Bridget Kunakorn nominated Margaret Briggs. Seconded by Cynthia Jones.

Stephanie Shortall nominated Angelo Barone. Seconded by Bill Jones.

Bridget Kunakorn moved to table this action item to allow for time to interview candidates. Seconded by Stephanie Shortall.

No public comment.

Motion to table carried, 4-1.

D. Consider a motion to approve the Settlement Stipulation for 800 Manor Drive.

Bill Jones moved to approve the Settlement Stipulation. Seconded by Stephanie Shortall.

No public comment.

All voted aye, motion carried 5-0.

E. Discussion on the following Zoning Hearing Board Application: 201 Lauren Lane

The Board took no action.

F. Consider a motion to hire Nick Valla as the Township Manager.

Cynthia Jones moved to hire Nick Valla. Seconded by Stephanie Shortall.

No public comment.

All voted aye, motion carried 5-0.

G. Consider a motion to hire Keystone as the Fire Marshal for the remainder of the year.

Cynthia Jones moved to hire Keystone as Fire marshal. Seconded by Stephanie Shortall.

No public comment.

All voted aye, motion carried 5-0.

6. Information Items

A. Engineer's Report

- Craig Kennard provided updates on active land development applications, engineering reviews, and ongoing Township infrastructure projects. He reviewed the status of projects currently under Township consideration and reported on various engineering matters. The Board received the report.

B. Board of Supervisor's Comment

- Bridget Kunakorn - promoted participation in the July 4th parade.
- Cynthia Jones – Happy Fathers Days and asked for volunteers for the parade.
- Bill Jones – asked for volunteers for the parade and hoped to see everyone come out to enjoy the festivities.
- Stephanie Shortall – echoed the same sentiments.
- Marybeth McCabe - Congratulated Nick and welcomed him to the Township and thanked staff for all their hard work in the interim and Happy 4th of July.

7. Public Comment

- A. Arthur Herring – Quakertown – asked to submit documentation regarding an incident from 2024/2025 involving the NBT Police Department.**
- B. Margaret Briggs – 245 Forest Park Drive – asked if the agendas and meeting materials could be posted earlier for the boards and commissions.**

8. Announcements

Parks & Recreation Meeting – Tuesday, June 16th at 7pm.

Veterans Committee Meeting – Wednesday, June 17th at 6pm.

Zoning Hearing Board Meeting – Thursday, June 18th at 7pm.

Planning Commission Meeting – Tuesday, June 23rd at 7pm.

Environmental Advisory Council Meeting – Wednesday, July 1st at 7pm.

Township Building Closed – Friday, July 3rd.

Tri-Municipal 4th of July Parade – Saturday, July 4th at 9:30 at Town Center in New Britain Borough

Cancelled – Board of Supervisors Meeting – Monday, July 6th at 7pm.

Mobile Office Hours for Rep. Labs and Rep. Munroe – Wednesday, July 8th from 10am-12pm.

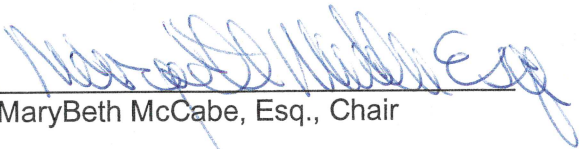
The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, July 13th, 2026, at 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

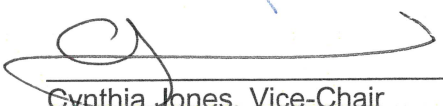
9. Adjournment

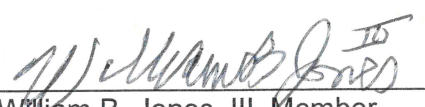
Cynthia Jones moved, seconded by Stephanie Shortall, to adjourn the meeting.

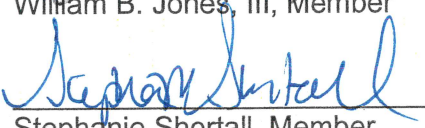
The Board unanimously adjourned the meeting at 7:32 pm.

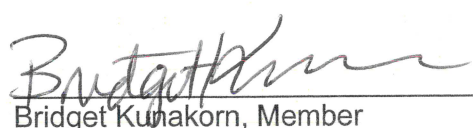
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS


MaryBeth McCabe, Esq., Chair


Cynthia Jones, Vice-Chair


William B. Jones, III, Member


Stephanie Shortall, Member


Bridget Kunakorn, Member

Attest:


Alexandria Mullin
Assistant Township Manager