



New Britain Township

Park & Recreation Board

MEETING MINUTES

April 15, 2025

A Meeting of the New Britain Township Park and Recreation Board was held on April 15, 2025, at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., and with the use of the Zoom Video Conferencing Platform, beginning at 7:00 p.m. In attendance were Jessica Young, Nancy Jones, Brooke Newborn, and William Jones. Also, in attendance were Bill May, and Susan Gelb, New Britain Township Staff

1. **Approval of Minutes from February 18, 2025:** A motion was made by Nancy Jones seconded by Brooke Newborn the February 18, 2025, minutes were approved as written.
2. **Recap of Easter Egg Hunt Event :** Sue Gelb informed the Board that the Easter Event was held indoors due to weather conditions on Saturday April 12th . Sue stated that event was well attended, and very successful .Jessica Young stated that the turnout had a bigger attendance than the two previous years. Sue informed all in attendance that approximately 6,000 eggs were used, some toy filled eggs that were leftover will be used for the 2026 event. Jessica Young stated that participants were happy that the event was not cancelled and that pictures with the Easter Bunny were still made available remarking that some surrounding events had drive by egg collections and offered nothing else. Jessica Young and Sue Gelb both commented on how the egg-filled bins with the appropriate age groups worked extremely well. Sue commented on the success of the bags that the Township was offering and that it was well received. All prize bags for each age group were claimed. Jessica suggested that in the future if the event must be held indoors, more directions to the participants would be helpful and starting pictures earlier with the Easter Bunny at a different location within the area. Sue Gelb informed everyone that all the recycled eggs will be donated to Windmill Day Camp. Bill May confirmed that the eggs would be delivered on the morning of April 17th, 2025. Brooke Newborn asked if all the toy eggs used were leftover from 2024. Sue Gelb confirmed that they were. Bill May asked the voting members in attendance about the possibility of reinstating the rain date, all agreed to proceed with the current format. Sue Gelb remarked that the cost was lower than previous years.
3. **Fourth of July Event Planning :** Sue Gelb informed all present that there will be a 4th of July Parade kickoff meeting on Friday April 25th, 2025, Monies for the event have been received from Chalfont Borough and, New Britain Borough, she is currently waiting for official letters from both Chalfont and New Britain Boroughs and will then submit to PennDOT for the road closure permits. Participant invitations have also been sent out. Jessica Young asked what was needed from the Park and Recreation committee for the event, Sue Gelb responded with the need for volunteers at the judge's location and the staging area.



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Jessica Young stated that she is available to judge and can find more volunteers to assist with voting. Sue Gelb remarked that there is already a Parade Marshal assigned. Jessica Young inquired about use of loaned convertibles, Sue Gelb and Bill May both stated that the Township no longer requests them, due to the increasing difficulties and employees needed to obtain and return them, Bill May commented that by eliminating the use of borrowed cars it reduces the amount of paid employees needed for the event. Sue explained that Coleman farms will be using their wagon again this year to transport Township Supervisors. Sue Gelb reached out to inquire if anyone has connections with any bands to participate in the parade to please have them contact her.

4. Other Business:

- **Santa House Relocation**

Bill May informed the parks and Recreation Board that the Board of Supervisors approved the relocation of the Santa House Event, moving it from New Britain village shopping center to North Branch Park. Sue Gelb stated that the information of the new location was in the Spring Newsletter. It was also agreed upon that it will be marketed heavily at all upcoming events. Jessica Young asked if it would be beneficial to advertise during the parade, Bill May suggested advertising on the Board Of Supervisors transport during the parade. Sue Gelb said that the light towers for the Santa house have been reserved. Jessica Young asked if the towers would be noisy, Bill May explained that they are typically noisy but can be set up at a distance to lessen the noise effect.

- **EAC Administration Flower Bed Update**

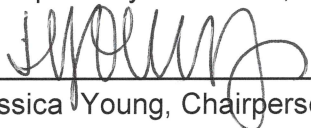
Bill May informed the Board that the project of redesigning the flower in conjunction with the EAC has been tabled by the Board of Supervisors due to the possibilities of redesigning the Administration building.

5. Public Comment: None

6. Adjournment:

- **Motion:** A motion was made by Brook Newborn and seconded by Nancy Jones and unanimously carried to adjourn the meeting at 7:29 p.m.

Respectfully Submitted,


Jessica Young, Chairperson


William May, Parks &
Recreation Coordinator

Next meeting – May 20, 2025