



New Britain Township

Park & Recreation Board

MEETING MINUTES

July 15, 2025

A Meeting of the New Britain Township Park and Recreation Board was held on July 15, 2025, at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., beginning at 7:00 p.m. In attendance were Jessica Young, Nancy Jones, Brooke Newborn, James Ivers, and William Jones. Also, in attendance were Bill May, and Susan Gelb, New Britain Township Staff

1. Approval of Minutes from June 17, 2025:

- **Motion:** A motion was made by Brooke Newborn seconded by James Ivers and carried unanimously, the June 17, 2025, minutes were approved as written.

2. Tri Municipal Parade Update: Sue Gelb handed out post parade highlights to all present. All emails thanking sponsors and volunteers were sent. Sue Gelb informed all present of the budget overages due to enhanced security precautions, and that participation was down, and the number of spectators seemed consistent with previous years. Jamie Ivers suggested having a separate meeting with participant unit leaders to help eliminate some of the groups in the parade not following the set guidelines for the event.

3. Fall Festival: Sue Gelb handed out the highlighted bullet items that are currently secured feature items for the Fall Festival.

- 5 Food Trucks
- 1 Sponsor- \$100
- 3 Bands and 2 Performances (NBT Stage Required)
- Mini Golf, Inflatables, Face Painting, Ballon Artist, Caricaturist, Bucks Bubbles and Petting Zoo
- 12 Vendors
- 1 Touch a Truck

A new entrance and exit strategy was also discussed, making all traffic one way.

4. Other Business: Discussions were made on the cancelation of the August meeting with the consideration that the Fall Festival is the only item on the agenda and that the September meeting is prior to the event.

- **Motion:** A motion was made by Nancy Jones, seconded by James Ivers, and carried unanimously; the Park and Recreation Committee August meeting was canceled.

Jessica Young inquired about the status of the tot lot replacement at North Branch Park. Bill May stated that there has been meetings and discussions about replacement and there is currently no added information.



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5. Public Comment: None

6. Adjournment:

- **Motion:** A motion was made by James Ivers, seconded by Nancy Jones, and carried unanimously to adjourn the meeting at 7:57 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "JESSICA YOUNG".

Jessica Young, Chairperson

A handwritten signature in black ink, appearing to read "William May".

William May, Parks &
Recreation Coordinator

Next meeting – September 16, 2025