



New Britain Township

Board of Supervisors

Business Meeting

Monday, January 5, 2026

5:30 PM – Swearing in of Elected Officials, Reorganization and Business Meeting

Agenda

Call to Order

Pledge of Allegiance

Swearing in of Elected Officials

1. MaryBeth McCabe -Township Supervisor
2. Nicole Percetti – Township Tax Collector
3. Deborah Rendon – Auditor

Reorganization

1. Nomination for Chair
2. Election of Chair
3. Nomination for Vice-Chair
4. Election of Vice-Chair

Business Meeting

1. **Chair Comments**
 - A. The board met in Executive Session before this meeting to discuss personnel and litigation matters.
2. **Action Items**
 - A. Consider a motion to adopt and approve Resolution 2026-01 2026 Appointments, Reappointments, and Modifications of Appointments, effective January 5th, 2026.
 - B. Consider a motion to approve 2026 Meeting Dates and Township Calendar.
 - C. Consider a motion to appoint members to the following Commissions, Committees, Chairs, Authorities, and Council
 - Planning Commission – 4 Year Term (Expiration 12/31/2029) – 2 seats
 - Planning Commission – Completion of 4 Year Term (Expiration 12/31/2028) – 1 seat
 - Zoning Hearing Board – 5 Year Term (Expiration 12/31/2030) – 1 seat
 - Environmental Advisory Council – 3 Year Term (Expiration 12/31/2028) – 2 seats
 - Park & Recreation – 5 Year Term (Expiration 12/31/2030) – 1 seat
 - Veterans Committee – 1 Year Term (Expiration 12/31/2026) – 7 seats
 - Vacancy Board Chair – 1 Year Term (Expiration 12/31/2026) – 1 seat
 - Building Code of Appeals – 3 Year Term (Expiration 12/31/2028) – 1 seat
 - Chal-Brit Regional EMS – 3 Year Term (Expiration 12/31/2028) – 1 seat
 - Chalfont–NBT Joint Sewer Authority – Completion of 5 Year Term (Expiration 12/31/2028) – 1 seat

3. Information Items

- A. Board of Supervisor's Comment

4. Public Comment

5. Announcements

- A. Environmental Advisory Council Meeting – Wednesday, January 7th at 7pm
- B. Mobile Office Hours for Rep. Labs and Rep. Munroe – Wednesday, January 14th at 10am
- C. Township Building Closed – Monday, January 19th
- D. Parks & Recreation Meeting – Tuesday, January 20th at 7pm
- E. Veterans Committee Meeting – Wednesday, January 21st at 6pm

6. Adjournment

*The Next Meeting of the Board of Supervisors of New Britain Township will take place on **Monday, January 26th, 2026, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA. Agenda and meeting materials are posted to the Township website prior to the meeting date at www.newbritaintownship.org.*

RESOLUTION NO. 2026-01

**New Britain Township
Bucks County, Pennsylvania**

**BE IT RESOLVED: THE FOLLOWING APPOINTMENTS, REAPPOINTMENTS,
MODIFICATIONS TO APPOINTMENTS AND CONFIRMATIONS OF EMPLOYMENT
SHALL BE EFFECTIVE AS OF JANUARY 5, 2026.**

Persons and Firms Serving the Township with Compensation:

Township Solicitor	Flager & Associates <i>(Fees as outlined in Fee Schedule)</i>
Township Engineer	Gilmore & Associates <i>(Fees as outlined in Fee Schedule)</i>
Township Secretary	Daniel C. Fox
Township Treasurer	Finance Director
Bond Requirement	\$1,000,000.00
Assistant Treasurer	Daniel C. Fox
Zoning Officer	Doreen Curtin
Assistant Zoning Officer	Gilmore & Associates
Independent Auditor	Dunlap & Associates, P.C.
Pension Actuarial Consultant	David Reed, CBIZ
Pension Investment Advisors	Michael Glackin, InR
Conflict Solicitor	Mark Freed, Curtin & Heefner
Bond Solicitor	Ernest R. Closser, Curtin & Heefner
Employment Solicitor	Kyong Ha Grownay, Curtin & Heefner
Labor Solicitor	David MacMain, MacMain Leinhauser

Employee Salaries adopted per 2026 Budget, Employment Agreements and/or as adjusted by
official Board of Supervisors action from time to time.

Current Elected Real Estate Tax Collector salary is set by Resolution No. 2021-05.
Regular full-time employees and/or elected Supervisors shall be authorized to participate in the
Township health insurance program, pursuant to the requirements of the Second-Class Township
Code and action of the Board of Supervisors.

Persons and Firms Serving the Township without Compensation:

Public Meetings of the Board of Supervisors are held at 7:00 p.m. the first and third Monday of each month at 207 Park Avenue, Chalfont, PA, or as advertised. Holidays are set by the adopted New Britain Township Personnel Manual, or as modified.

Office of Fire Marshal 1-Year Term
Randal Teschner, Fire Marshal

Office of Emergency Preparedness 1-Year Term
Barry Isett & Associates
Confirmed by Governor
Daniel C. Fox
Administration, Township Manager
Richard Clowser
Police Services
Ryan Cressman/Jeremy Bishop
Public Works
Randal Teschner
Fire/Code Enforcement
Police Officers
Police Services
Bill Lukenbill
Member At Large
Sandra Ezzo
Police Administration

Safety Committee 1-Year Term
Daniel C. Fox, Township Manager
Richard Clowser
Randal Teschner
Ryan Cressman
Cynthia Jones
William B. Jones

Delegates to Bucks and Montgomery Tax Collection Committees (TCC)

Daniel C. Fox	Delegate, Township Manager
Finance Director	1st Alternate
Cynthia Jones	2nd Alternate

Employee Pension Committee 1-Year Term

Joint Members

Daniel C. Fox	Township Manager
	Finance Director
Fred Schea	Resident
Stephanie Shortall	Board Delegate
William B. Jones	Board Delegate

Non-Uniformed Members

Randal Teschner
Ryan Cressman

Uniformed Members

Richard Clowser
Police Officer

Pension Committee Trustees

Stephanie Shortall
William B. Jones, III
Cynthia M. Jones (Alternate)

Capital Planning Committee (1-Year Term)

MaryBeth McCabe, Supervisor
Daniel C. Fox, Township Manager
Ryan Cressman, Public Works Superintendent
Fred Schea, Resident Member
Craig Kennard, Township Engineer

Bridget Kunakorn Supervisor
Richard Clowser, Police Chief
Finance Director
William May, Parks & Rec Foreman

Board Liaisons

Administration	Board Chair
Environmental Advisory Committee	Cynthia Jones
Planning Commission	Stephanie Shortall
Veteran's Committee	Bridget Kunakorn
Transportation Management Assoc Bucks	Cynthia M. Jones
Bucks County Consortium	Daniel C. Fox, Township Manager
Chalfont Fire Company	William Jones
Chal-Brit Regional EMS	Cynthia Jones
PSATS Voting Delegate	Cynthia Jones
BCATO Voting Delegate	Cynthia Jones
Parks and Recreation	Bridget Kunakorn
Doylestown Bike & Hike Committee	Cynthia M. Jones

Authorized Attendees to State and County Conventions

Board of Supervisors, Tax Collector, Township Manager, Assistant to the Township Manager, Police Chief, Finance Director, Public Works Superintendent, Zoning Officer

Authorized Depositories

Penn Community Bank
Pennsylvania Local Government Investment Trust (PLGIT)
FirstTrust Bank
Delaware Valley Regional Finance Authority (DVRFA)
Univest Bank and Trust Co.
Charles Schwab

RESOLUTION NO. 2026-01

Resolved this 5th Day of January 2026.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Cynthia M. Jones

ATTEST:

MaryBeth McCabe, Esq.

Daniel C. Fox,
Township Manager/Secretary

William B. Jones, III

Stephanie M. Shortall

Bridget Kunakorn

2026 New Britain Township Meeting Schedule

January

Date	Time	Meeting
1	N/A	Closed - New Year's Day
5	5:30PM	BOS Reorganization
7	7PM	EAC
19	N/A	Closed - MLK Jr. Day
20	7PM	Parks & Recreation
21	6PM	Veterans Committee
26	7PM	BOS Business Mtg
27	7PM	Planning Commission
28	7PM	Zoning Hearing Board

February

Date	Time	Meeting
2	7PM	BOS Business Mtg
4	7PM	EAC
16	N/A	Closed - Presidents' Day
17	7PM	Parks & Recreation
18	6PM	Veterans Committee
19	7PM	Zoning Hearing Board
23	7PM	BOS Business Mtg
24	7PM	Planning Commission

March

Date	Time	Meeting
2	7PM	BOS Business Mtg
4	7PM	EAC
16	7PM	BOS Business Mtg
17	7PM	Parks & Recreation
18	6PM	Veterans Committee
19	7PM	Zoning Hearing Board
24	7PM	Planning Commission

April

Date	Time	Meeting
1	7PM	EAC
3	N/A	Closed - Good Friday
6	7PM	BOS Business Mtg
15	6PM	Veterans Committee
16	7PM	Zoning Hearing Board
20	7PM	BOS Business Mtg
21	7PM	Parks & Recreation
28	7PM	Planning Commission

May

Date	Time	Meeting
4	7PM	BOS Business Mtg
6	7PM	EAC
18	7PM	BOS Business Mtg
19	7PM	Parks & Recreation
20	6PM	Veteran's Committee
21	7PM	Zoning Hearing Board
25	N/A	Closed - Memorial Day
26	7PM	Planning Commission

June

Date	Time	Meeting
1	7PM	BOS Business Mtg
3	7PM	EAC
15	7PM	BOS Business Mtg
16	7PM	Parks & Recreation
17	6PM	Veteran's Committee
18	7PM	Zoning Hearing Board
19	N/A	Juneteenth
23	7PM	Planning Commission

2026 New Britain Township Meeting Schedule

July

Date	Time	Meeting
1	7PM	EAC
4	N/A	Closed - Tri-Municipal Parade
6	7PM	BOS Business Mtg
14	7PM	Parks & Recreation
15	6PM	Veterans Committee
16	7PM	Zoning Hearing Board
20	7PM	BOS Business Mtg
28	7PM	Planning Commission

August

Date	Time	Meeting
3	7PM	BOS Business Mtg
5	7PM	EAC
17	7PM	BOS Business Mtg
18	7PM	Parks & Recreation
19	6PM	Veterans Committee
20	7PM	Zoning Hearing Board
25	7PM	Planning Commission

October

Date	Time	Meeting
5	7PM	BOS Business Mtg
7	7PM	EAC
15	7PM	Zoning Hearing Board
19	7PM	BOS Business Mtg
20	7PM	Parks & Recreation
21	6PM	Veteran's Committee
27	7PM	Planning Commission

December

Date	Time	Meeting
2	7PM	EAC
7	7PM	BOS Business Mtg
15	7PM	Parks & Recreation
16	6PM	Veterans Committee
17	7PM	Zoning Hearing Board
21	7PM	BOS Business Mtg
22	7PM	Planning Commission
24	N/A	Closed - Christmas Eve
25	N/A	Closed - Christmas Day

January, 2027

Date	Time	Meeting
1	N/A	Closed - New Year's Day
4	7:00PM	Reorganization

September

Date	Time	Meeting
2	7PM	EAC
7	N/A	Closed - Labor Day
14	7PM	BOS Business Mtg
15	7PM	Parks & Recreation
16	6PM	Veterans Committee
17	7PM	Zoning Hearing Board
22	7PM	Planning Commission
28	7PM	BOS Business Mtg

November

Date	Time	Meeting
2	7PM	BOS Business Mtg
3	N/A	Election Day
4	7PM	EAC
11	N/A	Closed - Veterans Day
16	7PM	BOS Business Mtg
17	7PM	Parks & Recreation
18	6PM	Veteran's Committee
19	7PM	Zoning Hearing Board
24	7PM	Planning Commission
26-27	N/A	Closed - Thanksgiving