

**BOARD OF SUPERVISORS
MEETING MINUTES
January 27, 2025**

The Board of Supervisors Meeting of New Britain Township was held on Monday, January 27, 2025, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones - Chair, MaryBeth McCabe – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Dan Fox-Township Manager, Craig Kennard - Township Engineer, Scott Holbert - Township Solicitor, Chief Richard Clowser, and Alexandria Mullin – Assistant to the Township Manager.

1. **Call to Order:** Cynthia Jones called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.
3. **Chair Comments** Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.
4. **Presentation/ Public Hearings/ Land Development**
 - A. Chal-Brit Regional EMS – Holly Pulido

Holly Pulido discussed the current financial state of Chal-Brit Regional EMS and how with the recent expansion, they have been more strategic with the monies in each account. She expressed that one of their struggles currently is being able to budget and afford wage increases for the staff.

A discussion ensued regarding specific details about each location in regard to number of calls, staffing requirements, wage requirements, and supply needs.

5. Motion to Consider Consent Agenda

Bridget Kunakorn moved, seconded by MaryBeth McCabe, to approve the Consent Agenda:

- A. Approve Minutes of January 6th, 2025, Board of Supervisors Meeting.
- B. Approve Regular Bill List as Follows:
 - Dated January 22, 2025, In the amount of \$152,110.50.
- C. Approve Prepaid Bill List as Follows:
 - Dated January 9, 2025, In the amount of \$54,343.84.
 - Dated January 15, 2025, In the amount of \$5,568.80.
 - Dated January 22, 2025, In the amount of \$125,344.09.

There were no public comments.

All voted aye, motion carried 5-0.

6. Action Items

- A.** Consider a motion to transmit Ordinance 2025-__ NBT Zoning Amendment and SALDO to the NBT Planning Commission and the Bucks County Planning Commission

Bill Jones motioned to transmit the Ordinances. Seconded by MaryBeth McCabe.

Kathleen Davis asked if the EAC/herself could send commentary in for review and when she would need those edits submitted.

Mary Margaret Briggs commented that she was happy to see the Ordinances so far and wanted to further discuss lighting.

All voted aye, motion carried 5-0.

- B.** Consider a motion to approve New Britain Woods - Deed of Dedication

MaryBeth McCabe motioned to approve the Deed of Dedication. Seconded by Stephanie Shortall.

There were no public comments.

All voted aye, motion carried 5-0.

- C.** Consider a motion to approve the Resolution 2025-03 Tax Collector 2026-2029 Salary

Bill Jones motioned to approve the Resolution. Seconded by Stephanie Shortall.

There were no public comments.

All voted aye, motion carried 5-0.

- D.** Discussion on the following Zoning Hearing Board Application for 1100 Manor Drive - Calvary Chapel of Central Bucks

John Hessler, Pastor of Calvary Church, discussed their needs for moving into the newer building.

Bridget Kunakorn asked if they had any more plans for expand in the future, given the size of the new building. John responded with no, there are no plans to expand further.

There were no public comments.

150185

- E.** Consider a motion to approve the Memorandum of Understanding between New Britain Township and the New Britain Township Police Benevolent Association

Bridget Kunakorn motioned to approve the Memorandum of Understanding. Seconded by Stephanie Shortall.

There were no public comments.

All voted aye, motion carried 5-0.

- F.** Consider a motion to approve the Lenape Valley Baseball request to Repaint the Dugouts at North Branch Park

Bill Jones motioned to approve the Lenape Valley Baseball request to repaint. Seconded by MaryBeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

- G.** Consider a motion to approve the Lenape Valley Baseball request to add an additional Port-O-Pot at North Branch Park

Bill Jones motioned to approve the Lenape Valley Baseball request to add a Port-O-Pot. Seconded by MaryBeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

- H.** Consider a motion to accept and approve the resignation of Kristen Ives from the Planning Commission

Bill Jones motioned to approve the resignation. Seconded by MaryBeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

7. Information Items

A. Departmental Reports

Dan Fox discussed that the finance documents are a preliminary year-end report, and that the department is currently preparing for the Auditors' visit in February.

Dan expressed how hard the Public Works and Park and Recreation department has been working given the recent storms. He emphasized the maintenance that Park and Recreation has been doing throughout the parks.

Chief Clowser updated the Board on all current initiatives and processes going on within the Police Department. He also expressed that within the next report there will be 2025 goals and priorities for the year.

B. Engineer's Report.

Craig Kennard gave an update on the project status for North Branch Park and the Pine Run Trail. He discussed that he met with staff and will be engineering/developing plans to design the playground and will be trying to connect the park with the Pine Run trail. The Township would also like to apply for available grants to help pay for this project in its entirety.

C. Board of Supervisor's Comment

Bill Jones praised and thanked Public Works for their hard work during the winter season.

MaryBeth McCabe echoed the same sentiment.

Bridget Kunakorn thanked Public Works and added a reminder about street parking and snow plowing.

8. Public Comment

Brett Walker, member of Chal-Brit EMS, shared a letter from the crew outlining frustrations with their Board and recent events within Chal-Brit Regional EMS.

Russ Leets – prior Chief of Chal-Brit EMS, shared a letter from the crew outlining frustrations with their Board and recent events within Chal-Brit Regional EMS.

Anthony Damani, paramedic of Chal-Brit EMS, shared concerns from the crew outlining frustrations with their Board and recent events within Chal-Brit Regional EMS.

Alyson Fega, EMT of Chal-Brit EMS, shared concerns from the crew outlining frustrations with their Board and recent events within Chal-Brit Regional EMS.

Elijah Melaney, member of Chal-Brit EMS, shared a letter from the crew outlining frustrations with their Board and recent events within Chal-Brit Regional EMS.

Lori Brunk, member of Chal-Brit EMS, shared concerns from the crew outlining frustrations with their Board and recent events within Chal-Brit Regional EMS.

Ryan Brunk, Deputy Chief of Chal-Brit EMS, shared concerns and a letter from the crew outlining frustrations with their Board and recent events within Chal-Brit Regional EMS.

Kathleen Davis wanted to discuss grant opportunities with the Board to help with beautifying the Township building and North Branch Park

9. Announcements

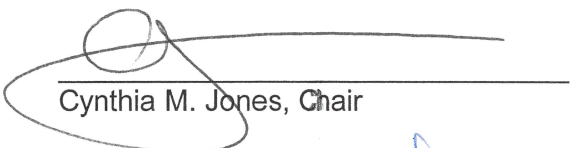
The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, February 24, 2025, at 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

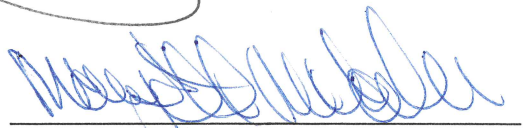
10. Adjournment

Stephanie Shortall moved, seconded by Bridget Kunakorn, to adjourn the meeting.

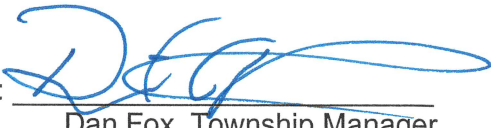
The Board unanimously adjourned the meeting at 8:29 pm.

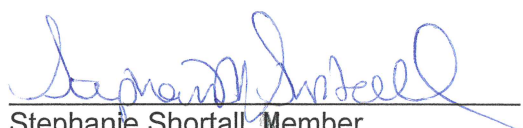
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS


Cynthia M. Jones, Chair


MaryBeth McCabe, Vice-Chair

William B. Jones, III, Member

Attest: 
Dan Fox, Township Manager


Stephanie Shortall, Member


Bridget Kunakorn, Member



150185

