

**BOARD OF SUPERVISORS
MEETING MINUTES
January 6, 2025**

The Board of Supervisors Meeting of New Britain Township was held on Monday, January 6, 2025, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones - Chair, MaryBeth McCabe – Vice-Chair, Stephanie Shortall, and Bridget Kunakorn. Also present were Dan Fox-Township Manager, Craig Kennard - Township Engineer, Adam Flager - Township Solicitor, and Chief Richard Clowser.

1. **Call to Order:** Cynthia Jones called the meeting to order at 7:00 pm.

2. **Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.

3. **Reorganization**

A. Pledge of Allegiance

B. Nomination for Chair

Cynthia Jones was nominated for Chair.

C. Election of Chair

MaryBeth McCabe motioned to approve the nomination. Seconded by Bridget Kunakorn.
All voted aye, motion carried 3-0.

D. Nomination for Vice-Chair

MaryBeth McCabe was nominated for Vice-Chair.

E. Election of Vice-Chair

Bridget Kunakorn motioned to approve the nomination. Seconded by Cynthia Jones.
All voted aye, motion carried 3-0.

4. **Chair Comments** Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.

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5. Presentation/ Public Hearings/ Land Development

6. Motion to Consider Consent Agenda

Stephanie Shortall moved, seconded by MaryBeth McCabe, to approve the Consent Agenda:

- A. Approve Minutes of December 9th, 2024, Board of Supervisors Meeting.
- B. Approve Regular Bill List as Follows:
 - Dated December 18, 2024, In the amount of \$81,413.61.
 - Dated December 27, 2024, In the amount of \$27,403.08.
- C. Approve Prepaid Bill List as Follows:
 - Dated December 12, 2024, In the amount of \$35,247.30.
 - Dated December 18, 2024, In the amount of \$3,312.71.
 - Dated December 27, 2024, In the amount of \$14,666.62.
- D. Approve Escrow Release #1 for 396 King Road (Casadonti Homes, Inc.) in the amount of \$136,352.00.
- E. Approve Escrow Release #4 (Final) for 180 New Britain Blvd (180 New Britain Blvd Associates, LLC) in the amount of \$20,423.25.

There were no public comments.

All voted aye, motion carried 4-0.

7. Action Items

- A. Consider a motion to adopt and approve Resolution 2025-01 2025 Appointments, Reappointments, and Modifications of Appointments, effective January 6th, 2025.

Bridget Kunakorn motioned to approve the Resolution. Seconded by MaryBeth McCabe.

There were no public comments.

All voted aye, motion carried 4-0.

B. Consider a motion to approve 2025 Meeting Dates and Township Calendar

Stephanie Shortall motioned to approve the Schedule. Seconded by MaryBeth McCabe.

There were no public comments.

All voted aye, motion carried 4-0.

C. Consider a motion to appoint members to the following Commissions, Committees, Chairs, Authorities, and Council

- Planning Commission – 4 Year Term (Expiration 12/31/2028) – 2 seats
 - Re-Appoint Deb Rendon
 - MaryBeth McCabe motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - All voted aye, motion carried 4-0.
 - Appoint Jeff Bergman
 - Bridget Kunakorn motioned to approve the appointment. Seconded by MaryBeth McCabe
 - McCabe, Kunakorn, Jones approved the motion.
 - Shortall did not.
 - The motion carried 3-1.
- Zoning Hearing Board – 5 Year Term (Expiration 12/31/2029) – 1 seat
 - Appoint Steve Gudknecht
 - MaryBeth McCabe motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - Shortall did not.
 - The motion carried 3-1.
 - Appoint Ryan Wantz
 - Stephanie Shortall motioned to approve the appointment.
- Zoning Hearing Board Alternate – 3 Year Term (Expiration 12/31/2027) – 1 seat
 - Appoint Kristin Ives
 - Bridget Kunakorn motioned to approve the appointment. Seconded by MaryBeth McCabe.
 - McCabe, Kunakorn, and Jones approved the motion.
 - Shortall did not.
 - The motion carried 3-1.

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- Appoint Ryan Wantz
 - Stephanie Shortall motioned to approve the appointment.
- Environmental Advisory Council – 3 Year Term (Expiration 12/31/2027) – 2 seats
 - Re-Appoint Carol Weston-Young
 - MaryBeth McCabe motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - McCabe, Kunakorn, and Jones approved the motion.
 - Shortall did not.
 - The motion carried 3-1.
 - Appoint Jamie Walker
 - Stephanie Shortall motioned to approve the appointment.
 - The motion did not pass.
 - Appoint Lucy Jones
 - Bridget Kunakorn motioned to approve the appointment. Seconded by MaryBeth McCabe.
 - McCabe, Kunakorn, and Jones approved the motion.
 - Shortall did not.
 - The motion carried 3-1.
- Park & Recreation – 5 Year Term (Expiration 12/31/2029) – 2 seats
 - Re-Appoint Jessica Young
 - MaryBeth McCabe motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - All voted aye, motion carried 4-0.
 - Appoint James Ivers
 - Bridget Kunakorn motioned to approve the appointment. Seconded by MaryBeth McCabe.
 - All voted aye, motion carried 4-0.
- Veterans Committee – 1 Year Term (Expiration 12/31/2025) – 5 seats
 - Re-Appoint Marco Tustanowsky
 - Bridget Kunakorn motioned to approve the appointment. Seconded by Stephanie Shortall.
 - All voted aye, motion carried 4-0.
 - Re-Appoint Stephen Pirrello
 - Bridget Kunakorn motioned to approve the appointment. Seconded by Stephanie Shortall.
 - All voted aye, motion carried 4-0.
 - Re-Appoint Angelo Barone
 - Bridget Kunakorn motioned to approve the

- appointment. Seconded by Stephanie Shortall.
 - All voted aye, motion carried 4-0.
 - Re-Appoint Stephen Ball
 - Bridget Kunakorn motioned to approve the appointment. Seconded by Stephanie Shortall.
 - All voted aye, motion carried 4-0.
 - Appoint Debbie Bugno
 - Bridget Kunakorn motioned to approve the appointment. Seconded by MaryBeth McCabe.
 - All voted aye, motion carried 4-0.
- Vacancy Board Chair – 1 Year Term (Expiration 12/31/2028) – 1 seat
 - Re-Appoint Sarah Baik
 - Bridget Kunakorn motioned to approve the appointment. Seconded by MaryBeth McCabe.
 - All voted aye, motion carried 4-0.
- Chalfont/New Britain Joint Sewage Authority – 5 Year Term (Expiration 12/31/2029) – 1 seat
 - Re-Appoint Michael Sullivan
 - MaryBeth McCabe motioned to approve the appointment. Seconded by Stephanie Shortall.
 - All voted aye, motion carried 4-0.
- Building Code of Appeals – 3 Year Term (Expiration 12/31/2027) – 1 seat
 - Re-Appoint Tom Gockowski
 - Bridget Kunakorn motioned to approve the appointment. Seconded by Stephanie Shortall.
 - All voted aye, motion carried 4-0.

D. Consider a motion to act regarding the ZHB Application of Spotless Brands, LLC for 545 West Butler Pike

MaryBeth McCabe motioned to not oppose application. Seconded by Bridget Kunakorn.

There were no public comments.

All voted aye, motion carried 4-0.

- E. Consider a motion to act regarding Plumstead Christian School - Waiver of Land Development Approval

Stephanie Shortall motioned to approve the Resolution 2025-02. Seconded by MaryBeth McCabe.

There were no public comments.

All voted aye, motion carried 4-0.

- F. Consider a motion to approve the New Galena and Sellersville Road Intersection Improvement

Tabled until further review.

There were no public comments.

8. Information Items

- A. Engineer's Report.
- B. Board of Supervisor's Comment

9. Public Comment

10. Announcements

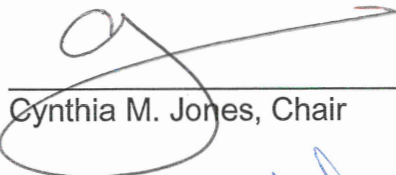
The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, January 27, 2025, at 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

11. Adjournment

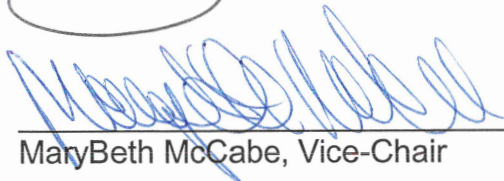
Stephanie Shortall moved, seconded by MaryBeth McCabe, to adjourn the meeting.

The Board unanimously adjourned the meeting at 7:54 pm.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



Cynthia M. Jones, Chair

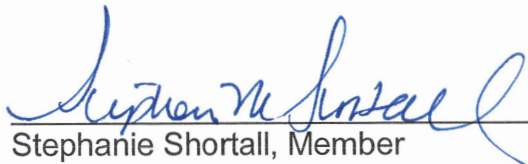


MaryBeth McCabe, Vice-Chair

William B. Jones, III, Member

Attest: 

Dan Fox, Township Manager



Stephanie Shortall, Member



Bridget Kunakorn, Member

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