

**BOARD OF SUPERVISORS
MEETING MINUTES
September 25, 2023**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, September 25, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice-Chair Stephanie Shortall, Members, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Interim Township Manager John Granger, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh. Supervisor Gregory T. Hood attended via Zoom.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

A. Executive Session:

Mr. Jones announced that the Board had met in Executive Session before the meeting to discuss personnel issues, land acquisition, and litigation.

B. Motion to appoint John Granger as New Britain Township's Interim Manager

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board appointed John Granger as Interim Manager, starting on September 19, 2023.

C. Environmental Advisory Commission Interviews – Jamie Walker:

Ms. Walker was not in attendance.

D. Motion to approve Resolution 2023-18: Tricentennial Committee Recognition

- i. Bob Showalter
- ii. Margaret Briggs
- iii. Scott Fischer
- iv. Florence (Florie) McQuiston
- v. Dale Rimmer
- vi. Sue Gelb

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board approved Resolution 2023-18: Tricentennial Committee Recognition, per the attachment.

4. **Action Items:**

Mr. Jones stated the Board would like to add "Motion J" to the agenda to add Mrs. Shortall as an authorized signatory on all Township accounts.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board added "Motion J" to the agenda.

A. Motion to consider meeting minutes of the Board of Supervisors meeting

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved the minutes of the August 21, 2023, Business Meeting and the September 11, 2023, Workshop Meeting of the New Britain Township Board of Supervisors.

B. Motion to consider schedule of bills

Ms. McCabe asked several questions about the schedule of bills. Mr. Walsh answered Ms. McCabe's questions.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved the Schedule of Bills dated September 20, 2023, in the amount of \$610,985.93, and authorize the Township Manager to pay all bills, per the attachment.

C. Motion to consider consent agenda

MOTION: Upon motion by Mrs. Shortall, seconded by Mrs. Jones and unanimously carried, the Board approved all items on the consent agenda, dated September 25, 2023, per the attachment.

D. Motion to consider Resolution 2023-19: 2023 Budget Amendment #2

Mr. Walsh stated the amendment was intended to reallocate funds from one capital project to another because the project was over budget. The Board discussed Resolution 2023-19.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved Resolution 2023-19: 2023 Budget Amendment #2, per the attachment.

E. Motion to consider Resolution 2023-20: 2024 Police & Non-Uniform Pension MMOs

Mr. Jones stated every year the Township is required to contribute a Minimum Municipal Obligation, or MMO, to the Township's pension funds. The Board discussed Resolution 2023-20.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved Resolution 2023-20: 2024 Police & Non-Uniform Pension Minimum Municipal Obligations, per the attachments.

F. Motion to consider Resolution 2023-21: 396 King Road Preliminary Approval

Mr. Kennard and Mr. Gresh stated this project was presented to the Board at the September 11th Workshop Meeting and recommended the Board grant Preliminary/Final Approval.

Ms. Deborah Rendon of Keller Road, Mr. Jeffery Berman, Ms. Katherine Keller & Ms. Gwyn Robinson of King Road, Mr. Jim Morano of Chapman Road, and Ms. Kathleen Davis of Clearview Avenue made public comments on Resolution 2023-21.

The Board discussed Resolution 2023-21 and the public comments and agreed to grant Preliminary/Final Approval per the recommendation of the Township Professionals.

MOTION: Upon motion by Mrs. Shortall, seconded by Mrs. Jones and unanimously carried, the Board approved Resolution 2023-21: 396 King Road Preliminary/Final Approval, per the attachment.

G. Motion to consider approval of the 2024-2028 5-Year Capital Improvement Plan

Ms. Margaret Briggs of Forest Park Drive asked if the Forest Park/Pheasant Run Trail was included in the Capital Plan. Mrs. Jones and Ms. McCabe had questions regarding the 5-Year Capital Improvement Plan. The Board, Township staff, and the public discussed the 2024-2028 5-Year Capital Improvement Plan.

MOTION: Upon motion by Mr. Hood, seconded by Mrs. McCabe and unanimously carried, the Board tabled the 2024-2028 5-Year Capital Improvement Plan, per the attachments.

H. Motion to approve sending the Solicitor to the September 21st Zoning Hearing Board Meeting for 207 Julie Road

Mr. Gresh stated the Township Solicitor attended the September 21st Zoning Hearing Board Meeting as instructed and provided an update that the applicant was amending their application. The Board discussed the 207 Julie Road application.

MOTION: Upon motion by Mr. Shortall, seconded by Mrs. Jones and carried 3-2, the Board approved the Township Solicitor attending the September 21, 2023, Zoning Hearing Board to oppose the application for 207 Julie Road, with Ms. McCabe and Mrs. Jones opposed.

I. Motion to consider hiring Bee, Bergvall, & Co. to act as the Township's Interim Finance Director and Treasurer

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the appointment of Bee, Bergvall, & Co. as the Township's Interim Finance Director and Treasurer, per the attachment.

J. Motion to consider authorizing Stephanie Shortall as a signatory on all Township accounts

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved Stephanie Shortall as a signatory on all Township accounts.

5. Information Items:

- A. **Township Manager's Report:** Mr. Granger provided the Manager's Report. The Board discussed the Manager's Report.
- B. **Departmental Reports:** Mr. Walsh provided the Board with Code, Public Works, and Parks and Recreation Departmental Reports. Chief Clowser presented the Police Departmental Report. The Board discussed the Departmental Reports.
- C. **Solicitor's Report:** Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

D. Engineer's Report: Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report.

E. Board of Supervisor's Comments: Mrs. Jones and Ms. McCabe stated they were disappointed the weather would not cooperate for the Fall Festival & 300th Anniversary Fireworks.

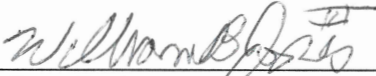
6. Public Comment: Ms. Lynd Johnson of Brittany Drive commented on the Chalfont-New Britain Township Joint Sewer Authority's project taking place on Brittany Drive and stated she did not receive adequate notice of the work being conducted.

7. Announcements: Mr. Jones announced that the Board's next meeting was on Monday, October 2, 2023, at 7:00 p.m. and called for a motion to adjourn.

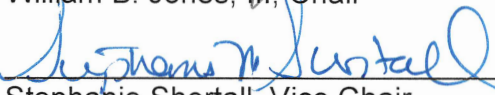
8. Adjournment:

MOTION: There being no further business or comment, a motion was made by Ms. McCabe, seconded by Mrs. Shortall, and unanimously carried to adjourn the meeting at 8:05 p.m.

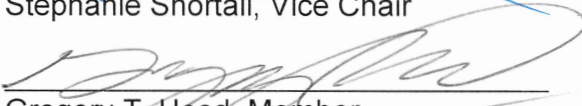
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



William B. Jones, III, Chair

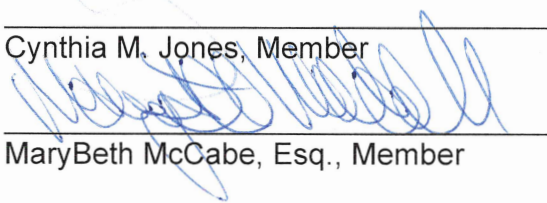


Stephanie Shortall, Vice Chair



Gregory T. Hood, Member

Cynthia M. Jones, Member



MaryBeth McCabe, Esq., Member

Attest: 

Michael Walsh
Assistant Secretary/Assistant Manager

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