

**BOARD OF SUPERVISORS  
MEETING MINUTES  
June 21, 2021**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, June 21, 2021, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair Helen B. Haun, Members William B. Jones, III, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Township Engineer Craig Kennard, and Township Solicitor Peter Nelson, Esq.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Hood announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues, land acquisition, and litigation.
4. **Swearing-in of Police Chief Richard Clowser:** The Honorable Regina Armitage swore in Richard Clowser as New Britain Township's new Chief of Police, starting on July 1, 2021.

At this time Mr. Hood moved item 10.a. Recognition of Retired Employees under New Business up on the meeting agenda.

Mr. Hood read off Resolution #2021-16 and Resolution #2021-17 recognizing Chief Robert Scafidi (47 years) and Finance Director Susan Federsel (42 years) for their dedication and hard work for the Township of New Britain and wished them nothing but the best in their retirement.

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones and unanimously carried, the Board approved Resolution #2021-16 and #2021-17.**

5. **Public Comment on Non-Agenda Items:** Mr. James Umlauf of N. Limekiln and his attorney, Zach Sivertsen, Esq., appeared in front of the Board to discuss Mr. Umlauf's application to the Township's Zoning Hearing Board. Mr. Sivertsen and Mr. Umlauf presented the applicant's position and reasoning for the variance request to the Board and asked if the Board had any specific concerns that the applicant could address to alleviate any concerns. The Board discussed Mr. Umlauf's Zoning Hearing Board application.

**MOTION: A motion was made by Mrs. Jones, seconded by Mrs. Haun, and unanimously approved to authorize the Township Solicitor to write a letter stating the Boards position and recommended conditions to the Zoning Hearing Board for Mr. Umlauf's Zoning Hearing Board application.**

Mr. Caleb Torrice and Mr. Thadeus Janeczko of Upper Stump Road and Hilltown Township residents stated they were experiencing flooding issues at their business at 1220 Upper Stump Road from stormwater runoff from the Vineyard Development in New Britain Township.

Ms. Marie Schmidt and Mr. Brad Hemmerle of Park Avenue appeared in front of the Board to discuss Ms. Schmidt's application to the Township's Zoning Hearing Board.

Ms. McCabe recused herself as neighbor to the property from the discussion.

Ms. Schmidt and Mr. Hemmerle presented the applicant's position and reasoning for the variance request to the Board and asked if the Board had any specific concerns that the applicant could address to alleviate any concerns. The Board discussed Ms. Schmidt's Zoning Hearing Board application.

**MOTION:** A motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously approved, to authorize the Township Solicitor to write a letter stating the Board's position and recommended conditions to the Zoning Hearing Board for Ms. Schmidt's Zoning Hearing Board application.

## 6. Approval of Minutes:

6.a. **Minutes of Meeting of May 17, 2021:**

6.b. **Minutes of Meeting of June 7, 2021:**

**MOTION:** A motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously approved to accept the May 17, 2021 & June 7, 2021 Minutes as written.

## 7. Public Hearing:

7.a. **Liquor License Transfer:** Mr. Hood called for a motion to open the Public Hearing at 8:05 p.m.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mrs. Jones and unanimously carried, the Board opened the Public Hearing for a Liquor License Transfer.

Mr. Hood asked Mr. Nelson to run the Liquor License Transfer Public Hearing portion of the meeting. Appearing on behalf of the applicant Wawa, was the applicant Mr. Michael Lindell of Wawa and Ms. Ellen M. Freeman, Esq. from Flaherty & O'Hara.

A stenographic record was taken for the Public Hearing of a Liquor License Transfer for this portion of the meeting.

**MOTION:** There being no further discussion, a motion was made by Mr. Jones, seconded by Mrs. Haun and carried unanimously, to continue the Public Hearing, until the July 19<sup>th</sup> Board of Supervisors Meeting.

No further action was taken by the Board at this time.

## 8. Departmental Reports:

8.a. **Code Department Report for May 2021:** Mr. Walsh presented the Code Department Report for May 2021.

8.b. **Police Department Report for May 2021:** Chief Scafidi presented the Police Department Report for May 2021.

8.c. **Public Works Department Report for May 2021:** Mr. West presented the Public Works Department Report for May 2021.

9. **Consideration of Old Business:** There was no Old Business at this time.

**10. Consideration of New Business:**

**10.a. Recognition of Retired Employees:** This item was addressed earlier in the meeting.

**10.b. Resolution 2021-15: Intermunicipal transfer of liquor license number R-781 into New Britain Township from Quakertown Borough:** This item was automatically table due to the continuance of the Public Hearing for the Liquor License Transfer.

**11. Consent Agenda:**

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the following Consent Agenda items: Execution of a Deed of Easement between Bucks County, New Britain Township, & Chalfont-New Britain Joint Sewage Authority for installation of a sewer line at a property located at New Galena and Walters Road, TMP #26-001-049 & #26-001-051-001; Execution of a Professional Services Agreement with WAWA for Subdivision and Land Development for 525 West Butler Avenue, TMP #26-006-044-001, with corresponding legal and engineering escrow of \$10,000.00; Execution of a Professional Services Agreement with Gregory and Kristin Listner for 121 King Road, TMP #26-004-099, with corresponding legal and engineering escrow of \$5,000.00; Execution of a Stormwater Facilities Operation and Maintenance Agreement with Robert Garbaccio and Krystal Desantis for construction of a single-family home for King Road, TMP #26-004-042, with a Stormwater BMP maintenance fee of \$1,495.52.

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**12. Board of Supervisors' Comments:**

**12.a. 4<sup>th</sup> of July Parade Flag Distribution:** Mr. West presented a memo from Park & Recreation Coordinator, Chelle Clancy outlining the Boards approved policies and procedures for the 2021 July 4<sup>th</sup> Parade created in response to COVID-19 and stated the policies would be subject to change based on the ever changing state and federal guidelines.

The Board discussed the policies and procedures for the 2021 July 4<sup>th</sup> Parade.

**MOTION:** A motion was made by Mrs. Jones, seconded by Ms. McCabe, and unanimously approved to allow flag distribution and other items to be handed out at July 4<sup>th</sup> Parade as was permitted at previous July 4<sup>th</sup> Parades.

**13. Administration Comments:** There was no Administration Comments at this time.

**14. Solicitor and Engineer Comments:** There were no Solicitor and Engineer Comments at this time.

**15. Public Comment:** There was no Public Comment at this time.

**16. Other Business:** There was no Other Business at this time.

**17. Payment of Bills:**

**17.a. Bills List dated June 9, 2021 for \$4,540.65 (medical reimbursements):**

**17.b. Bills List dated June 10, 2021 for \$17,131.11:**

**17.c. Bills List dated June 18, 2021 for \$22,998.13:**

**MOTION:** Upon motion by Mrs. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated June 9, 2021 for \$4,540.65 (medical reimbursements), June 10, 2021 for \$17,131.11, and June 18, 2021 for \$22,998.13.

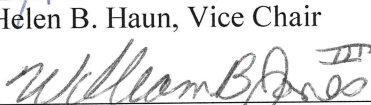
**18. Adjournment:**

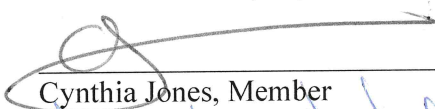
**MOTION:** There being no further business or comment, a motion was made by Mrs. Haun, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 9:15 p.m.

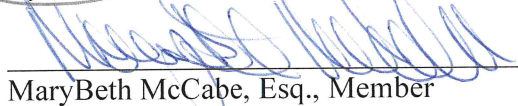
**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood, Chair

  
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Helen B. Haun, Vice Chair

  
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William B. Jones, III, Member

  
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Cynthia Jones, Member

  
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MaryBeth McCabe, Esq., Member

Attest:   
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Matt West  
Secretary/Township Manager