

**BOARD OF SUPERVISORS  
MEETING MINUTES  
October 18, 2021**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, October 18, 2021, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair Helen B. Haun, Members Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Peter Nelson, Esq. Absent was William B. Jones, III.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:** Mr. Hood announced the Board had received feedback from the public on the meeting format. He stated the Board would provide opportunity for public comment before a vote was taken on each action item.
4. **Public Hearing:** There was no Public Hearing at this time.
5. **Public Comment:** Mr. Bob Byrnes of Forrest Park Drive stated he was making a comment on behalf of Mr. Darryl Peterson of Cornwall Drive. He stated Mr. Peterson's curb was damaged during the installation of a fire hydrant by Aqua and he would like to ensure it is repaired properly and he is not charged in the future. Mr. West stated to please forward the information to Township Staff, and he would have the Public Works Superintendent look at the issue.
6. **Action Items:**
  - A. Motion to approve meeting minutes of the September 27, 2021 & October 4, 2021, Board of Supervisors meeting  
**MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried, the Board approve the minutes of the September 27, 2021, Business Meeting and the October 4, 2021, Work Session Meeting of the New Britain Township Board of Supervisors.**
  - B. Motion to approve schedule of bills  
**MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Haun and unanimously carried, the Board approve the Schedule of Bills dated October 1, 2021, October 7, 2021 (3), October 8, 2021 (medical reimbursements), and October 13, 2021, in the amount of \$109,041.22, and authorize the Township Manager to pay all bills, per the attachment.**
  - C. Motion to approve consent agenda  
**MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Haun and unanimously carried, the Board approve all items on the consent agenda, dated October 18, 2021, per the attachment.**
  - D. Motion to waive fees for CNBTJSA Zoning Hearing Board Application

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Mr. West stated Chalfont-New Britain Township Joint Sewage Authority was requesting a waiver from the fees associated with a Special Exception hearing in front of the Zoning Hearing Board for the new pump house at Veteran's Park. The Board discussed.

**MOTION: Upon motion by Mrs. Haun, seconded by Mrs. Jones and carried 3-1 with Ms. McCabe opposed, the Board waive the non-residential application fee in the amount of \$1,200.00 for Chalfont-New Britain Township Joint Sewage Authority Zoning Hearing Board application.**

E. Motion to adopt Resolution 2021-26: New Britain Township joining the Central Bucks Regional Youth Aid Panel

Chief Clowser stated the Resolution before the Board was needed to become an active participant in the Central Bucks Regional Youth Aid Panel. The Board discussed.

**MOTION: Upon motion by Mrs. Haun, seconded by Ms. McCabe and unanimously carried, the Board adopt Resolution 2021-26: New Britain Township joining the Central Bucks Regional Youth Aid Panel, per the attachment.**

F. Motion to authorize purchase of a 2022 Ford Interceptor Hybrid SUV

Chief Clowser stated he was seeking the Board's authorization to purchase a 2022 Ford Interceptor Hybrid SUV and stated the vehicle was an approved expense in the adopted 2021 Budget. He stated due to supply chain issues the vehicle would not be available until April of 2022 and the approved 2021 funds would not be expended until the vehicle became available. The Board discussed.

**MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board authorize the purchase of a 2022 Ford Interceptor Hybrid SUV, per the attachment.**

G. Motion to authorize State Pension Aid payments to the Police and Non-Uniform Pension plans

Mr. West stated the Township had received its State Pension Aid from Pennsylvania and the amount was more than total MMO Budgeted for 2021. He stated he was seeking the Board's approval to distribute the additional excess funds across both pension funds. The Board discussed.

**MOTION: Upon motion by Mrs. Haun, seconded by Mrs. Jones and unanimously carried, the Board authorize the payment of \$134,721.29 to the Police Pension and \$21,137.26 to the Non-Uniform Pension, for a total of amount of \$155,858.55 of Pension State Aid, per the attachment.**

H. Motion to adopt Resolution 2021-27: Bucks County 2021 Hazard Mitigation Plan Update

Mr. West stated the adoption of the Bucks County 2021 Hazard Mitigation Plan Update was necessary to ensure the Township was eligible for federal and state grant opportunities through FEMA and PEMA. He stated the Board adopted a similar resolution in 2016. The Board discussed.

**MOTION: Upon motion by Mrs. Haun, seconded by Ms. McCabe and unanimously carried, the Board adopt Resolution 2021-27: Bucks County Hazard Mitigation Plan Update, per the attachment.**

## 7. Information Items:

### A. Township Manager's Report:

- i. **2022 Working Budget:** Mr. West provided the Board with a second draft of the 2022 Budget and stated the document was still a working document and not prepared for public distribution at this time. He stated he would be giving a presentation at the November 1<sup>st</sup> Work Session meeting and the November 15<sup>th</sup> Business meeting. Mr. West stated he would be requesting the Board's authorization to advertise the preliminary budget at the November 15<sup>th</sup> Business meeting at that time the document will be made available to the public for comment. He stated the Board would then be able to adopt the Final 2022 Budget at the December 20<sup>th</sup> Business meeting.
- ii. **300 Committee:** Mr. West stated the Board needed to start thinking about the 300 Anniversary and what it envisioned the celebration to be including the make up of the committee, planning costs, event costs, and establishing a budget for the committee to work within to begin planning. The Board discussed and agreed to revisit the issue at the November 1<sup>st</sup> Work Session.

**B. Departmental Reports:** Mr. West stated the Board had received the Departmental Reports for the month of September and asked if the Board had any questions.

**C. Solicitor's Report:** Mr. Nelson stated County Builders had agreed to the Board's recommended changes at the September 27, 2021, business meeting and had executed the Stipulated Agreement.

**D. Engineer's Report:** Mr. Kennard stated the Township did not have any major land development projects in the pipeline for the remainder of 2021 and stated it would provide the Board and staff the opportunity to focus on the 2022 Budget.

**E. Board of Supervisor's Comments:** Mrs. Jones stated a resident had complained to her about the manholes on Hilltown Pike because they were raised and created a hazard for motorists. Mr. West stated he would have the Public Works Superintendent take a look at it.

Ms. McCabe asked about the debris on County Line Road she reported a week ago. Mr. West stated staff was unable to identify or locate the debris reported by Ms. McCabe at the time of their site inspection.

Mr. West stated residents should report any issues directly to Township to ensure the issue can be identified by Township staff and addressed in a timely manner.

**8. Old Business:** There was no Old Business at this time.

**9. New Business:** There was no New Business at this time.


**11. Adjournment:**

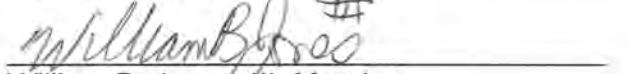
Mr. Hood announced the Board's next meeting was a work session on Monday, November 1, 2021, at 9:00 a.m. and called for a motion to adjourn.

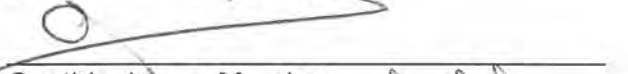
**MOTION:** There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 7:50 p.m.


**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

  
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Gregory T. Hood, Chair

  
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Helen B. Haun, Vice Chair

  
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William B. Jones, III, Member

  
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Cynthia Jones, Member

  
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MaryBeth McCabe, Esq., Member

Attest:   
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Matt West  
Secretary/Township Manager