

**BOARD OF SUPERVISORS  
MEETING MINUTES  
December 6, 2021**

A Work Session Meeting of the New Britain Township Board of Supervisors was held on Monday, December 6, 2021, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair Helen B. Haun, Members William B. Jones, III, and Cynthia M. Jones. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Public Works Superintendent, Ryan Cressman, Finance Director, John Bates, Assistant Planning & Zoning Officer Ryan Gehman, Township Engineer Craig Kennard, P.E., and Township Solicitor Peter Nelson, Esq. Absent from the meeting was Supervisor MaryBeth McCabe, Esq., Code Officer, Randal Teschner, and Parks & Recreation Coordinator, Chelle Clancy.

Mr. Hood was not present to start the meeting, so Vice-Chair, Helen Haun led the meeting.

1. **Call to Order:** Mrs. Haun called the meeting to order.
2. **Pledge of Allegiance:** Mrs. Haun led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:** There were no Chair Comments at this time.
4. **Subdivision/Land Development Projects:** (Information only. Possible action to be taken by the Board at the next Business meeting.)
  - A. There were no Subdivision/Land Development Projects at this time.
5. **Zoning Hearing Board Applications:**
  - A. 180 New Britain Blvd Associates, LLC, 180 New Britain Blvd
  - B. Chalfont New Britain Township Joint Sewer Authority, Walters Road & New Galena Road

Mr. West stated the Township had received two applications for the December 16, 2021, Zoning Hearing Board meeting. The Board discussed both applications and took no action on either.

6. **Presentation Items:** (Information only. Possible action to be taken by the Board at the next Business meeting.)
  - A. **2022 Budget:** Mr. West presented the Board with the highlights of the 2022 Final Budget. He stated the budget was balanced, contained no tax increase, and included all departmental requests previously discussed with the Board. Mr. West stated he would be asking the Board to adopt the Final 2022 Budget at the December 20<sup>th</sup> Business Meeting. He stated the document was available for public review.
7. **Information Items:**
  - A. **Departmental Reports:**
    - i. **Administration:** Mr. West stated the Board had received a copy of the final budget and his latest budget memo for review ahead of the adoption of the 2022 budget at the

Mr. West announced the Board would be meeting in Executive Session following the meeting and would not be reconvening afterward.


**11. Adjournment:**

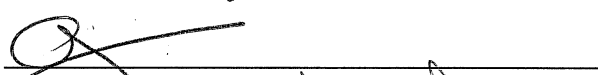
**MOTION:** There being no further business or comment, a motion was made by Mr. Jones, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 9:50 a.m.

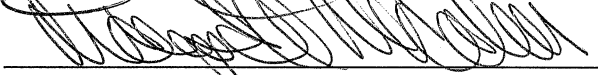
**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

  
\_\_\_\_\_  
Gregory T. Hood, Chair

  
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Helen B. Haun, Vice Chair

  
\_\_\_\_\_  
William B. Jones, III, Member

  
\_\_\_\_\_  
Cynthia Jones, Member

  
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MaryBeth McCabe, Esq., Member

Attest:   
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Matt West  
Secretary/Township Manager