

**BOARD OF SUPERVISORS  
MEETING MINUTES  
December 7, 2020**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, December 7, 2020, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Members Gregory T. Hood, Cynthia M. Jones, and MaryBeth McCabe, Esq. Absent was Vice-Chair Helen B. Haun. Also present were Township Manager Eileen M. Bradley, Assistant Manager Michael Walsh, Township Engineer Craig Kennard, and Township Solicitor Peter Nelson, Esq.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Jones announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues and litigation.
4. **Public Comment on Non-Agenda Items:** There was no Public Comment at this time.

5. **Approval of Minutes:**

5.1. **Minutes of Meeting of November 16, 2020:**

**MOTION:** A motion was made by Mrs. Jones, seconded by Ms. McCabe, and unanimously approved to accept the November 16, 2020 Minutes as written.

6. **Departmental Reports:** There were no Departmental Reports at this time.

7. **Consideration of Old Business:**

- 7.1. **Final 2021 Budget Presentation and Adoption as Resolution #2020-19:** Mr. Walsh reviewed the Final 2021 Budget. The balanced 2021 Budget proposed \$7,278,210 in new revenues, \$7,950,640 in expenditures for all funds, with no increases in Real Estate Taxes, Local Services Taxes or Earned Income Taxes for 2021.

The Budget reflected contractual obligations that provide a 3.5% payroll increase for Police and Non-Uniform Employees. Capital Expenditures included: one (1) new police vehicle; one (1) 1-Ton Pick Up Truck with Plow, Salt Spreader, and Lift Gate; computer upgrades and replacements for most departments; new fuel dispensing systems for Police and Public Works; \$100,000 for culvert repairs; debt service on the purchase of PECO-owned Street Lights and the replacement of existing heads with high-efficiency LED heads on all Township-owned and District Street Lights; refinanced debt service for the Public Works Building and the \$3,000,000 bank loan for replacement of the New Galena Road Bridge, four (4) Culvert Projects, new roof and HVAC system for the administration building.

**MOTION:** Upon motion by Mrs. Jones, seconded by Mr. Hood and unanimously carried, the Board approved Resolution #2020-19, the 2021 Final Budget.

- 7.2. **Tax Levy Resolution #2020-20:** Mr. Walsh also presented the proposed Tax Levy Resolution, with no increases in real estate millage, Local Services Tax, or earned income tax for 2021. He stated the Resolution set

the 2021 rates for the Township's Street Light Assessments. Total Real Estate Millage remained at 13.0625 for 2021.

**MOTION: Upon motion by Mr. Hood, seconded by Ms. McCabe and unanimously carried, the Board approved Tax Levy Resolution #2020-20.**

**7.3. First Responder Recruitment and Retention Resolution #2020-21:** Mr. Walsh stated that this resolution set forth the criteria for a continuation of A policy instituted in 2017, wherein a \$500.00 stipend was donated for each Active Member Volunteer First Responders who were certified by their fire or EMS company as meeting certain pre-approved criteria.

**MOTION: Upon motion by Ms. McCabe, seconded by Mr. Hood and unanimously carried, the Board approved First Responder Recruitment and Retention Resolution #2020-21.**

**8. Consideration of New Business:** There was no New Business at this time.

**9. Consent Agenda:**

**MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe, the Board unanimously approved the following Consent Agenda items: Execution of a Professional Services Agreement with Robert and Linda Livesay for construction of a swimming pool for 314 Dorothy Lane, TMP #26-001-125-011, with corresponding legal and engineering escrow of \$5,000.00; Certificate of Completion #7 for Provro Pinegood Chalfont, LLC for W. Butler Avenue WAWA Project in the amount of \$114,080.31, leaving \$233,867.48 remaining.**

**10. Board of Supervisors' Comments:** There were no Board of Supervisors' Comments at this time.

**11. Township Administration Comments:** There were no Township Administration Comments at this time.

**11.1. Galiani and Gruszka Zoning Hearings.** Mr. Walsh stated that on Thursday, December 17, 2020 at 7:00 p.m., The Zoning Hearing Board would consider two Applications: (1) Jennifer Galiani, 306 Rowland Lane, TMP #26-001-040-014 in the SR-2 Residential District. The Applicant is seeking a variance from impervious surface ratio. (2) Thomas Gruszka, 510 Lexington Avenue, TMP #26-006-045 in the RR Residential District. The Applicant is appealing the Zoning Officer's denial of a zoning permit for an extension of a nonconforming structure; and/or a variance to permit encroachment into the front yard setback. Interested parties are encouraged to attend the hearings. The Board took no action on these applications.

**11.2. Proposed 2021 Fee Schedule Changes:** Mr. Walsh presented the Draft 2021 Proposed Fee Schedule. If the Board were agreeable, the Draft would be presented for adoption at the January 4 Board Meeting.

**11.3. Dolly Lane:** Mr. Walsh stated that the pest control for Dolly Lane was scheduled to end on December 31, 2020. He stated that it was Ehrlich's recommendation and Township staff's recommendation to continue the service until there was a resolution to the court proceedings.

**MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved extending the pest control service from Ehrlich, through March 31, 2021.**

**11.4. Cancellation of December 21 Board Meeting:** Mr. Walsh requested that the Board consider cancellation of the December 21 Board of Supervisors' Meeting due to lack of business and the holiday season.

**MOTION: A motion was made by Mrs. Jones, seconded by Mr. Hood, and carried unanimously, to cancel the Board of Supervisors Meeting scheduled for December 21.**

**12. Solicitor and Engineer Comments:** Mr. Nelson stated that Mr. Edward Mortimer was appealing the Zoning Hearing Boards' recent decision for 55 Curley Mill Road, at which the Board had sent the Township Solicitor to oppose the application. The Township would need to file to intervene by January 3 and Mr. Nelson recommended that the Board authorize him to intervene.

**MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried, authorizing Township Solicitor, Peter Nelson to intervene on the Township's behalf for Mortimer's appeal of the Zoning Hearing Board decision for 55 Curley Mill Road.**

Mr. Kennard stated that Gilmore and the Township were in the process of executing contracts for the culvert repair. He stated the Board should be receiving plans for Cotton Park in either January or February.

**13. Other Business:** There was no Other Business at this time.

**14. Public Comment:** There was no Public Comment at this time.

**15. Payment of Bills:**

**15.1. Bills List dated November 25, 2020 for \$200,281.26:**

**MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe, the Board unanimously approved the Bills List dated November 25, 2020 for \$200,281.26.**

**15.2. Bills List dated November 25, 2020 for \$6,565.41 (medical reimbursements):**

**MOTION: Upon motion by Ms. McCabe, seconded by Mr. Hood, the Board unanimously approved the Bills List dated November 25, 2020 for \$6,565.41 (medical reimbursements).**

**15.3. Bills List dated December 3, 2020 for \$124,250.57:**

**MOTION: Upon motion by Mr. Hood, seconded by Mrs. Jones, the Board unanimously approved the Bills List dated December 3, 2020 for \$124,250.57.**

**THIS SPACE WAS INTENTIONALLY LEFT BLANK**

16. Adjournment:


MOTION: There being no further business or comment, a motion was made by Mr. Hood, seconded by Mrs. Jones, and unanimously carried, to adjourn the meeting at 8:45 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS


  
\_\_\_\_\_  
William B. Jones, III, Chair

  
\_\_\_\_\_  
Helen B. Haun, Vice Chair

  
\_\_\_\_\_  
Gregory T. Hood, III, Member

  
\_\_\_\_\_  
Cynthia Jones, Member

  
\_\_\_\_\_  
MaryBeth McCabe, Esq., Member

Attest:   
\_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager

170236