

**BOARD OF SUPERVISORS  
MEETING MINUTES  
March 30, 2020**

An Emergency Meeting of the New Britain Township Board of Supervisors was held on Monday, March 30, 2020, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice-Chair Helen B. Haun, Members Gregory T. Hood, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present was Township Manager Eileen M. Bradley. Absent were the Township Solicitor Peter Nelson, Esq., and Township Engineer Craig Kennard.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Jones announced that the Board would adjourn into Executive Session at the conclusion of this meeting to discuss personnel issues and litigation.
4. **Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
5. **Approval of Minutes:** There was no Approval of Minutes at this time.
6. **Departmental Reports:** There were no Departmental Reports at this time.
7. **Consideration of Old Business:** There was no Old Business at this time.
8. **Consideration of New Business:**
  - 8.1. **Resolution #2020-10, Authorization for DCNR Grant Application:** Ms. Bradley stated that Staff was in the process of applying for a DCNR Grant to obtain funds for completion of a portion of the Neshaminy Greenway Trail on the Coleman property. The resolution was a requirement of the application to show the Township's commitment to the project.

**MOTION: A motion was made by Mr. Hood, seconded by Mrs. Jones and unanimously approved, to pass #2020-10, authorizing application for a DCNR Grant for a portion of the Neshaminy Greenway Trail on the Coleman Property.**
  - 8.2. **Resolution #2020-11, Emergency Declaration:** Ms. Bradley stated that the Board needed to approve Resolution #2020-11, authorizing an Emergency Declaration in response to the ongoing COVID-19 pandemic.

**MOTION: A motion was made by Mrs. Jones, seconded by Mrs. Haun and unanimously approved, to adopt Resolution #2020-11, an Emergency Declaration in response to COVID-19 Pandemic.**
  - 8.3. **Authorize Police Department Conditional Employment Offer:** Ms. Bradley asked for authorization to extend an offer of conditional employment to a qualified candidate for the vacant Patrol Officer position at this time, so that the review process could begin. She stated that the hiring would need to be officially approved later, once the final vetting process was completed.

**MOTION:** Upon motion of Ms. McCabe, second by Mr. Hood and unanimously approved, the Board authorized the Township Manager to extend a conditional job offer to a qualified Police Officer candidate.

**8.4. Real Estate Tax Penalty Delay:** Ms. Bradley stated that the County Commissioners were considering extending payments of real estate taxes from June 30 to July 31 or August 31, because of the COVID-19 pandemic.

**MOTION:** Upon motion of Mr. Hood, second by Mrs. Haun and unanimously approved, the Board approved extending the Penalty Phase deadline to July 31, 2020.

**9. Consent Agenda:** There was no Consent Agenda at this time.

**10. Board of Supervisors' Comments:** Mrs. Jones conveyed her best wishes to staff and hoped for their continued good health.

**11. Township Administration Comments:**

**11.1. Authorize 2020 Road Paving Program Advertisement:** Ms. Bradley presented the proposed 2020 Road Program with estimated costs. She was seeking approval of the Board to move forward with advertising the bidding process.

**MOTION:** Upon motion by Mr. Hood, seconded by Mrs. Jones, the Board unanimously approved advertising the 2020 Road Program.

**12. Solicitor and Engineer Comments:** There were no Solicitor or Engineer Comments at this time.

**13. Other Business:** There was no Other Business at this time.

**14. Public Comment:** There was no Public Comment at this time.

**15. Payment of Bills:** The following Bills Lists were unanimously approved upon motion by Mr. Hood, seconded by Mrs. Haun:

Bills List dated March 4, 2020 for \$1,223.88;

Bills List dated March 10, 2020 for \$1,328.32;

Bills List dated March 11, 2020 for \$1,534.04;

Bills List dated March 12, 2020 for \$360,575.38;

Bills List dated March 19, 2020 for \$58,999.92;

Bills List dated March 30, 2020 for \$188,403.17;


Bills List dated March 30, 2020 for \$2,835.61.

**16. Adjournment:** The Board convened into Executive Session at 7:15 p.m. to discuss personnel issues. No decisions were made during this time.

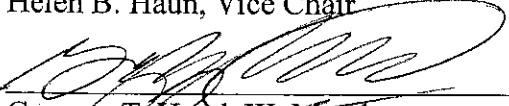
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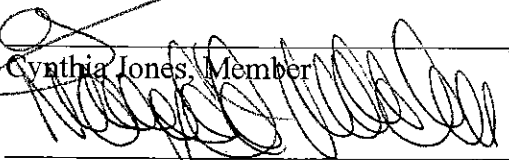
**MOTION:** There being no further business or comment, a motion was made by Mr. Hood, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 7:20 p.m.

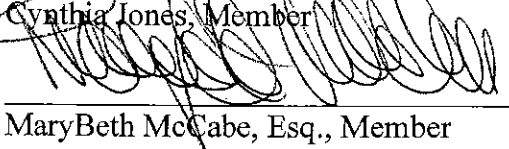
**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

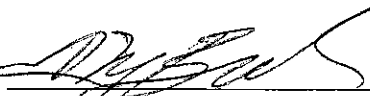
  
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William B. Jones, III, Chair

  
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Helen B. Haun, Vice Chair

  
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Gregory T. Hood, III, Member

  
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Cynthia Jones, Member

  
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MaryBeth McCabe, Esq., Member

Attest:   
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Eileen M. Bradley  
Secretary/Manager