

**BOARD OF SUPERVISORS
MEETING MINUTES
April 20, 2020**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, April 20, 2020, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice Chair Helen B. Haun, Members Gregory T. Hood, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present was Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson, Esq. Absent was Township Engineer Craig Kennard.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Jones announced that the Board had met in virtual Executive Session on Thursday, April 16, 2020 to discuss personnel issues and land preservation.
4. **Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
5. **Approval of Minutes:**
 - 5.1. **Minutes of Meeting of March 2, 2020:** Ms. McCabe stated she had a correction to the March 2 Minutes.

MOTION: A motion was made by Mrs. Haun, seconded by Ms. McCabe, and unanimously approved to accept the March 2, 2020 Minutes as corrected.
 - 5.2. **Minutes of Meeting of March 20, 2020:**

MOTION: A motion was made by Mrs. Haun, seconded by Ms. McCabe, and unanimously approved to accept the March 20, 2020 Minutes as written.
6. **Departmental Reports:**
 - 6.1. **Code Department Report for February and March 2020:** Ms. Bradley presented the Code Department Report for February and March 2020.
 - 6.2. **Police Department Report for February and March 2020:** Ms. Bradley presented the Police Department Report for February 2020.
 - 6.3. **Public Works Department Report for February and March 2020:** Ms. Bradley presented the Public Works Department Report for February and March 2020.
7. **Consideration of Old Business:**
 - 7.1. **Tax Extension Resolution #2020-12:** Ms. Bradley stated that the Governor had declared a State of Emergency in response to the COVID-19 Pandemic and the Bucks County Commissioners had extended the Face Payment date for real estate taxes to July 30. She recommended that the Township also extend the Face Payment date to coincide with the County.

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MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones, the Board unanimously enacted Resolution #2020-12, authorizing extension of the Face Payment date of real estate taxes to July 30, 2020.

7.2. DOLI Change Order #2: Ms. Bradley stated that all work under the DOLI Culvert Replacement Contract had been completed and a punch list for all four culverts was being created by Gilmore and Associates. Change Order #2 remained unresolved. It was Staff's recommendation that the Board authorize payment of \$41,005.16 of the \$111,075.66 requested. Standby charges should not be authorized at this time, nor charges owed by North Penn Water Authority for relocation of their water line.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood, the Board unanimously approved payment of \$41,005.16 to DOLI Construction for Change Order #2.

8. Consideration of New Business:

8.1. Neshaminy Greenway Trail Change Order: Ms. Bradley informed the Board of upcoming work required to install the Neshaminy Greenway Trail that would be additional to contracted work. Staff was working on finalizing the work and cost estimates, which would come to the Board shortly.

8.2. Memorandum of Understanding with Bucks County for Upper State Road: Ms. Bradley stated that the County of Bucks had signed a Memorandum of Understanding to allow Road Con to repair a portion of Upper State Road under the Township's current contract for the Neshaminy Greenway Trail. Road Con would bill the work as a separate Change Order. Bucks County would pay New Britain Township for the work. New Britain would then pay Road Con.

MOTION: A motion was made by Mr. Hood, seconded by Mrs. Haun, and unanimously approved, to execute the Memorandum of Understanding with Bucks County.

9. Consent Agenda: There was no Consent Agenda at this time.

10. Board of Supervisors' Comments: Mr. Jones thanked Mrs. Haun who She recently drove throughout town distributing bagged Easter eggs to children since the Egg Hunt had been cancelled.

11. Township Administration Comments:

11.1. Aqua PA Water Main Replacement: Ms. Bradley had received a request from Gilmore and Associates, asking if the Township would allow G&A to design a replacement waterline system for Aqua PA for certain areas within New Britain Township. As Township Engineer, they would generally be prohibited from doing private work within the Township. Ms. Bradley recommended that G&A be allowed to design the system, as Aqua PA was a public utility, and could continue to keep the Township's interests in mind while working on this project.

MOTION: Upon motion by Mrs. Haun, seconded by Ms. McCabe, the Board unanimously approved allowing Gilmore and Associates to contract with Aqua PA for design of waterline replacements throughout areas of New Britain.

11.2. Award of Consortium Materials Bid: Ms. Bradley stated that the Bucks County Consortium of Communities held a joint Materials Bid on February 28, in which New Britain was the host municipality. Staff recommended the following awards to apparent low bidders: Eureka Stone Quarry for blacktop at \$49.75 per ton and Eureka Stone Quarry for stone of various type and price.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood, the Board unanimously approved awarding Eureka Stone Quarry for blacktop at \$49.75 per ton and for stone of various type and price.

11.3. Park and Recreation Building: This topic was tabled for a future meeting.

11.4. Personnel Return to Work: Ms. Bradley gave an update on plans for a partial return of employees to the office by May 4.

11.5. Walter Road Opening: Ms. Bradley stated that Walter Road had been opened to traffic after the guiderail had been installed.

11.6. Blood Drive May 6: Ms. Bradley stated that the American Red Cross had requested that the Township host another Blood Drive on May 8, as the original venue had been cancelled. We were able to host under the same conditions as the April drive, but she recommended that Staff stay home that day.

12. Solicitor and Engineer Comments: There were no Solicitor or Engineer Comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated April 17, 2020 for \$18,827.64:

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated April 17, 2020 for \$18,827.64.

15.2. Bills List dated April 17, 2020 for \$305,823.63:

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated April 17, 2020 for \$305,823.63.


15.3. Road Con Payment #2 for \$269,213.49: Ms. Bradley requested the Board approve a Road Con payment for work on the Neshaminy Greenway Trail that had been approved by PennDOT and payment had been received from the State; the Township had ten (10) days to issue payment to Road Con. The payment would appear on a future Bills List.

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Jones, the Board unanimously approved the Road Con Payment #2 for \$269,213.49.


16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 7:45 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



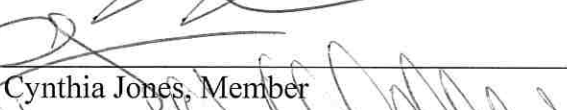
William B. Jones, III, Chair



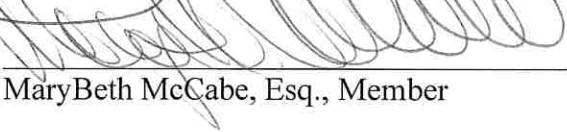
Helen B. Haun, Vice Chair



Gregory T. Hood, III, Member



Cynthia Jones, Member



MaryBeth McCabe, Esq., Member

Attest: 

Eileen M. Bradley
Secretary/Manager

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