



New Britain Township

Park & Recreation Board

MEETING MINUTES

March 15, 2022

A Meeting of the New Britain Township Park and Recreation Board was held on March 15, 2022 at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., beginning at 7:05 p.m. In attendance were: James Bender, Kathi Sexton, Nancy Jones, Jessica Young, Renee Steskal, Margaret Briggs, Kathleen Dutil, Brooke Newborn, and Cynthia Jones. Also, in attendance were: Bill May and Chelle Clancy, New Britain Township Staff.

1. **Approval of Minutes of February 15, 2022:** Upon motion by Mrs. Kathi Sexton, seconded by Mrs. Nancy Jones the February 15, 2022 minutes were approved as written.
2. **Introduction of New Park & Recreation Board Appointees:** Mr. Bender welcomed new Park & Recreation members. Mrs. Clancy introduced voting Board Member Renee Steskal who has been appointed to fill the remaining term of Cynthia Jones expiring December 31, 2023. Park & Recreation Advisory Committee serving one-year terms are Ashton Bender, Mary Margaret Briggs, Kathleen Dutil, and Brooke Newborn have been appointed to the Advisory Board as non-voting Advisory Board members.
3. **Easter Event:** Mrs. Clancy explained that all easter supplies arrived. Public Works has confirmed they have all they need for the event. Event volunteers can arrive on the day of the event at 9AM to help with the final set up before event attendees arrive at 9:30AM for pictures with the Easter Bunny. Event volunteers are James Bender, Margaret Briggs, Cynthia Jones, Kathi Sexton, Nancy Jones, and Jessica Young. Mr. Bender delegated MC hosting duties to Mr. May who will be using the audio on Field 1. Mrs. Clancy will reach out to the New Britain Baptist Food Pantry for a list of most needed items to be posted along with the existing event information. If inclement weather causes a rain delay, Mrs. Clancy will coordinate with Mr. Bender and Matt West, Township Manager to communicate the delay via social media. In addition, an email will be sent around noon on Friday by Mrs. Clancy to everyone working and volunteering at the event.
4. **Other Business:**
 - a. **New Britain Township Park & Recreation Usage Fees:** Mrs. Clancy presented the recommendations from the previous meeting as listed on the draft application form. Mr. May suggested to move the start date to March 20 instead of March 16. In addition, Mr. Bender will review how other municipalities handle community field days.
 - b. **North Branch Park Updates:** Mr. May announced that Baseball Field 5 is now open, and both the 1st and 3rd base dugout roofs have been repaired during the winter. Both dugouts will be pressure washed and painted. Mrs. Clancy is awaiting Lyons Recreation to send an update on the delivery and installation of the playground equipment at North Branch Park. Supply issues are causing extreme delays.



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5. Public Comment:

- a. **Free Little Library at Veterans Park:** Cassandra Cocca proposed a Free Little Library at Veterans Park. Mrs. Cocca will handle the build, management, maintenance, and upkeep of the Free Little Library. She will also stock the library with books, monitor, and add books as needed throughout the year. With regards to vandalism, she will fix any vandalism that occurs to the library. For the construction, the library would be made of plywood and plexiglass. The overhang and roof style will aid in the weather protection of the books. A footer would be put in with the help of the Park & Recreation Staff.

MOTION: Upon motion by Jessica Young, seconded by Kathi Sexton, and unanimously carried, the Park & Recreation Board would like staff to propose a location for the library and recommend Mrs. Cocca's proposal for a Free Little Library at Veterans Park to the Board of Supervisors.

6. **Adjournment: MOTION:** A motion was made by Mrs. Kathy Sexton, seconded by Mrs. Nancy Jones, and unanimously carried to adjourn the meeting at 7:50 p.m.

Respectfully Submitted,


James Bender, Chairman


Chelle Clancy, Secretary

Next meeting – Tuesday, April 19, 2022 @ 7pm