



New Britain Township Board of Supervisors

Business Meeting

Monday, July 1, 2024

7:00 PM – Business Meeting

Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Chair Comments**
 - A. The board met in Executive Session before this meeting to discuss personnel, and/or litigation matters.
4. **Motion to Consider Consent Agenda**
 - A. Approve Minutes of June 17, 2024, Board of Supervisors Meeting.
 - B. Approve Regular Bills List Dated June 26, 2024, in the amount of \$73,999.76.
 - C. Approve Prepaid Bill List as Follows:
 - Dated June 20, 2024, In the amount of \$4,048.06.
 - Dated June 26, 2024, In the amount of \$90,073.07.
5. **Action Items**
 - A. Consider a motion to approve the Agreement regarding Unfair Labor Practice Charge
 - B. Consider a motion to approve the LV Dugout Proposal
6. **Information Items**
 - A. Board of Supervisor's Comment
7. **Public Comment**
8. **Announcements**
 - A. Zoning Hearing Board Meeting – Tuesday July 2nd at 7pm
 - B. Tri-Municipal Parade – Thursday July 4th
 - C. Township Building Closed - Thursday July 4th **AND** Friday July 5th
 - D. Canceled - Board of Supervisors Meeting- Monday July 15th at 7pm
 - E. Park & Rec Meeting – Tuesday July 16th at 7pm.
 - F. Veteran's Committee Meeting – Wednesday July 17th at 6pm
 - G. Planning Commission Meeting – Tuesday July 23rd at 7pm
 - H. Environmental Advisory Council Meeting – Thursday July 25th at 7pm
9. **Adjournment**

*The Next Meeting of the Board of Supervisors of New Britain Township will take place on **Monday, August 5, 2024, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA. Agenda and meeting materials are posted to the Township website prior to the meeting date at www.newbritaintownship.org.*

**BOARD OF SUPERVISORS
MEETING MINUTES
June 17, 2024**

The Board of Supervisors Meeting of New Britain Township was held on Monday, June 17, 2024, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones- Chair, MaryBeth McCabe – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Craig Kennard - Township Engineer, Chief Richard Clowser, Scott Holbert - Township Solicitor, Alexandria Mullin - Executive Administrative Assistant, Kristin Carpenter - Director of Finance, Dave Conroy – Director of Planning and Zoning, and Ryan Cressman – Public Works Superintendent.

1. **Call to Order:** Cynthia Jones called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.
3. **Chair Comments** Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.
4. **Presentations/ Public Hearings/ Land Development – N/A**
5. **Motion to Consider Consent Agenda**

Bill Jones moved, seconded by Stephanie Shortall, to approve the Consent Agenda:

- A. Approve Minutes of June 3, 2024, Board of Supervisors Meeting.
- B. Approve Regular Bills List Dated June 13, 2024, in the Amount of \$204,823.92.
- C. Approve Prepaid Bill List as Follows:
 - Dated June 6, 2024, In the Amount of \$90,476.89.
 - Dated June 13, 2024, In the Amount of \$131,751.08.

There was no public comment.

Motion carried 5-0.

6. Action Items

A. Approve LV/TNT Softball Tournament.

Bill Jones motioned to approve the request. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

B. Approve Resolution 2024-10, Final Land Development plan of Birch Run by Toll Brothers.

Marybeth McCabe motioned to approve the Resolution. Seconded by Stephanie Shortall.

There were no public comments.

All voted aye, motion carried 5-0.

C. Approve curb spraying quotes and recommendation

Bill Jones motioned to approve the quote and recommendation. Seconded by Bridget Kunakorn.

Marybeth McCabe raised concerns regarding using toxic chemicals that would go into the town's water supply and asked if this could be adjusted.

Zoe Combs- North Lane- voiced concern for not being informed regarding notice of curb spraying timeline and impact on pets and kids.

All voted, motion carried 4-1.

D. Approve line striping and thermo quotes and recommendation.

Bill Jones motioned to approve the quote and recommendation. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

E. Approve Road Bid Award Recommendation.

Stephanie Shortall motioned to approve the purchase of office chairs. Seconded by Bridget Kunakorn.

There were no public comments.

All voted aye, motion carried 5-0.

F. Discuss 128 Hampshire Drive (Rush) Zoning Hearing Board Application

Supervisors agreed to let the Zoning Hearing Board discuss this application

There were no public comments.

G. Authorize the hiring of an entry level Police Officer.

Bridget Kunakorn motioned to authorize the hiring of an entry level Police Officer. Seconded by Bill Jones.

There were no public comments.

All voted aye, motion carried 5-0.

H. Adopt Ordinance 2024-02 for the Verizon Franchise Agreement

Stephanie Shortall motioned to adopt the ordinance. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

I. Adopt Resolution 2024-11 for the EOP and Promulgation

Stephanie Shortall motioned to adopt the Resolution and Promulgation. Seconded by Bill Jones.

There were no public comments.

All voted aye, motion carried 5-0.

- J. Approve support of the grant application for trees from Giant.

Bridget Kunakorn motioned to support the grant application.
Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

- K. Approve Fuel Bid award recommendation.

Bill Jones motioned to approve the Fuel Bid award recommendation.
Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

7. Information Items

A. Departmental Reports

Kristin Carpenter discussed how the Township is currently on target from a budgetary perspective. The Township, with the recommendation of the Finance Director and the Township Manager, will begin the process of investing in CD's and Money Market accounts and will take the required action to open the accounts. The Township has decided to table the new accounting system purchase due to the introduction of the new Township Manager and give him the opportunity to review all options. The payroll company transition is moving along nicely, and the go-live date is currently in August.

Chief Clowser updated the Board on current initiatives and processes and gave an update on the new part time clerk.

Ryan Cressman updated the Board on projects within the Public Works Department including the new Fuel System and development of the Coleman trail/park.

Dave Conroy updated the Board with comments regarding Zoning Hearing Board applications and status of permits his department had been working through this past month.

B. Engineer's Report

Craig Kennard went over current projects and involvement that their firm has with the Township and the timeline of events that are set to occur over the next few weeks.

C. Board of Supervisor's Comment

Bridget Kunakorn stated that the beautification of the Veterans Memorial had occurred on June 8th and more volunteers showed up than they had anticipated, and it turned out to be a wonderful event.

Marybeth McCabe commended the staff for working hard to further improve the Township.

Stephanie Shortall echoed this sentiment by also commending the staff for their continued efforts.

Cynthia Jones stated that she attended a Bucks County Association workshop about Emergency Services, and she felt that it was incredibly informative and prompted any other Board members to attend if possible.

8. Public Comment

John Nones from 113 North Lane wanted to discuss the issues they have been having with the homeowners at 104 S. Limekiln Pike. They wished to hear updates regarding any Zoning applications that home has filed and needed clarification on processes and what the Township will be doing to enforce violations.

Dave Conroy explained the process regarding violations and what happens when a homeowner is in violation of an ordinance. He also explained the status of the Zoning Hearing Board applications and what the homeowners will need to do to become proactive in this type of situation.

Zoe Combs from North Lane also wanted to discuss the issues she is encountering with 104 S. Limekiln Pike. She was asking questions regarding zoning of the property and what is allowed on certain parcels of property. She was also asking about processes regarding violations and enforcements.

Rob Merretti 116 North Lane had a question regarding the letter that was sent last year for the Zoning Hearing Board application for 104 S. Limekiln Pike property. He inquired as to whether there are records of letters sent to residents kept within the Township building.

9. Announcements

Park & Rec Meeting - Tuesday June 18th at 7pm
Canceled - Veterans Committee Meeting – Wednesday June 19th at 6pm
Canceled - Planning Commission Meeting – Monday June 25th at 7pm
Environmental Advisory Council Meeting - Thursday June 27th at 7pm
Zoning Hearing Board Meeting – Tuesday July 2nd at 7pm

The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, July 1, 2024, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

10. Adjournment

Marybeth McCabe moved, seconded by Stephanie Shortall, to adjourn the meeting.

The Board unanimously adjourned the meeting at 9:06 pm.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Cynthia M. Jones, Chair

MaryBeth McCabe, Vice-Chair

William B. Jones, III, Member

Attest: _____
Dan Fox
Township Manager

Stephanie Shortall, Member

Bridget Kunakorn, Member



MEMO

TO: Board of Supervisors
FROM: Kristin Carpenter
DATE: June 26, 2024
SUBJECT: Schedule of Bills - Regular

Approve regular bills list dated June 26, 2024, in the amount of \$73,999.76.

Attest: _____

Date: _____

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract | PO Type | Charge Account | Acct Type | Description | Stat/Chk | Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 |
|----------|---------------------------|------|---------|-------------|----------|------------|---------|----------------|-----------|-----------------|----------|----------|-----------|---------------|-------------|------|
| FEDEX010 | FEDEX | | | | | | | | | | | | | | | |
| 24000868 | 06/04/24 POLICE SHIPPING | | | | 106.52 | 01-410-250 | | | E | GENERAL EXPENSE | R | 06/04/24 | 06/04/24 | | 8-519-91886 | N |
| | 1 POLICE SHIPPING | | | | 106.52 | | | | | | | | | | | |
| | Vendor Total: | | | | 106.52 | | | | | | | | | | | |
| FLAGE005 | FLAGER & ASSOCIATES, P.C. | | | | | | | | | | | | | | | |
| 24000854 | 06/18/24 LEGAL EXPENSES | | | | | | | | | | | | | | | |
| | 1 LEGAL EXPENSES | | | | 869.00 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5976 | N |
| | 2 LEGAL EXPENSES | | | | 118.50 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5977 | N |
| | 3 LEGAL EXPENSES | | | | 1,817.00 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5978 | N |
| | 4 LEGAL EXPENSES | | | | 316.00 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5979 | N |
| | 5 LEGAL EXPENSES | | | | 711.00 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5980 | N |
| | 6 LEGAL EXPENSES | | | | 632.00 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5981 | N |
| | 7 LEGAL EXPENSES | | | | 790.00 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5982 | N |
| | 8 LEGAL EXPENSES | | | | 1,817.00 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5983 | N |
| | 9 LEGAL EXPENSES | | | | 513.50 | 90-414-451 | | | E | LEGAL BITLED | R | 06/18/24 | 06/18/24 | | 5984 | N |
| | Vendor Total: | | | | 7,584.00 | | | | | | | | | | | |
| 24000855 | 04/26/24 LEGAL EXPENSES | | | | | | | | | | | | | | | |
| | 1 LEGAL EXPENSES | | | | 118.50 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6101 | N |
| | 2 LEGAL EXPENSES | | | | 197.50 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6102 | N |
| | 3 LEGAL EXPENSES | | | | 118.50 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6103 | N |
| | 4 LEGAL EXPENSES | | | | 987.50 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6104 | N |
| | 5 LEGAL EXPENSES | | | | 553.00 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6105 | N |
| | 6 LEGAL EXPENSES | | | | 513.50 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6106 | N |
| | 7 LEGAL EXPENSES | | | | 750.50 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6107 | N |
| | 8 LEGAL EXPENSES | | | | 829.50 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6108 | N |
| | 9 LEGAL EXPENSES | | | | 158.00 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6109 | N |
| | 10 LEGAL EXPENSES | | | | 158.00 | 90-414-451 | | | E | LEGAL BITLED | R | 04/26/24 | 04/26/24 | | 6110 | N |
| | Vendor Total: | | | | 4,384.50 | | | | | | | | | | | |
| 24000856 | 05/24/24 LEGAL EXPENSES | | | | | | | | | | | | | | | |
| | 1 LEGAL EXPENSES | | | | 118.50 | 90-414-451 | | | E | LEGAL BITLED | R | 05/24/24 | 05/24/24 | | 6171 | N |
| | 2 LEGAL EXPENSES | | | | 592.50 | 90-414-451 | | | E | LEGAL BITLED | R | 05/24/24 | 05/24/24 | | 6172 | N |
| | 3 LEGAL EXPENSES | | | | 158.00 | 90-414-451 | | | E | LEGAL BITLED | R | 05/24/24 | 05/24/24 | | 6173 | N |
| | 4 LEGAL EXPENSES | | | | 118.50 | 90-414-451 | | | E | LEGAL BITLED | R | 05/24/24 | 05/24/24 | | 6174 | N |
| | 5 LEGAL EXPENSES | | | | 118.50 | 90-414-451 | | | E | LEGAL BITLED | R | 05/24/24 | 05/24/24 | | 6175 | N |

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|-------------------------------------|--------------------------|------------------|-----------------|------------------|----------------|----------------------------------|----------|----------|-----------|---------------|---------|-----------|
| FLAGE005 FLAGER & ASSOCIATES, P. C. | | | | | | | | | | | | |
| Continued | | | | | | | | | | | | |
| 24000856 05/24/24 LEGAL EXPENSES | | | | | | | | | | | | |
| 6 LEGAL EXPENSES | | | | | | | | | | | | |
| | | | 158.00 | | 90-414-451 | E LEGAL BILLED | R | 05/24/24 | 05/24/24 | | 6181 | N |
| | | | 158.00 | | 90-414-451 | E LEGAL BILLED | R | 05/24/24 | 05/24/24 | | 6099 | N |
| | | | 513.50 | | 90-414-451 | E LEGAL BILLED | R | 05/24/24 | 05/24/24 | | 6100 | N |
| | | | <u>1,935.50</u> | | | | | | | | | |
| 24000857 06/18/24 LEGAL EXPENSES | | | | | | | | | | | | |
| | | | 474.00 | | 90-414-451 | E LEGAL BILLED | R | 06/18/24 | 06/18/24 | | 6218 | N |
| | | | 118.50 | | 90-414-451 | E LEGAL BILLED | R | 06/18/24 | 06/18/24 | | 6219 | N |
| | | | 197.50 | | 90-414-451 | E LEGAL BILLED | R | 06/18/24 | 06/18/24 | | 6220 | N |
| | | | 553.00 | | 90-414-451 | E LEGAL BILLED | R | 06/18/24 | 06/18/24 | | 6221 | N |
| | | | 79.00 | | 90-414-451 | E LEGAL BILLED | R | 06/18/24 | 06/18/24 | | 6222 | N |
| | | | 632.00 | | 90-414-451 | E LEGAL BILLED | R | 06/18/24 | 06/18/24 | | 6223 | N |
| | | | 276.50 | | 90-414-451 | E LEGAL BILLED | R | 06/18/24 | 06/18/24 | | 6224 | N |
| | | | <u>2,330.50</u> | | | | | | | | | |
| 24000860 06/19/24 LEGAL EXPENSES | | | | | | | | | | | | |
| | | | 3,620.00 | | 01-404-310 | E SOLICITOR/GENERAL SERVICES | R | 06/19/24 | 06/19/24 | | 5972 | N |
| | | | 1,140.33 | | 01-414-310 | E LEGAL, PLNG & ZONING | R | 06/19/24 | 06/19/24 | | 5972 | N |
| | | | 160.00 | | 18-454-700 | E CAPITAL IMPROVEMENTS/PURCHASES | R | 06/19/24 | 06/19/24 | | 5972 | N |
| | | | 60.00 | | 07-454-700 | E PARK IMPROVEMENTS/PURCHASES | R | 06/19/24 | 06/19/24 | | 5972 | N |
| | | | <u>4,980.33</u> | | | | | | | | | |
| 24000861 04/26/24 LEGAL EXPENSES | | | | | | | | | | | | |
| | | | 2,733.45 | | 01-404-310 | E SOLICITOR/GENERAL SERVICES | R | 04/26/24 | 04/26/24 | | 6096 | N |
| | | | 1,280.00 | | 01-414-310 | E LEGAL, PLNG & ZONING | R | 04/26/24 | 04/26/24 | | 6096 | N |
| | | | 760.00 | | 18-454-700 | E CAPITAL IMPROVEMENTS/PURCHASES | R | 04/26/24 | 04/26/24 | | 6096 | N |
| | | | 340.00 | | 01-410-310 | E LEGAL EXPENSE | R | 04/26/24 | 04/26/24 | | 6096 | N |
| | | | <u>5,113.45</u> | | | | | | | | | |
| 24000862 05/24/24 LEGAL EXPENSES | | | | | | | | | | | | |
| | | | 3,440.00 | | 01-404-310 | E SOLICITOR/GENERAL SERVICES | R | 05/24/24 | 05/24/24 | | 6152 | N |
| | | | 640.00 | | 01-414-310 | E LEGAL, PLNG & ZONING | R | 05/24/24 | 05/24/24 | | 6152 | N |
| | | | <u>4,080.00</u> | | | | | | | | | |
| 24000863 06/18/24 LEGAL EXPENSES | | | | | | | | | | | | |
| | | | 2,820.00 | | 01-404-310 | E SOLICITOR/GENERAL SERVICES | R | 06/18/24 | 06/18/24 | | 6217 | N |

| Vendor # | Name | PO # | PO Date | Description | Contract | PO Type | Amount | Charge Account | Acct Type | Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | 1099 | Excl | |
|--|---------------------------------|------|---------|-------------|----------|---------|----------|----------------|-----------|---------------------|----------|----------|-----------------|---------------|-----------|-------|------|--|
| WITME010 | WITMER PUBLIC SAFETY GROUP, INC | | | | | | | | | | | | | | | | | |
| 24000905 | 06/26/24 FIREARMS/SUPPLIES | | | | | | 8,957.28 | 01-410-240 | E | FIREARMS & SUPPLIES | R | 06/26/24 | 06/26/24 | | PO2023-13 | 43619 | N | |
| 1 | FIREARMS/SUPPLIES | | | | | | | | | | | | | | | | | |
| Vendor Total: 8,957.28 | | | | | | | | | | | | | | | | | | |
| Total Purchase Orders: 40 Total P.O. Line Items: 79 Total List Amount: 73,999.76 Total void Amount: 0.00 | | | | | | | | | | | | | | | | | | |

| Totals by Year-Fund Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
|---|------|------------------|-------------|------------------|---------------|-------------|------------------|
| GENERAL FUND: | 4-01 | 45,140.58 | 0.00 | 45,140.58 | 0.00 | 0.00 | 45,140.58 |
| FIRE/AMBULANCE TAX FUND: | 4-03 | 2,264.61 | 0.00 | 2,264.61 | 0.00 | 0.00 | 2,264.61 |
| PARKS & RECREATION FUND: | 4-07 | 3,237.91 | 0.00 | 3,237.91 | 0.00 | 0.00 | 3,237.91 |
| CAPITAL IMPROVEMENT/EQUIPMENT FUND: | 4-18 | 920.00 | 0.00 | 920.00 | 0.00 | 0.00 | 920.00 |
| ESCROW: | 4-90 | 22,436.66 | 0.00 | 22,436.66 | 0.00 | 0.00 | 22,436.66 |
| Total of All Funds: | | <u>73,999.76</u> | <u>0.00</u> | <u>73,999.76</u> | <u>0.00</u> | <u>0.00</u> | <u>73,999.76</u> |

| Totals by Fund Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
|-------------------------------------|------|------------------|-------------|------------------|---------------|-------------|------------------|
| GENERAL FUND: | 01 | 45,140.58 | 0.00 | 45,140.58 | 0.00 | 0.00 | 45,140.58 |
| FIRE/AMBULANCE TAX FUND: | 03 | 2,264.61 | 0.00 | 2,264.61 | 0.00 | 0.00 | 2,264.61 |
| PARKS & RECREATION FUND: | 07 | 3,237.91 | 0.00 | 3,237.91 | 0.00 | 0.00 | 3,237.91 |
| CAPITAL IMPROVEMENT/EQUIPMENT FUND: | 18 | 920.00 | 0.00 | 920.00 | 0.00 | 0.00 | 920.00 |
| ESCROW: | 90 | 22,436.66 | 0.00 | 22,436.66 | 0.00 | 0.00 | 22,436.66 |
| Total of All Funds: | | <u>73,999.76</u> | <u>0.00</u> | <u>73,999.76</u> | <u>0.00</u> | <u>0.00</u> | <u>73,999.76</u> |

| Fund Description | Fund | Current | Prior Rcvd | Prior Open | Paid Prior | Fund Total |
|-------------------------------------|------|------------------|-------------|-------------|-------------|------------------|
| GENERAL FUND: | 4-01 | 45,140.58 | 0.00 | 0.00 | 0.00 | 45,140.58 |
| FIRE/AMBULANCE TAX FUND: | 4-03 | 2,264.61 | 0.00 | 0.00 | 0.00 | 2,264.61 |
| PARKS & RECREATION FUND: | 4-07 | 3,237.91 | 0.00 | 0.00 | 0.00 | 3,237.91 |
| CAPITAL IMPROVEMENT/EQUIPMENT FUND: | 4-18 | 920.00 | 0.00 | 0.00 | 0.00 | 920.00 |
| ESCROW: | 4-90 | 22,436.66 | 0.00 | 0.00 | 0.00 | 22,436.66 |
| Total of All Funds: | | <u>73,999.76</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>73,999.76</u> |



MEMO

TO: Board of Supervisors
FROM: Kristin Carpenter
DATE: June 26, 2024
SUBJECT: Schedule of Bills - Prepaid

Approve prepaid bills list dated June 20, 2024, in the amount of \$4,048.06.

Attest: _____

Date: _____

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: KG0617PD to KG0617PD
 Open: N
 Rcvd: Y
 Bid: Y
 Paid: N
 Held: Y
 State: Y
 Other: Y
 Exempt: Y
 Void: N
 Aprv: N
 Other: Y
 Exempt: Y
 * Means Prior Year Line
 Include Non-Budgeted: Y
 Prior Year Only: N

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice |
|--|--|------------------|--------|----------------|------------------------------------|----------|----------|-----------------|---------------|-----------|
| ARMOU010 ARMOUR & SONS ELECTRIC I | | | | | | | | | | |
| | 24000833 06/07/24 STREET LIGHT MAINTENANCE | | 539.80 | 01-434-300 | E STREET LIGHTING/GEN/NOT DISTRICT | R | 06/07/24 | 06/07/24 | | 910039522 |
| | 1 STREET LIGHT MAINTENANCE | | 539.80 | | | | | | | |
| | Vendor Total: | | 539.80 | | | | | | | |
| CRICH010 C. RICHARD MICHIE II | | | | | | | | | | |
| | 24000866 06/20/24 2024 MEDICAL REIMBURSEMENT | | 100.00 | 01-486-157 | E HEALTH & VISION REIMBURSEMENTS | R | 06/20/24 | 06/20/24 | | 062024 |
| | 1 2024 MEDICAL REIMBURSEMENT | | 100.00 | | | | | | | |
| | Vendor Total: | | 100.00 | | | | | | | |
| DOYLE120 DOYLESTOWN WEB DESIGN LLC | | | | | | | | | | |
| | 24000858 06/18/24 WEB SITE UPDATES | | 375.25 | 01-400-741 | E COMPUTER SOFTWARE/LICENSES | R | 06/18/24 | 06/18/24 | | 948 |
| | 1 WEB SITE UPDATES | | 375.25 | | | | | | | |
| | Vendor Total: | | 375.25 | | | | | | | |
| JWRME005 JWR MECHANICAL LLC | | | | | | | | | | |
| | 24000831 06/14/24 BLDG MAINTENANCE | | 132.50 | 01-409-370 | E BUILDING MAINTENANCE & REPAIRS | R | 06/14/24 | 06/14/24 | | 141001 |
| | 1 BLDG MAINTENANCE | | 132.50 | | | | | | | |
| | Vendor Total: | | 132.50 | | | | | | | |
| KIMG0005 KIM GOODWIN | | | | | | | | | | |
| | 24000864 06/19/24 JAN - JUNE 2024 CELL REIMB | | 120.00 | 01-430-320 | E COMMUNICATIONS/MAINT | R | 06/19/24 | 06/19/24 | | 061924 |
| | 1 JAN - JUNE 2024 CELL REIMB | | 120.00 | | | | | | | |
| | Vendor Total: | | 120.00 | | | | | | | |

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Charge Account | Contract PO Type | Acct Type Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|--------------------------|-----------------------------------|--------|----------------|------------------|------------------------------|----------|----------|-----------------|---------------|----------------|-----------|
| TRAIS005 TRAIR, LLC | | | | | | | | | | | | |
| | 24000859 | 05/31/24 DATA REQUESTS/COLLECTION | | | | | | | | | | |
| | 1 | DATA REQUESTS/COLLECTION | 225.00 | 01-400-741 | | E COMPUTER SOFTWARE/LICENSES | R | 05/31/24 | 05/31/24 | | 2751 | N |
| | | Vendor Total: | 225.00 | | | | | | | | | |
| VERIZ010 VERIZON | | | | | | | | | | | | |
| | 24000832 | 06/05/24 INTERNET | | | | | | | | | | |
| | 1 | INTERNET | 159.59 | 01-410-320 | | E COMMUNICATIONS | R | 06/05/24 | 06/05/24 | | 0001-17 060524 | N |
| | 24000848 | 06/12/24 FIOS SERVICES/EQUIP | | | | | | | | | | |
| | 1 | FIOS SERVICES/EQUIP | 22.30 | 01-430-320 | | E COMMUNICATIONS/MAINT | R | 06/12/24 | 06/12/24 | | 0001-65 061224 | N |
| | | Vendor Total: | 181.89 | | | | | | | | | |
| Total Purchase Orders: 13 Total P.O. Line Items: 22 Total List Amount: 4,048.06 Total Void Amount: 0.00 | | | | | | | | | | | | |

| Totals by Year-Fund Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
|---|------|-------------|-------------|--------------|---------------|-----------|----------|
| GENERAL FUND: | 4-01 | 2,334.66 | 0.00 | 2,334.66 | 0.00 | 0.00 | 2,334.66 |
| STREET LIGHTING FUND: | 4-02 | 663.40 | 0.00 | 663.40 | 0.00 | 0.00 | 663.40 |
| Year Total: | | 2,998.06 | 0.00 | 2,998.06 | 0.00 | 0.00 | 2,998.06 |
| | X-01 | 1,050.00 | 0.00 | 1,050.00 | 0.00 | 0.00 | 1,050.00 |
| Total of All Funds: | | 4,048.06 | 0.00 | 4,048.06 | 0.00 | 0.00 | 4,048.06 |

| Totals by Fund | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
|-----------------------|------|-----------------|-------------|-----------------|---------------|-------------|-----------------|
| GENERAL FUND: | 01 | 3,384.66 | 0.00 | 3,384.66 | 0.00 | 0.00 | 3,384.66 |
| STREET LIGHTING FUND: | 02 | 663.40 | 0.00 | 663.40 | 0.00 | 0.00 | 663.40 |
| Total of All Funds: | | <u>4,048.06</u> | <u>0.00</u> | <u>4,048.06</u> | <u>0.00</u> | <u>0.00</u> | <u>4,048.06</u> |

| Fund Description | Fund | Current | Prior Rcvd | Prior Open | Paid Prior | Fund Total |
|-----------------------|------|----------|------------|------------|------------|------------|
| GENERAL FUND: | 4-01 | 2,334.66 | 0.00 | 0.00 | 0.00 | 2,334.66 |
| STREET LIGHTING FUND: | 4-02 | 663.40 | 0.00 | 0.00 | 0.00 | 663.40 |
| Year Total: | | 2,998.06 | 0.00 | 0.00 | 0.00 | 2,998.06 |
| | X-01 | 1,050.00 | 0.00 | 0.00 | 0.00 | 1,050.00 |
| Total of All Funds: | | 4,048.06 | 0.00 | 0.00 | 0.00 | 4,048.06 |

MEMO

TOWNSHIP OF NEW BRITAIN



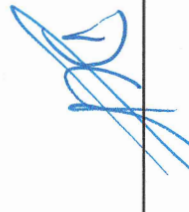
TO: Board of Supervisors
FROM: Kristin Carpenter
DATE: June 26, 2024
SUBJECT: Schedule of Bills - Prepaid

Approve prepaid bills list dated June 26, 2024, in the amount of \$90,073.07.

Attest: _____

Date: _____

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: KG0624PD to KG0624PD
 Include Non-Budgeted: Y
 Prior Year Only: N
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y
 * Means Prior Year Line



| Vendor # | Name | Contract | PO Type | Acct Type | Description | Stat/Chk | Enc | First | Rcvd | Chk/Void | Invoice | 1099 |
|------------------|--------|----------------|---------|-----------|-------------|----------|-----|-------|------|----------|---------|------|
| Item Description | Amount | Charge Account | | | | | | Date | Date | Date | | Excl |

| | | | | | | | | | | | | |
|-----------------------------------|--------|------------|--|--|------------------------|---|--|----------|----------|--|-----------|---|
| ADTC0005 ADT COMMERCIAL | | | | | | | | | | | | |
| 24000887 06/10/24 SECURITY SYSTEM | | | | | | | | | | | | |
| 1 SECURITY SYSTEM | 259.56 | 01-430-370 | | | E BUILDING MAINTENANCE | R | | 06/10/24 | 06/10/24 | | 155330813 | N |
| 2 SECURITY SYSTEM | 135.98 | 01-430-370 | | | E BUILDING MAINTENANCE | R | | 06/10/24 | 06/10/24 | | 155330812 | N |
| Vendor Total: | | | | | | | | | | | 395.54 | |

| | | | | | | | | | | | | |
|--|--------|------------|--|--|------------------------|---|--|----------|----------|--|--------|---|
| ANTH0030 ANTHONY PASSERINI | | | | | | | | | | | | |
| 24000895 06/24/24 JAN - JUNE 2024 CELL REIMB | | | | | | | | | | | | |
| 1 JAN - JUNE 2024 CELL REIMB | 120.00 | 01-430-320 | | | E COMMUNICATIONS/MAINT | R | | 06/24/24 | 06/24/24 | | 062424 | N |
| Vendor Total: | | | | | | | | | | | 120.00 | |

| | | | | | | | | | | | | |
|--|--------|------------|--|--|----------------------------|---|--|----------|----------|--|--------|---|
| ATTM0010 AT&T MOBILITY | | | | | | | | | | | | |
| 24000884 06/13/24 MOBILE PHONE SERVICE | | | | | | | | | | | | |
| 1 MOBILE PHONE SERVICE | 244.85 | 01-400-320 | | | E TELEPHONE/COMMUNICATIONS | R | | 06/13/24 | 06/13/24 | | 061324 | N |
| 2 MOBILE PHONE SERVICE | 82.59 | 01-430-320 | | | E COMMUNICATIONS/MAINT | R | | 06/13/24 | 06/13/24 | | 061324 | N |
| Vendor Total: | | | | | | | | | | | 327.44 | |

| | | | | | | | | | | | | |
|---|-----------|------------|--|--|---------------------------------|---|--|----------|----------|--|-----------|---|
| BOYK0005 BOYKO'S PETROLEUM SERVICE, INC | | | | | | | | | | | | |
| 24000900 06/17/24 STORAGE TANK SYSTEM - BALANCE | | | | | | | | | | | | |
| 1 STORAGE TANK SYSTEM - BALANCE | 74,079.00 | 30-437-740 | | | E CAPITAL EXPENSE/SURPLUS EQUIP | R | | 06/17/24 | 06/17/24 | | 45172 | N |
| Vendor Total: | | | | | | | | | | | 74,079.00 | |

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract | PO Type | Charge Account | Acct Type | Description | Stat | Chk | First | Rcvd | Chk/Void | Invoice | 1099 | |
|--|----------|------|---------|----------------------------|--------|----------|---------|----------------|-----------|----------------------------------|------|-----|----------|----------|----------|---------|------|--|
| Item Description | | | | | | | | | | | | | Enc | Date | Date | | Exc] | |
| DANIE050 DANIEL A. GONZALEZ | | | | | | | | | | | | | | | | | | |
| 24000881 | 06/20/24 | | | UNIFORM REIMBURSEMENT | 71.95 | | | 01-410-241 | | E UNIFORMS/VESTS | R | | 06/20/24 | 06/20/24 | | 062024 | N | |
| 1 | | | | UNIFORM REIMBURSEMENT | | | | | | | | | | | | | | |
| Vendor Total: | | | | | 71.95 | | | | | | | | | | | | | |
| KELSE005 KELSEY C. GANTHER | | | | | | | | | | | | | | | | | | |
| 24000897 | 06/25/24 | | | JAN - JUNE 2024 CELL REIMB | 120.00 | | | 01-430-320 | | E COMMUNICATIONS/MAINT | R | | 06/25/24 | 06/25/24 | | 062524 | N | |
| 1 | | | | JAN - JUNE 2024 CELL REIMB | | | | | | | | | | | | | | |
| Vendor Total: | | | | | 120.00 | | | | | | | | | | | | | |
| LOUIS005 LOUIS GENTNER | | | | | | | | | | | | | | | | | | |
| 24000898 | 06/25/24 | | | JAN - JUNE 2024 CELL REIMB | 120.00 | | | 01-430-320 | | E COMMUNICATIONS/MAINT | R | | 06/25/24 | 06/25/24 | | 062524 | N | |
| 1 | | | | JAN - JUNE 2024 CELL REIMB | | | | | | | | | | | | | | |
| Vendor Total: | | | | | 120.00 | | | | | | | | | | | | | |
| MARIA015 MARIA CLANCY | | | | | | | | | | | | | | | | | | |
| 24000899 | 06/26/24 | | | JAN - JUNE 2024 CELL REIMB | 120.00 | | | 01-430-320 | | E COMMUNICATIONS/MAINT | R | | 06/26/24 | 06/26/24 | | 062624 | N | |
| 1 | | | | JAN - JUNE 2024 CELL REIMB | | | | | | | | | | | | | | |
| Vendor Total: | | | | | 120.00 | | | | | | | | | | | | | |
| MARKS010 MARK S. DUNGAN JR. | | | | | | | | | | | | | | | | | | |
| 24000892 | 06/26/24 | | | 2024 MEDICAL REIMBURSEMENT | 216.00 | | | 01-486-157 | | E HEALTH & VISION REIMBURSEMENTS | R | | 06/26/24 | 06/26/24 | | 062624 | N | |
| 1 | | | | 2024 MEDICAL REIMBURSEMENT | | | | | | | | | | | | | | |
| Vendor Total: | | | | | 216.00 | | | | | | | | | | | | | |
| MCCAL005 MCCALLION TEMPS, INC | | | | | | | | | | | | | | | | | | |
| 24000885 | 06/21/24 | | | STAFFING SERVICES | 750.47 | | | 01-402-131 | | E SALARY/ADMIN ASST T.P. | R | | 06/21/24 | 06/21/24 | | 11618 | N | |
| 1 | | | | STAFFING SERVICES | | | | | | | | | | | | | | |
| Vendor Total: | | | | | 750.47 | | | | | | | | | | | | | |
| 24000888 04/26/24 STAFFING SERVICES | | | | | | | | | | | | | | | | | | |
| 1 | | | | STAFFING SERVICES | 612.77 | | | 01-402-131 | | E SALARY/ADMIN ASST T.P. | R | | 04/26/24 | 04/26/24 | | 11503 | N | |

| Vendor # | Name | Contract | PO Type | Acct Type | Description | Stat/Chk | First Rcvd | Chk/Void | Invoice | 1099 | |
|---------------------------------|-----------------|----------------------------|------------------------|----------------|------------------------|--------------------|------------|-----------|--------------------|------|------|
| PO # | PO Date | Description | Amount | Charge Account | Acct Type Description | Enc Date | Date | Date | | Excl | |
| WILL030 WILLIAM BLACK Continued | | | | | | | | | | | |
| 24000894 | 06/25/24 | JAN - JUNE 2024 CELL REIMB | 120.00 | 01-430-320 | E COMMUNICATIONS/MAINT | R | 06/25/24 | 06/25/24 | 062524 | N | |
| 1 | JAN - JUNE 2024 | CELL REIMB | | | | | | | | | |
| Vendor Total: | | | 290.79 | | | | | | | | |
| ZANES005 ZANE SNYDER | | | | | | | | | | | |
| 24000896 | 06/26/24 | JAN - JUNE 2024 CELL REIMB | 120.00 | 01-430-320 | E COMMUNICATIONS/MAINT | R | 06/26/24 | 06/26/24 | 062624 | N | |
| 1 | JAN - JUNE 2024 | CELL REIMB | | | | | | | | | |
| Vendor Total: | | | 120.00 | | | | | | | | |
| Total Purchase Orders: | | 25 | Total P.O. Line Items: | | 38 | Total List Amount: | | 90,073.07 | Total Void Amount: | | 0.00 |

| Totals by Year-Fund | | | | | | | | |
|--------------------------|------|------------------|-------------|------------------|---------------|-------------|------------------|--|
| Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total | |
| GENERAL FUND: | 4-01 | 15,528.66 | 0.00 | 15,528.66 | 0.00 | 0.00 | 15,528.66 | |
| PARKS & RECREATION FUND: | 4-07 | 465.41 | 0.00 | 465.41 | 0.00 | 0.00 | 465.41 | |
| HIGHWAY EQUIPMENT FUND: | 4-30 | 74,079.00 | 0.00 | 74,079.00 | 0.00 | 0.00 | 74,079.00 | |
| Total of All Funds: | | <u>90,073.07</u> | <u>0.00</u> | <u>90,073.07</u> | <u>0.00</u> | <u>0.00</u> | <u>90,073.07</u> | |

| Totals by Fund | | | | | | | | |
|--------------------------|------|------------------|-------------|------------------|---------------|-------------|------------------|--|
| Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total | |
| GENERAL FUND: | 01 | 15,528.66 | 0.00 | 15,528.66 | 0.00 | 0.00 | 15,528.66 | |
| PARKS & RECREATION FUND: | 07 | 465.41 | 0.00 | 465.41 | 0.00 | 0.00 | 465.41 | |
| HIGHWAY EQUIPMENT FUND: | 30 | 74,079.00 | 0.00 | 74,079.00 | 0.00 | 0.00 | 74,079.00 | |
| Total of All Funds: | | <u>90,073.07</u> | <u>0.00</u> | <u>90,073.07</u> | <u>0.00</u> | <u>0.00</u> | <u>90,073.07</u> | |

| Fund Description | Fund | Current | Prior Rcvd | Prior Open | Paid Prior | Fund Total |
|--------------------------|------|------------------|-------------|-------------|-------------|------------------|
| GENERAL FUND: | 4-01 | 15,528.66 | 0.00 | 0.00 | 0.00 | 15,528.66 |
| PARKS & RECREATION FUND: | 4-07 | 465.41 | 0.00 | 0.00 | 0.00 | 465.41 |
| HIGHWAY EQUIPMENT FUND: | 4-30 | 74,079.00 | 0.00 | 0.00 | 0.00 | 74,079.00 |
| Total of All Funds: | | <u>90,073.07</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>90,073.07</u> |



MEMO

TO: Board of Supervisors
FROM: Chief Clowser
DATE: July 1, 2024
RE: Unfair Labor Practice Resolution – Employee Manual

In March of 2023, the New Britain Township Police Benevolent Association (PBA) filed an Unfair Labor Practice for not bargaining with them regarding the New Britain Township Employee Policy Manual that was issued to all employees in January of 2023.

Although the Manual had a clause that defined the applicability of the sections of the Manual that conflicted with the PBAs Collective Bargaining Agreement (CBA), the PBA felt that there were 18 sections of the Manual that conflicted with the CBA and are bargainable under Act 111.

Since the filing of the Unfair Labor Practice the Chief of Police has worked with our labor attorneys, Ryan Cassidy and Scott Blissman of Eckert Seamans on resolving the issue. Based on input from the Chief, Scott Blissman drafted and worked with the PBAs attorney to develop a settlement agreement.

The drafted agreement, reviewed by the Chief, has been accepted by the PBAs attorney on behalf of the PBA and is presented to the Board of Supervisors for approval.

STAFF RECOMMENDATION:

Accept and approve the Agreement Regarding Unfair Labor Practice Charge for the Township issued Employee Policy Manual by signing the agreement and initialing each page of the New Britain Township Handbook Language Modification.

AGREEMENT REGARDING UNFAIR LABOR PRACTICE CHARGE

This AGREEMENT ("Agreement") is entered into by and between **NEW BRITAIN TOWNSHIP**, Bucks County, Pennsylvania, on behalf of its elected and appointed officials, officers, agents, representatives, departments, and employees ("Township") and the **NEW BRITAIN TOWNSHIP POLICE BENEVOLENT ASSOCIATION** ("Union").

WHEREAS, the Township issued an Employee Policy Manual applicable to the Township's employees, including employees represented by the Union; and

WHEREAS, on March 3, 2023, the Union filed an unfair labor practice charge against the Township alleging that the Township modified mandatory subjects of bargaining in the Employee Policy Manual without bargaining with the Union; and

WHEREAS, the Township and the Union wish to resolve the underlying dispute without the expense and uncertainty of continued litigation.

NOW THEREFORE, intending to be legally bound, and in consideration of the mutual promises and commitments set forth in this Agreement, the Township and the Union hereby agree to settle this matter as follows:

1. **Modification of Terms of Employment Policy Manual.** The Township agrees to implement the modifications to the Employee Handbook which are contained in the attached "Exhibit A." The Union acknowledges that the changes contained in Exhibit A are the product of bargaining between the Township and the Union, and the Union agrees to the attached language and acknowledges that the Township has discharged any duty to bargain with the Union over such changes, including the implementation of same. The Township is expressly authorized to take any necessary action to implement the terms of this Agreement.
2. **Withdrawal With Prejudice of Unfair Labor Practice Charge.** Within five (5) days of the Effective Date of this Agreement, the Union agrees that it will contact the Pennsylvania Labor Relations Board and withdraw with prejudice the charge filed by the Union and docketed by the Pennsylvania Labor Relations Board as Case No. PF-C-23-25-E and provide the Township of a copy of the same. The Union further agrees that it will not file a grievance, an unfair labor practice charge or take other action to challenge the terms and implementation of this Agreement.
3. **Entire Agreement.** This Agreement sets forth the entire agreement between the Township and the Union. The Union agrees that it has not relied upon any representation or statement, written or oral, not expressly set forth in this Agreement. This Agreement may only be amended by a subsequent written agreement executed by the Township and the Union.
4. **Governing Law.** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania. A photocopy of a fully executed Agreement shall be deemed an original for all purposes.

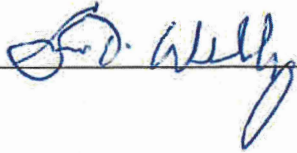
5. **Uniqueness of Agreement.** The Township and the Union agree that the terms of this Agreement are unique unto the present circumstances. This Agreement shall be admissible in any other proceeding exception to obtain compliance with its terms.

6. **Effective Date.** The Effective Date of this Agreement shall be date on which the Agreement is executed by both the Township and the Union.

NEW BRITAIN TOWNSHIP

NEW BRITAIN TOWNSHIP
POLICE BENEVOLENT
ASSOCIATION

By: _____
Date

 _____
Date 6/12/24

NEW BRITAIN TOWNSHIP HANDBOOK LANGUAGE MODIFICATION

The following revisions to the existing New Britain Township Police Handbook provisions shall be implemented:

SECTION 103

103.1(D)(ii) and (iii) – the following language shall be added to the existing provisions:

(i) Overtime. Non-exempt employees, whether paid hourly or salaried, shall receive overtime pay at the rate of one and one-half (1.5) hours of time for each hour of overtime in accordance with the Fair Labor Standards Act. When called into work, overtime pay commences upon arrival at the Township offices except for call-in after normal Township business hours, for which the overtime pay commences upon receipt of the call-in. For Police Officers called in to work, from an off-duty status, overtime pay commences upon receipt of the call in.

(ii) For police officers, the officer shall have the option to receive overtime to be paid at the overtime rate for all overtime hours worked or compensatory time at the rate of 1.5 hours of compensatory time earned for each hour of overtime worked. Requests to utilize earned compensatory time shall be processed and submitted for approval through the PlanIt/Powertime applications or its successor application.

(iii) For police officers, the officer shall have the ability to elect to receive overtime to be paid out in the payroll in which it was accrued or elect to receive compensatory time. The officer shall make the election in the PlanIt/Powertime applications or their successor applications.

103(2) - the following language shall be added to the existing provisions:

For police officers, full-time and part-time officers shall accrue vacation and personal time in accordance with the schedule contained in the police collective bargaining agreement as it may be amended from time to time; officers shall be permitted to use vacation and/or personal time after providing at least four (4) months of service to the Department.

SECTION 105

105(A) – the following language shall be added to the existing provisions:

For police officers, the salary, including the applicable wage progression for newly hired officers, shall be as set forth in the police collective bargaining agreement as it may be amended from time to time.

SECTION 106

Add a new subsection, section 5, to the existing language to provide as follows:

5. For police officers, bereavement leave, including duration, usage and eligibility issues, shall be governed by the provisions of the police collective bargaining agreement as it may be amended from time to time.

SECTION 110

110(1) - add the following language to the existing provisions as follows:

For police officers, accrual of benefits shall be governed the relevant provisions of the collective bargaining agreement, as they may be amended from time to time. With regard solely to sick leave, sick leave shall not accrue during unpaid leaves of absence.

- A. A holiday falling on a Saturday or Sunday will be scheduled on the Friday before or the Monday following the holiday at the discretion of the Township Manager (or designee). For police officers, the applicable holidays shall be only the dates of the actual holidays specified in the police collective bargaining agreement as it may be amended from time to time.
- B. Employees are only eligible to receive holiday pay if they work the last full scheduled workday before the holiday and the first full scheduled workday after the holiday unless they are on authorized time off which has been approved by the Department Head or Township Manager. The provisions of this subsection shall not be applicable to Township Police Officers.

110(9) – add the following language to the existing provisions as follows:

All aspects of tuition reimbursement, including, but not limited to, eligibility, amount, timing, approval, rejection and repayment shall be governed by the terms of the police collective bargaining agreement as it may be amended from time to time.

SECTION 111

111(3) – add the following language to the existing provisions as follows:

Accrual of Benefits: Sick leave shall accrue only during periods that employees are on the payroll and actively performing their duties or in accordance with other provisions of the Manual. For newly hired police officers, benefit time shall be prorated during the first calendar year of employment.

111(4) - add the following language to the existing provisions as follows:

STW

Sick leave accrual, carry over and any applicable buy out/redemption issues shall be governed by the police collective bargaining agreement, as it may be amended from time to time.

111(5) - add the following language to the existing provisions as follows:

The provisions of this subsection requiring the production of a doctor's note after an absence of twenty (20) days or more shall not apply to Township police officers.

SECTION 112

112(1) - add the following language to the existing provisions as follows:

The vacation accrual schedule shall be as set forth in the police collective bargaining agreement as it may be amended from time to time.

112(3) – add the following language to the existing provisions as follows:

F For police officers only, vacation requests shall be submitted, evaluated and approved through the PlanIt program or its successor applications. All other aspects of vacation usage (including, but not limited to, maximum number of officers off at one time) shall be governed by the collective bargaining agreement applicable to police officers, as it may be amended from time to time.

112(4) – add the following language to the existing provisions as follows:

E. Personal leave, including, carry over, accrual and usage requirements for police officers shall be governed by the provisions of the collective bargaining agreement applicable to Township police officers as it may be amended from time to time.

SECTION 127

Add language to Section 127 to provide as follows:

G. The provisions of Section 127, as they relate to post-accident testing, shall not apply to Township police officers.

SECTION 132

Add language to Section 132 to provide as follows:

5. As it relates to Township police officers, the provisions of Section 132 shall be limited to the following tobacco products/items: (1) pipes; (2) cigars; (3) cigarettes; and (4) any other items covered by Pennsylvania's Clean Indoor Act as it may be amended from time to time.



MEMO

TO: Board of Supervisors, Township Manager Dan Fox
FROM: Bill May, Parks, and Recreation Coordinator/ Foreman
DATE: June 25, 2024
RE: Lenape Valley Softball, Dugout Proposal

The Lenape Valley Softball Organization has been a part of the New Britain Township Community for decades. The three softball fields at North Branch Park have been, and still are regarded as their home fields.

On Monday June 17, 2024, at the Board of Supervisors meeting, Lenape Valley Softball President, Jeremy Motley, and representative Michael Orvat , gave a detailed presentation of six dugouts proposed for the three softball fields at North Branch Park. The design would still allow a line of sight through the park and would provide protection from the elements for the players, it would also add an upgrade to the existing fields. LV Softball will fund the entire project and would be solely responsible for acquiring all necessary permits and inspections.

STAFF RECOMMENDATION:

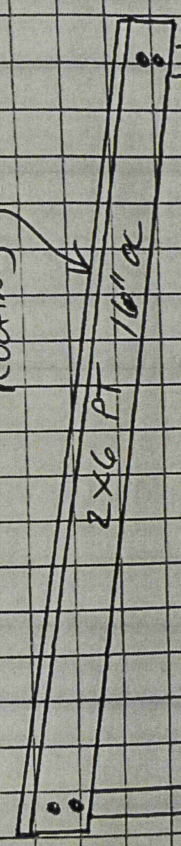
The Parks and Recreation Advisory Board and New Britain Township Staff recommend the Board of Supervisors evaluate and authorize the proposal for the addition of 6 dugouts to the softball fields at North Branch Park. New Britain Township Police have no issues with the proposal as it will not interfere with the line of sight into North Branch Park.

Dug out - Side view

8'±

METAL CLASSIC Rib
(Roofing)

2x6 PT 16" oc



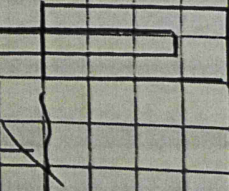
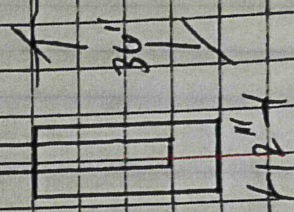
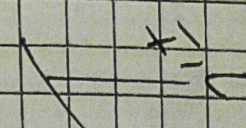
9'±

3" galv. Steel post

grade

30'

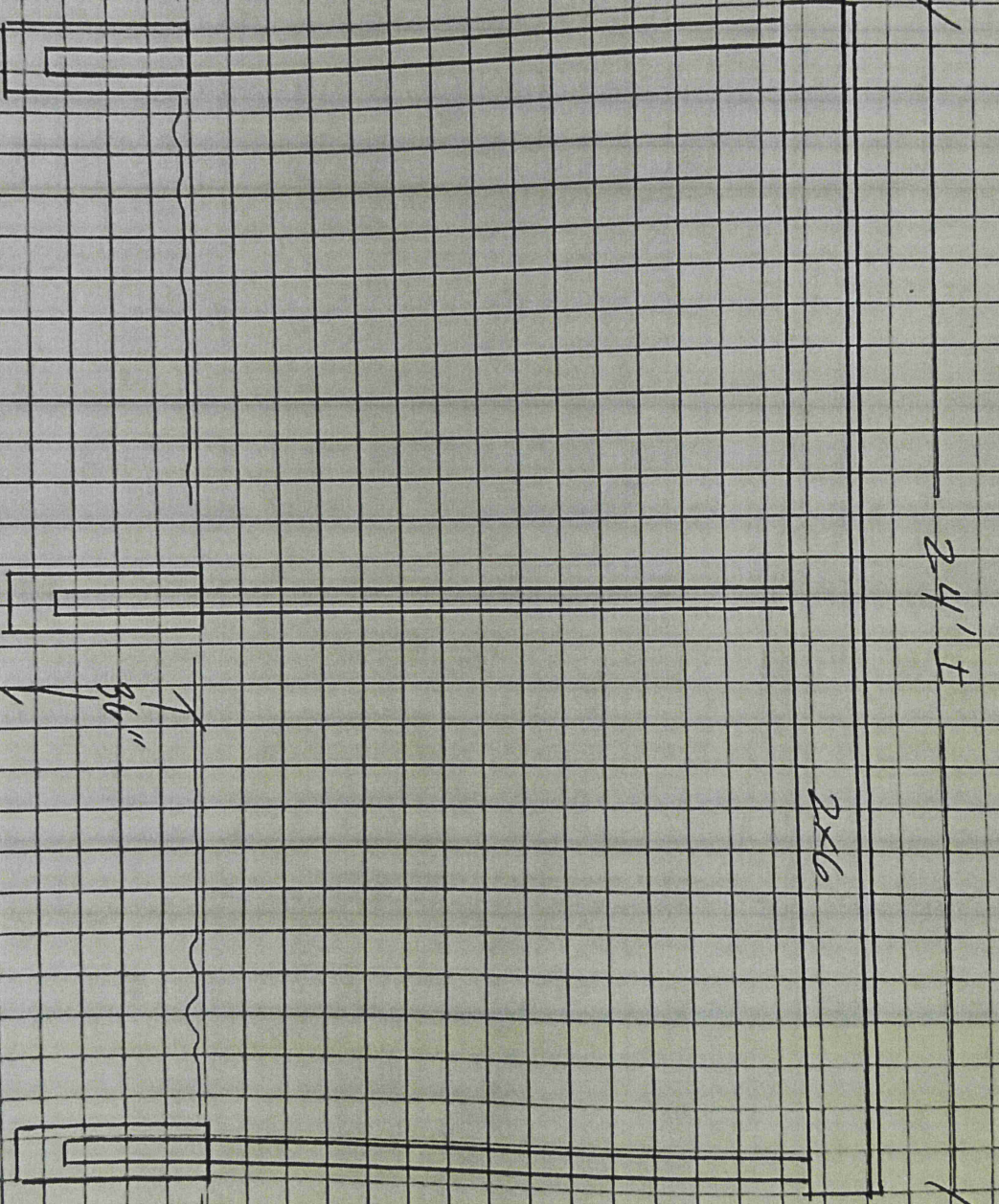
12"±



Dug out - Front View

24' ±

2x6



Grade

96"

124'

Fwd: LV Softball Dugout Proposal

William May <wmay@nbtpa.us>

Thu 6/27/2024 11:11 AM

To: Alexandria Mullin <amullin@nbtpa.us>

 1 attachments (17 MB)

dugout 1.pdf;

Sent via the Samsung Galaxy A15 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: Jeremy MOTLEY <jeremymotley1976@gmail.com>

Sent: Thursday, June 27, 2024 11:04:35 AM

To: William May <wmay@nbtpa.us>

Subject: Re: LV Softball Dugout Proposal

Bill,

Our equipment list would include concrete for the footers, 6x6 for the posts, doubled 2x8 lumber for the beams and 2x6 for the rafters, plywood for the roof base, tar paper, asphalt shingles, galvanized hardware brackets/bolts/nails/etc., and all the lumber would be pressure treated. I am trying to attach the images I have of the design so you can have that too.

On Jun 11, 2024, at 8:37 AM, William May <wmay@nbtpa.us> wrote:

Can you call my cell real quick 267 640 5593

Sent via the Samsung Galaxy A15 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: Jeremy MOTLEY <jeremymotley1976@gmail.com>

Sent: Tuesday, June 11, 2024 8:21:56 AM

To: William May <wmay@nbtpa.us>

Cc: angelfallsdesigns@yahoo.com <angelfallsdesigns@yahoo.com>; Alexandria Mullin <amullin@nbtpa.us>; Kimberly Goodwin <KGoodwin@nbtpa.us>; Donna Stott <dstott@nbtpa.us>

Subject: Re: LV Softball Dugout Proposal

Bill,

Is the detailed plan more than what we brought to the parks meeting? Also, the 17th is our end of season celebration so I'll be at the fields. Is this meeting longer than the last one? I need to help out running the events, too, so it sounds like it's going to be a busy night!

Sent from my iPhone

On Jun 11, 2024, at 07:17, William May <wmay@nbtpa.us> wrote:

Good Morning Gentlemen, I have just received confirmation that the dugout proposal **IS** on the agenda for the Board of Supervisors meeting on Monday June 17th, 2024, at 7:00pm. You will need a representative present and go over a detailed plan of the proposed project and to answer any questions that the Board has. Please let me know ASAP either way if you can make it or not.

Thanks,

<image001.jpg>

William May | *Parks and Recreation Foreman/Coordinator*
New Britain Township

www.newbritaintownship.org