

**BOARD OF SUPERVISORS
MEETING MINUTES
August 21, 2023**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, August 21, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice-Chair Stephanie Shortall, Members Cynthia M. Jones, MaryBeth McCabe, Esq. Also present were Township Assistant Manager Michael Walsh, Finance Clerk Kim Goodwin, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh. Absent was Supervisor Gregory T. Hood.

1. Call to Order: Mr. Jones called the Meeting to order.

2. Pledge of Allegiance: Mr. Jones led the Board and audience in the Pledge of Allegiance.

3. Chair Comments:

A. Mr. Jones announced that the Board had met in Executive Session before the meeting to discuss personnel issues, and litigation.

4. Presentation Items:

A. None at this time

5. Subdivision/ Land Development Projects:

A. 84 Curley Mill Road – applicate requested to be removed from the agenda

B. 396 King Road – Mr. Kennard stated that the presentation was for feedback only, no action was to be taken at this time. Rob Cunningham and Luke Dutchman presented the plan. Katherine Keller of King Road made a public comment about the plan, discussing her concerns the impact of the project would have on surrounding property owner's wells.

6. Zoning Hearing Board Applications

A. None at this time

7. Action Items

A. Motion to approve meeting minutes of the Board of Supervisors meeting.

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the minutes of the July 17, 2023, Business Meeting of the New Britain Township Board of Supervisors.

B. Motion to approve schedule of bills.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved the Schedule of Bills dated August 16, 2023, in the amount of \$743,537.70, and authorize the Township Manager to pay all bills, per the attachment.

C. Motion to approve consent agenda.

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved all items on the consent agenda, dated July 17, 2023, per the attachment.

D. Motion to consider the Planning Module for 396 King Road.

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the Planning Module for 396 King Road.

E. Motion to consider closing all Township offices on September 1, 2023.

MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried the Board rejected closing all Township offices on September 1, 2023. A revised motion to close Township office at 1:00pm on September 1, 2023.

F: Motion to accept New Britain D/C Limited Partnership's request to release Site Improvement Bonds.

MOTION: Upon motion by Mrs. Shortall, seconded by Mrs. Jones and unanimously carried, the Board approved New Britain D/C Limited Partnership's request to release Site Improvement Bonds.

G: Motion to consider a Waiver of Land Development for 1500 Manor Drive with conditions.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved a Waiver of Land Development for 1500 Manor Drive with conditions.

H: Motion to consider hiring Pyrotechnico for the 300th Anniversary Fireworks Celebration with conditions.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved hiring Pyrotechnico for the 300th Anniversary Fireworks Celebration with conditions.

I: Motion to consider a Lenape Valley TNT Softball Tournament in October.

MOTION: Upon motion by Mrs. Shortall, seconded by Ms. McCabe and unanimously carried, the Board approved a Lenape Valley TNT Softball Tournament in October.

J: Motion to consider the Amended Stipulation of Settlement for 100 Stewart Lane.

MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved the Amended Stipulation of Settlement for 100 Stewart Lane.

8. Information Items:

A. Interim Township Manager's Report:

- i. **BCPC Open Space Plan Update Proposal** – Mr. Walsh stated that the BCPC reached out about the prior proposal. Ms. McCabe suggested to meet with the original contact to discuss our needs versus costs and update accordingly.
- ii. **300th Anniversary Tiles Available for purchase** – Mr. Walsh stated the tiles have been picked up from Whispering Hills Studio and are available for purchase at the Township Building at a cost of \$40.00 each. Mrs. Christine Nicholas has a sample if anyone would like to see it.
- iii. Holly Puldido from Chalfont New Britain EMS provided an update on the current issues they are facing and the current budget

B. Departmental Reports: Mr. Walsh provided the Board with Code, Public Works, and Parks and Recreation Departmental Reports. Chief Clowser presented the Police Departmental Report. The Board discussed the Departmental Reports.

C. Solicitor's Report: Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

D. Engineer's Report: Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report. Mr. Kennard also updated the Board about the water issue with the Playground and assistance with the Road Program.

E. Board of Supervisor's Comments:

- 1. Mr. Jones -
 - a. Stated the Board will meet in a brief Executive Session after this meeting.
- 2. Ms. McCabe –
 - a. Thank you to all members of the Tri-Centennial Committee; each member will receive a 300th Anniversary Tile.
 - b. Inquired as to which candidates have applied for EAC. Need to reach out to those candidates and schedule a meeting. Mr. Walsh will contact each candidate to schedule interviews.
 - c. The state of the garden/landscaping in front of the Township Building needs to be addressed.

9. Public Comment: Craig Cain of 24 Cedar Hill Road expressed concern about the ongoing water problem with the development going up by County Builders and onto his property.

10. Announcements: Mr. Jones announced that the Board's next meeting was on Monday, September 11, 2023, at 10:00 a.m. and called for a motion to adjourn.

11. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Shortall, and unanimously carried to adjourn the meeting.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones III
William B. Jones, III, Chair

Stephanie Shortall
Stephanie Shortall, Vice Chair

Gregory T. Hood, Member

Cynthia M. Jones
Cynthia M. Jones, Member

MaryBeth McCabe
MaryBeth McCabe, Esq., Member

Attest: Michael Walsh
Michael Walsh
Assistant Township Manager

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