

**BOARD OF SUPERVISORS
MEETING MINUTES
June 3, 2024**

The Board of Supervisors Meeting of New Britain Township was held on Monday, June 3, 2024, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia M. Jones- Chair, MaryBeth McCabe, Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Dan Fox -Township Manager, Craig Kennard, Township Engineer, Chief Richard Clowser, Michael Lavin, Stand-In Township Solicitor, and Alexandria Mullin- Executive Administrative Assistant.

1. **Call to Order:** Cynthia Jones called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:** Cynthia Jones led the Board and public in the Pledge of Allegiance.
3. **Chair Comments** Cynthia Jones stated that the Board met in Executive session, prior to this meeting, to discuss personnel matters and litigation items.
4. **Motion to Consider Consent Agenda**

Bill Jones moved, seconded by Bridget Kunakorn, to approve the Consent Agenda:

- A. Approve minutes of May 20, 2024, Board of Supervisors meeting.
- B. Approve regular bills list dated May 30, 2024, in the amount of \$28,495.75.
- C. Approve prepaid bill list as follows:
 - Dated May 23, 2024, in the amount of \$116,688.90.
 - Dated May 30, 2024, in the amount of \$15,672.15.
- D. Approve Escrow Release #4 at the Naplin One Limited Partnership, 4371 County Line Road.
- E. Neshaminy Greenway Trail – Payment #5 (Final) in the amount of \$61,999.48.

Marybeth McCabe stated that there was an incorrect invoice included with the regular bills list and that the Township was owed a refund from a PSATS class that she did not attend.

Dan Fox stated that he will be looking into this matter and have it resolved.

There was no public comment.

Motion carried 5-0.

5. Action Items

A. Approve Verizon Franchise Agreement.

Stephanie Shortall motioned to approve the request. Seconded by Marybeth McCabe.

There were no public comments.

All voted aye, motion carried 5-0.

B. Discuss Brittany Farms Streambank Stabilization Bid.

Marybeth McCabe motioned to approve the request. Seconded by Bridget Kunakorn.

There were no public comments.

All voted aye, motion carried 5-0.

C. Approve purchase of Police Department office chairs in the amount of \$11,504.

Stephanie Shortall motioned to approve the purchase of office chairs. Seconded by Bills Jones.

There were no public comments.

All voted aye, motion carried 5-0.

6. Information Items

A. Engineer's Report

Craig Kennard went over current projects and involvement that their firm has with the Township and the timeline of events that are set to occur over the next few weeks.

B. Board of Supervisor's Comment

Bridget Kunakorn stated that the beautification of the Veterans Memorial was set to occur on June 8th at 8am and all are welcomed and encouraged to attend and lend a hand.

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Marybeth McCabe commended the Chief for working hard to improve the safety and structure of the Township's Police Department.

7. Public Comment

John Knomes from 113 North Lane wanted to discuss the issues they have been having with the homeowners at 104 S. Limekiln Pike. They wished to hear updates regarding any Zoning applications that home has filed and needed clarification on processes.

Dave Conroy explained the process regarding violations and what happens when a homeowner is in violation of an ordinance. He also explained the process of the Zoning Hearing Board applications and what the homeowners will need to do to become proactive in this type of situation.

Lisa Knomes from 113 North Lane also wanted to discuss processes and protocols regarding violations and asked Chief Clowser what steps she and/or they could take to make their living situation a little more bearable during this time.

Rob Moretti 116 North Lane had a question regarding the final decision-making process of Zoning ordinances. He inquired about whether that belongs to the Board of Supervisors or is it the Zoning Hearing Board.

Marybeth McCabe explained the different processes between the two boards and who can ultimately make decisions and who is able to appeal.

Dave Conroy explained that he serves as the Township liaison between residents and the Zoning Hearing Board.

Donna Gelert from 101 Devon Road wanted to discuss starting the process of getting an ordinance in place for the control and maintenance of feral cats throughout the Township. She requested help and guidance from the Board of Supervisors as to where to start and how to begin the process but felt like this problem needed to be addressed sooner rather than later. She supplied information on what other states have been doing and felt strongly that we should consider following suit.

8. Announcements

The Board of Supervisor's meetings for July 15th and August 19th will be canceled.

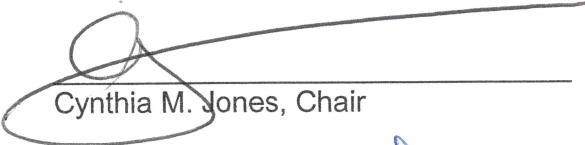
The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, June 17, 2024, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

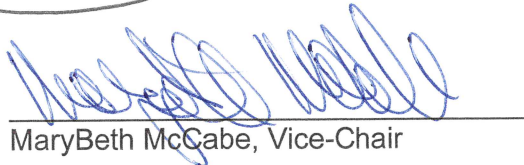
9. Adjournment

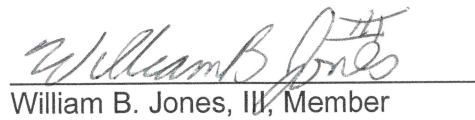
Marybeth McCabe moved, seconded by Bill Jones, to adjourn the meeting.

The Board unanimously adjourned the meeting at 7:41 pm.

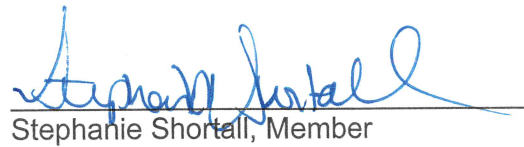
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS


Cynthia M. Jones, Chair


MaryBeth McCabe, Vice-Chair


William B. Jones, III, Member

Attest: 
Dan Fox
Township Manager


Stephanie Shortall, Member


Bridget Kunakorn, Member

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