



# New Britain Township

## Park & Recreation Board

### MEETING MINUTES

September 19, 2023

A Meeting of the New Britain Township Park and Recreation Board was held on September, 19 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., and with the use of the Zoom Video Conferencing Platform, beginning at 7:05 p.m. In attendance were Kathi Sexton, Marco Tustanowsky, Nancy Jones, Jessica Young, Renee Steskal, Kathi Dutil, Brooke Newborn, and Cynthia Jones. Also, in attendance were Bill May, and Christine Nicholas New Britain Township Staff.

- 1. Approval of Minutes from July 18, 2023:** Upon motion by Renee Steskal seconded by Nancy Jones the July 18, 2023, minutes were approved as written.
- 2. Fall Festival Update:** Christine Nicholas informed the Parks and Recreation Board everything was in place for the event and that all volunteers were notified and assigned duties. All set up is to begin on Friday September 22<sup>nd</sup>. The event will have 50 vendors and 10 sponsors participating. In the event of unfavorable weather conditions, the fall festival will be canceled, and the fireworks display rain date will be September 30<sup>th</sup>. All volunteers were asked to arrive by 8:30am for set up and 10:00am for raffles.
- 3. Santa House:** Christine Nicholas began preparations, and the flyers are done for the Santa House. The site at New Britain Village has been secured by Giant food market. All chorus and choirs will be contacted for availability following the conclusion of the fall festival event. Arrangements are being made for a possible donation of snack food for the children. Confirmation for Chalfont Fire Company for Santa to arrive by fire truck was confirmed.
- 4. Other Business:** Bill May updated the Parks and Recreation Committee on all the completed work and reopening of the rear playground at North Branch Park, as well as the plan to upgrade the existing playground and pavilion #1 area at North Branch Park.

Brooke Newborn inquired about the status of the Environmental Committee; Cynthia Jones stated that the Board of Supervisors must work out certain issues.

Jessica Young asked Cynthia Jones about the collaboration with MaryBeth McCabe to get assessments on her design of the administration landscape design. Cynthia replied that all Supervisors were interested, and she then mentioned the plans for renovations and additions to the current building, which will have an impact on the landscape design. Jessica was told to go with what she feels is appropriate in the design and she was also told the budget was still the same as she was quoted.

Kathi Sexton inquired about the sign board at the entrance of North Branch Park. Cynthia Jones stated it was on the capital plan for 2027.



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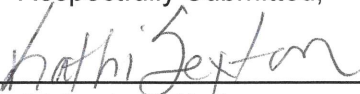
## *Park & Recreation Board*

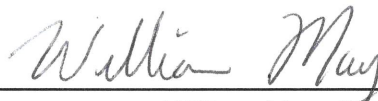
Public Comment: None

5. **Adjournment:**

- **Motion:** A motion was made by Marco Tustanowsky and seconded by Nancy Jones and unanimously carried to adjourn the meeting at 7:42 p.m.

Respectfully Submitted,

  
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Kathi Sexton, Chairman

  
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William May, Parks &  
Recreation Coordinator

***Next meeting – October 17, 2023***