



# New Britain Township

## Park & Recreation Board

### MEETING MINUTES

JULY 18, 2023

A Meeting of the New Britain Township Park and Recreation Board was held on July, 18 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., and with the use of the Zoom Video Conferencing Platform, beginning at 7:05 p.m. In attendance were Kathi Sexton, Nancy Jones, Jessica Young, Kathi Dutill, Brooke Newborn, and Cynthia Jones. Also, in attendance were Bill May, and Christine Nicholas New Britain Township Staff.

- 1. Approval of Minutes from April 18, 2023:** Upon motion by Nancy Jones seconded by Jessica Young the June 20, 2023, minutes were approved as written.
- 2. 4<sup>th</sup> of July Parade:** Event Coordinator Christine Nicholas informed the board that this year's parade had a grand total of 11 floats, 130 vehicles and 650 participants. The winners of the float contest were 1<sup>st</sup> Place, The Calvitti Family "Mario Saves the 4<sup>th</sup> of July."  
2<sup>nd</sup> Place, SGC Soundstage Live  
3<sup>rd</sup> Place was a three-way tie. St Jude's School "Salute to Service"

Toro Guacamole "Cochina Mexicana" and The NeighBars "Love Thy NeighBar"  
All commented on how successful this year's parade was. Brooke Newborn brought up the issue of parking, particularly vehicles with trailers, and participants not parking in assigned areas, Christine Nicholas was aware and made comment of vehicles that did not register showed up to participate, she assured everyone that more affirmative rules will be put into place next year. Jessica Young suggested an advertisement for the Fall Festival for 2024 parade. It was also noted that the parade was covered in multiple press avenues.

**3. Other Business:** The Parks and Recreation Board agreed that the Fall Festival should be on the Veteran's Committee Agenda, however it is a discussion for Parks and Recreation pertaining to the petting zoo, and willingness for volunteers for the entire event. Christine Nicholas stated that all letters and emails had gone out. She also stated that We are getting sponsors, and that there is no yard sale this year keeping focus on the crafters and the car show. Two food trucks have committed with two others possible. Details of the fireworks display were also discussed.

Parks and Recreation Foreman/Coordinator requested an official motion from the Parks and Recreation Board for the configuration and improvement of the basketball courts at North Branch Park.

**Motion:** A motion to refurbish and keep a three-half court design for the basketball courts at North Branch Park was made by Jessica Young seconded by Nancy Jones, and was unanimously carried.



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Christine Nicholas passed out a sample flyer in early preparation for the Santa House. Jessica Young inquired about a possible Toys for Tots donation area. Ideas for accepting at the township building were mentioned along with possibly displaying a giving tree in coordination with the school district.

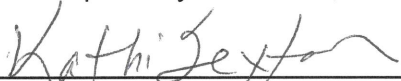
Bill May informed the Board on the issues of groundwater affecting the footings on the rear playground at North Branch Park and steps to install underdrains and repairs were being coordinated with the installation company.

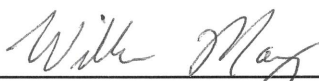
**3. Public Comment: None**

**4. Adjournment:**

- **Motion:** A motion was made by Jessica Young and seconded by Nancy Jones and unanimously carried to adjourn the meeting at 7:35 p.m.

Respectfully Submitted,

  
Kathi Sexton, Chairman

  
William May, Parks &  
Recreation Coordinator

**Next meeting – September 19, 2023**