



New Britain Township

Park & Recreation Board

MEETING MINUTES JUNE 20, 2023

A Meeting of the New Britain Township Park and Recreation Board was held on June 20, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., and with the use of the Zoom Video Conferencing Platform, beginning at 7:01 p.m. In attendance were Nancy Jones, Jessica Young, Marco Tustanowsky, Renee Steskal, Kathi Dutil, Brooke Newborn, Margaret Briggs, and Cynthia Jones. Also, in attendance were Bill May, and Christine Nicholas New Britain Township Staff.

- 1. Approval of Minutes from April 18, 2023:** Upon motion by Marco Tustanowsky seconded by Nancy Jones the April 18, 2023, minutes were approved as written.
- 2. 4th of July Parade:** Event Coordinator Christine Nicholas informed the board that all preparations have been made. A contact list was given to all members volunteering. Participant I.D. passes were handed out as well, to allow access to volunteers during the event. Christine also informed the board that at the time there were 87 vehicles, 9 floats and 445 participants for the parade.
 - **Motion:** A motion was made by Nancy Jones to nominate Lisa Maeyer as Parade Marshal and seconded by Marco Tustanowsky and carried unanimously.
 - **Motion:** A motion was made by Renee Steskal to elect Adam Shellhamer as Junior Parade Marshal and seconded by Nancy Jones and carried unanimously.
- 3. Presentation of Landscape Design for Administration Building:** Park and Recreation Board Vice Chairperson, Jessica Young presented her landscape design for the administration building to the rest of the Park and Recreation Board. The design was graciously received, Jessica thoroughly described her plan, all in attendance provided great suggestions and support, upon completion of the final draft all are in agreement that the Park and Recreation Board will vote to accept the design and then pass it to the Board of Supervisors for final approval.
- 4. Other Business:** Marco Tustanowsky requested to include the details of the Park and Recreation Board walk through of North Branch Park in the June 22, 2023 meeting minutes considering that there are no May 17, 2023 meeting minutes due to the fact that May's meeting was cancelled due to election day.

The Parks and Recreation Board was invited by the Parks and Recreation coordinator Bill May to take a walk through of North Branch Park to see the improvements that have been made recently. In attendance were Board members Marco Tustanowsky, Jessica Young, Nancy Jones, Brooke Newborn, Margaret Briggs, and Kathi Duthill. Parks and Recreation Coordinator/Foreman Bill May, Event Coordinator Christine Nicholas and Township Manager Matt West were also in attendance. The renovation of the current basketball court was the biggest topic of discussion. The Board members who were present were asked to



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give input on the design and configuration of an updated court. After discussion it was decided that the 3-half court design with a defined separation of the courts would benefit and be able to accommodate its patrons more beneficially.


The new playground that was installed was another topic of discussion, all in attendance were delighted with the completion. Jessica Young suggested a trash can be installed for more convenience.


5. Public Comment: None

6. Adjournment:

- **Motion:** A motion was made by Marco Tustanowsky and seconded by Renee Steskal and unanimously carried to adjourn the meeting at 7:35 p.m.

Respectfully Submitted,


Kathi Sexton, Chairman


William May, Parks &
Recreation Coordinator

Next meeting – July 18, 2020