



# New Britain Township

## Park & Recreation Board

### MEETING MINUTES

APRIL 18, 2023

A Meeting of the New Britain Township Park and Recreation Board was held on April 18, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., and with the use of the Zoom Video Conferencing Platform, beginning at 7:02 p.m. In attendance were Nancy Jones, Kathy Sexton, Jessica Young, Marco Tustanowski Renee Steskal, Kathi Dutil, Brooke Newborn, Margaret Briggs, and Cynthia Jones. Also, in attendance were: Bill May, and Christine Nicholas New Britain Township Staff.

- 1. Approval of Minutes from March 21, 2023:** Upon motion by Nancy Jones seconded by Renee Steskal the March 21, 2023, minutes were approved as written.
- 2. Easter Event:** Event Coordinator Christine Nicholas notified the Advisory Board that due to weather the Easter Event was moved indoors, and renamed to photos with the Easter Bunny, all volunteers originally scheduled aided with the indoor event. The turnout was very successful, and \$110 dollars and 110 pounds of canned food and dry goods were collected. A total of 4,000 candy filled eggs were given out. Plans for making indoor options protocol instead of instituting a rain date will be considered for next year's event.
- 3. 4<sup>th</sup> of July Parade:** Event Coordinator Christine Nicholas announced that all meetings with New Britain and Chalfont Boroughs, along with flyers and registration forms for the July 4<sup>th</sup> parade been posted to the Township website. Emails to local businesses for donations have been sent out. Pretzels and water will be given out at the staging area.
- 4. Update For Parks and Recreation Board:** Cynthia Jones informed the advisory board on the ordinance from The Board of Supervisors regarding Parks and Recreation Board members was passed on April 17, 2023, stating there will be five voting members with five year terms, with no more than two expiring at one time, the Chair and Vice Chair will each serve one year before a reorganization is required.
- 5. Other Business:** Chris Haney from TNT Softball was in attendance and presented his request to host a tournament at North Branch Park.  
**Motion:** A motion was made to approve by Renee Steskal and seconded by Marco Tustanowski and carried unanimously.  
**May Meeting:** Due to the election on May 16 the Parks and Rec Board canceled the May meeting and opted for a walk around survey of North Branch Park on a date and time in May to be determined.



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**Landscape Design for Administration Building:** A meeting between Township manager, Matt West, Parks and Rec coordinator/ Foreman Bill May, and Park and Rec Board Vice Chairman Jessica Young was held on April 14, 2023. Jessica Young has an undergraduate degree in landscape design and has volunteered to begin a plan for this project. This was received with unanimous support from the other members of the Park and Recreation Board. A request to all members for volunteer help was initiated.

**6.Public Comment:** Andrea Antell was in attendance. She is a New Britain Borough resident and inquired about a pickle ball / tennis court at North Branch Park. The Board unanimously decided that at this time there is no space or funds in the budget for her request. The possibility of eventually designing Cotton Park to accommodate a pickle ball/ tennis court were discussed.

### 7.Adjournment:

**Motion:** A motion was made by Renee Steskal seconded by Nancy Jones and unanimously carried to adjourn the meeting at 8:12 p.m.

Respectfully Submitted,

Jessica Young, Vice Chairman

William May, Parks &  
Recreation Coordinator

**Next meeting – June 20, 2023**