



New Britain Township

Park & Recreation Board

MEETING MINUTES

November 15, 2022

A Meeting of the New Britain Township Park and Recreation Board was held on November 15, 2022 at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., beginning at 7:03pm. In attendance were Kathi Sexton, Marco Tustanowsky, Nancy Jones, Renee Steskal, Margaret Briggs, Kathleen Dutil, Brooke Newborn, Charles Maeyer, and Cynthia Jones. Also, in attendance were Bill May and Chelle Clancy, New Britain Township Staff.

1. **Approval of Minutes from October 18, 2022:** Upon motion by Nancy Jones seconded by Renee Steskal the October 18, 2022, updated minutes were approved as written.
2. **Santa House** Santa House and accessories will be moved into place on the morning of Friday December 9th. The event has been advertised on township website and social media. Sponsor request letters have been sent out. So far, we have received \$200 in sponsorships. Cookies and Hot Chocolate have been purchased. Mrs. Clancy opened the invitation for anyone who would like to bake homemade cookies and prepack these for the Santa House event. Brooke Newborn has volunteered for Friday along with Kathi Sexton, Renee Steskal, Katie Dutil, and Jessica Young. Nancy Jones and Margaret Briggs have volunteered for Saturday.
3. **Other Business:**
 - a. **North Branch Park Playground Update:** Invoice was received, and payment processed. Recreation Resource supplied a shipment date of November 18, 2022. No changes are on track.
 - b. **Pheasant Run Park Free Little Library:** Approved by the Board of Supervisors. Bill May has been updating Terry Sikora and placing the PA One calls. Potential installation will be the week of November 21.
 - c. **West Branch Park PA Rush Proposal:** Joseph Cullen from PA Rush Soccer presented answers to the list of compiled questions from the Advisory Board, after the review of the PA Rush Proposal for a complete renovation of the existing soccer field at West Branch Park to be replaced with artificial turf, lights, and usage. After the thorough conversation by the Advisory Board and PA Rush, all Parks & Recreation Advisory Board members emphasized that the Township maintains ownership.

MOTION: Upon motion by Marco Tustanowsky seconded by Kathi Sexton and carried unanimously the PA Rush Proposal for a complete renovation of the existing soccer field at West Branch Park to be replaced with artificial turf, lights, and usage is being recommended for review by the Board of Supervisors and Township Solicitor. In addition, the Advisory Board would like the Board of Supervisors and Township Solicitor



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to further address their concern of not wanting to lose control of the field due to the right of first use allocation.

- d. **Park & Recreation Board Opening Volunteer Needed:** Cynthia Jones mentioned there are currently no decisions yet. The Board of Supervisors will revisit in January of 2023.
 - e. **Recommendation Letter:** A letter of appreciation for James Bender for years of service has been reviewed and approved by the Advisory Board.
4. **Public Comment:** The Parks & Recreation Advisory Board has canceled the December 20th meeting.
 5. **Adjournment: MOTION:** A motion was made by Charles Maeyer seconded by Renee Steskal and unanimously carried to adjourn the meeting at 8:16 p.m.

Respectfully Submitted,

Kathi Sexton, Chair

William May, Foreman/Coordinator

Next meeting – Tuesday, January 17, 2022 @ 7pm