



New Britain Township

Park & Recreation Board

MEETING MINUTES

October 18, 2022

A Meeting of the New Britain Township Park and Recreation Board was held on September 20, 2022 at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., beginning at 7:01 p.m. In attendance were: Kathi Sexton, Marco Tustanowsky, Nancy Jones, Jessica Young, Renee Steskal, Margaret Briggs, Kathleen Dutil, Brooke Newborn, and Cynthia Jones. Also, in attendance were: Matt West, Bill May and Chelle Clancy, New Britain Township Staff.

Re-Organization

Appointment of Temporary Chair: Kathi Sexton nominated Marco Tustanowsky as Temporary Chair, seconded by Nancy Jones and unanimously carried.

Marco Tustanowsky nominated Kathi Sexton for Chair and Renee Steskal motioned. Jessica Young seconded the nomination, and it was unanimously carried.

Kathi Sexton nominated Jessica Young for Vice Chair and Renee Steskal motioned. Marco Tustanowsky seconded the nomination, and it was unanimously carried.

1. **Approval of Minutes from July 19, 2022:** Marco Tustanowsky recommended changes to the minutes from July 19: Change the section location of the James Bender Letter of Appreciation by moving from Public Comment to Other Business. Mrs. Clancy also read the updated change provided by Marco. Upon motion by Kathi Sexton, seconded by Nancy Jones, the July 19, 2022 updated minutes were approved as written.
2. **Fall Festival Update:** Mrs. Clancy reviewed the post event feedback.
 - a. Thank you to all the Park & Recreation Board volunteers who helped with the Raffle Basket Table, Petting Zoo, and the various stations.
 - b. Marco Tustanowsky commented on the 300th anniversary for next year's fall festival.
 - c. Margaret Briggs suggested a more efficient process for check in and vendor parking.
 - d. Kathi Sexton stated that more volunteers are needed for next year's event.
3. **Santa House:** Mrs. Clancy spoke with Santa who will be available to visit on December 9 and 10 (Friday and Saturday) this year. We have been coordinating with Chalfont Fire Company to deliver Santa by firetruck at 5PM and they have agreed to stay a while after dropping off for the kids. We expect the breakdown to start at 6:45PM. Daniel Beal choir contact at Unami saved the date for Friday night. For Saturday evening, he has also contacted Allie Fosnot, Director of "Southside" CB South high school and Ian Sanchez, Choral Director at Tamanend Middle School to join in on the fun. Set up will remain the same as last year, Jessica Young has volunteered to take all photographs. The New Britain Food Pantry will also have a representative present to accept donations.



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4. Other Business:

- a. **North Branch Park Playground Update:** On October 5th, the order for the playground equipment has been cancelled due to supply chain delays. The Board of Supervisors has approved a new quote from Recreation Resource.
- b. **Veterans Park Free Little Library Update:** Bill May met with Cassie Cocca and installed the base of the Free Little Library and next day, Cassie assembled the entire library. Please visit and feel free to enjoy.
- c. **Pheasant Run Park Free Little Library:** Terry Sikora presented a plan for an installation of a free library at Pheasant Run Park.

MOTION: Upon motion by Kathi Sexton, seconded by Renee Steskal, a recommendation will be set forth to install a Free Little Library at Pheasant Run Park to the Board of Supervisors.

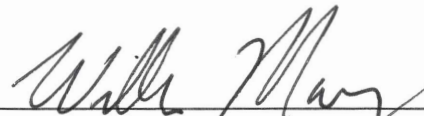
- d. **West Branch Park Pa Rush:** Joseph Cullen from PA Rush soccer presented a plan for a complete renovation of the existing soccer field at West Branch Park to be replaced with artificial turf, lights, and usage proposals. No motion was made at the time, the Advisory Board recommends further review at the next meeting in November.
- e. **Recommendation Letter:** A letter of appreciation for James Bender for years of service is with the Advisory Board for review.
- f. **Park & Recreation Board Opening Volunteer Needed:** Cynthia Jones stated that there have been three interviews, and the Board of Supervisors is currently awaiting one more interview for the Park and Recreation Advisory Board vacancy. Brooke Newborn inquired if current non-voting members do not have to interview for vacancy, and Cynthia Jones confirmed.

5. **Public Comment:** Margaret Briggs and Cynthia Jones stated that volunteers are needed to help plant trees as the township has partnered with the Penn State Master Watershed Steward Program in Bucks County. Volunteers will plant trees from mid-October to the end of November at township-owned open-space parcel in our community located behind Circle Drive in Chalfont. Please see township website and social media posts for more.

6. **Adjournment: MOTION:** A motion was made by Kathi Sexton seconded by Jessica Young and unanimously carried to adjourn the meeting at 8:52 p.m.

Respectfully Submitted,


Kathi Sexton, Chair


William May, Foreman/Coordinator

Next meeting – Tuesday, November 15, 2022 @ 7pm