



# New Britain Township

## *Park & Recreation Board*

### MEETING MINUTES

July 19, 2022

A Meeting of the New Britain Township Park and Recreation Board was held on July 19, 2022 at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., beginning at 7:01 p.m. In attendance were: James Bender, Kathi Sexton, Marco Tustanowsky, Nancy Jones, Jessica Young, Renee Steskal, Kathi Dutill, Brooke Newborn, Charles Maeyer, and Cynthia Jones. Also, in attendance were: Bill May and Chelle Clancy, New Britain Township Staff.

1. **Approval of Minutes from June 21, 2022:** Upon motion by Nancy Jones, seconded by Renee Steskal, the June 21, 2022 minutes were approved as written.
  
2. **Tri Municipal 4<sup>th</sup> of July Parade Update:** Mrs. Clancy reviewed the post event feedback.
  - a. A big thank you to all the Park & Recreation Board volunteers.
  - b. In attendance were 90 Vehicles, 520 Participants, and 9 Floats. Float winners were St. Jude School, Chalfont-New Britain Democrats, and the Chalfont Lions Club. Float prizes were themed as "A Taste of Philly" with tall Tasty Cake Towers including a variety of local gift cards from Fusion Kitchen, Toro Guacamole, Rita's Ice, and The County Theater Membership. St. Jude School received a Trade Joe's gift bag filled with goodies and extra items from Cynthia Jones who picked up the prize from TJ's. In the future, floats will only have awards for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place.
  - c. A trash bin will be placed at the refreshments station for next year. All refreshments were given away and enjoyed by participants and a few of the spectators at the staging area once parade was in route.
  - d. Thank you messaging was sent to all participants and a thank you post listing the event sponsors is currently on the township website and social media.
  - e. Two participant groups were notified to not throw out candy to children as per the rules and regulations. In addition, a resident complained about the excessive use of sirens and horns by the Fire Trucks for excessive amounts of time.
  - f. We will keep the same Staging area 3 set up based on the provided instructions: "Using Lenape Drive, turn left at the second entrance behind the shopping center. Staging Area 3 will be to your left after you pass all the shops."
  - g. Veterans Ceremony took place after the parade with the Jr. Parade Marshal as the keynote speaker.
  - h. The event financial report has been shared for review.
  - i. Cynthia Jones mentioned a task list will be provided to both New Britain Borough and Chalfont Borough for review.
  - j. Placement of Bubble Truck in front of one of the water trucks so vehicles do not get damaged in the future.

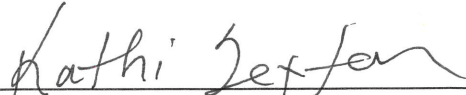


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3. **Fall Festival:** Mrs. Clancy covered the following overview:
  - a. Sleepy Hollow Petting Zoo has been secured and we await deposit requirements.
  - b. Tabora Farms has been contacted but has not yet responded.
  - c. Tiny Miracles Rescue is interested in taking part at Fall Fest this year, Mrs. Clancy will send them more information.
  - d. Bucks Bubbles showed interest in participating which would entail sponsorship coordination with Michael Walsh, coordinator for the Veterans Committee.
  - e. Raffle Basket Station: Kathi Sexton mentioned four (4) or more baskets.
  - f. Call for Fall Festival Volunteers to supervise the Petting Zoo, Tiny Miracles Rescue, and Raffle Basket Station.
  
4. **Other Business:**
  - a. **North Branch Park Updates:** Mrs. Clancy is awaiting an official statement from Lyons Recreation since upon request for a hard date for delivery and installation of the playground equipment at North Branch Park, I was told we are now looking at late September for the installation due to continued manufacturing and supply issues causing extreme delays.
  - b. **Advisory Board Update:** Mr. James Bender announced his resignation as Chairman of the Parks and Recreation Board, in addition to Mr. Charles Maeyer also announced that he will not be seeking an additional term following year's end. Mr. Maeyer served our Township for 30-plus years of devoted service to our Township. Mr. Tustanowsky commented that both members always served the good of the Township by volunteering and spending many hours of their personal life to make New Britain Township a great place to live. Mr. Tustanowsky emphasized to the committee, that the Advisory Board volunteers are here for the benefit of the township and to serve the community. We will miss having them on the Board.
  
5. **Public Comment:** None.
  
6. **Adjournment: MOTION:** A motion was made by Charles Maeyer, seconded by James Bender, and unanimously carried to adjourn the meeting at 7:40 p.m.

Respectfully Submitted,

  
James Bender, Chairman

  
Chelle Clancy, Secretary

*Next meeting – Tuesday, September 20, 2022 @ 7pm*