



# TOWNSHIP OF NEW BRITAIN

Bucks County, Pennsylvania  
Founded: 1723

BOARD OF SUPERVISORS

Helen B. Haun  
William B. Jones, III  
Gregory T. Hood  
Cynthia M. Jones  
Mary Beth McCabe

Eileen M. Bradley  
Township Manager

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## MEETING MINUTES March 16, 2021

A Meeting of the New Britain Township Parks and Recreation Advisory Board was held on March 16, 2021 with the Zoom meeting platform beginning at 7:00 p.m. In attendance were James Bender, Kathi Sexton, Nancy Jones, Cynthia Jones, Marco Tustanowsky, Jessica Handschuh, David Turcich, and Ashton Bender. Also, in attendance was Chelle Clancy and Michael Walsh, New Britain Township Staff.

**1. Approval of Minutes of February 16, 2021:** Upon motion by Mrs. Cynthia Jones, seconded by Mrs. Kathi Sexton, the February 16, 2021 minutes were approved as written with one change - include Mrs. Nancy Jones as a volunteer of the Easter Bunny Photos and Food Drive Event.

**2. Easter Bunny & Food Drive:** Mrs. Clancy covered the event timing and set up for the event volunteers.

8:30AM – Pick up bunny ears at the Veterans Memorial area of North Branch Park.

8:45AM – Chelle will ensure each station has the following volunteers:

- One (1) volunteer at the entrance to direct the flow of traffic for Bunny Photos/Food Drive.
- Two (2) volunteers provide packaged eggs to children partaking in a photo opportunity.
- Two (2) volunteers to manage the socially distant line for the Easter Bunny visits.
- One (1) volunteer at the Food Drive area. There will be two (2) Public Works employees helping in that location.

9AM – Event begins.

11AM – Event ends.

A list of most needed items from the Food Larder has been posted online and shared on social media. Mr. James Bender recommended to add a button for the Easter Bunny that reads “I Got My COVID Vaccine.” Mrs. Clancy will create the button and post the list of items on the New Britain Township Website Newsfeed.

**3. Fourth of July Parade:** Mrs. Clancy mailed out correspondences related to the Fourth of July Parade to Chalfont Borough and New Britain Borough, along with the Penn DOT Road Closure Application. Next mailing will be a request for Parade sponsorship from local businesses. In April, Mrs. Clancy will:

- Contact bands to book for the Parade.
- Post parade information and the participant registration form page about the parade on the website, newsletter, and create a Facebook Event Page where the Participant Registration form will be available.
- Order flags.
- Order car magnets for those who need.
- Place Wawa refreshment request (individual containers, water bottles, iced tea boxes).

Mr. Walsh will contact the VFW regarding the Parade Marshal, if the Boy Scouts will be helping, we will need to ask permission to ensure the Veterans approve who will start the parade this year. Mr. Walsh will also contact Stephanie Mason regarding the Doylestown Memorial Day Parade and if it is taking place this year so

we can review if more people may be invited. Mr. James Bender recommended for the Advisory Board to start thinking about alternatives for the type of food and refreshments being served at the pavilion after the parade ends. Previously, hotdogs are grilled and added to hotdog buns then wrapped in foil along with pizza slices. Also, soda is normally poured in cups.

**4. Other Business:** Mrs. Cynthia Jones stated that at the previous Board of Supervisors meeting, the Township Engineers suggested to hold on the Cotton Park Phased Approach Planning and Keller Bridge Repair until Mr. Matt West, the new Township Manager comes on board. A financial plan would have to come first since phase one costs would entail engineering, extensive grading, and planning. Mrs. Clancy has started the initial Grant application for Cotton Park (Phase One).

Mr. James Bender informed the Board regarding pre-season information having been communicated to the Lenape Valley Coaches by the President of Lenape Valley Baseball. Mrs. Clancy will in turn let Mr. Bill May know that information has been covered.

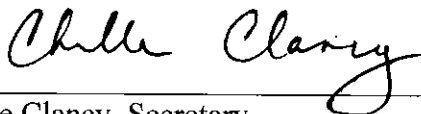
**5. Public Comment:** Mrs. Mary Margaret Briggs asked if the Bucks County Department of Health would be interested in a Walk-In Vaccine Clinic. Mr. Walsh will inquire.

**6. Adjournment: MOTION:** A motion was made by Mrs. Nancy Jones, seconded by Mr. Marco Tustanowsky, and unanimously carried to adjourn the meeting at 7:50 p.m.

Respectfully Submitted,

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James Bender, Chairman

  
Chelle Clancy, Secretary