

**BOARD OF SUPERVISORS
MEETING MINUTES
April 17, 2023**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, April 17, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice-Chair Stephanie Shortall, Members, Gregory T. Hood, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

A. Executive Session:

Mr. Jones announced that the Board had met in Executive Session before the meeting to discuss personnel issues, land acquisition, and litigation.

4. **Public Hearing**

A. **Conditional Use:** 120 Liberty Lane

The applicant's engineer was not in attendance at the beginning of the meeting. The Board moved forward with Action Items to provide the applicant's engineer time to arrive.

Mr. Gresh opened the conditional use hearing at 7:17 PM.

Appearing on behalf of the applicant was Kellie McGowan, Esq. of Obermayer, Rebmann, Maxwell, & Hipple LLP and John Herron of Herding Butterflies to discuss adding an L2 Outside Storage accessory use to the property. A stenographic record was kept of this portion of the meeting.

Mr. Gresh closed the conditional use hearing at 7:35 PM.

5. **Action Items:**

A. Motion to approve meeting minutes of the Board of Supervisors meeting

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the minutes of the March 20, 2023, Business Meeting and the April 3, 2023, Workshop Meeting of the New Britain Township Board of Supervisors.

B. Motion to approve schedule of bills

MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved the Schedule of Bills dated April 14, 2023, in the amount of \$574,455.72, and authorize the Township Manager to pay all bills, per the attachment.

C. Motion to approve consent agenda

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved all items on the consent agenda, dated April 17, 2023, per the attachment.

- D. Motion to adopt Ordinance 2023-02-01: Update Chapter 16, Part 1 Establishing a Parks & Recreation Board

Mr. Gresh stated that the Board held a public hearing at the April 3rd Workshop Meeting to discuss the ordinance.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood and unanimously carried, the Board adopted Ordinance 2023-02-01: Update Chapter 16, Part 1 Establishing a Parks & Recreation Board, per the attachment.

- E. Motion to approve Central Bucks School District request that the escrow requirement be waived and that consultant invoices be paid as expenses are incurred

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Hood and unanimously carried, the Board approved Central Bucks School District's request to waive the \$5000 escrow requirement as part of the Professional Services Agreement and that consultant invoices be paid as expenses are incurred, per the attachment.

- F. Motion to approve AARK waiver of Land Development

MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved a waiver of Land Development for the Aark Wildlife Rehabilitation and Education Center, per the attachment.

- G. Motion to approve the Tricentennial Committee's recommendations for the Township's 300th Anniversary

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Hood and unanimously carried, the Board approved the Tricentennial Committee's recommendations for the Township's 300th Anniversary, per the attachment.

- H. Motion to authorize advertisement Ordinance 2023-04-02: Creation of an Environmental Advisory Committee

Mr. Walsh presented the Board with the results of the 2023-2024 Bucks County Consortium Materials Bid, per the attachments. The Board discussed the 2023-2024 Bucks County Consortium Materials Bid.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood and unanimously carried, the Board authorized advertisement Ordinance 2023-04-02: Creation of an Environmental Advisory Committee.

- I. Motion to award the 2023 Farm Lease Bid

MOTION: Upon motion by Mr. Hood, seconded by Ms. McCabe and unanimously carried, the Board awarded the 2023 Farm Lease Bid to Ken-Jan Farm, Ryan Beer for the Schoolhouse Road Property and to Penn View Farm for the Garabed/Hovsepian Property and authorize the Township Manager to execute the lease agreements and accompanying documents.

- J. Motion to approve the road names for the Lohin Subdivision

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved the road name Katrina Circle for the Lohin Subdivision, per the attachments.

K. Motion to approve Resolution 2023-10: Watershed Restoration & Protection Program Grant Resolution

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved Resolution 2023-10: Watershed Restoration & Protection Program Grant Resolution, per the attachments.

L. Motion to approve the 396 King Road planning module

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board tabled the 396 King Road planning module.

6. Information Items:

A. Township Manager's Report: Mr. West provided the Board with the Township Manager's Report. He discussed the PSATS Resolutions and the future use of the Coleman Property. Mr. Walsh provided an update on the 2023 Paving Program. The Board discussed the Manager's Report.

B. Departmental Reports: Mr. West provided the Board with Code, Public Works, and Parks and Recreation Departmental Reports. Chief Clowser presented the Police Departmental Report. The Board discussed the Departmental Reports.

C. Solicitor's Report: Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

D. Engineer's Report: Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report.

E. Board of Supervisor's Comments: Mrs. Jones discussed the potential name for Coleman Property once the Neshaminy Greenway Trail was complete. The Board discussed different names for the Coleman Property.

Ms. McCabe stated that the Veteran's Committee was holding a Bingo Fundraising Event on Friday, April 21st, at the Shrine of Czestochowa.


7. Public Comment: There was no Public Comment at this time.

8. Announcements: Mr. Jones announced that the Board's next meeting was on Monday, May 1, 2023, at 7:00 p.m. and called for a motion to adjourn.

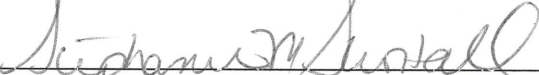
9. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Shortall, and unanimously carried to adjourn the meeting at 8:21 p.m.

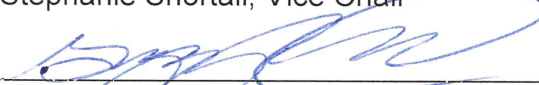
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



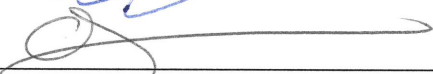
William B. Jones, III, Chair



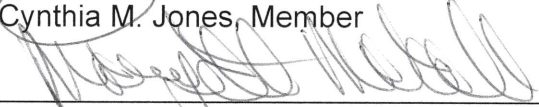
Stephanie Shortall, Vice Chair



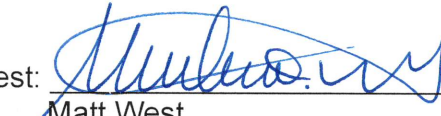
Gregory T. Hood, Member



Cynthia M. Jones, Member



MaryBeth McCabe, Esq., Member

Attest: 

Matt West
Secretary/Township Manager

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