

**BOARD OF SUPERVISORS
MEETING MINUTES
March 6, 2023**

A Regular Workshop Meeting of the New Britain Township Board of Supervisors was held on Tuesday, March 6, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 10:00 a.m. Present were Supervisors: Chair William B. Jones, III, Vice-Chair Stephanie Shortall, Members, Gregory T. Hood, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Public Works Superintendent Ryan Cressman, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh, Esq.

1. **Call to Order:** Mr. Jones called the meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:** Mr. Jones announced that the Board had met in Executive Session before the Meeting to discuss personnel issues, land acquisition, and litigation.
4. **Presentation Items:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. North Wales Water Authority

Appearing on behalf of North Wales Water Authority was Operations Director Joe Murphy to discuss the status of North Wales Water Authority, including ongoing projects, upcoming projects, and ways the Township and the Authority can work better together. The Board discussed the North Wales Water Authority update.

B. North Penn Water Authority

Appearing on behalf of North Penn Water Authority was Executive Director Anthony Bellitto to discuss the status of North Penn Water Authority, including ongoing projects, upcoming projects, and ways the Township and the Authority can work better together. Mr. Bellitto discussed the new transmission line that was being installed down Ferry Road. The Board discussed the North Penn Water Authority update.

C. Chalfont-New Britain Township Joint Sewer Authority

Appearing on behalf of Chalfont-New Britain Township Joint Sewer Authority (CNBTJSA) was Executive Director John Schmidt to discuss the status of CNBTJSA, including ongoing projects, upcoming projects, and ways the Township and the Authority can work better together. The Board discussed the CNBTJSA update.

5. **Subdivision/Land Development Projects:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. 180 New Britain Boulevard & 354 Schoolhouse Road – Sketch Plan

Appearing on behalf of the applicant Craig Melograno of PDM Constructors was Kim Fasnacht, PMP, LEED AP from Rettew. The applicant presented the details of their sketch plan for 180 New Britain Boulevard & 354 Schoolhouse Road to the Board. The Board discussed the sketch plan with the applicant and the Township's professionals.

No action was taken at this time.

6. Zoning Hearing Board Applications:

- A. 19 Skyline Drive
- B. 4275 County Line Road

Mr. Gresh presented the Board with the details of both Zoning Hearing Board applications. The Board discussed both applications and took no action on either.

7. Information Items:

A. Departmental Updates:

- i. **Administration:** Mr. West stated before advertising the draft Park & Rec Ordinance that the Township Solicitor identified a conflict in the ordinance's language that needed to be addressed before advertisement. The Board discussed the issue and provided guidance for the Township Solicitor.

Mr. Walsh stated that the annual consortium bid was completed, and the Board would see this as an action item at the March 20, 2023, Business Meeting.

The Board continued the discussion from the previous meeting about the Tricentennial Committee hosting fireworks at North Branch Park to celebrate the Township's 300th Anniversary. Mr. Walsh provided the Board with a preliminary update from the Fire Marshal, who had reviewed the plan submitted with their special event application. The Board discussed the proposed plan and determined the committee should research alternate sites and that they favor fireworks if done safely. There was no action taken on this item.

- 1. **Parks & Rec Ordinance – Discussion of Appointment Schedule**
- 2. **2023 Bucks County Consortium Materials Bid**
- 3. **Tricentennial Committee - Fireworks**

- ii. **Police:** Chief Clowser provided an update on purchasing body-worn cameras for the Police Department and the ongoing hiring process. The body-worn cameras would be up for Board action at the March 20, 2023, Business meeting.

- 1. **Purchase of Body Worn Cameras**
- 2. **Hiring Update for Entry-level Police Officer**

- iii. **Public Works:** Mr. Cressman asked if the Board had questions about his 2022 year-end report. The Board had no questions.

Mr. Cressman provided an update on Roadbotics and creating a three-year Road Program. The Board and staff discussed the Township's Road Program. No action was taken.

iv. **Parks & Recreation:** Mr. West provided the Finance update.

v. **Finance:** Mr. West provided the Finance update.

B. Board Comments: Mrs. Jones asked about the Township forming an Environmental Advisory Committee (EAC). The Board and Township staff discussed moving forward with an EAC.

8. Public Comment: There was no Public Comment at this time.

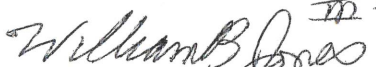
9. Announcements: Mr. Jones announced the Board would be meeting in Executive Session following the meeting to discuss personnel.

Mr. Jones announced that the Board's next meeting was on Monday, March 20, 2023, at 7:00 p.m. and called for a motion to adjourn.

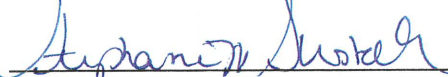
10. Adjournment:

MOTION: There being no further business or comment, a motion was made by Ms. McCabe, seconded by Mrs. Shortall, and unanimously carried, to adjourn the meeting at 11:51 a.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS




William B. Jones, III, Chair




Stephanie Shortall, Vice Chair




Gregory T. Hood, Member



Cynthia M. Jones, Member



MaryBeth McCabe, Esq., Member

Attest: 

Matt West
Secretary/Township Manager

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