

**BOARD OF SUPERVISORS
MEETING MINUTES
February 27, 2023**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, February 27, 2023, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice-Chair Stephanie Shortall, Members, Gregory T. Hood, and MaryBeth McCabe, Esq. Supervisor Cynthia M. Jones joined the meeting via Zoom. Also present were Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh. Absent was Assistant Manager Michael Walsh.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

A. Executive Session:

Mr. Jones announced that the Board had met in Executive Session before the meeting to discuss personnel issues, land acquisition, and litigation.

4. **Action Items:**

A. Motion to approve meeting minutes of the Board of Supervisors meeting

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved the minutes of the January 23, 2023, Business Meeting and the February 6, 2023, Workship Meeting of the New Britain Township Board of Supervisors.

B. Motion to approve schedule of bills

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the Schedule of Bills dated February 10, 2023, in the amount of \$703,717.61, and authorize the Township Manager to pay all bills, per the attachment.

C. Motion to approve consent agenda

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved all items on the consent agenda, dated February 27, 2023, per the attachment.

D. Motion to approve Kind Like Joey 5k at North Branch Park

MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe, the Board approve the Kind Like Joey 5k at North Branch Park, per the attachment.

Mr. Hood asked the applicant if the Township required a fee for the event and amended the Board's motion to waive all the fees for the Kind Like Joey 5K.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood and unanimously carried, the Board approved the Kind Like Joey 5k at North Branch Park and waived the application fee, per the attachment.

E. Motion to approve Lenape Valley Baseball Tournament at North Branch Park

A representative from Lenape Valley Baseball and the Board discussed the Lenape Valley Baseball Tournament at North Branch Park.

MOTION: Upon motion by Mrs. Shortall, seconded by Ms. McCabe and unanimously carried, the Board approved the Lenape Valley Baseball Tournament at North Branch Park, per the attachment.

F. Motion to approve construction of a new batting cage at North Branch Park by Lenape Valley Baseball

The Board discussed the construction of a new batting cage at North Branch Park by Lenape Valley Baseball.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood and unanimously carried, the Board approved the construction of a new batting cage at North Branch Park by Lenape Valley Baseball, per the attachment.

G. Motion to approve the purchase of new lockers for the Police Department

Mr. West stated that Chief Clowser discussed this action item with the Board at the February 6th Workshop meeting. The Board discussed the purchase of new lockers for the Police Department.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved the purchase of new lockers for the Police Department, per the attachment.

H. Motion to approve the purchase and upfitting of a new police vehicle

Mr. West stated that Chief Clowser discussed this action item with the Board at the February 6th Workshop meeting. The Board discussed the purchase and upfitting of new police vehicle.

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the purchase and upfitting of a new police vehicle, per the attachment.

I. Motion to approve the facility assessment proposal from Kimmel Bogrette

Mr. West stated that Matt McQuaid from Kimmel Bogrette gave a presentation to the Board at the February 6th Workshop meeting. The Board discussed the facility assessment proposal from Kimmel Bogrette.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board approved the Master Concept facility assessment proposal from Kimmel Bogrette, per the attachment.

J. Motion to approve the purchase of new carpet for the administrative offices

Mr. West stated that the carpet was the final item needed for the Redesign of the Administrative Offices. Pending Board approval, carpet installation would be scheduled for April 18th with furniture installation beginning April 24th. The Board discussed the purchase of new carpet for the administrative offices.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board the purchase of new carpet for the administrative offices, per the attachment.

K. Motion to approve Resolution 2023-08: 2023 Fee Schedule Amendment #1

Mr. West presented the Board with Resolution 2023-08: 2023 Fee Schedule Amendment #1 and stated that the Board was provided a memo outlining the Township's Fee Schedule changes. The Board discussed Resolution 2023-08: 2023 Fee Schedule Amendment #1.

MOTION: Upon motion by Mrs. Shortall, seconded by Ms. McCabe and unanimously carried, the Board approved Resolution 2023-08: 2023 Fee Schedule Amendment #1, per the attachment.

L. Motion to appoint a new representative to the Chalfont-New Britain Township Joint Sewer Authority

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board appointed Michael Sullivan to the Chalfont-New Britain Township Joint Sewer Authority.

M. Motion to approve road names for the 84 Schoolhouse Road Land Development project

The Board discussed the road names for the 84 Schoolhouse Road Land Development project.

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Jones and unanimously carried, the Board approved the road name Lauren Lane for the 84 Schoolhouse Road Land Development project, per the attachments.

N. Motion to authorize advertisement of Ordinance 2023-02-01: Update Chapter 16, Part 1 of the Code of Ordinances

Mr. Gresh presented the Board with the draft ordinance and asked how many members they would like to serve on the Parks & Recreation Board. The Board discussed Ordinance 2023-02-01.

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Hood and unanimously carried, the Board authorized the advertisement of Ordinance 2023-02-01: Update Part 1 of Chapter 16 – Parks and Recreation of the New Britain Township Code of Ordinances.

5. Information Items:

A. Township Manager's Report: Mr. West provided the Board with the Township Manager's Report and an update on the Township's new Event Coordinator. The Board discussed the Manager's Report.

B. Departmental Reports: Mr. West provided the Board with Code & Public Works Departmental Reports. Chief Clowser presented the Police Departmental Report. The Board discussed the Departmental Reports.

C. Solicitor's Report: Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

D. Engineer's Report: Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report.

E. Board of Supervisor's Comments: Ms. McCabe discussed using ARPA Funds and donating to a local food bank.

Mr. Hood discussed the Tricentennial Committee and the Township's 300th Anniversary, and the Board discussed the potential to hold fireworks at North Branch Park. The Board discussed fireworks and agreed to provide the Tricentennial Committee with answer by Monday, March 6, 2023, at the Workshop Meeting.

10. Public Comment: There was no Public Comment at this time.

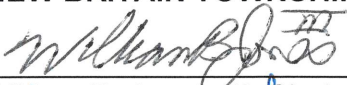
11. Committee Reports:

A. Parks & Recreation Committee: Mr. West provided the Board with the Parks & Recreation Committee report. The Board discussed the Parks & Recreation Committee Report.

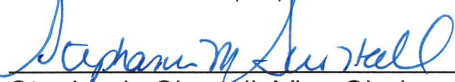
12. Adjournment: Mr. Jones announced that the Board's next meeting was on Monday, March 6, 2023, at 10:00 a.m. and called for a motion to adjourn.

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Shortall, and unanimously carried, to adjourn the meeting at 8:05 p.m.

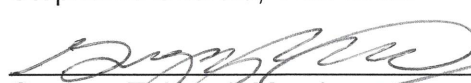
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



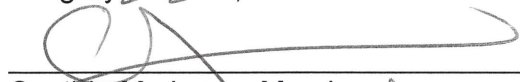
 William B. Jones, III, Chair



 Stephanie Shortall, Vice Chair



 Gregory T. Hood, Member



 Cynthia M. Jones, Member



 MaryBeth McCabe, Esq., Member

Attest:



 Matt West
 Secretary/Township Manager