

**BOARD OF SUPERVISORS  
MEETING MINUTES**

January 3, 2021

2022 MEW

A Re-Organization/Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, January 3, 2022, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 6:30 p.m. Present were Supervisors: Gregory T. Hood, William B. Jones, III, Cynthia M. Jones, MaryBeth McCabe, Esq., and Stephanie Shortall, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, and Township Solicitor Peter Nelson, Esq. Absent from the meeting was Township Engineer Craig Kennard, P.E.

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**I. Reorganization:**

**1. Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.

**2. Appointment of Temporary Chair:**

**MOTION: A motion was made by Mr. Hood, seconded by Mrs. Jones, and unanimously carried, to nominate Township Manager, Matt West as Temporary Chair.**

**3. Swearing in of Elected Officials:** The Honorable Regina Armitage swore in William B. Jones, III and Stephanie Shortall, Esq. as New Britain Township Supervisors and Nicole Percetti as Tax Collector.

**4. Nomination(s) for Permanent Appointment of Chair, Vice-Chair**

**MOTION: Upon nomination by Mrs. Shortall, seconded by Mr. Jones, Mr. Hood was nominated as the Permanent Chair. No other nominations were presented.**

**MOTION: Upon nomination by Mr. Hood, seconded by Mrs. Shortall, Mr. Jones was nominated as the Vice-Chair.**

**MOTION: Upon nomination by Ms. McCabe, seconded by Mrs. Jones, Mrs. Jones was nominated as the Vice-Chair.**

**5. Appointment of Permanent Chair, Vice-Chair:**

Mr. West asked for a vote for the motion nominating Mr. Hood for Chair.

**MOTION: Upon motion by Mrs. Shortall, seconded by Ms. Jones, the Board unanimously appointed Mr. Hood as Chair.**

Mr. West asked for a vote for the first motion nominating Mr. Jones for Vice-Chair.

**MOTION: Upon motion by Mr. Hood, seconded by Mrs. Shortall, the Board appointed Mr. Jones as Vice-Chair by majority vote, 3-2, with Mrs. Jones and Ms. McCabe opposed.**

The second motion nominating Mrs. Jones for Vice-Chair became moot with the majority appointment of Mr. Jones as Vice-Chair.

At this time Mr. Hood assumed his role as Chair.

Mr. Hood announce the Board would be going into executive session and no action would be taken at 6:40 p.m.

The Board returned from executive session at 6:55 p.m.

At this time, Mr. Hood conducted the swearing in of Helen Haun as New Britain Township Auditor.

**6. Appointments Resolution #2022-1: Appointments, Reappointments, and Modifications of Appointments:** Mr. Hood asked if there were any changes to Resolution #2022-02. Mr. Jones stated he would like to appoint Bill Muzika and Preston Campbell to the vacant positions on the Chalfont-New Britain Township Joint Sewer Authority Board and the rest of the vacancies be left till the Boards meeting on Monday, January 24, 2022.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones, the Board unanimously appointed Bill Muzika and Preston Campbell to the Chalfont-New Britain Township Joint Sewer Authority Board.**

Mr. Hood introduced Mr. Preston Campbell who was in attendance. Mr. Campbell of Brookside Court introduced himself to the Board of Supervisors.

Mrs. Jones stated she would like to see Board members step down as voting members of committees and assume liaison roles instead to make room for more interested volunteers.

Mrs. Margaret Briggs of Forest Park Drive stated she was still interested in volunteering for the Parks & Recreation Committee.

## **7. Approval of 2022 Meeting Dates:**

Mrs. Jones asked if the Board would reconsider moving the Board of Supervisors meetings to Thursday night to benefit staff.

**MOTION: Upon motion by Mrs. Shortall, seconded by Mrs. Jones, and unanimously carried, the Board approved the Meeting Schedule for 2022.**

## **II. Public Meeting Agenda**

**1. Call to Order:** Mr. Hood called the meeting to order.

**2. Board Seating:** At this time the Board was seated to conduct their business meeting.

**3. Chair Comments:** There were no Chair Comments at this time.

**4. Subdivision/Land Development Projects:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. There were no Subdivision/Land Development Projects at this time.

**5. Zoning Hearing Board Applications:**

A. 5 Naomi Lane

Mr. West stated the Township had received two applications for the January 20, 2022, Zoning Hearing Board meeting, however, the applicant for 122 Upper State Road had requested a continuance to the February Zoning Hearing Board meeting. The Board discussed the 5 Naomi Lane application and took no action on either.

**6. Presentation Items:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. There were no Presentation Items at this time.

**7. Information Items:**

**A. Departmental Reports:**

i. **Administration:** Mr. West stated the departmental reports would be given at the January 24<sup>th</sup> Business meeting. He gave a brief update on the new technology he hoped to introduce in the first half of 2022, which included iPads and a new website.

ii. **Police:** There was no Police Report at this time.

iii. **Public Works:** There was no Public Works Report at this time.

**B. Solicitor's Report:** There was no Solicitor's Report at this time.

**C. Engineer's Report:** There was no Engineer's Report at this time.

**D. Board Comments:** The Board wished everyone a Happy New Year!

**8. Committee Reports:**

**A. Parks & Recreation Committee:** There was no Parks & Recreation Committee Report at this time.

**9. Public Comment:** There was no Public Comment at this time.

**10. Announcements:** Mr. Hood announced the next Board of Supervisors meeting would be held on January 24, 2022, at 7:00 p.m.


Mr. West announced the Board would be meeting in Executive Session following the meeting and would not be reconvening afterward.

**11. Adjournment:**

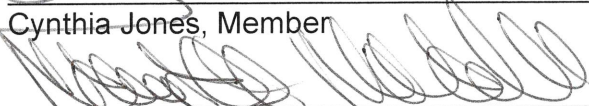
**MOTION:** There being no further business or comment, a motion was made by Mrs. Jones, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 7:30 p.m.


**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**


  
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Gregory T. Hood, Chair

  
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William B. Jones, III, Vice Chair

  
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Cynthia Jones, Member

  
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MaryBeth McCabe, Esq., Member

  
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Stephanie Shortall, Esq., Member

Attest:   
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Matt West  
Secretary/Township Manager