

**BOARD OF SUPERVISORS
MEETING MINUTES
November 7, 2022**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, November 7, 2022, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair William B. Jones, III, Members Cynthia M. Jones, MaryBeth McCabe, Esq, and Stephanie Shortall, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Finance Director John Bates, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh.

1. **Call to Order:** Mr. Hood called the meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

A. Executive Session

Mr. Hood announced that the Board met in Executive Session before the meeting to discuss personnel issues, land acquisition, and litigation.

4. **Presentation Items:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. Free Little Library – Pheasant Run Park

Terry Sikora introduced herself a provided a brief proposal for installation of a Free Little Library at Pheasant Run Park. The Board discussed the Free Little Library at Pheasant Run Park. Action was taken on this item later in the meeting.

B. 2023 Preliminary Budget Presentation

Presentation Item B was addressed following the Subdivision/Land Development Projects.

Mr. West presented the Board with the highlights of the Preliminary 2023 Budget. He stated the budget was balanced and contained a real estate tax increase of 1.4375 with an increase of .65 mills in the General Fund (01), a decrease in -.2125 mills in Parks & Rec Operating Fund (07), and an increase in 1.00 mills in the Capital Equipment Fund (18). The budget included all departmental operational needs discussed with the Board, represented an increase in service across all departments for Township residents, and fully funded the recently adopted 5-Year Capital Improvement Plan. Mr. West stated he would be asking the Board to authorize the advertisement of the Preliminary 2023 Budget this evening. He stated the document would be available for public review following the Board's authorization to advertise. The Board discussed the 2023 Preliminary Budget. Action was taken on this item later in the meeting.

5. **Subdivision/Land Development Projects:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. 55 Curley Mill Road

Appearing on behalf of the applicant was Todd Savarese, Esq. of Savarese Law Office, Rachel Butch, PE of Showalter & Associates and the applicant Edward Mortimer. The Board was presented the details of the preliminary/final plan for 55 Curley Mill Road. The Board discussed the plan with the applicant and the Township's professionals.

The Board asked the Township Solicitor to prepare a resolution for consideration at the November 21st Business Meeting based on the discussion. No action was taken.

B. 413 West Butler Avenue – Chalfont Motor Lodge

Appearing on behalf of the applicant was Kellie McGowan, Esq of Obermayer Rebmann Maxwell & Hippel LLP and the applicant Kevin Reilly of County Builders, Inc. The Board was presented with a sketch plan for 413 West Butler Avenue. The Board discussed the plan with the applicant and the Township's professionals. No action was taken.

6. Zoning Hearing Board Applications:

A. None

7. Action Items

A. Motion to authorize advertisement of 2023 Preliminary Budget

MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board authorized advertise the 2023 Preliminary Budget for public review, as discussed and presented at this evening's meeting.

B. Motion to approve Free Little Library at Pheasant Run Park

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the Free Little Library at Pheasant Run Park, per the attachment and this evening's presentation.

C. Motion to approve New Britain Wood Escrow Release #4 (FINAL)

Mr. Walsh stated at the October 17th Business Meeting the Board accepted dedication of the Public Improvements for the New Britain Woods project. This escrow release would release the funds from the Improvement Bond and allow the developer to replace it with a maintenance bond. The Board discussed New Britain Wood Escrow Release #4 (FINAL).

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board approved Escrow Release #4 (FINAL) for New Britain Woods, per the attachment.

D. Motion to approve Children's Hospital of Philadelphia's Waiver Request

MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe, the Board approve the Children's Hospital of Philadelphia's waiver request from Chapter 10 "Health & Safety", Part 1 "Unnecessary Noises" for a roof replacement, per the attachment.

Appearing on behalf of the applicant CHOP was Peter Miraglia Assistant Project Manager of Target Building Construction. No representative from CHOP was present. Mr. Miraglia discussed the project and provided the Board with an explanation for the waiver request. The Board discussed CHOPs waiver request with the applicant and Township Professionals.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board tabled the Children's Hospital of Philadelphia's waiver request from Chapter 10 "Health & Safety", Part 1 "Unnecessary Noises" for a roof replacement, per the attachment.

8. Information Items:

A. Departmental Updates:

- i. **Administration:** Mr. West provided the Administration update to the Board.
- ii. **Police:** Chief Clowser provided the Police Department update to the Board.
- iii. **Public Works:** Mr. West provided the Public Works update to the Board.
- iv. **Parks & Recreation:** Mr. West provided the Parks & Recreation update to the Board.
- v. **Finance Report:** John Bates provided the Finance update to the Board.

B. Board Comments:

Mrs. Shortall stated thanked the Police, Fire, & EMS for their hard work on Trunk-or-Treat.

Mr. Jones stated it was nice to see the Police out on Halloween.

Mr. Hood stated tomorrow was election day and everyone should vote. Ms. McCabe agreed.

Ms. McCabe thanks Matt West, Michael Walsh, John Bates, and Chief Clowser for their hard work on the budget.

8. Committee Reports:

- A. Parks & Recreation Committee: There was no Parks & Recreation Committee Report at this time.

9. Public Comment:

There was no Public Comment at this time.


10. Announcements:

Mr. Hood announced the Board's next meeting was on Monday, November 21, 2022, at 7:00 p.m. and called for a motion to adjourn.

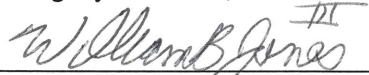
11. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Shortall, seconded by Mrs. Jones, and unanimously carried, to adjourn the meeting at 8:35 p.m.


NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS




Gregory T. Hood, Chair




William B. Jones, III, Vice Chair



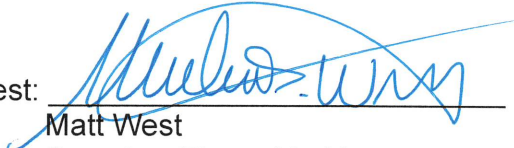
Cynthia Jones, Member



MaryBeth McCabe, Esq., Member



Stephanie Shortall, Member

Attest: 

Matt West
Secretary/Township Manager