

**BOARD OF SUPERVISORS
MEETING MINUTES
July 11, 2022**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, July 11, 2022, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair William B. Jones, III, Members Cynthia M. Jones, MaryBeth McCabe, Esq, and Stephanie Shortall. Also present were Township Manager Matt West, Police Chief Richard Clowser, Finance Director John Bates, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

A. Executive Session:

Mr. Hood announced that the Board had met in Executive Session prior to this Meeting and will be meeting after the meeting to discuss personnel issues, land acquisition, and litigation.

B. Service Commendation: Officer Peffall

Chief Clowser announced the commendation for Patrol Officer First Class Katherine Peffall for her actions responding to an incident on the evening of Monday, June 13, 2022.

4. **Public Comment:** There was no Public Comment at this time.
5. **Presentation Items:** There were no Presentation Items at this time.
6. **Subdivision/Land Development Projects:**

A. 267 Creek Road

The applicant was not in attendance at the meeting. Mr. Kennard stated the property was a simple lot line change and no comments were received at Planning Commission for the project and the Township Engineer had no issues with moving forward with approval of the lot line change. No action was taken.

B. 396 King Road

Appearing on behalf of the applicant, Casadonti Homes was Rob Cunningham of Holmes Cunningham. The Board was presented with a sketch plan for the property located at 396 King Road within the Watershed (WS) zoning district. The applicant proposed to improve the property with B1 Single-family Detached Dwellings on six (6) lots averaging approximately 5.5 acres in size with a shared driveway. The Board discussed plan with Township Professionals and the applicant. No action was taken.

C. 700 Manor Drive

Appearing on behalf of the applicant, J.G. Petrucci Company, Inc., was Ed Murphy of Wisler Pearlstine, LLP and Bill Rearden, PE of Bohler Engineering. The Board was presented with a sketch plan for the property located at 700 Manor Drive within the Commercial (C3) zoning district. The

applicant proposed to improve the property with a K18 Flex Space Use with 48,000 sq ft of warehouse space and 12,000 sq ft of Office Spaces. The Board discussed plan with Township Professionals and the applicant. No action was taken.

7. Zoning Hearing Board Applications:

A. July 21, 2022 – 502 New Galena Road

Mr. Gresh presented the Zoning Hearing Board application to the Board of Supervisors. The Board discussed the application. No action was taken.

8. Action Items:

A. Motion to approve schedule of bills

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the Schedule of Bills dated July 6, 2022, in the amount of \$270,776.01, and authorize the Township Manager to pay all bills, per the attachment.

B. Motion to approve consent agenda

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board approved all items on the consent agenda, dated July 11, 2022, per the attachment.

9. Information Items:

A. Township Manager's Report: Mr. West provided the Board with his Manager's Report. The Board discussed

B. Departmental Reports: Mr. West provided the Board with Code & Public Works Departmental Reports. Chief Clowser presented the Police Departmental Report. The Board discussed the Departmental Reports.

C. Solicitor's Report: Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

D. Engineer's Report: Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report. Mrs. Jones asked for clarification on the Engineer's Report regarding the Toll Brothers project behind the Wawa.

E. Board of Supervisor's Comments: Mrs. Shortall asked if the Board could receive reports from the Water & Sewer Authorities with updates. Mr. West asked for clarification as the frequency of the updates. The Board discussed.

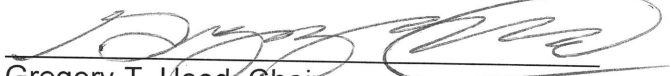
Ms. McCabe thanked staff for their work on the July 4th Parade.

Mrs. Jones stated she would like to update New Britain Township's Emergency Management Plan.

10. Adjournment: Mr. Hood announced the Board would be meeting in executive session following the meeting and the Board's next meeting was on Monday, August 15, 2022, at 7:00 p.m. and called for a motion to adjourn.

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Shortall, and unanimously carried, to adjourn the meeting at 8:42 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS




Gregory T. Hood, Chair



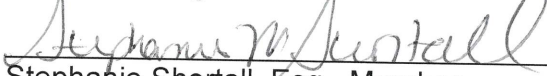
William B. Jones, III, Vice Chair



Cynthia Jones, Member



MaryBeth McCabe, Esq., Member



Stephanie Shortall, Esq., Member

Attest: 

Matt West
Secretary/Township Manager