

**BOARD OF SUPERVISORS
MEETING MINUTES
June 6, 2022**

A Workshop Meeting of the New Britain Township Board of Supervisors was held on Monday, June 6, 2022, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair William B. Jones, III, Members Cynthia M. Jones, MaryBeth McCabe, Esq, and Stephanie Shortall, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Jeff Garton.

1. **Call to Order:** Mr. Hood called the meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:** Mr. Hood announced that the Board would be meeting in Executive Session following the Meeting to discuss personnel issues, land acquisition, and litigation.
4. **Presentation Items:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. None

5. **Subdivision/Land Development Projects:** (Information only. Possible action to be taken by the Board at the next Business meeting.)

A. 409 West Butler Avenue – Waiver Request

Appearing on behalf of the applicant was Mr. Kevin Reilly of County Builders. Mr. West stated the staff and professionals met with the applicant to discuss the engineer's review letter.

The only issues the applicant was requesting were from a lighting ratio for the parking lot and from installing lighting along the walking trail. Mr. Reilly stated they could install the additional lights in the parking lot and along the trail but felt the additional lighting would create unwanted light pollution for neighboring properties. Mr. Kennard stated the engineer support both the waiver requests.

Ms. McCabe asked if there were any safety issues created by not lighting the trail. Mr. Kennard stated all trails were treated on a case-by-case basis. Chief Clowser stated he did not believe there was a safety issue created by not installing the additional lighting. No action was taken.

6. Zoning Hearing Board Applications:

- A. 41 Clearview Avenue
- B. Old Iron Hill Road
- C. 502 New Galena Road
- D. 141 Cheese Factory Road

Mr. Gresh presented all four applications tentatively scheduled to appear before the Zoning Hearing Board on June 16, 2022. Mr. West stated staff had received a continuance request from 502 New Galena till the July Zoning Hearing Board meeting.

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Mr. Gresh recommended sending the Township Solicitor to oppose the Old Iron Hill Road application based upon the available information and recommended leaving all other applications to the Zoning Hearing Board. The Board discussed.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board authorized the Township Solicitor to attend the June 16, 2022, Zoning Hearing Board to oppose the application for Old Iron Hill Road.

7. Information Items:

A. Departmental Reports:

i. **Administration:** Mr. West and Township staff provided updates on the Township's new website and updated Township newsletter. The Board discussed.

1. **New Website**
2. **Newsletter**
3. **August & July Meeting Dates**

Mr. West stated in the past the Board of Supervisor had canceled meetings in July and August. The Board discussed. Mr. West stated a motion would be added to the upcoming Board of Supervisors meeting for there consideration.

4. "A Plan for the Future" Update: Facilities

Mr. West provided the Board with a vision for the future of New Britain Township with three recommendations as first steps to address Township Facilities based on observations made during his first year of employment. The first recommendation was to consider hiring an architectural professional to evaluate the Township building with special consideration for the Police Department and the goal of accreditation. The second is to work with an interior designer to redesign Admin staff and public spaces to allow for better communication between Township staff, the Board, and the residents. Lastly, continue to support investments in technology to help modernize Township business practices, such as Geographic Information Systems, updated phone systems, and consolidated computer network.

ii. **Police:** Chief Clowser thanked the Board for their time during executive session to discuss the promotional process and his recommendation for promotion. He stated the Board would finalize the promotion at the upcoming Board of Supervisors Business meeting on June 20th.

1. Corporal Promotion

iii. **Public Works:** Mr. West provided Public Works Department update.

B. Solicitor's Report: Mr. Gresh provided the Solicitor's Report to the Board.

C. Engineer's Report: Mr. Kennard provided the Engineer's report to the Board.

D. Board Comments: Ms. McCabe thanked Township staff and the event sponsors for His & Her Bingo for their support and hard work putting on a great event.

8. Committee Reports:

A. Parks & Recreation Committee: Mr. West provided the Board with the Parks & Recreation Committee report. The Board discussed.

9. Public Comment: Larry & Lucy Jones of Creek Road spoke about an issue with speeding along Creek Road and what could be done to address the issue. The Board, Township staff, and Township professionals discussed the issue.

Larry Guarino of Limekiln Road asked about the trail park on Limekiln Road and the status of any Land Development. Mr. Kennard stated there has been no activity on the project, since 2019.


10. Announcements: Mr. Hood announced the Board's next meeting was on Monday, June 20, 2022, at 7:00 p.m. and called for a motion to adjourn.

11. Adjournment:

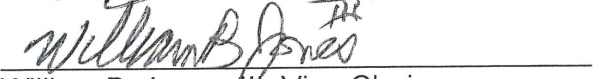
MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Shortall, and unanimously carried, to adjourn the meeting at 8:50 p.m.

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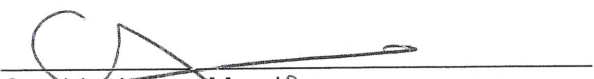
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



Gregory T. Hood, Chair



William B. Jones, III, Vice Chair



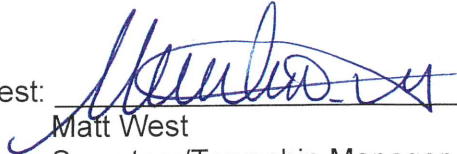
Cynthia Jones, Member



Mary Beth McCabe, Esq., Member



Stephanie Shortall, Esq., Member

Attest: 

Matt West
Secretary/Township Manager