

**BOARD OF SUPERVISORS
MEETING MINUTES
May 16, 2022**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, May 16, 2022, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair William B. Jones, III, Members Cynthia M. Jones, MaryBeth McCabe, Esq, and Stephanie Shortall. Cynthia M. Jones attended the meeting remotely via Zoom. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Finance Director John Bates, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

A. Executive Session:

Mr. Hood announced that the Board had met in Executive Session prior to this Meeting and on May 5th to discuss personnel issues, land acquisition, and litigation.

4. **Public Comment:** There was no Public Comment at this time.

5. **Presentations:**

A. Free Little Library at Veterans Park

Mr. West introduced Ms. Cassandra Cocca who was proposing a free little library at Veterans Park. He stated the proposal had been presented to the Parks & Recreation Commission and the Veterans Committee. Both committee's recommended approval. Ms. Cocca presented her proposal to the Board of Supervisors. The Board of Supervisors discussed the proposal.

5. **Action Items:**

A. Motion to approve meeting minutes of the Board of Supervisors meeting

MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved the minutes of the April 18, 2022, Business Meeting of the New Britain Township Board of Supervisors.

B. Motion to approve schedule of bills

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the Schedule of Bills dated April 22, 2022, April 22, 2022 (medical reimbursements), April 29, 2022, May 5, 2022, and May 5, 2022 (medical reimbursements, in the amount of \$434,924.56, and authorize the Township Manager to pay all bills, per the attachment.

C. Motion to approve consent agenda

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MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved all items on the consent agenda, dated May 16, 2022, per the attachment.

D. Motion to authorize bid process for demo of Coleman Property structures

Mr. West stated staff had received 3 quotes for the demolition of the structures on the Coleman property. The quotes exceeded the bid limits for a Second-Class Township requiring the project to be bid. Mr. West stated he was seeking the Boards authorization to bid the demolition of the Coleman Property. The Board discussed.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board authorized Township engineer and staff to obtain bids for the demolition of the farmhouse and garage at the Coleman Property located at 1606 Upper State Road, per the attachment.

E. Motion to approve the closing of roads for July 4th parade

Mr. West stated the documents and motion before the Board were to authorize staff to submit the road closure documents for the Tri-Municipal July 4th parade to PennDOT. He stated that PennDOT's approval was required to close the roads for the parade because they are State roads. The Board discussed.

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board approved temporarily closing portions of State roads along the route for the Annual Tri-Municipal July 4th Parade for the duration of the event, and authorize the Township Manager to submit any required documents and/or applications to Pennsylvania Department of Transportation, per the attachments.

F. Motion to approve settlement RE: Mortimer vs. NBT ZHB

Mr. Gresh presented the Mortimer settlement to the Board of Supervisors for discussion and approval. The Board discussed.

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board approved the settlement of Mortimer vs. New Britain Township Zoning Hearing Board, per the attachments.

G. Motion to approve recommendation of color for fence and pump house

Mr. West stated as part of the land development approval for the Chalfont-New Britain Township Sewer Authority pump house at Veterans Park, the Board of Supervisors had to provide their input on the color of the screening surrounding the new pump house. The Board discussed.

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board approved the recommendation of the color GREEN / BROWN / BEIGE for fence and pump house to be constructed, owned, and maintained by the Chalfont-New Britain Township Joint Sewer Authority at Veterans Park, per the attachments.

The Board agreed on green and amended the motion.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the recommendation of green for fence and pump house to

be constructed, owned, and maintained by the Chalfont-New Britain Township Joint Sewer Authority at Veterans Park, per the attachments.

H. Motion to approve Free Little Library at Veterans Park

Mr. West stated the Board received the recommendations from the Parks & Recreation Commission and Veterans Committee for approval of the Free Little Library at Veterans Park. Ms. Cassandra Cocca presented her proposal to the Board earlier in the meeting. The Board discussed.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved the installation of a Free Little Library at Veterans Park as presented by Cassandra Cocca and per the attachments.

I. Motion to hire Brian Williams as a Laborer/Operator/Truck Driver in the Public Works Department, as of May 16, 2022.

MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved the hiring of Brian Williams to the Public Works Department as a Laborer/Operator/Truck Driver, effective May 16, 2022.

J. Motion to approve Agreement of Sale for the Gilmore Tract

Mr. West stated the Township had successfully agreed to conserve a 30+ acre area on a large parcel, located at the corner of King Road and Keller Road. The Board discussed.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board approved the Agreement of Sale for a Conservation Easement on the Gilmore property, TMP #26-004-010, located at the corner of King Road and Keller Road, per the attachments.

6. Information Items:

A. Township Manager's Report: Mr. West provided the Board with his Manager's Report. The Board discussed

B. Departmental Reports: Mr. West provided the Board with Code & Public Works Departmental Reports. Chief Clowser presented the Police Departmental Report. The Board discussed the Departmental Reports.

C. Solicitor's Report: Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

D. Engineer's Report: Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report. Mrs. Jones asked for clarification on the Engineer's Report regarding the Toll Brothers project behind the Wawa.

E. Board of Supervisor's Comments: Mr. Jones thanked staff for their involvement in the Veterans Committee Bingo fundraising event. Mrs. Jones thanked staff for providing the Board of Supervisors with new iPads to reduce the Township's reliance on paper.

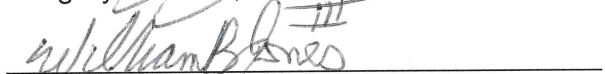
7. Adjournment: Mr. Hood announced the Board would be meeting in executive session following the meeting and the Board's next meeting was on Monday, June 6, 2022, at 7:00 p.m. and called for a motion to adjourn.

MOTION: There being no further business or comment, a motion was made by Mrs. Shortall, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 7:42 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS




Gregory T. Hood, Chair



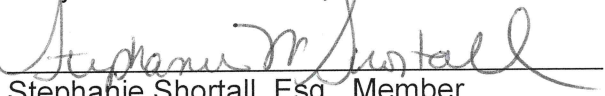
William B. Jones, III, Vice Chair



Cynthia Jones, Member



MaryBeth McCabe, Esq., Member



Stephanie Shortall, Esq., Member

Attest: 

Matt West
Secretary/Township Manager