

**BOARD OF SUPERVISORS
MEETING MINUTES
April 5, 2021**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, April 5, 2021, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair Helen B. Haun, Members William B. Jones, III, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Interim Township Manager Michael Walsh, Township Engineer Craig Kennard, and Township Solicitor Peter Nelson, Esq.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Hood announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues, land acquisition, and litigation.
4. **Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
5. **Approval of Minutes:**
 - 5.1. **Minutes of Meeting of March 15, 2021:**

MOTION: A motion was made by Mr. Jones, seconded by Mrs. Haun, and unanimously approved to accept the March 15, 2021 Minutes as written.

6. **Departmental Reports:** There were no Departmental Reports at this time.
7. **Consideration of Old Business:** There was no Old Business at this time.
8. **Consideration of New Business:**
 - 8.1 **Shrine of Czestochowa:** Mr. Walsh stated the Shrine of Czestochowa requested to be removed from the agenda because their reason for attending was no longer applicable.

9. **Consent Agenda:**

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Haun, the Board unanimously approved the following Consent Agenda items: Execution of a Professional Services Agreement with Casadonti Homes, Inc. for 1121 Upper Stump Road, TMP #26-004-001, with corresponding legal and engineering escrow of \$5,000.00; Execution of a Professional Services Agreement with Thomas and Anne Marie Litchko for 5 Naomi Lane, TMP #26-010-023, with corresponding legal and engineering escrow of \$5,000.00; Execution Escrow Release #5 for Hallmark Homes-Mill Ridge LLC for the Mill Ridge Subdivision for \$85,365.00, leaving \$470,508.35 remaining.

10. **Board of Supervisors' Comments:** There was no Board comments at this time.

11. **Township Administration Comments:**

11.1. Zoning Hearing Board Applications: Mr. Walsh provided the Board two applications that will be presented on Thursday, April 15, 2021 to the Zoning Hearing Board. Applications to be considered are Thomas and Donna McGuire, 130 Callowhill Road, TMP #26-003-140; Michael and Julie Duffy, 522 Ferry Road, TMP #26-014-017.

Mr. Walsh stated there was an issue with the Duffy's application for 522 Ferry Road requesting the Zoning Hearing Board approve their Stormwater Management Plan and it had not been reviewed by the Township Engineer for compliance with the Township's Stormwater Ordinance. Mr. Nelson stated the Zoning Hearing Board had neither the expertise or the jurisdiction to make such a determination and recommended sending a letter stating this to the Zoning Hearing Board solicitor. The Board Agreed.

Ms. McCabe expressed concern over the 8-foot height fence around the perimeter for the deer at the property of Thomas and Donna McGuire located at 130 Callowhill Road. Cynthia Jones agreed. Mr. Nelson stated he could reach out to the applicant's attorney to discuss modifying their plan and moving the fence. The Board agreed and stated if the applicant was not amenable to this request to have Mr. Nelson oppose the application.

MOTION: A motion was made by Mrs. Haun, seconded by Ms. McCabe, and unanimously approved to have Mr. Nelson draft a letter for 522 Ferry Road and reach out to the attorney for 130 Callowhill Road with a request to relocate the fence and oppose the application, if the applicant was not amenable.

11.2. 113 Dolly Lane: Mr. Walsh stated it has been over one year of continued grass mowing, pest control and trap services totaling \$10,000.00. Mr. Walsh asked the Board if they wished to continue the grass mowing and pest control services at 113 Dolly Lane.

Mr. Nelson stated it was highly unlikely the Township would recover any of the expended funds for maintaining the property.

The Board discussed and agreed the pest control should be discontinued but agreed to continue having the property mowed on a bi-weekly basis.

MOTION: A motion was made by Mrs. Jones, seconded by Mr. Jones, and unanimously approved to continue the grass cutting service only and discontinue the pest control services on the property.

11.3 Jones/Briggs Open Space Plan: Appearing was Mr. Ken Jones; Ms. Rebecca Kennedy; and Ms. Margaret Briggs. Mr. Jones presented to the Board a proposed pilot project to remove invasive plants in the Townships open space areas that are unmanaged and where nature has taken its course.

Mr. Hood and Ms. McCabe inquired as to what the cost to the Township would be. Ms. Kennedy replied that there would be no mandatory cost to the Township but could not guarantee no costs would be incurred by the Township.

Mrs. Haun asked if the volunteer group was a 501c3 and if they carried their own insurance. Ms. Kennedy stated the Organization is a 501C3 and carried liability insurance for their volunteers and will provide a written agreement to be reviewed by the Township Solicitor, if necessary.

Mr. Jones asked if the project could for fill MS4 requirements. Mr. Walsh stated staff would work with Mr. Jones to identify a project that would achieve Mr. Jones and Ms. Briggs goals and contribute toward MS4 requirements for the Township.

Mr. Walsh stated staff would work with Mr. Jones to develop a plan and budget for a pilot project that could be presented to the Board for approval at a later date.

MOTION: A motion was made by Ms. McCabe, seconded by Mrs. Jones, and unanimously approved to authorize staff to work and come up with a plan and budget for a pilot project for the Township Open Space.

12. Solicitor and Engineer Comments: There was no Solicitor or Engineer Comments at this time.

13. Public Comment: There was no Public Comment at this time.

14. Other Business: There was no Other Business at this time.

15. Payment of Bills:

15.1. Bills List dated March 11, 2021 for \$10,120.00:

MOTION: Upon motion by Mrs. Haun, seconded by Ms. McCabe, the Board unanimously approved the Bills List dated March 11, 2021 for \$10,120.00.

15.2. Bills List dated March 24, 2021 for \$1,546.26:

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones, the Board unanimously approved the Bills List dated March 24, 2021 for \$1,546.26.

15.3. Bills List dated April 1, 2021 for \$119,140.60:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones, the Board unanimously approved the Bills List dated April 1, 2021 for \$119,140.60.

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16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 8:05 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS




Gregory T. Hood, Chair



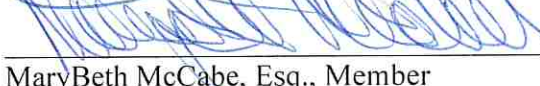
Helen B. Haun, Vice Chair




William B. Jones, III, Member



Cynthia Jones, Member



MaryBeth McCabe, Esq., Member

Attest: 

Michael Walsh
Secretary/Interim Manager

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