

**BOARD OF SUPERVISORS  
MEETING MINUTES  
July 19, 2021**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, July 19, 2021, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Vice-Chair Helen B. Haun, Members William B. Jones, III, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Township Engineer Craig Kennard, and Township Solicitor Peter Nelson, Esq.

1. **Call to Order:** Mrs. Haun called the Meeting to order.
2. **Pledge of Allegiance:** Mrs. Haun led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mrs. Haun announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues, land acquisition, and litigation.
4. **Presentation of Citations to Ret. Chief Scafidi:**
  - 4.a. **State Representative Polinchock:**
  - 4.b. **State Senator Santarsiero:**

Representative Polinchock presented Retired Chief Robert Scafidi with commendation and thanked him for his years of service. Senator Santarsiero was unable to attend the meeting.

5. **Public Comment on Non-Agenda Items:** There was no Public Comment on Non-Agenda Items.
6. **Approval of Minutes:**
  - 6.a. **Minutes of Meeting of June 21, 2021:**

**MOTION:** A motion was made by Mr. Jones, seconded by Ms. McCabe, and unanimously approved to accept the June 21, 2021 Minutes as written.

**7. Public Hearing:**

- 7.a. **Liquor License Transfer:** Mrs. Haun reopened the Public Hearing at 7:15 p.m.

Mrs. Haun asked Mr. Nelson to run the Liquor License Transfer Public Hearing portion of the meeting. Appearing on behalf of the applicant Wawa, was the applicant Mr. Michael Lindell of Wawa and Ms. Ellen M. Freeman, Esq. from Flaherty & O'Hara.

A stenographic record was taken for the Public Hearing of a Liquor License Transfer for this portion of the meeting.

**MOTION:** Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board closed the Public Hearing for a Liquor License Transfer.

**MOTION:** There being no further discussion, a motion was made by Ms. McCabe, seconded by Mr. Jones and carried unanimously, to approve Resolution 2021-15 granting approval of the

**Liquor License Transfer, conditioned upon the applicant not blocking the entrance ways glass windows and the installation of an additional monitor behind the checkout showing the alcohol sales area.**

**8. Departmental Reports:**

**8.a. Code Department Report for June 2021:** Mr. West presented the Code Department Report for June 2021.

**8.b. Police Department Report for June 2021:** Chief Clowser presented the Police Department Report for June 2021.

**8.c. Public Works Department Report for June 2021:** Mr. West presented the Public Works Department Report for June 2021.

**9. Consideration of Old Business:** There was no Old Business at this time.

**10. Consideration of New Business:**

**10.a. Resolution 2021-15: Intermunicipal transfer of liquor license number R781 into New Britain Township from Quakertown Borough:** This item was addressed earlier in the meeting.

**10.b. Resolution 2021-18: CNBTJSA Pump Station #4 Relocation Project – Update to 537 Plan:** Appearing on behalf of the applicant was Joseph Nolan, P.E. of CKS Engineers, Inc. and the applicant John Schmidt, Executive Director of the Chalfont-New Britain Township Joint Sewer Authority. Mr. Schmidt asked if the Board had any questions about the resolution. Mr. Nelson stated he had reviewed the resolution and had no issues with its content and the resolution was required to amend the Township's 537 Plan.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board approved Resolution #2021-18.**

**10.c. CNBTJSA Pump Station #4 Relocation Project – Waiver of Land Development:** Mr. Kennard recommended the applicant submit a plan for review by the Township's professionals so that they could provide a draft resolution to the Board along with a recommendation of conditions prior to granting the waiver of land development. The Board and the applicant agreed with this course of action.

No further action was taken at this time.

**10.d. 2021 Road Paving Program:** Mr. West stated the bid opening for the 2021 Road Program took place July 6, 2021, at 10:00 a.m.

Mr. West recommended that contracts be awarded to the following apparent lowest responsible bidders: Contract A - Bituminous Wearing Course Base Bid and Alternate #2 to MECO Constructors, Inc. for \$205,053.90 and reject Alternate #1; Contract B – Oil & Chip Base Bid to Asphalt Maintenance Solutions, LLC for \$54,696.00 and reject Alternate #1. Mr. West stated all paperwork was in order.

**MOTION: A motion was made by Mr. Jones, seconded by Mrs. Jones and carried unanimously, to award the 2021 Road Program Contract A - Bituminous Wearing Course Base Bid and Alternate #2 to MECO Constructors, Inc. for \$205,053.90 and reject Alternate #1; 2021 Road**

**Program Contract B – Oil & Chip Base Bid to Asphalt Maintenance Solutions, LLC for \$54,696.00 and reject Alternate #1.**

**10.e. Municipal Building HVAC Project: Final Payments:** Mr. West informed the Board the HVAC project was complete and the Township had received all the necessary paperwork.

**MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board approved Municipal Building HVAC Project: Final Payments.**

**10.f. 2021-2022 Fuel Bid:** Mr. West announced that New Britain Township had participated in the Bucks County Consortium 2021-2022 Fuel Bid. Based on the recommendation by Public Works Superintendent Ryan Cressman, Mr. West recommended the Township award contracts to PAPCO, Inc. for Unleaded Regular, #2 Heating Oil, and Ultra-Low Sulfur Diesel Fuel and Colonial Oil Industries for Off-Road Diesel Fuel.

**MOTION: A motion was made by Mr. Jones, seconded by Mrs. Jones and carried unanimously, to award the 2019 Consortium Fuel Bid to PAPCO, Inc. to Unleaded Regular at \$0.1813, #2 Heating Fuel at \$0.2523, and Ultra Low Sulfur Diesel Fuel at \$0.2307; and Colonial Oil Industries for Off-Road Diesel Fuel at \$0.2774. Fuel prices were based on market fluctuation, with quoted rates for delivery per gallon.**

**10.g. Resolution 2021-19: Central Bucks Emergency Response Team Mutual Aid Agreement:** Chief Clowser asked the Board to approve Resolution 2021-19, which would renew New Britain Township's commitment to the Central Bucks Emergency Response Team.

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved Resolution #2021-19.**

**10.h. Highpoint Conditional Use Adjudication:** Mr. Nelson stated he had prepared the written adjudication with the conditions approved by the Board.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board approved the Highpoint Conditional Use Adjudication with conditions.**

**11. Consent Agenda:** Mr. West asked the Board to table the Consent Agenda Items.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones, the Board unanimously approved tabling the following Consent Agenda items: Execution of a Stormwater Facilities Operation and Maintenance Agreement with George and Gertrude Freas for 1309 Upper Stump Road, TMP #26-004-006, with a Stormwater BMP maintenance fee of \$450.00.**

**12. Board of Supervisors' Comments:** Mrs. Jones and the rest of the Board thanked Chelle Clancy the Township's Park & Recreation Coordinator and Township staff for all their hard work in putting on the July 4<sup>th</sup> Parade.

**13. Administration Comments:**

**13.a. Resignation of Employee:** Mr. West stated he had received a letter of resignation from Officer Cummins and asked the Board to accept this letter of resignation at this time.

**MOTION:** Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board accepted the letter of resignation for Officer Cummins.

**13.b. July 4<sup>th</sup> Parade:** Mr. West thanked the staff for doing a great job with the July 4<sup>th</sup> parade.

**13.c. August 2 Board of Supervisors Meeting:** Mr. West asked the Board to cancel the August 2<sup>nd</sup> Board of Supervisor's meeting as has been past practice, and that there is no pressing business to be conducted by the Board.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board canceled the August 2<sup>nd</sup> Board of Supervisors Meeting.

**14. Solicitor and Engineer Comments:** There were no Solicitor Comments at this time. Mr. Kennard discussed how Gilmore & Associates can assist with the future of the road program.

**15. Public Comment:** There was no Public Comment at this time.

**16. Other Business:** There was no Other Business at this time.

**17. Payment of Bills:**

**17.a. Bills List dated July 1, 2021, in the amount of \$3,586.44 (medical reimbursements):**

**17.b. Bills Lists dated July 1, 2021; July 6, 2021; July 13, 2021; and July 15, 2021, in the total amount of \$258,870.01:**

**MOTION:** Upon motion by Ms. McCabe, seconded by Mrs. Jones, the Board unanimously approved the Bills List dated July 1, 2021, in the amount of \$3,586.44 (medical reimbursements) and the Bills Lists dated July 1, 2021; July 6, 2021; July 13, 2021; and July 15, 2021, in the total amount of \$258,870.01.

**18. Adjournment:**

**MOTION:** There being no further business or comment, a motion was made by Mrs. Jones, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 8:25 p.m.

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~~NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS~~

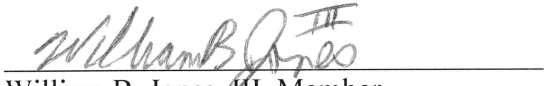
~~Gregory T. Hood, Chair~~

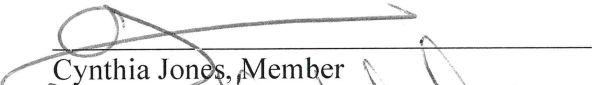
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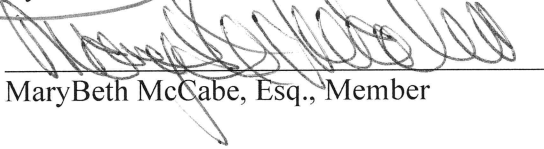
**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

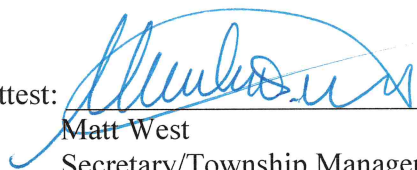
  
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Gregory T. Hood, Chair

  
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Helen B. Haun, Vice Chair

  
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William B. Jones, III, Member

  
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Cynthia Jones, Member

  
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MaryBeth McCabe, Esq., Member

Attest:   
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Matt West  
Secretary/Township Manager

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