

**BOARD OF SUPERVISORS
MEETING MINUTES
October 19, 2020**

A Work Session Meeting of the New Britain Township Board of Supervisors was held on Monday, October 19, 2020, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chair William B. Jones, III, Vice-Chair Helen B. Haun, Members Gregory T. Hood, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Township Manager Eileen M. Bradley, Police Chief Robert Scafidi, Public Works Superintendent Ryan Cressman, and Finance Director Susan Federsel.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Jones announced that the Board had met in Executive Session prior to this Meeting to discuss litigation.
4. **Public Comment on Non-Agenda Items:** Ms. Katie Cutler of Oneida Lane requested that the Board consider looking into speeding on Park Avenue, specifically near North Branch Park. Ms. Bradley stated that the Township had already begun the process of looking into possible solutions and had reached out to PennDOT. In the short-term, the Township had increased speed details by the Police on Park Avenue.

Ms. McCabe asked if perhaps the Township could ask for volunteers to act as crossing guards. Chief Scafidi stated that this had been discussed in the past, but due to liability issues, the individuals would need to be Township employees.

Mr. Hood suggested placing additional signage on Park Avenue. Ms. Cutler asked about installing solar-powered flashing lights at the crosswalk. Ms. Bradley stated that any changes to Park Avenue would require PennDOT approval, as Park Avenue was a state road. Mr. Cressman stated that he was already in the process of inquiring about the cost of solar-powered flashing lights.

Mr. Hood suggested that Ms. Cutler could contact PennDOT and write letters to her State Representatives. Ms. McCabe suggested that the Township write letters to the State Representatives as well.

5. Approval of Minutes:

5.1. Minutes of Meeting of October 5, 2020:

MOTION: A motion was made by Ms. McCabe, seconded by Mrs. Jones and unanimously approved to accept the October 5, 2020 Minutes as written.

6. Departmental Reports:

6.1. Code Department Report for September 2020: Ms. Bradley presented the Code Department Report for September 2020.

6.2. Police Department Report for September 2020: Chief Scafidi presented the Police Department Report for September 2020.

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Mrs. Jones asked the Chief what protocols were in place for Election Day. Chief Scafidi stated that he would be extending shifts to ensure adequate coverage and denied any time off that day. Officers could not enter any polling place without a direct complaint made by a poll worker or multiple calls from residents. This information was based on a meeting from the Bucks County Sheriffs' Office and the local Chiefs of Police in Bucks County.

6.3. Public Works Department Report for September 2020: Mr. Cressman presented the Public Works Department Report for September 2020.

7. Consideration of Old Business:

7.1. Budget 2021 Discussion: Ms. Bradley stated that development of the 2021 Budget was well underway and required direction from the Board. The proposed 2021 Budget reflected no increase in taxes from 2020, employee wage increases reflected the Board's past practices, and all departmental requests were included. Discussion took place about departmental Budget requests and cuts and reductions were made. Ms. Bradley stated that the changes discussed at the meeting would be made prior to the Preliminary Budget presentation on November 2, 2020.

8. Consideration of New Business: There was no New Business at this time.

9. Consent Agenda: There was no Consent Agenda at this time

10. Board of Supervisors' Comments: Mrs. Jones asked if PRDC planned on appealing the results of the Zoning Hearing Board's decision to deny variances for 84 Schoolhouse Road. Ms. Bradley stated there was no indication at this time, but the written decision had not yet been issued. Any party could appeal within thirty (30) days of issuance of the written decision.

Ms. McCabe asked if the Township could investigate purchasing new flags and flag stands for the Township meeting room. Ms. Bradley stated that she would look into it.

11. Township Administration Comments:

11.1. Neshaminy Greenway Trail: Ms. Bradley stated that New Britain Township had been awarded a DCNR grant in the amount of \$225,000 for the completion of the Neshaminy Greenway Trail on the Coleman Property.

11.2. Drug Take Back: Chief Scafidi stated that the New Britain Township Police Department would be participating in a Drug Take Back event on Saturday, October 24, 2020. Drop off locations were at the Township Building and the Giant in the New Britain Shopping Center at W. Butler Avenue and County Line Road from 10 a.m. to 2 p.m.

11.3. Closing Election Day: Ms. Bradley recommended that the Board close the Administration Building on Election Day. Mr. Hood stated that he did not believe it was necessary to have Staff in the building on Election Day. The rest of the Board agreed with closing the building to normal activities on Tuesday, November 3, 2020.

12. Solicitor and Engineer Comments: There was no Solicitor or Engineer Comments at this time.

13. **Other Business:** There was no Other Business at this time.

14. **Public Comment:** There was no Public Comment at this time.

15. **Payment of Bills:**

15.1. **Bills List dated October 14, 2020 for \$1,460.89 (medical reimbursements):**

MOTION: Upon motion by Mrs. Haun, seconded by Ms. McCabe, the Board unanimously approved the Bills List dated October 14, 2020 for \$1,460.89 (medical reimbursements).


15.1. **Bills List dated October 14, 2020 for \$284,385.00:**

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Jones, the Board unanimously approved the Bills List dated October 14, 2020 for \$284,385.00.

16. **Adjournment:**

MOTION: There being no further business or comment, a motion was made by Mr. Hood, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 10:20 a.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS




William B. Jones, III, Chair




Helen B. Haun, Vice Chair



Gregory T. Hood, III, Member



Cynthia Jones, Member



MaryBeth McCabe, Esq., Member

Attest: 

Eileen M. Bradley
Secretary/Manager

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