



# Meeting Packet

**Board of Supervisors  
February 27, 2023**



# **ACTION ITEMS**



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the minutes of the January 23, 2023, Business Meeting and the February 6, 2023, Workshop Meeting of the New Britain Township Board of Supervisors.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the Schedule of Bills dated February 10, 2023, in the amount of \$703,717.61, and authorize the Township Manager to pay all bills, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: JB011923 to JB021023

Open: N Paid: Y Void: N  
 Rcvd: N Held: N Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 01/20/23 to 02/10/23  
 Include Non-Budgeted: Y Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ADTCO005	ADT COMMERCIAL	23000062	01/10/23	SECURITY SYSTEM	Clsd	1,134.36	0.00		
AIRGA010	AIRGAS USA LLC	23000088	01/20/23	SHOP SUPPLIES	Open	224.85	0.00		
ALEXA005	ALEXANDER KOMATICK	23000042	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
ARMOU010	ARMOUR & SONS ELECTRIC I	23000097	01/24/23	TRAFFIC SIGNAL REPAIR	Open	837.60	0.00		
ASSOC010	ASSOCIATED TRUCK PARTS	23000064	01/23/23	VEHICLE PARTS	Clsd	432.21	0.00		
ATTMO010	AT&T MOBILITY	23000058	01/13/23	MOBILE PHONE SERVICE	Clsd	382.52	0.00		
BCATO020	BCATO	23000096	02/09/23	2023 ANNUAL CONVENTION	Open	180.00	0.00		
BEGLE005	BEGLEY CARLIN & MANDIO LLP	22001415	12/02/22	LEGAL EXPENSES	Clsd	14,391.25	0.00		
		22001421	12/31/22	LEGAL EXPENSES	Open	9,086.75	0.00		
						23,478.00			
BILLM010	BILL MITCHELL'S AUTO SERVICE I	23000026	01/17/23	EMISSION INSPECTION 48-07	Clsd	39.57	0.00		
BODEC005	BODE CELLMARK FORENSICS, INC.	23000065	01/19/23	BODE HITS ANNUAL	Clsd	3,000.00	0.00		
BRIAN010	BRIAN JONES	23000039	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
		23000104	02/05/23	2023 MEDICAL REIMBURSEMENT	Open	175.06	0.00		
						975.06			
CRICH010	C. RICHARD MICHIE II	23000045	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
CHAL-030	CHAL-BRIT REGIONAL EMS	22001410	12/31/22	CHAL-BRIT EMS CONTRIBUTION	Clsd	15,000.00	0.00		
CHALF030	CHALFONT BOROUGH	22001417	12/31/22	FIRE COMPANY WORKERS COMP	Open	17,981.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>CHALF080 CHALFONT FIRE COMPANY</b>									
		23000087	02/03/23	FIRE COMPANY STIPEND	Open	8,500.00	0.00		
<b>CHASE005 CHASE</b>									
		23000105	02/01/23	PRINCIPAL/INTEREST	Open	318,111.00	0.00		
<b>CHRIS070 CHRIS BOYLE LAW ENFORCEMENT</b>									
		23000066	01/20/23	2023 TRAINING CADRE	Clsd	1,386.00	0.00		
<b>COMCA010 COMCAST</b>									
		23000028	01/09/23	CABLE/INTERNET	Clsd	326.96	0.00		
		23000031	01/06/23	CABLE/INTERNET	Clsd	568.13	0.00		
		23000083	01/24/23	CABLE/INTERNET	Open	24.40	0.00		
						<u>919.49</u>			
<b>COMMO110 COMMONWEALTH OF PENNSYLVANIA</b>									
		23000067	01/11/23	ANNUAL ADMIN FEE 1033 PROGRAM	Clsd	500.00	0.00		
<b>CRIME005 CRIMEWATCH TECHNOLOGIES, INC.</b>									
		23000050	01/02/23	CRIME WATCH SUBSCRIPTION	Clsd	1,140.00	0.00		
<b>DANIE050 DANIEL A. GONZALEZ</b>									
		22001404	12/31/22	2022 MEDICAL REIMBURSEMENT	Clsd	740.58	0.00		
		23000038	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
		23000052	01/15/23	2023 MEDICAL REIMBURSEMENT	Clsd	394.11	0.00		
						<u>1,934.69</u>			
<b>DANIE055 DANIEL SACKS</b>									
		23000047	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
<b>DAVID155 DAVID CONROY</b>									
		23000055	01/19/23	2023 MEDICAL REIMBURSEMENT	Clsd	589.85	0.00		
<b>DELLM010 DELL MARKETING LP</b>									
		22001403	12/20/22	POLICE COMPUTER EQUIP	Clsd	4,337.70	0.00		
<b>DSIME010 DSI MEDICAL SERVICES INC.</b>									
		22001402	12/31/22	TESTING - DOT MRO BUNDLED	Clsd	80.81	0.00		
<b>FINCH010 FINCH TURF INC.</b>									
		23000029	01/13/23	MOWER PARTS	Clsd	48.48	0.00		
<b>GEORG040 GEORGE ALLEN PORTABLE TOILETS</b>									
		23000056	01/20/23	PORTABLE TOILETS/PARKS	Clsd	664.00	0.00		
<b>GILMO010 GILMORE &amp; ASSOCIATES INC.</b>									
		22001416	12/31/22	ENGINEERING EXPENSES	Clsd	64,956.44	0.00		
		22001422	12/31/22	ENGINEERING EXPENSES	Open	61,619.52	0.00		
		22001423	12/31/22	ENGINEERING EXPENSES	Open	50,400.07	0.00		
						<u>176,976.03</u>			
<b>HABER010 H.A. BERKHEIMER INC.</b>									
		23000094	01/31/23	COMMISSION FEE JAN 2023	Open	6.34	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>HEAC0010 HEACOCK LUMBER</b>									
		23000101	02/01/23	OAK - TRAILER REDECKING	Open	725.32	0.00		
<b>HILLT030 HILLTOWN TOWNSHIP</b>									
		22001409	12/31/22	SHARED TRAFFIC SIGNAL COSTS	Clsd	87.49	0.00		
<b>IACP IACP</b>									
		23000033	01/19/23	MEMBER REGISTRATION - CLOUSER	Clsd	500.00	0.00		
<b>INTERCO INTERCOUNTY INVESTIGATIONS</b>									
		23000091	01/30/23	BACKGROUND INVEST PRE EMPLOY	Open	660.25	0.00		
<b>JOHNB045 JOHN BATES</b>									
		23000054	01/26/23	2023 MEDICAL REIMBURSEMENT	Clsd	259.76	0.00		
		23000103	02/09/23	2023 MEDICAL REIMBURSEMENT	Open	207.08	0.00		
						<u>466.84</u>			
<b>JOSEP050 JOSEPH KARPOVICH</b>									
		23000040	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
<b>JUSTI030 JUSTIN ELVIDGE</b>									
		23000078	01/27/23	PAYROLL 1/26/23	Clsd	1,506.58	0.00		
<b>KATHE005 KATHERINE PEFFALL</b>									
		23000046	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
<b>KENCO010 KENCO HYDRAULICS INC.</b>									
		23000063	01/19/23	SALT SPREADER PARTS	Clsd	295.00	0.00		
<b>MARIA020 MARIAN E. CASTLE</b>									
		23000072	01/20/23	REFUND OF ESCROW	Clsd	2,378.00	0.00		
<b>MARKS010 MARK S. DUNCAN JR.</b>									
		23000037	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
		23000074	01/20/23	2023 MEDICAL REIMBURSEMENT	Clsd	768.76	0.00		
						<u>1,568.76</u>			
<b>MARYB005 MaryBeth McCabe</b>									
		23000075	01/10/23	2023 MEDICAL REIMBURSEMENT	Clsd	50.00	0.00		
<b>MCDON010 MCDONALD UNIFORM COMPANY</b>									
		23000035	01/12/23	UNIFORM	Clsd	470.28	0.00		
		23000090	01/30/23	UNIFORM	Open	133.48	0.00		
						<u>603.76</u>			
<b>MICHA165 MICHAEL BAKER INTERNATIONAL</b>									
		22001407	12/31/22	COLEMAN TRAIL FINAL DESIGN	Clsd	7,167.18	0.00		
<b>MICHA110 MICHAEL SANDT</b>									
		22001405	12/31/22	2022 MEDICAL REIMBURSEMENT	Clsd	2,314.75	0.00		
		23000048	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
						<u>3,114.75</u>			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>NORTH050 NORTH PENN WATER AUTHORIT</b>									
		22001419	12/31/22	WATER	Open	190.02	0.00		
		22001420	12/31/22	ANNUAL FIRE HYDRANT FEE	Open	8,694.00	0.00		
						<u>8,884.02</u>			
<b>NORTH060 NORTH WALES WATER AUTHORI</b>									
		23000086	01/23/23	ANNUAL HYDRANT FEE	Open	13,690.00	0.00		
<b>PAULZ010 PAUL ZIELINSKI</b>									
		22001408	12/31/22	2022 HEALTH CLUB REIMBURSEMENT	Clsd	250.00	0.00		
		23000049	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
						<u>1,050.00</u>			
<b>PECOE020 PECO ENERGY-PAYMENT PROCESSING</b>									
		23000027	01/12/23	ELECTRIC	Clsd	508.31	0.00		
		23000060	01/19/23	ELECTRIC	Clsd	77.33	0.00		
		23000077	01/20/23	ELECTRIC	Clsd	3,241.02	0.00		
		23000084	01/26/23	ELECTRIC	Open	178.27	0.00		
		23000093	01/30/23	ELECTRIC	Open	466.49	0.00		
						<u>4,471.42</u>			
<b>POLIC010 POLICE CHIEFS ASSOC. OF B</b>									
		23000032	01/19/23	2023 MEMBER DUES	Clsd	100.00	0.00		
<b>READY005 READY REFRESH BY NESTLE</b>									
		22001401	12/31/22	BOTTLED WATER	Clsd	90.42	0.00		
<b>RECRE005 RECREATION RESOURCE USA</b>									
		23000095	02/06/23	BURKE SY-3097 PAYMENT 2	Open	30,627.00	0.00		
<b>REPU005 REPUBLIC SERVICES #320</b>									
		23000057	01/15/23	TRASH SERVICES	Clsd	736.15	0.00		
<b>RICHA095 RICHARD CLOWSER</b>									
		23000036	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
<b>RICHT010 RICHTER DRAFTING &amp; OFFICE SUPP</b>									
		23000034	01/18/23	MOBILE SHRED	Clsd	75.00	0.00		
<b>RIGGI010 RIGGINS INC.</b>									
		22001406	12/31/22	POLICE FUEL	Clsd	2,201.03	0.00		
		23000030	01/12/23	FUEL	Clsd	3,133.93	0.00		
		23000069	01/18/23	HEATING OIL	Clsd	2,967.23	0.00		
		23000081	01/26/23	FUEL	Open	2,946.21	0.00		
						<u>11,248.40</u>			
<b>RYANL005 RYAN LISCHKE</b>									
		23000043	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
<b>SANDRA SANDRA EZZO</b>									
		23000051	01/15/23	2023 MEDICAL REIMBURSEMENT	Clsd	557.32	0.00		



Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>SHAWN010 SHAWN MAGUIRE</b>									
		22001412	12/31/22	2022 MEDICAL REIMBURSEMENT	Clsd	351.08	0.00		
		22001413	12/31/22	2022 ORTHO REIMBURSEMENT	Clsd	1,000.00	0.00		
		23000044	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
						<u>2,151.08</u>			
<b>SHAWN020 SHAWN P. KNIGHT</b>									
		23000041	01/19/23	2023 CLEANING ALLOWANCE	Clsd	800.00	0.00		
<b>SOSME005 SOSMETAL PRODUCTS INC.</b>									
		23000092	01/24/23	SHOP SUPPLIES	Open	553.99	0.00		
<b>STAND015 STANDARD DIGITAL LEASING</b>									
		23000068	01/21/23	COPIER	Clsd	497.82	0.00		
<b>STAND010 STANDARD INSURANCE COMPANY</b>									
		23000059	01/17/23	LIFE/DISABILITY INSURANCE	Clsd	3,300.26	0.00		
<b>STAPL015 STAPLES</b>									
		23000085	01/28/23	OFFICE SUPPLIES	Open	78.72	0.00		
<b>TDAME010 TD AMERITRADE INSTITUTIONAL</b>									
		23000053	01/26/23	EMPLOYEE PENSION CONTRIBUTIONS	Clsd	10,582.70	0.00		
<b>TOLLB010 TOLL BROS. INC.</b>									
		23000071	01/25/23	REFUND OF ESCROW	Clsd	572.00	0.00		
<b>USMUN010 U.S. MUNICIPAL SUPPLY IN</b>									
		23000070	01/12/23	THERMO COVER / GASKET	Clsd	203.03	0.00		
<b>UNITE010 UNITED INSPECTION AGENCY INC.</b>									
		22001411	12/21/22	OUTSIDE INSPECTIONS	Clsd	250.00	0.00		
		23000073	01/18/23	OUTSIDE INSPECTIONS	Clsd	750.00	0.00		
		23000080	01/25/23	OUTSIDE INSPECTIONS	Open	150.00	0.00		
						<u>1,150.00</u>			
<b>UNIVE015 UNIVEST BANK</b>									
		23000098	01/30/23	PRINCIPAL/INTEREST	Open	2,163.26	0.00		
<b>VERIZ010 VERIZON</b>									
		23000061	01/12/23	FIOS SERVICES/EQUIP	Clsd	22.30	0.00		
		23000100	01/27/23	INTERNET	Open	110.99	0.00		
						<u>133.29</u>			
<b>VERIZ050 VERIZON WIRELESS</b>									
		23000076	01/19/23	POLICE WIRELESS SERVICE	Clsd	633.73	0.00		
		23000079	01/23/23	POLICE WIRELESS SERVICE	Open	25.02	0.00		
		23000082	01/19/23	POLICE WIRELESS SERVICE	Open	135.79	0.00		
						<u>794.54</u>			
<b>WAREH010 WAREHOUSE BATTERY OUTLET INC.</b>									
		23000102	02/06/23	SEC SYSTEM/FIRE ALARM BATTERY	Open	50.37	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WILLI080	WILLIAM JONES	22001414	12/31/22	2022 MEDICAL REIMBURSEMENT	Clsd	255.83	0.00		
WILLO010	WILLOW TREE & LANDSCAPE SERVIC	22001418	12/31/22	TREE REMOVAL	Open	2,750.00	0.00		
WIREL015	WIRELESS ELECTRONICS, INC.	23000089	01/27/23	RADIO REPAIR	Open	450.00	0.00		
YCGIN005	YCG, INC.	23000099	01/24/23	YEARLY V/E/SW TYPES	Open	2,117.50	0.00		
Total Purchase Orders:		103	Total P.O. Line Items:		0	Total List Amount:	703,717.61	Total Void Amount:	0.00

**EXPENDITURES PREVIEW  
APPROVAL**

**NBT BOARD OF SUPERVISORS**

**APPROVED BY THE BOARD OF  
SUPERVISORS**

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**Attest:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve all items on the consent agenda, dated February 27, 2023, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



### **Consent Agenda Items for the Next Meeting (02/27/2023)**

1. Stephen and Gina Wherry have executed a Stormwater Facilities Operations and Maintenance Agreement for 141 Cheese Factory Road, TMP #26-011-057-001, with a Stormwater BMP maintenance fee of \$1,180.80.
2. 138 Walter Road LLC has executed a Stormwater Facilities Operations and Maintenance Agreement for 138 Walter Road, TMP #26-001-111, with a Stormwater BMP maintenance fee of \$962.00.

Prepared By: Jeffrey P. Garton, Esquire  
Begley, Carlin & Mandio, LLP  
680 Middletown Boulevard  
P.O. Box 308  
Langhorne, PA 19047

Return To: Jeffrey P. Garton, Esquire  
Begley, Carlin & Mandio, LLP  
680 Middletown Boulevard  
P.O. Box 308  
Langhorne, PA 19047

TMP: 26-011-057-001

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**STORMWATER FACILITIES  
OPERATION AND MAINTENANCE AGREEMENT**

*THIS AGREEMENT*, made and entered into this 9<sup>th</sup> day of January 2023, A.D., 2023, by **STEPHEN and GINA WHERRY**, adult individuals with a mailing address of 141 Cheese Factory Road, Doylestown, PA 18901 (hereinafter referred to as "**Landowner**"), and **NEW BRITAIN TOWNSHIP**, a Township of the Second Class, with offices located at 207 Park Avenue, Chalfont, PA 18914 (hereinafter referred to as the "**Township**").

**WITNESSETH**

**WHEREAS**, Landowner is the owner of certain premises in the Township of New Britain, Bucks County, Pennsylvania, consisting of one (1) parcel, totaling approximately 1 acre, located at 141 Cheese Factory Road, Chalfont, Pennsylvania, also known as Bucks County Tax Parcel No. 26-011-057-001 (hereinafter referred to as the "**Property**"); and

**WHEREAS**, Landowner submitted a grading permit plan for the Property pursuant to plans entitled Grading Permit Plans for 141 Cheese Factory Road, prepared by Urwiler & Walter, Inc., consisting of four (4) sheets, dated September 28, 2022, last revised October 26, 2022; said plans being made a part hereof and incorporated herein by reference although not physically attached hereto (hereinafter referred to as the "**Plan**"); and

**WHEREAS**, Landowner is proceeding to develop the Property in accordance with the Plan; and

**WHEREAS**, the Township, through the implementation of stormwater management regulations, requires that the Stormwater Management Facilities as shown on the Plan be constructed and adequately maintained by Landowner, its grantees, successors and assigns.

**WHEREAS**, the Township and Landowner agree that the health, safety, and welfare of the residents of the Township require that the Stormwater Management Facilities be constructed and maintained on the Property in accordance with the Plan; and

**WHEREAS**, Landowner proposes to locate, construct, install and maintain certain Stormwater Management Facilities on and around the Property, as shown on the Plan; and

**WHEREAS**, as a condition of obtaining final approval of the Plan from the Township, the Township requires that Landowner execute and record this Agreement in the Office of the Recorder of Deeds of Bucks County, Pennsylvania for the purpose of ensuring that: (1) the Stormwater Management Facilities are located, constructed, installed, operated, and maintained by Landowner in accordance with the Plan; (2) following the completion of the duties of Landowner pursuant to the Plan, the Stormwater Management Facilities are continually and perpetually maintained, repaired, refurbished, reconstructed, and replaced by owner(s) of the land on which the Facilities are located; and (3) in the event of default of this Agreement by Landowner or its grantees, successors, and assigns, the Township shall have the right to enter upon the Property to cure such default.

**NOW THEREFORE**, in consideration of the foregoing statements, the Township's approval of the Plan, and the following terms and conditions, the parties hereto agree as follows:

1. For the purposes of this agreement, the following definitions shall apply:

BMP (Best Management Practice) - Activities, facilities, designs, measures, or procedures used to manage stormwater impacts from land development, to protect and maintain water quality and groundwater recharge and to otherwise meet the purposes of the Township's Stormwater Management Ordinance, including but not limited to infiltration trenches, seepage pits, filter strips, bioretention, wet ponds, permeable paving, rain gardens, grassed swales, forested buffers, sand filters, and detention basins.

Stormwater Management Facility - Any structure, device, construct, or improvement (including, but not limited to BMPs) designed, installed, constructed, and maintained for the purpose controlling and regulating stormwater.

2. All Stormwater Management Facilities shall be constructed by Landowner in accordance with the terms, conditions, and specifications identified in the Plan.

3. Landowner shall operate and maintain the Stormwater Management Facilities as shown on the Plan in good working order acceptable to the Township and in accordance with the specific maintenance requirements noted on the Plan.

4. The intent and purpose of this Agreement is to ensure the proper maintenance of the onsite Stormwater Management Facilities by Landowner; provided, however, that this Agreement shall not be deemed to create or effect any additional liability of any party for damage alleged to result from or be caused by stormwater runoff.

5. Landowner shall keep and maintain the Stormwater Management Facilities in good working condition. Landowner shall continually and perpetually perform such maintenance, repair, refurbishment, reconstruction, and replacement of said Facilities shown on

the Plan and located on the Property, including but not limited to drainage swales, detention and retention basins, stormwater piping systems, headwalls, inlet and outlet structures, and all structures and facilities appurtenant to the foregoing, as may be necessary or advisable in the opinion of the Township to ensure the structural integrity and the proper functioning thereof and to ensure compliance with all federal, state, and local laws, rules, and regulations pertaining thereto. At no time shall the Stormwater Management Facilities be removed or altered in any manner without the prior written approval of the Township. In particular, Landowner, for itself, its grantees, successors and assigns, agrees to the following:

- a. To regularly perform all inspections and maintenance of the Stormwater Management Facilities as is necessary and desirable to ensure the proper functioning of the Facilities.
- b. Not to alter any of the Stormwater Management Facilities in a manner which would adversely affect the proper functioning of one or more of the Facilities or cause any of the Facilities to differ from what is shown on the Plan, without written approval of the Township.
- c. To remove debris and silt from the Stormwater Management Facilities to ensure that the Facilities remain in good working order.
- d. To make all repairs necessary to ensure the continued proper operation of the Stormwater Management Facilities.
- e. To forward to the Township in a timely fashion, but not less often than annually, copies of all contracts, agreements, correspondence, invoices, reports, and other documents concerning the inspection and maintenance of the Stormwater Management Facilities required under this Agreement.

6. Any and all Stormwater Management Facilities or erosion and sedimentation control facilities that have been damaged or fail to function properly, for any reason, shall be stabilized and reconstructed by Landowner to approved design grades and specifications as shown on the Plan and approved by the Township.

7. All open swale/drainage easements and drainage, detention, and/or retention basin easements shown on the Plan shall be maintained in a grassed or otherwise improved condition, in accordance with the grades and designs shown on the Plan. All such areas shall be kept free of all obstructions, including but not limited to, fill, temporary or permanent structures, and plants (other than what is shown on the Plan).

8. Whenever sedimentation is caused by stripping vegetation, grading, or other earth moving activities on the Property, it shall be the responsibility of Landowner to remove such sedimentation from all adjoining surfaces, drainage systems, and watercourses, and to correct and repair any damage caused by such sedimentation at its sole expense.

9. Landowner hereby agrees to retain a reputable service company to inspect any and all Stormwater Management Facilities installed and/or constructed as a part of this Project. Such inspection shall occur on an annual basis and, if required, this service company shall clean such structures by removing any debris or other material from them. The material removed must be disposed of at a DEP-permitted landfill or some other facility approved by DEP for the handling of such material. Landowner is specifically prohibited from flushing any debris or other material out of the Facilities.

10. Landowner hereby agrees to comply with all regulations promulgated by the Pennsylvania Department of Environmental Protection for the NPDES MS4 program.

11. Landowner hereby grants permission to the Township, its authorized agents and employees, upon presentation of proper identification, to enter upon the Property at reasonable times to inspect the Stormwater Management Facilities whenever the Township deems necessary. The purpose of such inspections is to ensure safe and proper functioning of the Facilities. The inspections shall cover each and every Facility and the appurtenant structures, including BMPs, berms, outlet structures, pond areas, access roads, etc. When inspections are conducted, the Township shall give Landowner copies of any inspection report which may have been prepared. Maintenance inspections shall be performed at the discretion of the Township. All reasonable costs for said inspections shall be borne by Landowner and payable to the Township. The Township shall provide three (3) business days' notice of when it desires to inspect the Stormwater Management Facilities, except in the event of an emergency.

12. Landowner hereby grants and conveys to the Township, its authorized agents and employees, a non-exclusive access easement over the Property for the sole purposes of: inspecting the Stormwater Management Facilities; maintaining, when necessary, these Facilities; curing any default by Landowner; and exercising the rights granted to the Township under this Agreement. Nothing herein shall be construed to permit Township, its agents or employees to access dwellings, buildings, or accessory buildings on the Property. Township releases Landowner from all claims, losses, damages, liabilities, or any other demand for money or damages whatsoever, including, without limitation, all attorney's fees, arising out of or related in any way to the Township's presence on the Property pursuant to this Agreement, except those based upon Landowner's negligence, gross negligence, or willful misconduct. Furthermore, Township warrants and shall forever defend against any such claims.

13. In the event of an emergency or the occurrence of special or unusual circumstances or situations, the Township may enter the Property, without notification, to inspect the Stormwater Management Facilities and to perform any necessary maintenance and repairs to the Facilities, if the health or safety of the public is at jeopardy. Under such circumstances, the Township shall notify Landowner of any inspection, maintenance or repair undertaken within five days of the activity. Landowner shall reimburse the Township for its costs.

14. Landowner shall be responsible for and shall guarantee the proper inspection, operation, performance, maintenance, repair, and replacement of the Stormwater Management Facilities. Contemporaneously with the execution of this Agreement, Landowner shall pay a Stormwater Maintenance Guarantee Fee of One Thousand One Hundred Eighty Dollars and

Eighty Cents (\$1,180.80) to provide financial guarantees for the timely and proper installation, construction, inspection, operation, performance, maintenance, repair, and replacement of the Facilities (hereinafter referred to as the "*Fee*"). Furthermore, Landowner shall pay any reasonable costs and expenses incurred by the Township regarding the inspection, operation, performance, maintenance, repair, and replacement of the Facilities and any costs and expenses Township incurred by performing any work of any nature on the Facilities, due to Landowner's failure to perform such work. Landowner shall reimburse the Township within thirty (30) days of receipt of an invoice for all costs and expenses incurred by the Township. In the event Landowner fails to fulfill such responsibility or guarantee regarding the inspection, operation, performance, maintenance, repair, and replacement of the Facilities or fails to pay the aforementioned Township-incurred costs and expenses within 30 days of receiving the invoice, the Township may use any of the funds raised by the Fee to reimburse itself for any and all costs and expenses it has incurred due to such failure by Landowner.

In addition to the aforementioned remedy concerning the Fee, if Landowner fails to properly operate, maintain, repair, and/or replace the Stormwater Management Facilities in accordance with this Agreement or fails to pay the aforementioned Township-incurred costs and expenses within 30 days of receiving the invoice for these costs, the Township may issue fines; institute civil suits, in equity or at law, against Landowner, as authorized under provisions of the Second Class Township Code; and/or file a lien against the Property in accordance with the Municipal Lien Law for all such costs and expenses incurred by the Township, including reasonable attorney's fees. The Township's remedies described in this Agreement shall be cumulative and shall be in addition to any and all remedies or rights the Township has under law or equity to enforce the terms of this Agreement.

15. It is expressly understood and agreed that the Township is under no obligation to maintain or repair any of the Stormwater Management Facilities on the Property, and, in no event shall this document be construed to impose any such obligation upon the Township.

16. In the event the Township, pursuant to this Agreement, performs work of any nature on the Stormwater Management Facilities on the Property or expends any funds in performance of said work on account of Landowner's failure to perform such work, Landowner shall reimburse the Township within thirty (30) days of receipt of an invoice for all costs and expenses (direct and indirect) incurred by the Township related to such work. If this invoice is not paid within said thirty-day period, the Township may enter a lien against the Property or a portion thereof on which the work was performed in the amount of such costs, or may proceed to recover its costs through proceedings in equity or at law as authorized under provisions of the Second Class Township Code.

17. Landowner, for itself, its grantees, successors and assigns, releases the Township, its engineer, solicitor, and all other agents, servants, or employees from all claims, losses, damages, liabilities, or any other demand for money or damages whatsoever, including, without limitation, all attorney's fees, arising out of or related in any way to the construction, presence, existence, or maintenance of the Stormwater Management Facilities; the grant of this Agreement; Landowner's compliance with this Agreement; or the exercise of the rights granted to the Township by this Agreement. Furthermore, Landowner, for itself, its grantees, successors

and assigns, warrants and shall forever defend against any such claims. In the event such a claim relating to the Facilities is asserted against the Township, its engineer, solicitor, and all other agents, servants, or employees, the Township shall promptly notify Landowner, and Landowner shall defend, at its own expense, any suit based on such claim. If any judgment or claims against the Township, its engineer, solicitor, and all other agents, servants, or employees, shall be adjudicated against the Township, Landowner shall pay all costs and expenses in connection therewith.

18. If Township determines that a violation of the terms of this Agreement has occurred, it shall give written notice to Landowner of such violation, along with a list of responsibilities which have not been properly performed by Landowner, and demand corrective action sufficient to cure the violation. Landowner shall have fifteen (15) calendar days to accomplish, to the Township's satisfaction, the responsibilities on the list. If Landowner fails to cure the violation(s) within these fifteen (15) days after receipt of notice thereof from Township, or under circumstances where the violation cannot reasonably be cured within a fifteen (15) day period, fails to begin curing such violation within the fifteen (15) day period, or fails to continue diligently to cure such violation until finally cured, Township may bring an action at law or in equity in a court of competent jurisdiction to enforce the terms of this Agreement and to enjoin the violation, ex parte as necessary, by temporary or permanent injunction. Township's remedies described in this Agreement shall be cumulative and shall be in addition to all remedies now or hereafter existing at law or in equity.

Landowner agrees that Township's remedies at law for any violation of the terms of this Agreement are inadequate and that Township shall be entitled to the injunctive relief described above, both prohibitive and mandatory, in addition to such other relief to which Township may be entitled, including specific performance of the terms of this Agreement, without the necessity of proving either actual damages or the inadequacy of otherwise available legal remedies.

All reasonable costs incurred by Township in enforcing the terms of this Agreement against Landowner, including, without limitation, costs and expenses of suit, and reasonable attorney's fees, shall be borne by Landowner, if Township prevails.

Forbearance by Township to exercise its rights under this Agreement in the event of any breach of any term of this Agreement shall not be deemed or construed to be a waiver by Township of such terms, or of any subsequent breach of the same, or any other term of this Agreement, or of any of Township's rights under this Agreement. No delay or omission by Township in the exercise of any right or remedy upon any breach shall impair such right or remedy or be construed as a waiver. Landowner, for itself, its grantees, successors and assigns, hereby waives any defense of laches, estoppel, or prescription.

In addition, upon failure of Landowner to fulfill any of its obligations under this Agreement, after notice to do so is provided as required above, the Township may enter upon the Property and take such necessary and prudent work needed, in its sole and absolute discretion, to bring Landowner into compliance with this Agreement. All such work shall be conducted at Landowner's expense, and Landowner hereby agrees to assume and pay all costs incurred by the Township in completing this work, including a ten percent (10%) surcharge for the Township's administrative expenses, all professional fees and costs, and any costs associated with the filing of a municipal lien or lawsuit.

19. This Agreement shall be recorded with the Bucks County Recorder of Deeds. This Agreement is appurtenant to Property and shall be construed to be covenants running with the land binding upon Landowner, its heirs, successors and assigns.

20. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. The terms "Landowner", "New Britain Township", and "Township" as used herein shall include their respective grantees, heirs, successors and assigns.

21. Any other provisions of this Agreement notwithstanding, Township agrees that the liability of the original Landowner, Stephen and Gina Wherry, with respect to the Stormwater Management Facilities shall terminate upon the sale of Property to a third party and that the obligations of Landowner shall run with the land.

22. The parties agree that this Agreement contains all of the agreements between the parties regarding the operation and maintenance of the Stormwater Management Facilities and that there are no other agreements or representations made by either of them. This Agreement sets forth the entire understanding between the parties as to the subject matter of this Agreement and any representations, oral or written, not contained therein, are without effect.

23. Landowner shall not assign this Agreement, in whole or any part, to any person or other entity without the prior written consent of Township. Any attempt at assignment without the prior written consent of Township shall be null and void, not binding on Township, and the same shall constitute a default under this Agreement.

24. This Agreement shall not be modified or terminated except by written agreement of the parties.

25. It is expressly understood and agreed that no third party beneficiaries are created by this Agreement.

26. This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania and Ordinances of New Britain Township. All the parties to this Agreement hereby consent to the exclusive jurisdiction of the Court of Common Pleas of Bucks County, Pennsylvania regarding any dispute arising out of or in connection with this Agreement. All the easement rights and responsibilities shall be exercised in compliance with all applicable laws, ordinances, rules, and regulations along with all approvals granted by all governmental authorities having jurisdiction over the Property and/or the Project, including, without limitation, New Britain Township.

27. If any ambiguity or ambiguities in this Agreement should be claimed by either Landowner or Township, or if any court of competent jurisdiction should determine that any ambiguity exists in this Agreement, any such ambiguity shall be resolved in favor of ensuring the proper inspection, maintenance, and operation of the Stormwater Management Facilities on the Property at the expense of Landowner.



28. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, invalid, unenforceable, unconstitutional, or void, for any reason, only such provision shall be illegal, invalid, unenforceable, unconstitutional, or void and the remainder of this Agreement shall be in full force and effect.

29. In the event that any of the provisions of this Agreement should, for any reason whatsoever, not be noted or recited in any subsequent deed for the Property or any portion thereof, such terms, conditions and restrictions shall attach to the Property or any portion thereof under and pursuant to this Agreement notwithstanding the absence of such provisions in said deed.

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**NEW BRITAIN TOWNSHIP  
STORMWATER FACILITIES OPERATION AND MAINTENANCE AGREEMENT  
Stephen and Gina Wherry  
(Signatures)**

*IN WITNESS WHEREOF*, and intending to be legally bound, the parties hereby cause this Agreement to be executed the day and year first above written.

**LANDOWNER:**

AB Balaban  
Witness

By: Stephen P. Wherry  
Stephen Wherry

AB Balaban  
Witness

By: Gina Wherry  
Gina Wherry

**TOWNSHIP:**

**NEW BRITAIN TOWNSHIP  
BOARD OF SUPERVISORS**

Approved by the proper action of the Board of Supervisors of New Britain Township on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, at an official public meeting of the Township with a quorum present and voting, with the proper officers of the Township being directed to execute this Agreement and the Township Secretary or Assistant Secretary, being directed to note this action upon the minutes of said meeting.

By: \_\_\_\_\_  
Name: Gregory T. Hood  
Title: Chairman

**ATTEST:**

\_\_\_\_\_  
Matthew West, Secretary

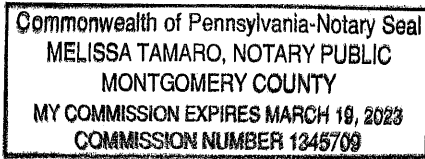
**NEW BRITAIN TOWNSHIP  
STORMWATER FACILITIES OPERATION AND MAINTENANCE AGREEMENT  
Stephen and Gina Wherry  
(Acknowledgments)**

**BY LANDOWNER**

**COMMONWEALTH OF PENNSYLVANIA** :  
: *ss.*  
**COUNTY OF** Bucks :

On this 9 day of January, 2023, before me a Notary Public, personally appeared **STEPHEN WHERRY and GINA WHERRY**, who executed the foregoing instrument for the purposes therein contained.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal.



Melissa Tamaro (SEAL)  
Notary Public

**BY TOWNSHIP**

**COMMONWEALTH OF PENNSYLVANIA** :  
: *ss.*  
**COUNTY OF BUCKS** :

On this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me a Notary Public, personally appeared **GREGORY T. HOOD, CHAIRMAN OF THE BOARD OF SUPERVISORS OF NEW BRITAIN TOWNSHIP**, and as such, being authorized to do so, executed the foregoing instrument on its behalf for the uses and purposes therein set forth.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public (SEAL)

Prepared By: Jeffrey P. Garton, Esquire  
Begley, Carlin & Mandio, LLP  
680 Middletown Boulevard  
P.O. Box 308  
Langhorne, PA 19047

Return To: Jeffrey P. Garton, Esquire  
Begley, Carlin & Mandio, LLP  
680 Middletown Boulevard  
P.O. Box 308  
Langhorne, PA 19047

TMP: 26-001-111

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**STORMWATER FACILITIES  
OPERATION AND MAINTENANCE AGREEMENT**

*THIS AGREEMENT*, made and entered into this 1 day of December, A.D., 2022, by 138 WALTER ROAD LLC, a Pennsylvania Limited Liability Company, having offices at 52 Cedar Hill Road, Chalfont, PA 18914 (hereinafter referred to as "*Landowner*"), and NEW BRITAIN TOWNSHIP, a Township of the Second Class, with offices located at 207 Park Avenue, Chalfont, PA 18914 (hereinafter referred to as the "*Township*").

WITNESSETH

*WHEREAS*, Landowner is the owner of certain premises in the Township of New Britain, Bucks County, Pennsylvania, consisting of one (1) parcel, totaling approximately 60.2 acres, located at 138 Walter Road, Chalfont, Pennsylvania, also known as Bucks County Tax Parcel No. 26-001-111 (hereinafter referred to as the "*Property*"); and

*WHEREAS*, Landowner submitted a Plot Plan Approval for the Property pursuant to plans entitled Plot Plan and Natural Resource Plan, prepared by Lenape Valley Engineering, consisting of three (3) sheets, dated September 23, 2022, last revised November 10, 2022; said plans being made a part hereof and incorporated herein by reference although not physically attached hereto (hereinafter referred to as the "*Plan*"); and

*WHEREAS*, Landowner is proceeding to develop the Property in accordance with the Plan; and

*WHEREAS*, the Township, through the implementation of stormwater management regulations, requires that the Stormwater Management Facilities as shown on the Plan be constructed and adequately maintained by Landowner, its grantees, successors and assigns.

*WHEREAS*, the Township and Landowner agree that the health, safety, and welfare of the residents of the Township require that the Stormwater Management Facilities be constructed and maintained on the Property in accordance with the Plan; and

**WHEREAS**, Landowner proposes to locate, construct, install and maintain certain Stormwater Management Facilities on and around the Property, as shown on the Plan; and

**WHEREAS**, as a condition of obtaining final approval of the Plan from the Township, the Township requires that Landowner execute and record this Agreement in the Office of the Recorder of Deeds of Bucks County, Pennsylvania for the purpose of ensuring that: (1) the Stormwater Management Facilities are located, constructed, installed, operated, and maintained by Landowner in accordance with the Plan; (2) following the completion of the duties of Landowner pursuant to the Plan, the Stormwater Management Facilities are continually and perpetually maintained, repaired, refurbished, reconstructed, and replaced by owner(s) of the land on which the Facilities are located; and (3) in the event of default of this Agreement by Landowner or its grantees, successors, and assigns, the Township shall have the right to enter upon the Property to cure such default.

**NOW THEREFORE**, in consideration of the foregoing statements, the Township's approval of the Plan, and the following terms and conditions, the parties hereto agree as follows:

1. For the purposes of this agreement, the following definitions shall apply:

BMP (Best Management Practice) - Activities, facilities, designs, measures, or procedures used to manage stormwater impacts from land development, to protect and maintain water quality and groundwater recharge and to otherwise meet the purposes of the Township's Stormwater Management Ordinance, including but not limited to infiltration trenches, seepage pits, filter strips, bioretention, wet ponds, permeable paving, rain gardens, grassed swales, forested buffers, sand filters, and detention basins.

Stormwater Management Facility – Any structure, device, construct, or improvement (including, but not limited to BMPs) designed, installed, constructed, and maintained for the purpose controlling and regulating stormwater.

2. All Stormwater Management Facilities shall be constructed by Landowner in accordance with the terms, conditions, and specifications identified in the Plan.

3. Landowner shall operate and maintain the Stormwater Management Facilities as shown on the Plan in good working order acceptable to the Township and in accordance with the specific maintenance requirements noted on the Plan.

4. The intent and purpose of this Agreement is to ensure the proper maintenance of the onsite Stormwater Management Facilities by Landowner; provided, however, that this Agreement shall not be deemed to create or effect any additional liability of any party for damage alleged to result from or be caused by stormwater runoff.

5. Landowner shall keep and maintain the Stormwater Management Facilities in good working condition. Landowner shall continually and perpetually perform such maintenance, repair, refurbishment, reconstruction, and replacement of said Facilities shown on

the Plan and located on the Property, including but not limited to drainage swales, detention and retention basins, stormwater piping systems, headwalls, inlet and outlet structures, and all structures and facilities appurtenant to the foregoing, as may be necessary or advisable in the opinion of the Township to ensure the structural integrity and the proper functioning thereof and to ensure compliance with all federal, state, and local laws, rules, and regulations pertaining thereto. At no time shall the Stormwater Management Facilities be removed or altered in any manner without the prior written approval of the Township. In particular, Landowner, for itself, its grantees, successors and assigns, agrees to the following:

- a. To regularly perform all inspections and maintenance of the Stormwater Management Facilities as is necessary and desirable to ensure the proper functioning of the Facilities.
- b. Not to alter any of the Stormwater Management Facilities in a manner which would adversely affect the proper functioning of one or more of the Facilities or cause any of the Facilities to differ from what is shown on the Plan, without written approval of the Township.
- c. To remove debris and silt from the Stormwater Management Facilities to ensure that the Facilities remain in good working order.
- d. To make all repairs necessary to ensure the continued proper operation of the Stormwater Management Facilities.
- e. To forward to the Township in a timely fashion, but not less often than annually, copies of all contracts, agreements, correspondence, invoices, reports, and other documents concerning the inspection and maintenance of the Stormwater Management Facilities required under this Agreement.

6. Any and all Stormwater Management Facilities or erosion and sedimentation control facilities that have been damaged or fail to function properly, for any reason, shall be stabilized and reconstructed by Landowner to approved design grades and specifications as shown on the Plan and approved by the Township.

7. All open swale/drainage easements and drainage, detention, and/or retention basin easements shown on the Plan shall be maintained in a grassed or otherwise improved condition, in accordance with the grades and designs shown on the Plan. All such areas shall be kept free of all obstructions, including but not limited to, fill, temporary or permanent structures, and plants (other than what is shown on the Plan).

8. Whenever sedimentation is caused by stripping vegetation, grading, or other earth moving activities on the Property, it shall be the responsibility of Landowner to remove such sedimentation from all adjoining surfaces, drainage systems, and watercourses, and to correct and repair any damage caused by such sedimentation at its sole expense.

9. Landowner hereby agrees to retain a reputable service company to inspect any and all Stormwater Management Facilities installed and/or constructed as a part of this Project. Such inspection shall occur on an annual basis and, if required, this service company shall clean such structures by removing any debris or other material from them. The material removed must be disposed of at a DEP-permitted landfill or some other facility approved by DEP for the handling of such material. Landowner is specifically prohibited from flushing any debris or other material out of the Facilities.

10. Landowner hereby agrees to comply with all regulations promulgated by the Pennsylvania Department of Environmental Protection for the NPDES MS4 program.

11. Landowner hereby grants permission to the Township, its authorized agents and employees, upon presentation of proper identification, to enter upon the Property at reasonable times to inspect the Stormwater Management Facilities whenever the Township deems necessary. The purpose of such inspections is to ensure safe and proper functioning of the Facilities. The inspections shall cover each and every Facility and the appurtenant structures, including BMPs, berms, outlet structures, pond areas, access roads, etc. When inspections are conducted, the Township shall give Landowner copies of any inspection report which may have been prepared. Maintenance inspections shall be performed at the discretion of the Township. All reasonable costs for said inspections shall be borne by Landowner and payable to the Township.

12. Landowner hereby grants and conveys to the Township, its authorized agents and employees, a non-exclusive access easement over the Property for the sole purposes of: inspecting the Stormwater Management Facilities; maintaining, when necessary, these Facilities; curing any default by Landowner; and exercising the rights granted to the Township under this Agreement. Nothing herein shall be construed to permit Township, its agents or employees to access dwellings, buildings, or accessory buildings on the Property. Township releases Landowner from all claims, losses, damages, liabilities, or any other demand for money or damages whatsoever, including, without limitation, all attorney's fees, arising out of or related in any way to the Township's presence on the Property pursuant to this Agreement, except those based upon Landowner's negligence, gross negligence, or willful misconduct. Furthermore, Township warrants and shall forever defend against any such claims.

13. In the event of an emergency or the occurrence of special or unusual circumstances or situations, the Township may enter the Property, without notification, to inspect the Stormwater Management Facilities and to perform any necessary maintenance and repairs to the Facilities, if the health or safety of the public is at jeopardy. Under such circumstances, the Township shall notify Landowner of any inspection, maintenance or repair undertaken within five days of the activity. Landowner shall reimburse the Township for its costs.

14. Landowner shall be responsible for and shall guarantee the proper inspection, operation, performance, maintenance, repair, and replacement of the Stormwater Management Facilities. Contemporaneously with the execution of this Agreement, Landowner shall pay a Stormwater Maintenance Guarantee Fee of Nine Hundred Sixty-Two Dollars (\$962.00) to provide financial guarantees for the timely and proper installation, construction, inspection,



operation, performance, maintenance, repair, and replacement of the Facilities (hereinafter referred to as the "*Fee*"). Furthermore, Landowner shall pay any costs and expenses incurred by the Township regarding the inspection, operation, performance, maintenance, repair, and replacement of the Facilities and any costs and expenses Township incurred by performing any work of any nature on the Facilities, due to Landowner's failure to perform such work. Landowner shall reimburse the Township within thirty (30) days of receipt of an invoice for all costs and expenses incurred by the Township. In the event Landowner fails to fulfill such responsibility or guarantee regarding the inspection, operation, performance, maintenance, repair, and replacement of the Facilities or fails to pay the aforementioned Township-incurred costs and expenses within 30 days of receiving the invoice, the Township may use any of the funds raised by the Fee to reimburse itself for any and all costs and expenses it has incurred due to such failure by Landowner.

In addition to the aforementioned remedy concerning the Fee, if Landowner fails to properly operate, maintain, repair, and/or replace the Stormwater Management Facilities in accordance with this Agreement or fails to pay the aforementioned Township-incurred costs and expenses within 30 days of receiving the invoice for these costs, the Township may issue fines; institute civil suits, in equity or at law, against Landowner, as authorized under provisions of the Second Class Township Code; and/or file a lien against the Property in accordance with the Municipal Lien Law for all such costs and expenses incurred by the Township, including reasonable attorney's fees. The Township's remedies described in this Agreement shall be cumulative and shall be in addition to any and all remedies or rights the Township has under law or equity to enforce the terms of this Agreement.

15. It is expressly understood and agreed that the Township is under no obligation to maintain or repair any of the Stormwater Management Facilities on the Property, and, in no event shall this document be construed to impose any such obligation upon the Township.

16. In the event the Township, pursuant to this Agreement, performs work of any nature on the Stormwater Management Facilities on the Property or expends any funds in performance of said work on account of Landowner's failure to perform such work, Landowner shall reimburse the Township within thirty (30) days of receipt of an invoice for all costs and expenses (direct and indirect) incurred by the Township related to such work. If this invoice is not paid within said thirty-day period, the Township may enter a lien against the Property or a portion thereof on which the work was performed in the amount of such costs, or may proceed to recover its costs through proceedings in equity or at law as authorized under provisions of the Second Class Township Code.

17. Landowner, for itself, its grantees, successors and assigns, releases the Township, its engineer, solicitor, and all other agents, servants, or employees from all claims, losses, damages, liabilities, or any other demand for money or damages whatsoever, including, without limitation, all attorney's fees, arising out of or related in any way to the construction, presence, existence, or maintenance of the Stormwater Management Facilities; the grant of this Agreement; Landowner's compliance with this Agreement; or the exercise of the rights granted to the Township by this Agreement. Furthermore, Landowner, for itself, its grantees, successors and assigns, warrants and shall forever defend against any such claims. In the event such a claim



relating to the Facilities is asserted against the Township, its engineer, solicitor, and all other agents, servants, or employees, the Township shall promptly notify Landowner, and Landowner shall defend, at its own expense, any suit based on such claim. If any judgment or claims against the Township, its engineer, solicitor, and all other agents, servants, or employees, shall be adjudicated against the Township, Landowner shall pay all costs and expenses in connection therewith.

18. If Township determines that a violation of the terms of this Agreement has occurred, it shall give written notice to Landowner of such violation, along with a list of responsibilities which have not been properly performed by Landowner, and demand corrective action sufficient to cure the violation. Landowner shall have fifteen (15) calendar days to accomplish, to the Township's satisfaction, the responsibilities on the list. If Landowner fails to cure the violation(s) within these fifteen (15) days after receipt of notice thereof from Township, or under circumstances where the violation cannot reasonably be cured within a fifteen (15) day period, fails to begin curing such violation within the fifteen (15) day period, or fails to continue diligently to cure such violation until finally cured, Township may bring an action at law or in equity in a court of competent jurisdiction to enforce the terms of this Agreement and to enjoin the violation, ex parte as necessary, by temporary or permanent injunction. Township's remedies described in this Agreement shall be cumulative and shall be in addition to all remedies now or hereafter existing at law or in equity.

Landowner agrees that Township's remedies at law for any violation of the terms of this Agreement are inadequate and that Township shall be entitled to the injunctive relief described above, both prohibitive and mandatory, in addition to such other relief to which Township may be entitled, including specific performance of the terms of this Agreement, without the necessity of proving either actual damages or the inadequacy of otherwise available legal remedies.

All reasonable costs incurred by Township in enforcing the terms of this Agreement against Landowner, including, without limitation, costs and expenses of suit, and reasonable attorney's fees, shall be borne by Landowner, if Township prevails.

Forbearance by Township to exercise its rights under this Agreement in the event of any breach of any term of this Agreement shall not be deemed or construed to be a waiver by Township of such terms, or of any subsequent breach of the same, or any other term of this Agreement, or of any of Township's rights under this Agreement. No delay or omission by Township in the exercise of any right or remedy upon any breach shall impair such right or remedy or be construed as a waiver. Landowner, for itself, its grantees, successors and assigns, hereby waives any defense of laches, estoppel, or prescription.

In addition, upon failure of Landowner to fulfill any of its obligations under this Agreement, after notice to do so is provided as required above, the Township may enter upon the Property and take such necessary and prudent work needed, in its sole and absolute discretion, to bring Landowner into compliance with this Agreement. All such work shall be conducted at Landowner's expense, and Landowner hereby agrees to assume and pay all costs incurred by the Township in completing this work, including a ten percent (10%) surcharge for the Township's administrative expenses, all professional fees and costs, and any costs associated with the filing of a municipal lien or lawsuit.

19. This Agreement shall be recorded with the Bucks County Recorder of Deeds. This Agreement is appurtenant to Property and shall be construed to be covenants running with the land binding upon Landowner, its heirs, successors and assigns.

20. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. The terms "Landowner", "New Britain Township", and "Township" as used herein shall include their respective grantees, heirs, successors and assigns.

21. Any other provisions of this Agreement notwithstanding, Township agrees that the liability of the original Landowner, 138 Walter Road LLC, with respect to the Stormwater Management Facilities shall terminate upon the sale of Property to a third party and that the obligations of Landowner shall run with the land.

22. The parties agree that this Agreement contains all of the agreements between the parties regarding the operation and maintenance of the Stormwater Management Facilities and that there are no other agreements or representations made by either of them. This Agreement sets forth the entire understanding between the parties as to the subject matter of this Agreement and any representations, oral or written, not contained therein, are without effect.

23. Landowner shall not assign this Agreement, in whole or any part, to any person or other entity without the prior written consent of Township. Any attempt at assignment without the prior written consent of Township shall be null and void, not binding on Township, and the same shall constitute a default under this Agreement.

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25. It is expressly understood and agreed that no third party beneficiaries are created by this Agreement.

26. This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania and Ordinances of New Britain Township. All the parties to this Agreement hereby consent to the exclusive jurisdiction of the Court of Common Pleas of Bucks County, Pennsylvania regarding any dispute arising out of or in connection with this Agreement. All the easement rights and responsibilities shall be exercised in compliance with all applicable laws, ordinances, rules, and regulations along with all approvals granted by all governmental authorities having jurisdiction over the Property and/or the Project, including, without limitation, New Britain Township.

27. If any ambiguity or ambiguities in this Agreement should be claimed by either Landowner or Township, or if any court of competent jurisdiction should determine that any ambiguity exists in this Agreement, any such ambiguity shall be resolved in favor of ensuring the proper inspection, maintenance, and operation of the Stormwater Management Facilities on the Property at the expense of Landowner.

28. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, invalid, unenforceable, unconstitutional, or void, for any reason, only such provision shall be illegal, invalid, unenforceable, unconstitutional, or void and the remainder of this Agreement shall be in full force and effect.

29. In the event that any of the provisions of this Agreement should, for any reason whatsoever, not be noted or recited in any subsequent deed for the Property or any portion thereof, such terms, conditions and restrictions shall attach to the Property or any portion thereof under and pursuant to this Agreement notwithstanding the absence of such provisions in said deed.

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**NEW BRITAIN TOWNSHIP  
STORMWATER FACILITIES OPERATION AND MAINTENANCE AGREEMENT  
138 Walter Road LLC  
(Acknowledgments)**

**BY LANDOWNER**

**COMMONWEALTH OF PENNSYLVANIA** : Michael Coleman  
: ss. Managing Partner  
**COUNTY OF** Bucks : 138 Walter Rd, LLC

On this 2 day of December, 2022, before me a Notary Public, personally appeared Michael Coleman, of **138 WALTER ROAD LLC**, a Pennsylvania Limited Liability Company, and that he/she as such Officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the Company by himself/herself as such Officer.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal.

Commonwealth of Pennsylvania - Notary Seal  
Patricia Laporta, Notary Public  
Bucks County  
My commission expires March 19, 2023  
Commission number 1347295  
Member, Pennsylvania Association of Notaries

Patricia Laporta (SEAL)  
Notary Public

**BY TOWNSHIP**

**COMMONWEALTH OF PENNSYLVANIA** :  
: ss.  
**COUNTY OF BUCKS** :  
: William B. Jones, III

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me a Notary Public, personally appeared ~~GREGORY T. HOOD, CHAIRMAN OF THE BOARD OF SUPERVISORS OF NEW BRITAIN TOWNSHIP~~, and as such, being authorized to do so, executed the foregoing instrument on its behalf for the uses and purposes therein set forth.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public (SEAL)


**NEW BRITAIN TOWNSHIP  
STORMWATER FACILITIES OPERATION AND MAINTENANCE AGREEMENT  
138 Walter Road LLC  
(Signatures)**

*IN WITNESS WHEREOF*, and intending to be legally bound, the parties hereby cause this Agreement to be executed the day and year first above written.

**LANDOWNER:**

**138 WALTER ROAD LLC**, a Pennsylvania Limited Liability Company

*Cathy A. Butch*  
Witness

By:   
Name: *Michael Coleman*  
Title: *Managing Partner  
138 Walter Rd, LLC*

**TOWNSHIP:**

**NEW BRITAIN TOWNSHIP  
BOARD OF SUPERVISORS**

Approved by the proper action of the Board of Supervisors of New Britain Township on the 2 day of December, 2022, at an official public meeting of the Township with a quorum present and voting, with the proper officers of the Township being directed to execute this Agreement and the Township Secretary or Assistant Secretary, being directed to note this action upon the minutes of said meeting.

By:

Name: ~~Gregory T. Hood~~ *William B. Jones, III*  
Title: *Chairman*

**ATTEST:**

\_\_\_\_\_  
Matthew West, Secretary



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the Kind Like Joey 5k at North Branch Park, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

**TO:** Board of Supervisors, Township Manager Matt West  
**FROM:** Bill May Parks and Recreation Coordinator/Foreman  
**DATE:** February 9, 2023  
**RE:** Kind Like Joey Foundation 5k Special Event Fundraiser

---

On October 13, 2018, Dan, and Marina Edwards, tragically lost their son, Joey Edwards, in an accident in Warrington, PA. Joey was a New Britain Township resident and The Kind Like Joey Foundation was founded by his family and friends to keep his memory alive. The mission of the Kind Like Joey Foundation is to spread kindness.

The Kind Like Joey Foundation would like to host a 5K Fundraiser at North Branch Park on Sunday, April 30, 2023, from 7:00 am to 12:00 pm. This will be the fourth time the Kind Like Joey Foundation has held this event. They are expecting approximately 250 to 300 attendees for the event, which will host a DJ, vendors, and food trucks.

The food trucks will be set up in the parking spots along the main drive in between the pavilions and soccer fields to keep them off the grass and each truck will be equipped with their own generator. Vendors will either be placed in the same area or on the basketball courts. All attendees will be directed to park in the back lot and the front parking lot once the back lot is filled. The park driveway will be closed during the race, as this is part of the route.

The Kind Like Joey Foundation has coordinated with local sports leagues to ensure that North Branch Park is available on April 30, 2023.

## **STAFF RECOMMENDATION:**

Upon review, the New Britain Township Police, Public Works, Zoning, and Park & Recreation Departments are requesting the following added requirements and fees:

- \$125.00 service fee for added cleaning of portable toilets after the event.  
Additional trash cans will be in the vicinity of the food trucks and pavilion where the DJ will be located.

New Britain Township Staff and the Parks & Recreation Board recommend the Board authorize the use of North Branch Park on Sunday, April 30, 2023, from 7:00 am until 12:00pm by the Kind Like Joey Foundation for a Special Event 5K Fundraiser; and authorize the use of food trucks with a valid certificate of insurance and health inspection certificate.



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the Lenape Valley Baseball Tournament at North Branch Park, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_





# MEMO

**TO:** Board of Supervisors, Township Manager Matt West  
**FROM:** Bill May, Parks and Recreation Coordinator/ Foreman  
**DATE:** February 22, 2023  
**RE:** Lenape Valley Baseball Multi Weekend Tournament

---

The Lenape Valley Baseball Organization has been a part of the New Britain Township Community for decades, providing instructional baseball and fundamentals to the youths of New Britain Township. Lenape Valley Baseball plans to participate in the 2025 baseball tournament in Cooperstown, N.Y. A league trip such as this can prove costly. Inspired by other leagues, Lenape Valley would like to host a tournament at North Branch Park to raise money to help with the trip's costs.

On Tuesday, February 21, 2023, at the Parks and Recreation Advisory board meeting, Lenape Valley President Matt Bencoter requested approval for a multi-weekend tournament on the dates of March 25-26 and April 1-2, from 8:00 a.m. to 6:00 p.m. Arrangements with Lenape Valley Softball Organization for the use of the three softball fields has been made and confirmed, along with the scheduling of games around the Annual Township Easter egg hunt. Approximately 34 teams in the age groups 7u, 8u, 9u, and 10u are expected to participate. All fields may be used, but not simultaneously. There will be one food truck and one ice cream truck with valid Board of Health certifications. Food trucks will be stationed by field #3 in the no-parking area behind it.

## **STAFF RECOMMENDATION:**

Upon review, the New Britain Township Police, Public Works, Zoning, and Park & Recreation Departments are requesting the following added requirements and fees:

- \$125.00 service fee for added cleaning of portable toilets on consecutive weekends for a total of \$250.
- Additional trash cans will be placed in the vicinity of food trucks.

New Britain Township Staff and the Parks & Recreation Board recommend that the Board authorize the use of North Branch Park on the weekend of March 26-27, from 8:00 a.m. to 6:00 p.m., and the weekend of April 1-2, from 8:00 a.m. until 6:00 p.m. by the Lenape Valley Baseball Organization for a Tournament Fundraiser; and authorize the use of food trucks with a valid certificate of insurance and health inspection certificate.



## 2023 Lenape Valley Spring Training Baseball Tournament

7u, 8u, 9u and 10u Division

March 25-26 - 10U Division

April 1-2 - 7U, 8U and 9U Divisions

Chalfont, PA

WELCOME PACKET

Sponsored By:





## Welcome Letter

On behalf of the Lenape Valley Baseball league, we would like to welcome you to our Spring Training Tournament. We are excited to bring 30+ teams from surrounding communities together for a full weekend of baseball across two of Chalfont's baseball complexes. We will host the 7u, 8u and 9u divisions the weekend of April 1-2, 2023 and the 10u division the weekend of March 25-26, 2023.

Not only is this a great opportunity to bring teams together for some pre-season baseball but this tournament will also be an integral fundraiser to support Lenape Valley's participation in the 2025 Cooperstown, NY Tournament!

Please find below important information for coaches, parents and players related to the Spring Training Tournament

### List of Participating Teams

7U	8U	9U	10U-A	10U-B
Lenape Valley Tomahawks	Lenape Valley Tomahawks	Lenape Valley Tomahawks	Bulldogs	Lenape Valley Tomahawks
Warrington Wolverines	Deep Run	Bulldogs	Doylestown	Montgomery Spartans
Blue Dawgs	Newtown Bluedogs	Upper Dublin Cardinals	Deep Run Thunderhawks	Bulldogs
WYB	Pennsbury	Doylestown Tigers	Holland	Perkasie Rawlings Tigers
	DAA-A	Blue Dogs	Warrington Wolverines	Roslyn Bluehawks
	Montgomery Spartans	Warwick Bulldogs	Plymouth Generals	Radnor Rebels
	Holland Hammers	Warrington Wolverines	Centennial Panthers	UP FLASH
	DAA Red			Northampton Bombers

### Fields

We will be hosting games at 2 complexes each weekend.

Swartley Winkelmann Park (Tower Hill Fields) Complex: 522 N. Main St., Chalfont, PA 18914.

This complex features two 46/60 fields, one grass Quick Ball field and a batting cage. This location also features a snack stand and full restroom services.

\*Important note: dogs are not permitted at this complex.



North Branch Park Complex: 207 N. Park Ave., Chalfont, PA 18914

North Branch Park is a beautiful park maintained by New Britain Township and is located behind the township building on Park Ave. in Chalfont. The park features one 60/90 full field, one 50/70 field, one 50/70 convertible field to 46/60, and a batting cage. Additionally, the park also has a running trail, playgrounds, two pavilions, port-a-potties, and more. Baseball fields/facilities are located in the back of the park.

\*Important Note: dogs are permitted at this complex.

## **Meals and Hospitality:**

Swartley Winkelmann Field: The Tower Hill Snack Stand will be staffed throughout the weekend to provide food and refreshments. Tournament officials will be at the snack stand for registration and to answer any questions. Bathrooms are provided at this facility near the scoreboard patio area.

North Branch Park: Food trucks (up to 3) will be available throughout the weekend to provide food and refreshments. Tournament officials will be at the pavilion in the outfield of Field 5 for registration and to answer any questions. Portable bathrooms are provided at this facility.

### Local Eateries:

- **Bagel Barn Cafe** - 4275 County Line Rd, Chalfont, PA 18914
- **Dominick's Pizza and Pub** - 3337 County Line Rd Chalfont, PA 18914
- **Nico's Pizza** - 416 Town Center, New Britain, PA 18901
- **Primo Hoagies** - 4275 County Line Rd Ste 5, Chalfont, PA 18914
- **Los Sarapes Chalfont** - 17 Moyer Rd, Chalfont, PA 18914
- **New Britain Inn** - 376 W Butler Ave, New Britain, PA 18901

## **Tournament T- Shirts**

T-shirts are available for TEAM pre-order (orders must be submitted as a team order) and will be delivered to the team during one of their Saturday games. Pre-orders will also be sold at the discounted price of \$20/shirt. A link to order shirts has been provided to each coach and must be submitted by 3/1/23. A very limited supply of t-shirts will also be available the day of and will cost \$25/shirt. Once those are sold out they are gone. Provided below is a preview of the t-shirt design.



## Sponsorship

Lenape Valley Baseball would like to acknowledge each and every sponsor that has contributed to this event. Sponsor support and participation in the Spring Training Tournament has enabled Lenape Valley Baseball to host this fun and exciting pre-season tournament and bring our Lenape Valley players closer to our fundraising goal for the Cooperstown tournament in 2025! A complete list of sponsors and their websites is included here:

Redline Athletics: [Speed and Agility Training in Montgomeryville | Redline Athletics Montgomeryville](#)

Bagel Barn Café: [Home | Bagelbarncafe.com](#)

Retroware Arcade: [Arcade - Retroware](#)

Flagship Management: [Flagship Management services rehabilitation clinics and health clinics - FlagshipManagement \(flagship-management.com\)](#)

Proaction Physical Therapy: [Physical Therapy Lansdale | ProAction Physical Therapy \(proaction-pt.com\)](#)

Primo Hoagies: [PrimoHoagies Chalfont, PA - Hoagies, Sandwiches and Catering Trays](#)

Sports Connection: [Home - Sports Connection \(sportsconnectionpa.com\)](#)

The Largo Group: [Restaurant Accounting \(thelargogroup.com\)](#)

The Abington Club: [The Abington Club Gym, Fitness, Aquatics, Golf, Events, Youth Programs in Jenkintown, PA 19046](#)

Nico's Pizza: [Nico's Pizza - New Britain - Menu & Hours - Order Delivery \(5% off\) \(ordernicospizzamenu.com\)](#)

Dominick's Pizza and Pub: [Home - Dominicks Pizza & Pub Call Us Now 215-822-8010 \(dominickspizzapub.com\)](#)



# North Branch Park Map







## 7U, 8U, and 9U Tournament Weekend

April 1<sup>st</sup> and 2<sup>nd</sup>, 2023 (without Township Egg Hunt Make-up Date)

Saturday 4/1	Tower Hill Complex		North Branch Park					Sunday 4/2	Tower Hill Complex		North Branch Park				
	THC	THA	NB5	NB3	NB2	NB1			THC	THA	NBS	NB3	NB2	NB1	
8:00 AM							8:00 AM								
8:20 AM	Field Prep	Field Prep	Field Prep	Field Prep	Field Prep		8:20 AM	Field Prep	Field Prep	Field Prep	Field Prep				
8:40 AM							8:40 AM						Field Prep		
9:00 AM							9:00 AM								
9:20 AM							9:20 AM								
9:40 AM							9:40 AM								
10:00 AM	9G1		8G1		7G1 LV Umpire - NO WOLF		10:00 AM	8PG1		9PS1					
10:20 AM		9G2		8G2			10:20 AM		8PG2		9PS2				
10:40 AM							10:40 AM						7P1		
11:00 AM							11:00 AM								
11:20 AM							11:20 AM								
11:40 AM	9G3		8G3		7G2 LV Umpire - NO WOLF		11:40 AM	9PG1 Ump to 8PG3		8PS1 Ump to 9PS3		8PS2 Ump to 9PS3			
12:00 PM		9G4		8G4			12:00 PM		9PG2 Ump to 8PG3						
12:20 PM							12:20 PM								
12:40 PM							12:40 PM								
1:00:00 PM							1:00:00 PM						7P2		
1:20 PM							1:20 PM								
1:40 PM							1:40 PM								
2:00 PM	9G5		8G5		7G3 LV Umpire - NO WOLF		2:00 PM	8PG3 (FINAL) 2-man ump crew		9PS3 (FINAL) 2-man ump crew					
2:20 PM		9G6		8G6			2:20 PM								
2:40 PM							2:40 PM								
3:00 PM							3:00 PM						7P3 (FINAL)		
3:20 PM							3:20 PM								
3:40 PM							3:40 PM								
4:00 PM	9G7		8G7		7G4 LV Umpire - NO WOLF		4:00 PM	9PG3 (FINAL) 2-man ump crew		8PS3 (FINAL) 2-man ump crew					
4:20 PM		9G8		8G8			4:20 PM								
4:40 PM							4:40 PM								
5:00 PM							5:00 PM								
5:20 PM							5:20 PM								
5:40 PM							5:40 PM								
6:00 PM							6:00 PM								
# Games	4	4	4	4	4	0	# Games	4	2	4	2	3	0		



## 7U, 8U, and 9U Tournament Weekend

April 1<sup>st</sup> and 2<sup>nd</sup>, 2023 (with Township Egg Hunt Make-up Date)

	Saturday 4/1				Sunday 4/2						
	Tower Hill Complex		North Branch Park		Tower Hill Complex		North Branch Park				
	THC	THA	NB5	NB3	NB2	NB1	CH1	CH2			
8:00 AM			<b>NO ACCESS - Township Egg Hunt Raindate</b>				Field Prep	Field Prep			
8:20 AM	Field Prep	Field Prep									
8:40 AM											
9:00 AM											
9:20 AM											
9:40 AM	9G1	9G2									
10:00 AM											
10:20 AM											
10:40 AM											
11:00 AM											
11:20 AM											
11:40 AM	9G3	9G4									
12:00 PM											
12:20 PM											
12:40 PM											
1:00:00 PM			Field Prep	Field Prep	Field Prep	Field Prep					
1:20 PM											
1:40 PM	9G5	9G6	8G1	8G2	8G3	8G4 U	NB Contingency Games	NB Contingency Games			
2:00 PM											
2:20 PM											
2:40 PM											
3:00 PM											
3:20 PM											
3:40 PM	9G7	9G8					NB Contingency Games	NB Contingency Games			
4:00 PM											
4:20 PM											
4:40 PM											
5:00 PM			8G5	8G6	8G7	8G8					
5:20 PM											
5:40 PM											
6:00 PM											
# Games	4	4	2	2	2	2	2	2			

	Tower Hill Complex		North Branch Park		Chestnut St Park		
	THC	THA	NB5	NB3	NB2	NB1	CH1
8:00 AM							
8:20 AM	Field Prep	Field Prep	Field Prep	Field Prep	Field Prep		
8:40 AM							
9:00 AM							
9:20 AM							
9:40 AM	8PG1	8PG2	9PS1	9PS2	7P1		
10:00 AM							
10:20 AM							
10:40 AM							
11:00 AM							
11:20 AM							
11:40 AM	9PG1 Ump to 8PG3	9PG2 Ump to 8PG3	8PS1 Ump to 9PS3	8PS2 Ump to 9PS3	7P2		
12:00 PM							
12:20 PM							
12:40 PM							
1:00:00 PM							
1:20 PM							
1:40 PM							
2:00 PM	8PG3 (FINAL) 2-man ump crew		9PS3 (FINAL)		7P3 (FINAL)		
2:20 PM							
2:40 PM							
3:00 PM							
3:20 PM							
3:40 PM	9PG3 (FINAL) 2-man ump crew		8PS3 (FINAL)				
4:00 PM							
4:20 PM							
4:40 PM							
5:00 PM							
5:20 PM							
5:40 PM							
6:00 PM							
# Games	4	2	4	2	3	0	0



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the construction of a new batting cage at North Branch Park by Lenape Valley Baseball, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

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**TO:** Board of Supervisors, Township Manager Matt West  
**FROM:** Bill May, Parks and Recreation Coordinator/Foreman  
**DATE:** February 22, 2023  
**RE:** Lenape Valley Baseball, Batting Cage Upgrade

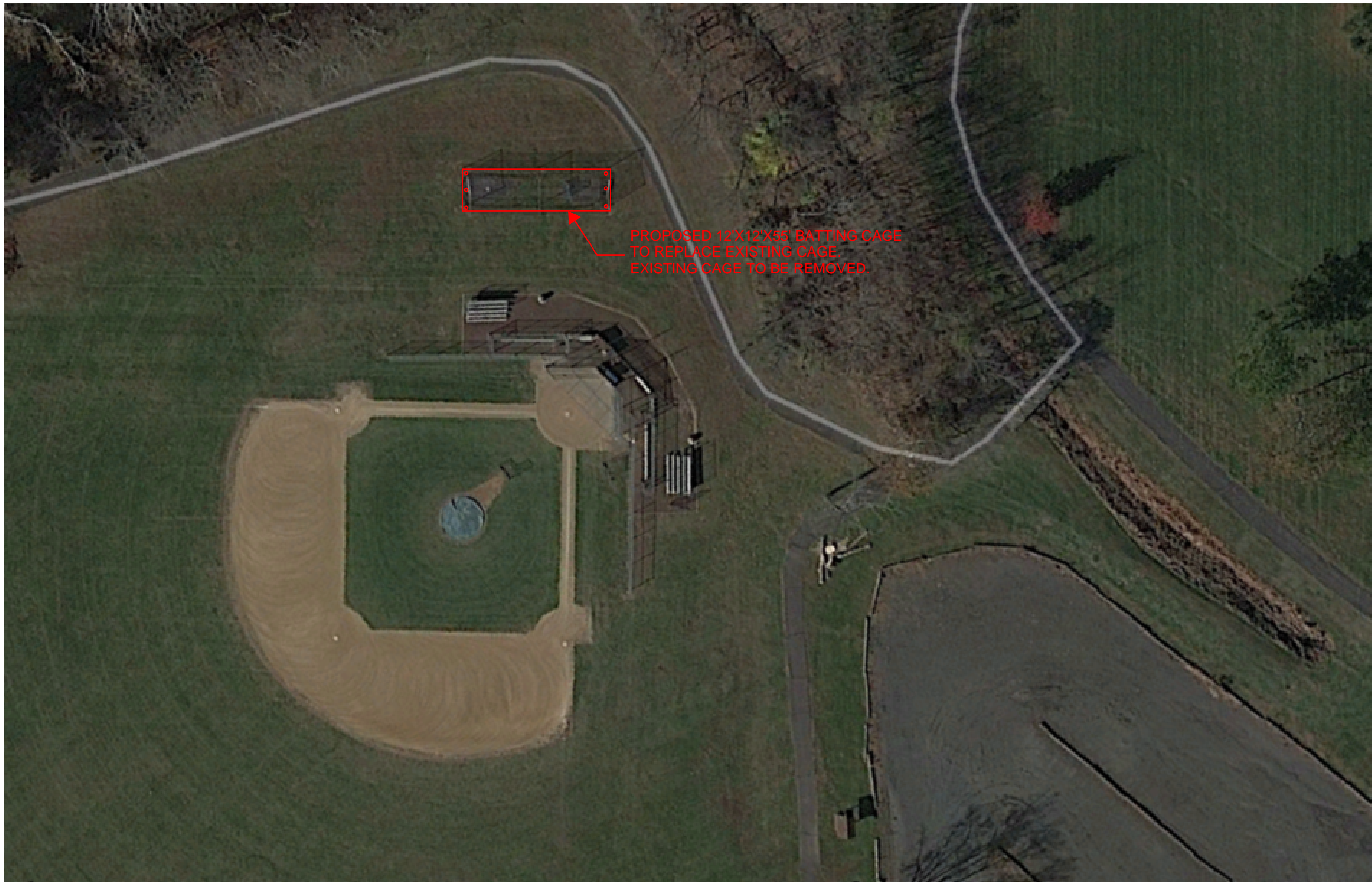
---

The Lenape Valley Baseball Organization has been a part of the New Britain Township Community for decades, providing instructional baseball and fundamentals to the youths of New Britain Township.

On Tuesday, February 21, 2023, at the Parks and Recreation Advisory Board meeting, Lenape Valley Baseball President Matt Benscoter proposed a detailed plan that the Baseball Organization will fund entirely, to make much-needed upgrades to the existing batting cage located next to Field #4 at North Branch Park. Upon the Board of Supervisors' approval, these upgrades would begin in March of 2023 as weather permits.

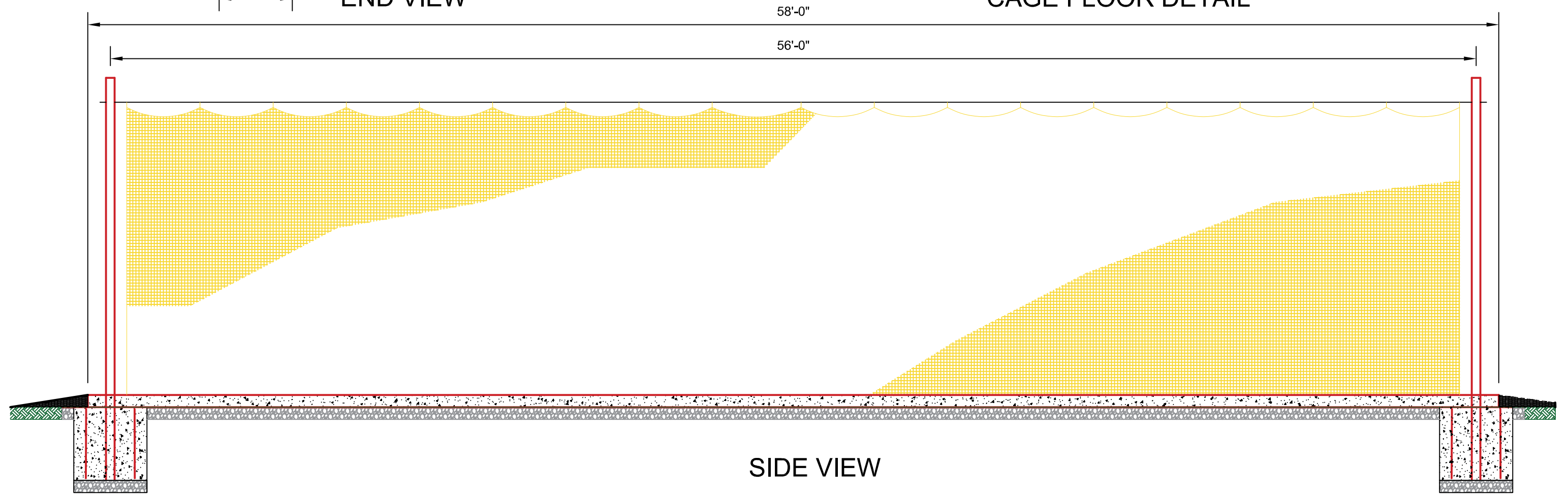
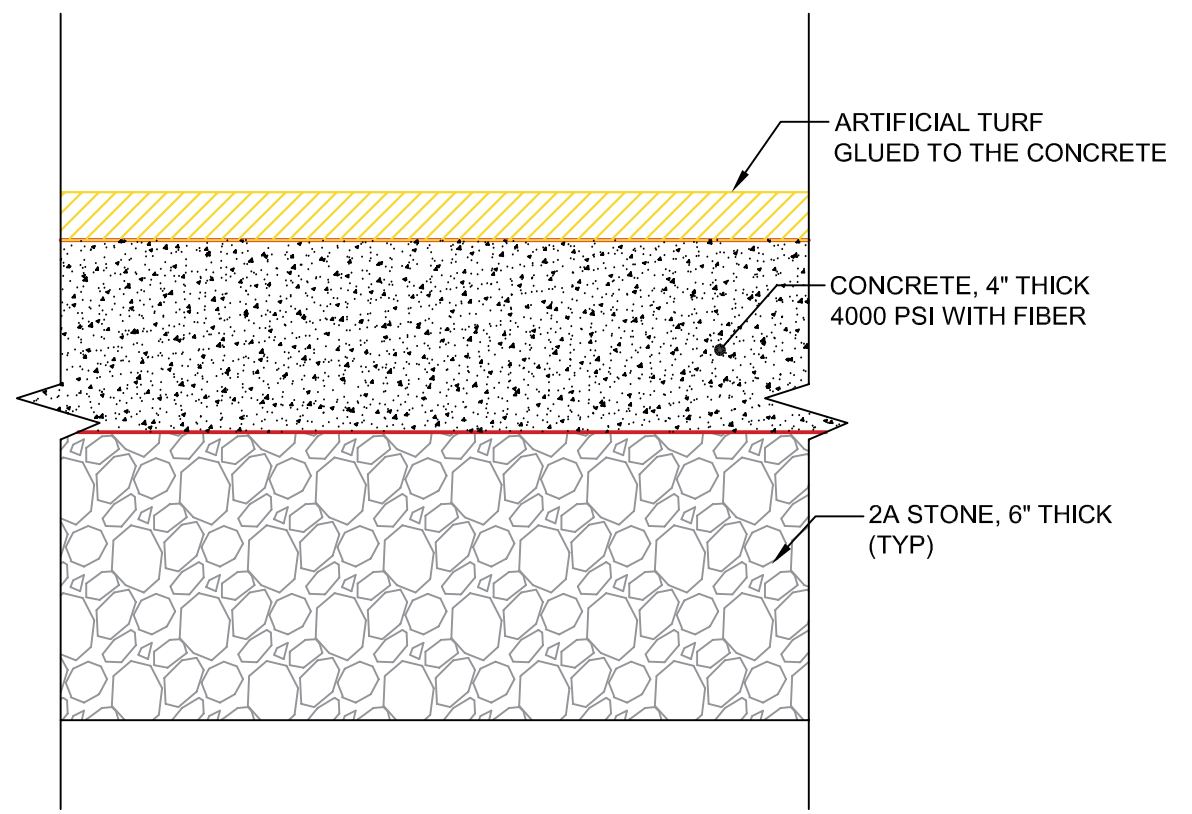
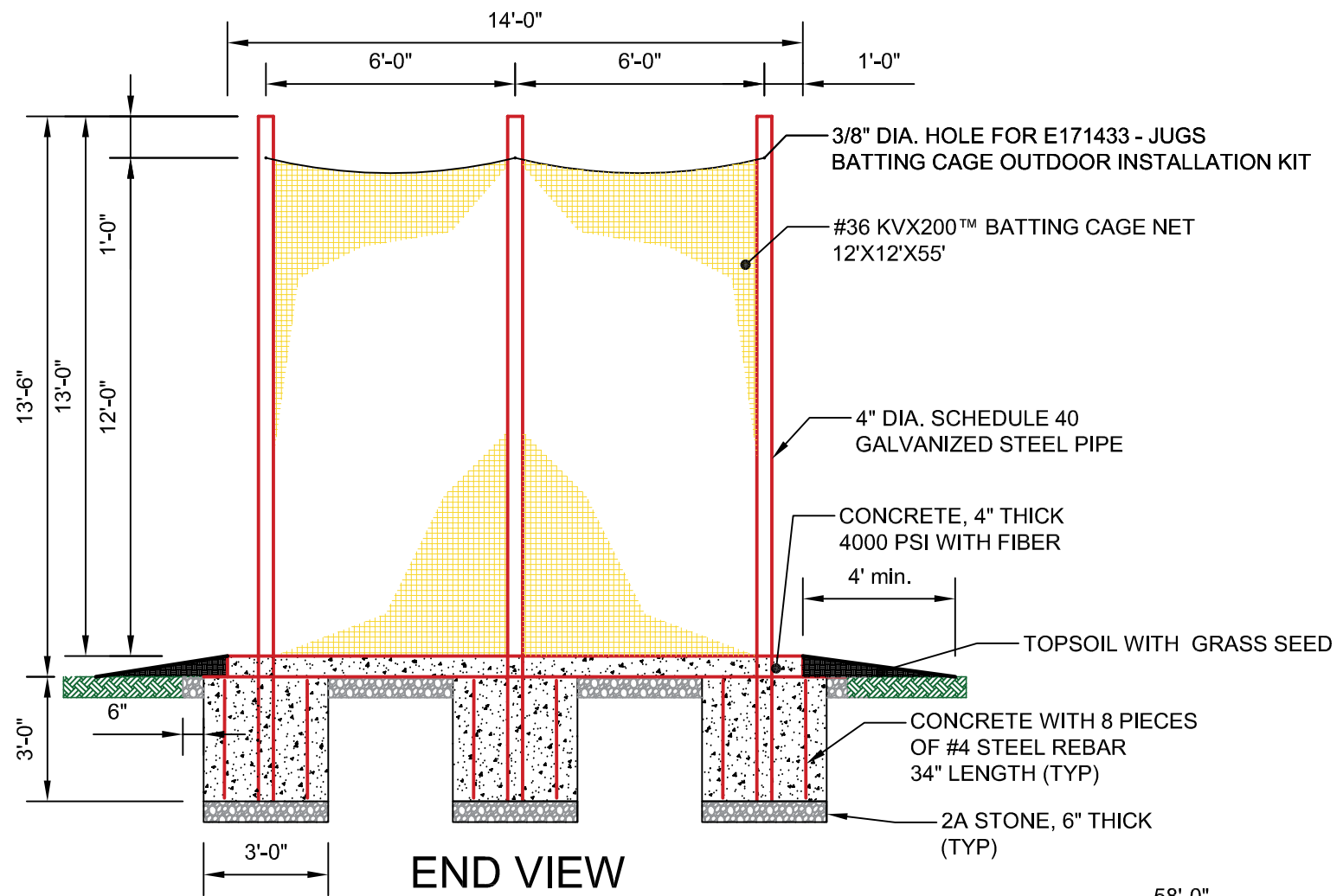
**STAFF RECOMMENDATION:**

The Parks and Recreation Advisory Board and New Britain Township Staff recommend that the Board of Supervisors authorize Lenape Valley Baseball to upgrade the existing Field #4 batting cage.



PROPOSED 12'X12'X55' BATTING CAGE  
TO REPLACE EXISTING CAGE  
EXISTING CAGE TO BE REMOVED.

LENAPE VALLEY BASEBALL  
PROPOSED BATTING CAGE LOCATION  
NORTH BRANCH FIELD #4  
  
DRAWN BY: M.BENSCOTER 1/23/2023







**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the purchase of new lockers for the Police Department, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

**TO:** Board of Supervisors  
**FROM:** Chief Clowser  
**DATE:** February 6, 2023  
**RE:** Police Department Locker Purchase

---

The 2023 – 2027 Capital Improvement Plan includes the purchase of new lockers for the police department and is included in the 2023 Budget. The new lockers are listed under the American Rescue Plan Act of 2021 with the amount of \$40,000 allocated for 2023.

New lockers are one of the needs identified by the police department. The current lockers do not afford officers the space to properly store uniforms and equipment. The locker room facilities are small and there is no separate locker room facility for female officers.

New lockers are part of modernizing and professionalizing the police department. They provide a professional environment for the officers to prepare for their shift and properly maintain their uniforms and equipment. The Spacesaver Freestyle Personal Storage Lockers 36" wide, 24" Deep, 84" High (Bench drawer 36" deep) with power and ample storage for body armor and boots has become the industry standard and best practice for new police facilities. These lockers can also be repurposed when it is decided in the future to either renovate the current facility or build a new facility. A pamphlet for the proposed lockers is attached.

The police department is need of gun lockers as well. Gun lockers are needed to properly and safely secure officers' firearms when processing arrestees that are brought into the police department. This is not only an accreditation standard but a safety concern as well.

A quote for new lockers has been provided by Diversified Storage Solutions, a sole source vendor, for 18 Spacesaver Freestyle Personal Storage Lockers at a cost of \$68,151.65. This would provide 16 lockers to be installed in the current training room of the police department for male officers and two lockers to be installed in an overflow locker storage room for female officers. The layout for the lockers is attached.

The quote includes the purchase of two Spacesaver Mounted Gun Lockers at the cost of \$3,462.41. One surface mounted gun locker for the garage intake area and one flush mounted gun locker for inside the police department processing area.

The total of the combined locker purchase is \$71,614.06.

## **STAFF RECOMMENDATION:**

Approve a motion to accept the quote from Diversified Storage Solutions for \$71,614.06 for the purchase and installation of personal lockers and gun lockers for the police department and reallocate funding as necessary.



Darren Phillips  
Diversified Storage Solutions, Inc.  
c: 215-264-0058  
o: 610-239-5950  
e: [darren.phillips@diversifiedss.com](mailto:darren.phillips@diversifiedss.com)  
w: [www.diversifiedss.com](http://www.diversifiedss.com)

---

To: New Britain Township Police Department  
Attention: Chief Richard Clowser  
Quotation Reference #: 22-12215-1  
Submittal Date: 12/8/22  
Contract Vehicle: PA State Contract # 4400026502

Spacesaver Freestyle Lockers

Locker Rooms-----\$ 68,151.65

Men's Locker Room

**(16) Spacesaver Freestyle Personal Storage Lockers:**

36" Wide, 24" Deep, 84" High (Bench drawer 36" deep)

Upper Shelf with instigated hanging bar  
Plug-n-Play Electric  
Removable rubber boot tray  
36" Deep Pullout bench drawer  
Adjustable body armor drying rack  
Hasp style door lock mechanism (lock by others)  
Number tag per locker (please provide #'s required)

Women's Locker Room

**(2) Spacesaver Freestyle Personal Storage Lockers:**

36" Wide, 24" Deep, 84" High (Bench drawer 36" deep)

Upper Shelf with instigated hanging bar  
Plug-n-Play Electric  
Removable rubber boot tray  
24" Pullout base drawer  
Adjustable body armor drying rack  
Hasp style door lock mechanism (lock by others)  
Number tag per locker (please provide #'s required)





Darren Phillips  
Diversified Storage Solutions, Inc.  
c: 215-264-0058  
o: 610-239-5950  
e: [darren.phillips@diversifiedss.com](mailto:darren.phillips@diversifiedss.com)  
w: [www.diversifiedss.com](http://www.diversifiedss.com)

Wall Mounted Gun Lockers-----\$ 3,462.41

(1) Spacesaver Surface Mounted Gun Locker:

EDHGS03

- (3) Individually locking doors
- (2) Keys per door
- (1) Master key per

(1) Spacesaver Flush Mounted Gun Locker:

EDHGF03

- (3) Individually locking doors
- (2) Keys per door
- (1) Master key per

To include all product, freight, delivery, and Standard wage installation (unless noted) during normal Business Hours with access to elevator (if needed) stair carry not included. Per noted specifications for shelving and configuration. 50% Deposit required upon receipt of Purchase Order. All Applicable Taxes Included

\*\*\*Current Product lead time: 18 weeks. Lead times may change due to volatile raw material shortages\*\*\*

Total Project Investment-----\$ see above

Sincerely,  
Darren Phillips  
(Diversified Storage Solutions, Inc)



Darren Phillips  
Diversified Storage Solutions, Inc.  
c: 215-264-0058  
o: 610-239-5950  
e: [darren.phillips@diversifiedss.com](mailto:darren.phillips@diversifiedss.com)  
w: [www.diversifiedss.com](http://www.diversifiedss.com)

---

## DSS Terms and Conditions of Sales, Service & Installation

Buyer's purchase of and Diversified Storage Solutions' delivery and installation of the product(s) set forth in the attached proposal are subject to each of the terms and conditions set forth herein.

### 1. Acceptance

If required by Buyer's accounts payable system, Buyer shall, within five (5) business days of the date of acceptance of the Proposal, deliver to Diversified Storage Solutions, Inc. ("DSS") one or more purchase order(s) with respect to all Products, which are the subject of the Proposal. DSS shall not be required to take any action on behalf of Buyer until DSS receives from Buyer all required purchase orders, signoffs, and Deposit(s) (defined below).

### 2. Deposit & Payment Terms

The proposed Product(s) are specifically designed and manufactured to the Buyers' unique requirements. For this reason, DSS requires a deposit ("Deposit") equal to one-half (50%) of the total amount stated in the Proposal and must be received within ten (10) calendar days of contract award. The Deposit shall be credited toward the total purchase price of the Product(s) covered in the Proposal. If a manufacturer of the Product(s) requires an additional deposit before fabrication or shipment of such Product(s), those additional charges shall be immediately payable by the Buyer. At the time of shipment of Product(s), the Buyer is responsible for an additional payment of (40%) of the Proposal total with only (10%) of the Proposal total allowed to be withheld until Final Installation is complete and Possession of Product is then taken by the Buyer.

### 3. Taxes

All prices quoted are exclusive of applicable state or local sales or usage tax and the Buyer is solely responsible for the payment of all applicable taxes. DSS is authorized to collect and remit sales tax only for sales delivered to customers in the states of Pennsylvania, West Virginia, and New Jersey and with respect to deliveries to other states; Buyer is solely responsible to pay any applicable taxes directly to the respective taxing authority. In the case where the Buyer is Tax Exempt, the Buyer must present the appropriate Tax-Exempt Certificates at the time of order submittal to DSS.

### 4. Freight & Handling

DSS includes in the Proposal to the Buyer, all Freight on Board (F.O.B.) and Handling Fees ("Freight") that are incurred from manufacturer(s) for the delivery of Product(s). If a "Change in Delivery" status should occur after the date of order submittal, and is not approved by, or the direct responsibility of DSS, the Buyer will be responsible for the additional cost and will have those cost directly billed to the Buyer by DSS.

### 5. Change Orders

Buyer must authorize, in writing, any changes to the Proposal irrespective of whether such changes constitute an additional cost to the Buyer. Buyer must select and approve all necessary finishes to ensure that the Product(s) will be delivered and installed in accordance with the delivery and installation dates provided by the manufacturer(s) of the Product(s). If the Buyer's written changes are approved, but after manufacturing of Product(s) has begun, the Buyer will be responsible for any fees imposed by the manufacturer for such changes and will be subject to any delay in shipping and delivery dates caused as a direct result from the Product(s) being changed.

### 6. Cancellations and Returns

Buyer may not cancel any part of a Proposal/Order without DSS's prior approval and written consent. Buyer hereby expressly acknowledges that, in accordance with the manufacturer(s)' published policy, upon the cancellation of all or any portion of the Proposal/Order, the Buyer may be liable to the manufacturer(s) of the Product(s) for cancellation or restocking fees which may total the full amount of the Proposal/Order. All cancellation requests must take place Fifteen (15) business days prior to the manufacturer(s) acknowledged ship date. No cancellation of Product(s) will be accepted after this time (Fifteen (15) business days prior to acknowledged ship date) has lapsed. After that time all Product(s) will be the sole responsibility of the Buyer to receive and be invoiced for full amount due of the Product(s) according to the agreed upon Proposal. IMPORTANT: Quick Ship Orders CANNOT be altered or canceled after being submitted to the manufacturer.



Darren Phillips  
Diversified Storage Solutions, Inc.  
c: 215-264-0058  
o: 610-239-5950  
e: [darren.phillips@diversifiedss.com](mailto:darren.phillips@diversifiedss.com)  
w: [www.diversifiedss.com](http://www.diversifiedss.com)

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## 7. Delivery & Installation

**Job Site Requirements** - Buyer shall grant DSS access to the area where the Product(s) will be delivered and installed ("Job Site"). Prior to delivery of Product(s), the Buyer shall ensure, (i) the Job Site is clean and free of debris and obstructions, (ii) the Job Site meets all installation requirements, i.e., electrical, lighting, fire protection, floor load capacity and clearance codes that may be mandated by state and local counties, (iii) any licensing or permits required for Job Site installation from state and local counties are obtained and paid for by the Buyer and made available for display prior to the installation, and (iv) work of other contractors or Buyer's personnel will not interfere with or impede DSS's installation of the Product(s). Buyer shall provide at the Job Site, without any cost to DSS, electricity, lighting, heat, water, hoisting and/or elevator service that may be required, and adequate facilities for the offloading, staging, moving, and handling of Product(s). If the Buyer fails to fulfill the obligations set forth in the statements and elects to proceed with DSS's installation of Product(s), the Buyer expressly agrees to pay the full amount of any additional installation costs incurred, including repairs for any damage to the Job Site or the Product(s).

**Labor and Working Hours** - Delivery and installation of Product(s) will be during normal working hours, defined as Monday through Friday during the hours of 7AM to 3:30PM. Work to be performed is based on using NON-Union, bonded, and insured personnel, unless otherwise noted and approved by DSS and is planned as standard straight time. Buyer will pay additional labor costs resulting from any overtime work that is performed (work not during normal business hours), and not at the discretion of DSS, but at Buyer's request. If trade regulations applicable to the Job Site require the use of Union tradesman other than DSS's installation personnel, Buyer shall pay all additional labor costs as a result thereof. Any installation or servicing performed to the Product(s) must be performed by Certified, factory trained personnel, or void of warranty by the manufacturer may apply to the Product involved.

**Noise and Debris** - Use of loud tools, i.e., Hammer, Drills and/or Grinders, may be required for installation of Product(s). Buyer must take into consideration that this process may result in a certain level of noise and dust and the Buyer is responsible for notifying all parties that may be affected and take proper action, if any, to conform to such conditions that will not result in the impediment of the installation process in any way.

**Finished Floor** - Finished Floor covering for Raised Floor Decking, i.e., VCT, carpet tiles, rolled goods, etc., is not included in the Proposal unless such services are requested by the Buyer for DSS to provide. If requested by the Buyer, DSS will arrange the purchase and installation of the required Finished Flooring to complete only the Raised Floor Decking portion of the Product(s). All other area flooring within the architecture of the space will be the sole responsibility of the Buyer.

**Fire Code Requirement** - Fire Retardant Decking can be supplied by DSS, however every piece of decking may not be individually stamped. If individual stamping is required by building or local fire codes, the additional charges to do so will be the responsibility of the Buyer. It is also the Buyer's responsibility to notify DSS of this condition prior to order placement.

**Trash Removal** - A dumpster for trash and packaging materials must be made available at no cost to DSS, unless trash removal arrangements have been agreed upon by DSS and the Buyer prior to the start of the installation or specified in the original proposal. Dumpster should be conveniently always located and easily accessible to DSS.

**Damages** - Upon the delivery of the Product(s) to the Job Site, Buyer hereby releases DSS from any costs, claims, damages, liabilities or charges arising from, or in connection with, any damage to the Product(s) or delays in shipment not solely caused by the gross negligence of any employee or contractor of DSS. DSS is not responsible for any damage to the Product(s) that occurs during shipment or installation performed by non-DSS personnel or contractors.

**Insurance** - DSS carries Public Liability, Worker's Compensation, Property Damage and Automotive Insurance and certifications will be delivered to Buyer upon request. Fire, Tornado, Flood, and other insurance at the Job Site will be provided and paid for by Buyer. DSS does not carry Professional Liability or EIFS insurance.



Darren Phillips  
Diversified Storage Solutions, Inc.  
c: 215-264-0058  
o: 610-239-5950  
e: [darren.phillips@diversifiedss.com](mailto:darren.phillips@diversifiedss.com)  
w: [www.diversifiedss.com](http://www.diversifiedss.com)

**Storage and Holding Terms** - Provided the Product(s) does/do not arrive at the Job Site earlier than the date requested, Buyer will provide safe and adequate storage space. If the storage space provided is inconveniently located or on another floor or area than the Job Site, Buyer shall pay any additional labor charges incurred by DSS as a result thereof. If for any reason the Buyer is unable to receive Product to the Job Site on the agreed upon delivery date and the Buyer is unable to supply an adequate storage space for such Product, DSS may be able to offer alternative storage solutions for such Product, at Buyers request. All additional cost that would incur concerning shipping and handling are the direct responsibility of the Buyer and will be invoice to the Buyer. Buyer will also be directly invoiced for Storage and Holding Fees of one and one-half (1 ½) percent on entire net order value, even if only partial Product storage is needed, for every fifteen (15) days the Product remains in storage through DSS. This storage charge is not pro-rated and will be enforced starting from day one (1) and will cover up until the end of day fifteen (15). If any Product is remaining, for any reason, after day fifteen (15) then an additional one and one half (1 ½) percent interest charge will be applied on the entire net order value for the next fifteen (15) days and so forth.

## 8. Invoicing

Within ten (10) days following Buyer's receipt of DSS's final invoice, Buyer shall pay the total amount listed on the final invoice unless DSS and Buyer have previously agreed in writing to different payment arrangements. If Buyer fails to pay the total amount listed on the final invoice within thirty (30) days, the Buyer agrees to pay a finance charge equal to one and one-half (1½) percent, per month, at the annual percentage rate of eighteen percent (18%) or the maximum rate permitted by applicable law, and those cost will be applied to the remaining unpaid balance each month until full and final monetary restitution is made. Any Product received prior to the installation date, either by the Buyer or DSS, will be considered "received goods" to the Buyer and can be invoiced to the Buyer. Only the "received goods" portion of the entire Proposal can be invoiced. In a case where the installation is not complete upon final invoicing and is due to the direct fault of DSS, a maximum hold-back of ten (10) percent is allowed by the Buyer without incurring interest charges or penalties, up until final installation resolution is completed and signed off by DSS. Payments made via credit card will be subject to a 3% convenience fee.

## 9. Assignment

Buyer may not assign all or any part of the Proposal without DSS's prior written consent.

## 10. Warranty

DSS will honor all Product(s) warranted against defects in materials and/or workmanship as stated by the terms defined by the manufacturer(s). A copy of the manufacturer(s) warranty for the Product(s) will be presented with final invoice to the Buyer. All or any of the Manufacturer(s) warranties will be made available immediately to the Buyer upon request. All labor supplied by DSS is warranted for a period of One (1) year from date of final invoice unless alternate arrangements have been made in writing and agreed upon by DSS to the Buyer. At the completion of the One (1) year period, DSS can supply additional coverage for Product(s) through an extended Service Contract issued by DSS to the Buyer at an additional cost. Service Contracts are non-transferable. Buyer can obtain more information for extended service contracts by calling DSS directly at 610-239-5950. Any abuse, misuse, unauthorized reconfiguration, or manipulation to any part of the Product(s) covered under warranty by DSS will result in a direct void of warranty and will no longer be the responsibility of DSS.



Darren Phillips  
Diversified Storage Solutions, Inc.  
c: 215-264-0058  
o: 610-239-5950  
e: [darren.phillips@diversifiedss.com](mailto:darren.phillips@diversifiedss.com)  
w: [www.diversifiedss.com](http://www.diversifiedss.com)

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## 11. Governing Law

All disputes that may arise between the parties regarding the interpretation or application of this contract and the legal effect of the contract shall, to the exclusion of any court of law, be arbitrated and determined by a board of arbitrators, unless the parties can resolve the dispute by mutual agreement. Either party shall have the right to submit any dispute to arbitration thirty (30) days after the other parties have been notified as to the nature of the dispute. If the dispute goes to arbitration, each party shall select an arbitrator and the two arbitrators so selected shall jointly select a third arbitrator. The arbitration shall be governed by the rules of the American Arbitration Association. The statutes of the state of Pennsylvania shall govern the arbitration proceeding, and the proceeding shall be held in the city in that state where the principal office of seller is located. Anything to the contrary contained in the above mentioned rules and statues notwithstanding, the parties consent that any papers, notices, or process necessary or proper for the institution of continuance of, or relating to any arbitration proceeding, or for the confirmation of an award and entry of judgment on any award made, including appeals in connection with any judgment or award, may be served on each of the parties by registered mail addressed to the party at the principal office of the party, or by personal service on the party in or without the above mentioned state. The parties recognize and consent to the above-mentioned arbitration association's jurisdiction over each one of them.

## 12. Final Sign-Off and Hold Dimension Approval

Until the following documents are signed and submitted to DSS by the Buyer:

- DSS Terms & Conditions Agreement
- Drawing Hold Dimension Approval

DSS will only then submit the Buyer's Product(s) to the manufacturer(s) for production to begin. Buyer agrees to accept full responsibility for the accuracy of the Hold Dimensions according to the approved drawing signed-off and submitted by the Buyer. If any Product(s) manufactured according to the approved Hold Dimension specification cannot be installed due to inaccuracy of the approved Hold Dimensions, the Buyer agrees to take full responsibility for any cost associated with Product(s) modification or replacement. This cost could include, but not exclusive to, re-manufacturing and reinstallation of Product(s).

By signing below, we (Buyer) have reviewed the terms and conditions above and agree to be bound to them.

\_\_\_\_\_  
Proposal No.

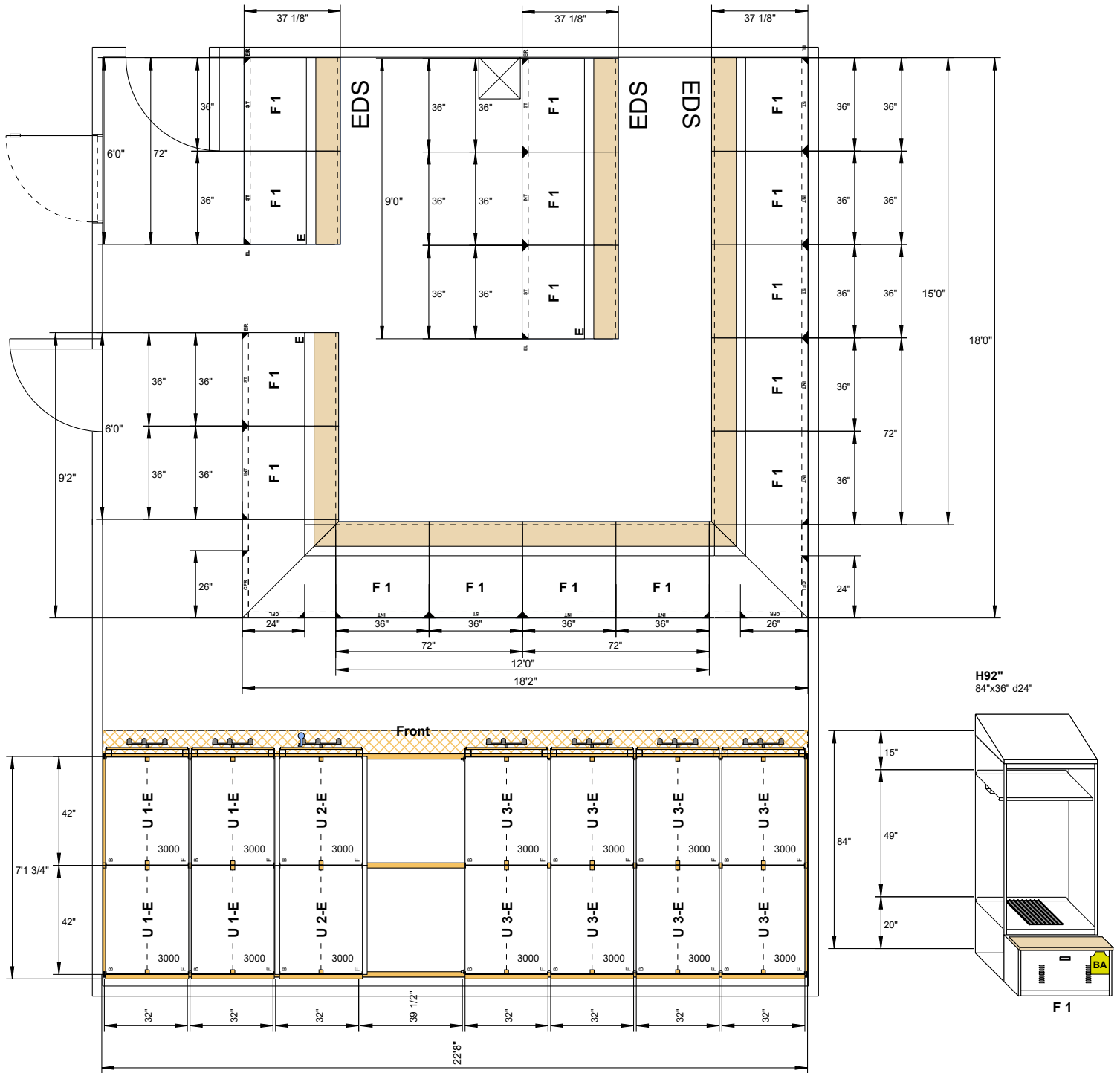
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Men lockers



Project Name: **New Britain Twp PD- Lockers**

Salesperson:  
**PHILLIPS, DARREN**

Scale  
**1:55**

Drawn by:  
**KS**

Project #:  
**12215-1**

Total Actual LFI:  
**0 LFI**

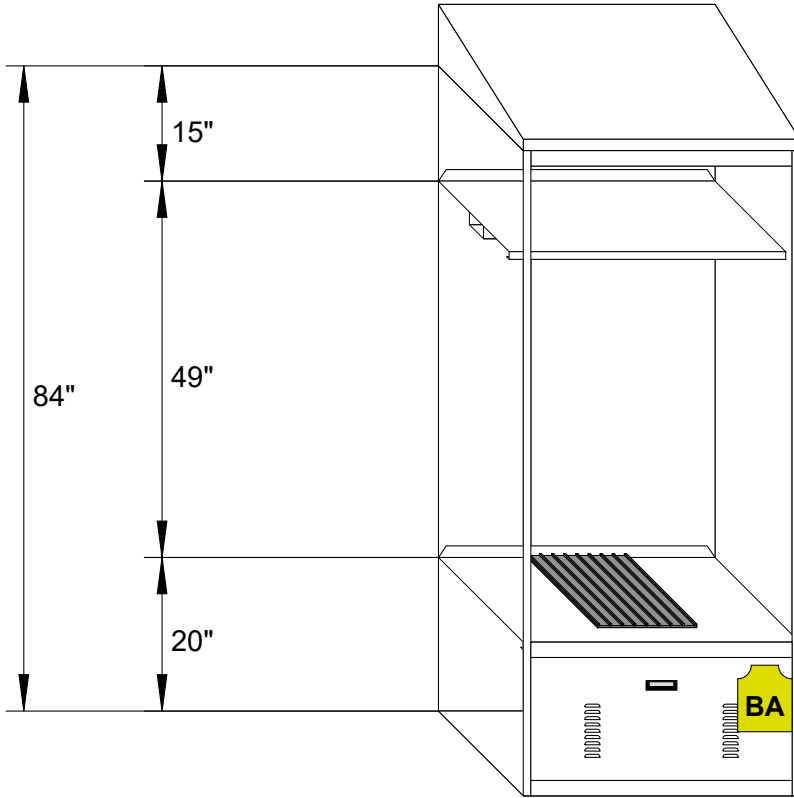
Date Printed:  
**12/08/2022**

APPROVAL  
This drawing Approved By:

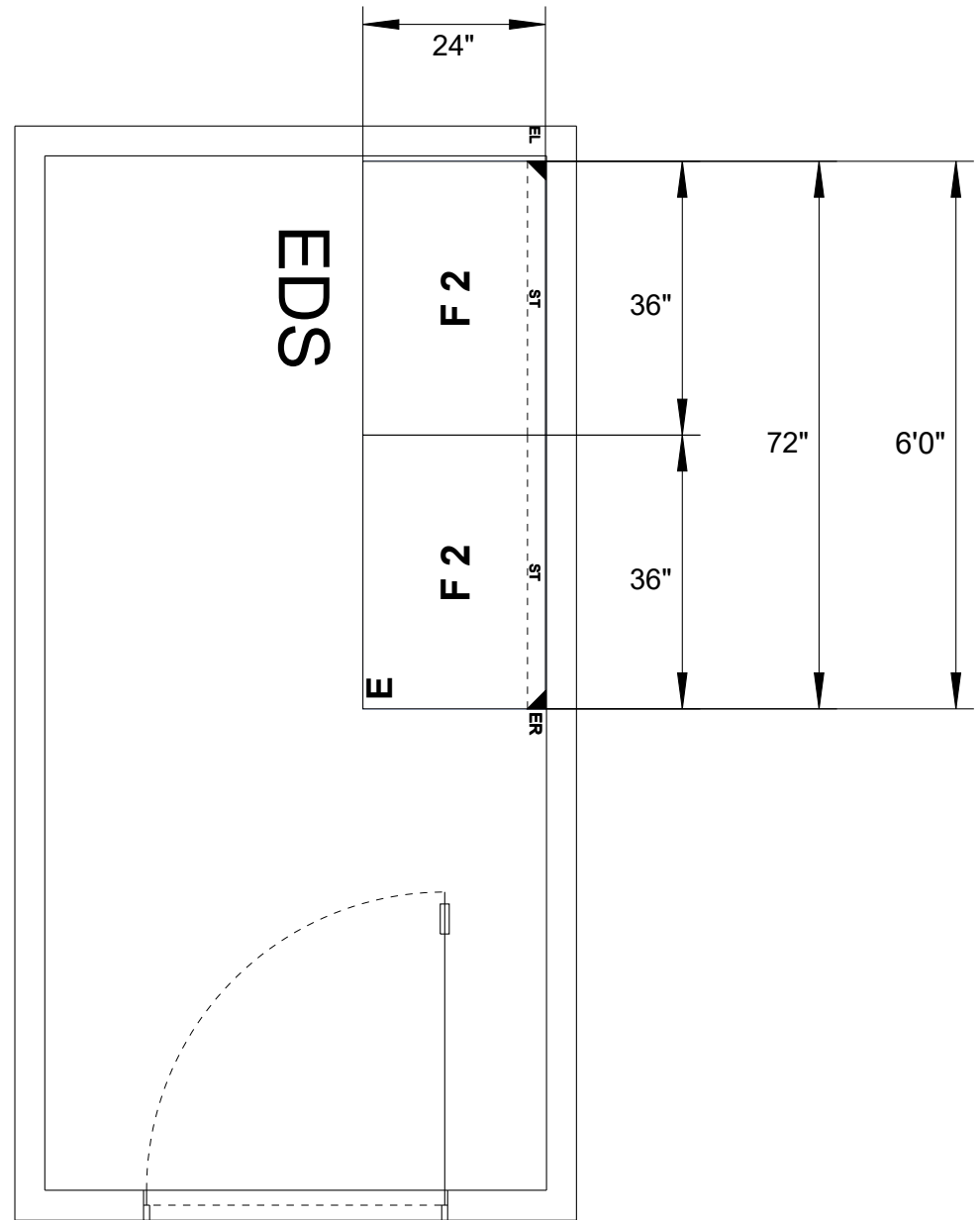
Dated \_\_\_\_\_

Women lockers

**H92"**  
84"x36" d24"



**F 2**



Project Name: **New Britain Twp PD- Lockers**

Salesperson:  
**PHILLIPS,DARREN**

Scale  
1:25

Drawn by:  
**KS**

Project #:  
**12215-1**

Total Actual LFI:  
**0 LFI**

Date Printed:  
**12/08/2022**

APPROVAL  
This drawing Approved By:

Dated \_\_\_\_\_



# FreeStyle<sup>®</sup>

PERSONAL STORAGE LOCKER

Make it up as you go.





# MAKE CHANGE SIMPLE



## EVERYTHING CHANGES: PEOPLE. EQUIPMENT. STORAGE REQUIREMENTS.

Here's a locker system that changes just as fast. Start with sizes that fit your space, and configurations that meet your demands. Then include a range of accessories that adapt to your needs. The FreeStyle® personal storage locker from Spacesaver: **the only on-site, end-user reconfigurable locker of its kind.**

Make it your own – it could be the last locker system you'll ever need.

**FreeStyle**®  
PERSONAL STORAGE LOCKER

# MAKE TOUGHNESS A REQUIREMENT

*Load the FreeStyle  
locker up with your  
heaviest supplies  
and equipment.  
It can take it.  
(300 lbs. per shelf)*



## **RUGGED, DURABLE STEEL CONSTRUCTION: BUILT STRONG FOR LASTING VALUE.**

In a tough world, it takes two things to survive. You have to adapt. And you have to be strong. Adaptability is designed into every aspect of the FreeStyle system. And the strength to endure is there too – in every weld, in every steel component, in every moving part.

Take our double-wall welded doors. We call them the industry's strongest doors. You'll call them slam-proof; they're built that tough. So tough, they stand up to the weight of our friend, Jeremy, without damage or deflection.

## **MAKE YOUR MOVE**

FreeStyle is tough enough to survive years of aggressive usage, flexible enough to meet the needs of every individual user, adaptable enough to change when your needs change, and cost-effective enough to fit any budget. Learn more about the last locker you'll ever need.

Watch the system in action by visiting:

**[www.FreeStyleLockers.com](http://www.FreeStyleLockers.com)**

Then talk to your Spacesaver dealer.

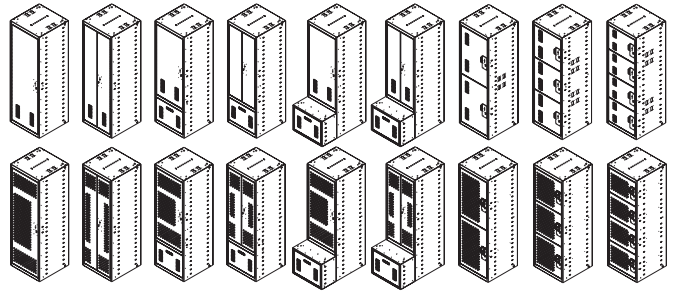
**FreeStyle**®  
PERSONAL STORAGE LOCKER





*FreeStyle's double-wall doors can withstand this officer's 280 pounds of force without compromising the integrity of the construction.*





## CHANGE BEGINS WITH A FLEXIBLE RANGE OF SIZES AND OPTIONS

FreeStyle adapts to your needs, and your space, from the start. Here's a system that's available in a full range of dimensions: with three heights from 72\* to 90 inches and five widths from 12 to 36 inches.\*\*

FreeStyle is available with an external access drawer or a bench drawer; with single or double, plain or diamond perforated doors; and a broad range of accessories.



\* Ask about our ADA compliant locker.

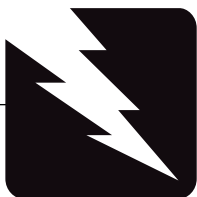
\*\* 2-, 3- and 4-tier lockers available in 12, 18 and 24 inch widths (pictured above).

# MAKE CHOICES WITH CONFIDENCE

**GET USED TO HAVING OPTIONS:  
ONE LOCKER OFFERS  
HUNDREDS OF POSSIBILITIES.**

## TAKE CHARGE

All full-height lockers are designed for modular plug-and-play electrical components to bring power to lockers for chargers, shavers, laptops and other devices. Add power now or later.



**Document Holder**  
Door-mounting allows easy access to documents and notebooks.



**Modular Shelf**  
Available in 12" and 24" heights. Add accessories like the file divider kit to further compartmentalize and customize the locker.



**Internal Drawers**  
6 and 9 inch high drawers offer more custom space, and are available in locking or non-locking configurations.



**EZ Rail™ Element**  
Innovative engineering offers flexible storage of hanging bins, slat wall accessories and weapons storage components.



**Lockable Box Kit**  
Use this kit and add a lock to store handguns and other valuables.



**Adjustable Shelf**  
Available in standard and heavy duty capacities for storing everything from clothing to ammunition.



**Support Rail**  
Use with Spacesaver weapons storage components or other specialty storage accessories.



**Hook Kits**  
Add single hooks to the side of the modular shelf or a double-hook to the bottom for more hanging storage.



**3-Hook Bracket**  
Hook bracket can be moved up and down, and from one side of the locker to another.

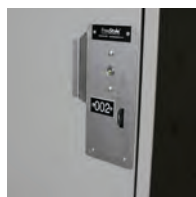


**Universal Base**  
Use in conjunction with the EZ Rail or support rail, and with Spacesaver weapons storage components.

## ADJUSTABLE ACCESSORIES

Unique design allows infinite custom configurations and adjustments. Many options are available, including magnetic mirrors, boot trays and standard peg board designed doors.

**Lock Options**  
Lock options include hasp only for pad lock, keyed lock or combination lock.



**Solid Maple Bench**  
Solid butcher block maple bench provides durability and good looks.



**Interlock System**  
All bench and external access drawers automatically lock and unlock with the door. These drawers feature 200 lb. ball bearing slides.

## AIR EXTRACTION READY

All full-height lockers and accessories include a number of standard features, which naturally promote air circulation through the locker.

Add air extraction mechanicals now or later.

- **Accessory Spacing:** To promote air flow, all accessories are positioned away from the rear locker panel.
- **Built-in Air Baffle:** Adjustable vent enables lockers to be balanced for air circulation after installation.



**Visibility/Circulation**  
Diamond perforated doors offer visibility as well as natural air circulation and ventilation.



**Adjustable Shelf with Integral Garment Hanger**  
Provides clothing separation for better drying.



**Louvered Shelf**  
For ventilation and drying – great for body armor.



**Ventilation Rack**  
Sliding rack that sits in bench drawer for ventilation.



**Louvered Doors and Drawers**  
Louvers help direct optimal air circulation.





Spacesaver Corporation  
1450 Janesville Avenue  
Fort Atkinson, WI 53538-2798  
1-800-492-3434  
[www.spacesaver.com](http://www.spacesaver.com)



KI  
1330 Bellevue Street  
P.O. Box 8100  
Green Bay, WI 54302-8100  
1-800-424-2432  
[www.ki.com](http://www.ki.com)

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**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the purchase and upfitting of a new police vehicle, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_





# MEMO

**TO:** Board of Supervisors  
**FROM:** Chief Clowser  
**DATE:** February 6, 2023  
**RE:** New Police Vehicle Purchase and Upfit

---

The 2023 – 2027 Capital Improvement Plan includes the replacement of a police patrol vehicle with upfitting and is included in the 2023 Budget. This vehicle is listed under Fund 18 – Capital Improvement and Equipment Fund with the amount of \$87,500 allocated for 2023. A second patrol vehicle is included in the 2023 Budget under the American Rescue Plan Act of 2021, which will be presented to the Board of Supervisors for consideration later this year.

The police department recently experienced mechanical issues with a 2015 Dodge Charger patrol vehicle with just under 100,000 miles that requires extensive repair. In consultation with the Township's mechanic, it is not recommended to invest the estimated \$6,500 to repair the vehicle.

A quote for a new 2023 Ford Utility Hybrid Police Interceptor has been received from the police department's previously utilized COSTARS vendor, Chapman Ford. The cost of the vehicle with all dealer options is estimated at \$49,945. The dealer has advised that the vehicle is confirmed to be built by the end of March 2023.

As with all new police patrol vehicles the vehicle will need to be professionally upfitted to support police operations.

The police department has previously used and recommends that Block Communications upfit the vehicle. Block Communications is a proven professional in the Bucks County area for upfitting police vehicles and has provided estimates that are below or in line with the industry standards and COSTARS pricing. Block Communications has provided an estimate of \$17,965.84 to upfit a new 2023 Ford Interceptor Hybrid SUV.

Total of the purchase and upfitting of the new police vehicle is estimated at \$67,911. Additional upfitting will include graphics and other technology purchases such as an in-car computer, internet connectivity, and in-car camera system.

## **STAFF RECOMMENDATION:**

Approve a motion to accept the quotes from Chapman Ford for \$49,945 and Block Communications for \$17,965.84 for the purchase and upfitting of a 2023 Ford Interceptor Hybrid SUV and authorize payment for all equipment and services.



**2023 Ford Utility Police Interceptor AWD Vehicle**  
 State of Pennsylvania  
 COSTARS CONTRACT # 13-194

*Standard Equipment*

- |  |   |
|--|---|
| 3.3L Ti-VCT FFV High Efficient Police Calibrated V6                        | Dual Interval Wipers with Dual Jet Washer                           |
| AWD Drive Train - Standard   | Front License Plate Holder  |
| 10-speed Pursuit Programmed Automatic Transmission                         | Work Task Light   |
| Column Shifter   | AM/FM/CD Clock Radio  |
| Alternator - 220 Amp   | Removable Headliner   |
| Battery - 750 CCA HD   | Single Key System   |
| Heavy Duty Suspension  | Random Key Code   |
| Electric Power Assist Steering - HD  | Roof Mounted Antenna  |
| Brakes- Pursuit specific 4-wheel large mass disk for high thermal capacity | Advance Trac w/Electronic Stability Control                         |
| Wheels - 18" x 8" E-coat Black with steel hub cover                        | Air Bag SRS- Driver and Front Passenger                             |
| P245/55R18 A/S BSW Tires & Full Size Spare Tire                            | Side-Impact Airbags with Safety Canopy protection                   |
| 18.6 Gallon Fuel Tank  | Safety Belts  |
| Auxiliary Transmission Cooler  | Recalibrated Air Bag Sensors  |
| Engine Oil Cooler  | Rear Window Defroster   |
| Engine Hour Meter  | Tilt Wheel Steering Column  |
| Cloth Front Bucket seat with 9" clearance in between                       | Commonality of Parts Between Sedan and Utility listed below:        |
| Vinyl Rear Bench Seat  | Battery, Transmission, Suspension, Brake Rotors & Pads,             |
| Vinyl Floor Covering   | Alternator, Cooling Systems, Filters, Spark Plugs, Wheels and Tires |
| Air Conditioning - Single Zone   | Liftgate Release Switch (45 second timeout feature)                 |
| Glass: Solar Tint  | Windows, Power 1-touch Up/Down Front Driver/Passenger               |
| Power Door Locks   | Rearview Camera with Washer   |
| Anti-Lock Brake System (4 Wheel)   | Headlamps - LED Low Beam, LED High Beam                             |
| Power Windows - 1 Touch Down Drivers side                                  | Ford Telematics™ - Includes Ford Modem and complimentary 2-         |
| Dual Remote Power Control Outside Mirrors                                  | year trial subscription   |
| Universal Equipment Tray Atop Instrument Panel                             | Bluetooth Interface   |
| Manufacturers Warranty   | Pre-Drilled Front Headlamps   |
| 3 yr/36,000 Bumper to Bumper Standard Warranty                             | Class III Trailer Hitch Receiver                                    |
| 5 yr/100,000 Drivetrain Warranty   |   |

*OPTIONS INCLUDED IN COSTARS PRICE:*

- Dark Car Feature- Courtesy Lamp Disable (43D)
- Fleet Key 1284x (59B)
- Rear Door Handle In-operable / Locks Inoperable (68G)
- Heated Mirrors (549)
- Spot Lamp-Driver Only (LED Bulb) (51R)
- Tail Lamp Prep (Pre-drilled Housing only)(86T)
- Red/White Dome Lamp in Cargo Area (17T)
- Global Lock/Unlock Feature (18D)
- Back Up Camera in Rear View Mirror (87R)

**2023 MODEL COSTARS PRICE                      \$41,816.00**

*\$ 49,995*

*OTHER AVAILABLE OPTIONS*

*** 3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System	<input checked="" type="radio"/> Y / <input type="radio"/> N	\$3,215.00
Two-Tone <b>Paint</b> Package (RH/LH Front Doors, RH/LH Rear Doors, <b>Roof</b> )	<input checked="" type="radio"/> Y / <input checked="" type="radio"/> N	\$1,449.00
Two-Tone Paint Package (RH/LH Front Doors, RH/LH Rear Doors)	<input checked="" type="radio"/> Y / <input type="radio"/> N	\$1,195.00
Ford PremiumCARE Extended Warranty, 6 year/100,000 Mile or 4,000 hours	<input checked="" type="radio"/> Y / <input type="radio"/> N	\$2,895.00
\$0 Deductible Option for Extended Warranty	<input checked="" type="radio"/> Y / <input checked="" type="radio"/> N	\$455.00
Rear Air Condition ( <b>RECOMMENDED FOR K9 VEHICLES</b> )	<input checked="" type="radio"/> Y / <input checked="" type="radio"/> N	\$610.00
Dealer Installed Reverse Sensing	<input checked="" type="radio"/> Y / <input type="radio"/> N	\$425.00
Dealer Installed Keyless Entry (works with Keyed Alike)	<input checked="" type="radio"/> Y / <input type="radio"/> N	\$399.00

Please call to verify availability & pricing before issuing Purchase Order.

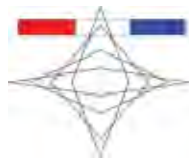
[WWW.COSTARS13.COM](http://WWW.COSTARS13.COM)

**Chapman Ford Chrysler Dodge Jeep Ram Chevrolet**  
 1100 EASTON RD HORSHAM PA 19044  
 Contact: Dorian Jurezak 215.518.0100 cell 267.960.2490 fax  
[dorian@chapmanautogroup.com](mailto:dorian@chapmanautogroup.com)

Municipality Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Color: \_\_\_\_\_

Purchase Order # \_\_\_\_\_ Quantity: \_\_\_\_\_



# BLOCK COMMUNICATIONS

VIITEL DIVISION

"Keeping you safe on the road"™

1/24/2022

## Utility 2022

21TR52Matrix	Dual Color Matrix Lightbar 52" R/W, B/W, R/A, B/A	\$ 2,666.87	1	\$ 2,666.87
N3	Traffic Emitter installed into lightbar	\$ 350.00	1	\$ 350.00
Z3SXR-1	Matrix Dual Tone/Low Freq Siren/Light Controller	\$ 1,398.70	1	\$ 1,398.70
M180SRB	M180 lights for license plate area/ tag/rev/warn	\$ 146.50	2	\$ 293.00
ULTTC_RBW	Tri-Color Megathin Side pf Push Bumper R/W/B	\$ 124.16	2	\$ 248.32
FlashBAC	Halo/Reverse light and Brake Flasher unit	\$ 350.00	1	\$ 350.00
RP6LED	6 Light Quad-Color Red/White/Blue/Amber (PB)	\$ 590.00	1	\$ 590.00
Rocker	Red/White, Blue/White Rocker Panels	\$ 845.17	1	\$ 845.17
PK1130ITU20TM	#10XL Horizontal Sliding Window Coated Polycarbonate XL Panel Partition TM (Tall Man)	\$ 959.00	1	\$ 959.00
	Full Replacement Rear Seat with Center Pull	\$ 939.00	1	\$ 939.00
QK491ITU20	TPO Floor Pan	\$ 259.00	1	\$ 259.00
PK1437ITU202ND	Rear Cargo Partition Expanded Metal	\$ 579.00	1	\$ 579.00
BK0534ITU20	PB400 Aluminum push bumper	\$ 539.00	1	\$ 539.00
WK0514ITU20	Window Barrier Steel Vertical	\$ 319.00	1	\$ 319.00
7170-0166-04	Center Console with Arm rest/Cup Holder/Motion	\$ 960.75	1	\$ 960.75
7160-0125	Universal Laptop cradle (Customer Supplied)	\$ 327.20	0	\$ -
	Lind Electronics Power supply (DT)	\$ 145.00	1	\$ 145.00
	NOPTIC Installation (Customer Supplied)	\$ 200.00	1	\$ 200.00
GK10311L1UXLHKS	Dual T-Rail with 1 Large/Handcuff/1 small 870 Rem	\$ 509.00	1	\$ 509.00
C3100PIU	100 Watt Siren Driver used for Dual Tone	\$ 250.78	1	\$ 250.78
C3100PIU-2	100 Watt Siren Driver used for Dual Tone	\$ 250.78	1	\$ 250.78
CD5521	CD5051 series Multi-Color Rear Qter Glass R/B	\$ 132.76	2	\$ 265.52
	MR6 "L" Bracket	\$ 8.92	2	\$ 17.84
PLC_LED	Rear Cargo Light W/Switch tie to dome if avail.	\$ 175.00	1	\$ 175.00
ULTMC-RB	Rear Hatch open warning lights Red/White	\$ 106.45	2	\$ 212.90
SS	Shop Supplies	\$ 500.00	1	\$ 500.00
150SS	150 Amp Solid State Contact Switch W/ Master SW	\$ 215.00	1	\$ 215.00
GPSD-6-60	4G/5G MiMo Sharkee Antenna	\$ 373.70	1	\$ 373.70
ASF-162-809	150-174/764-854 Dual Band Antenna	\$ 77.28	1	\$ 77.28
DPX500-700	Duplex Antenna Splitter	\$ 191.52	1	\$ 191.52
C23F-5F	Antenna Cabling	\$ 67.84	1	\$ 67.84
Temco	Shift interlock controller	\$ 197.85	1	\$ 197.85
ECVDMLTALDC	Interior Dome light LED Red/White W/Bracket	\$ 150.00	1	\$ 150.00
AK0968ITU202ND	Setina Electronics enclosure	\$ 449.00	1	\$ 449.00
MAGMIC	Magnetic Mic Holder	\$ 35.00	2	\$ 70.00
PK	Park Kill Function Turns Siren Off when in Park	\$ 0.01	1	\$ 0.01
HT	Horn Transfer allows to cycle Siren tones W/ Horn	\$ 0.01	1	\$ 0.01
I820	Prinktek I-820 with Setina Mount Blk/Mark	\$ 600.00	1	\$ 600.00
			Sub	\$ 16,215.84
			Labor	\$ 1,750.00
				\$ 17,965.84

Final



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the MasterConcept facility assessment proposal from Kimmel Bogrette, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



Martin D. Kimmel, AIA, NCARB  
Joseph Horan, RA, NCARB, LEED AP  
Matthew McQuaide, RA, NCARB

482 Norristown Road, Suite 200  
Blue Bell, PA, 19422

610.834.7805  
Kimmel-Bogrette.com

Matt West | Township Manager  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914

January 27, 2023

## RE: Municipal Complex Feasibility Study

Dear Mr. West & The New Britain Township Team,

Thanks to you and your team for reaching out to Kimmel Bogrette regarding improvements to your facilities. Kimmel Bogrette's approach to helping clients like you is to let their unique mission and brand remain at the heart of our efforts. We seek to help you build not just great facilities, but to help you build facilities that further the future of New Britain Township while reinforcing your unique identity and community values.

**Our Approach:** Our initial work will be to provide you with our MasterConcept Planning services that will articulate YOUR project mission, YOUR definition of success and that will react responsibly to YOUR budget constraints. All will be geared towards translating your goals and brand into a functional, efficient, and financially stable product designed to meet your Mission.

The effort for the project will be completed in the following parts and phases as required to meet the project goals quickly and accurately.

## The MasterConcept Plan™

**PROJECT UNDERSTANDING** – It is our understanding that the project scope includes:

- The current Township Administration & Police Building is ageing and no longer meets the needs of the departments that it serves, in particular, the Police.
- We will provide strategies and solutions for your planning needs that chart a path that solves for the problem with the most efficient and cost-effective solution, while considering long term viability and building performance.
- We will perform a high-level Building Conditions Assessment on your current facility. We will create a list of constraints and opportunities for the building, and will provided a detailed report that focus on the current accessibility, structural integrity, overall design and layout, potential for renovation and expansion, general analysis the building envelope and surrounding site.
  - As an additional service we can include a thorough assessment of the building's mechanical, electrical and plumbing systems with the inclusion of an MEP engineer

as part of this study. They would create a similarly detailed report on the current facilities including a list of recommendations and suggested maintenance.

- Upon completion of the Building Assessment, we can begin looking at potential solutions for your space planning needs. This proposal will include two tracks.
  - Explore the potential renovation of the current facility based on the findings in the Conditions Assessment.
  - Explore the potential of a new facility on the same grounds.
- We will construct a list of pros and cons for each approach, and will help to develop phasing strategies to allow your Police and Administration services to continue to run with minimal disruption.
- We will provide cost and pricing overviews to help guide the decision-making process to arrive at the correct conclusions.
- Upon selection of a course of action we will provide detailed plans, renderings and a full all-in project budget for the selection concept.
- The MasterConcept Planning Process will be our guide and it is outlined in detail over the following sections.
- 

## PHASE I – MISSION: IDENTIFYING THE COMMON GOAL

In order to get your entire team (Stakeholders, user groups and our designers) moving effectively together, we must first adopt a common goal. Your vision for the building and its program will be the focus and will remain at the heart of this effort. We will meet to discuss this vision in more detail and then translate it into a “Project Mission Statement” with a series of “Core Values” to which the design must respond.

Next, we will generate a specific list of prioritized goals in support of the Core Values that have been identified. The resulting document will have value not only for focusing the team on a common and objective target, but will also become an invaluable tool in communicating the vision and design to the Client Stakeholders.

- **New Britain Township Action:** Gather your project stakeholders and share the process and expectations. Host meetings (facilitated by Kimmel Bogrette) as described above. Critically review and edit drafts of the Project Mission Statement, Core Values and Prioritized Goals as drafted by Kimmel Bogrette.
- **Kimmel Bogrette Action:** Facilitate meetings as described above. Listen carefully and objectively. Translate findings into drafts and final working copies as noted above.

## PHASE II – INTELLIGENCE: IDENTIFICATION OF CONSTRAINTS & VARIABLES

Utilizing existing drawings that you are able to provide along with a tour of the building and / or site, this phase includes a variety of investigations and studies to identify the existing conditions of your project, while identifying the overall requirements for development of the facilities. The various steps are as follows (the list below is exhaustive of the possibilities; however, we only include those that are particularly pertinent to your project in the scope of this effort):

- **Buildings:** We will perform a Building Conditions Assessment and take a basic look at your existing structure to determine how to maximize efficiency and functionality. We will identify the constraints and variables of the existing building and document those that we believe could impact your project. Our review will include items from the list below that are pertinent to achieving your goals above:



- Function / Layout
- Accessibility
- Safety / Security
- Code compliance
- Structure
- Roof
- Envelope
- Technology
- Suitability for purpose
- Energy conservation
- Efficiency of space as currently utilized
- Building Systems

• **Site:** We will identify existing conditions that are likely to affect any site development, Zoning & Land Development requirements, and physical limitations. Our review will include items from the list below that are pertinent to achieving your goals above:

- Building heights and overall massing
- Setbacks and Site Coverage ratios
- Buffers between project site
- Parking requirements
- Landscaping requirements
- Topography
- Drainage, stormwater and groundwater
- Orientation (solar)
- Views (in and out)
- Pedestrian and vehicular circulation

• **New Britain Township Action:** Provide a site survey and drawings of all facilities on the existing site, as available.

• **Kimmel Bogrette Action:** Analyze existing drawings, visit the site, and apply local codes to the site conditions as identified above. Report on pertinent findings, limitations, and opportunities.

### PHASE III - PROGRAM DEFINITION: DOCUMENTING THE NEED

This crucial phase focuses on the creation of a detailed "Program" for your operations, including *quantitative* and *qualitative* commentary on the existing uses relative to those planned in the future. This effort is accomplished through interviews with Stakeholders as appropriate to their user area. It will include analysis of spatial requirements as they relate to the project goals.

• **New Britain Township Action:** Provide access to Stakeholders as required for us to understand the current and desired operational needs. Review and comment on the Program Document prepared by Kimmel Bogrette.

• **Kimmel Bogrette Action:** Conduct interviews to establish Program requirements. Prepare a detailed Program report spreadsheet.

### PHASE IV – SCHEMATIC DESIGN SOLUTIONS

In this phase, we identify Design Solutions that simultaneously solve the constraints presented by your project, while meeting the Project Mission, goals, and programmatic needs. With the deliverables listed here, you will be able to envision your space and functional needs translated into an architectural solution.

• **Planning:** We will prepare Building Floor Plans and a Site Plan that consider the goals, conditions, and needs that have been studied (we include up to 2 concepts if necessary). After your review, we will further refine the concepts integrating your comments (one revision is included). We will then proceed with Conceptual Exterior Renderings(s) as applicable, required to demonstrate the approved new building or renovations, expansion areas, and site improvements. The Plans and Design Concepts will be suitable for presentation to the Stakeholders.

• **Phasing:** If required, we will develop a Phasing Analysis to match needs and priority with funding and growth. The output of this process will be a Phasing Plan cross-referenced with the Cost Estimate

(below). If required, we will provide a plan for how the work will be completed while portions of the building could remain open.

- **Cost Estimates:** We will prepare a detailed “all-in” Estimate of Probable Costs for the various options and phases, including hard construction, development, financing and furnishing costs. The estimate will be based on square footage areas benchmarked against our substantial data base and will provide “time escalators” that match your schedule and phasing goals.
- **Report & Presentation:** Upon acceptance of the entire work product, we will document all of our findings, including Building and Site Analysis, Programming, Planning Solutions and Cost Estimates, into a comprehensive PowerPoint/PDF Report suitable for publication and distribution. We will present our findings at one meeting and answer any questions related to the project. Having presented numerous times in front of boards and public constituents, you can be assured that professionalism will be at the forefront of our efforts in assisting you.
  - **New Britain Township Action:** Review and comment on documents presented by Kimmel Bogrette in light of the project goals. Initiate meetings/presentations as required.

## PHASE V – IMPLEMENTATION: TRANSFORMING GOALS INTO BUILT REALITY

*(Optional - To be completed following approval of the MasterConcept Plan™ and funding of the project.)*

This phase includes finalization of the designs, creation of detailed documents for construction, the bidding process, and overseeing construction. There are many options and efforts included in the implementation phase. After having defined the program, design, and costs during the MasterConcept Planning phase, the full scope and definition of this effort will be better left to a future document. However it is important to note that by the time this phase is ready, an atmosphere of trust and teamwork will have been established between the Client and the architect that will facilitate these efforts.

### PSATS DISCOUNTED PRICING CHART

The chart below is our discounted pricing for our MasterConcept Planning services for Pennsylvania Municipalities, which we are happily extending to you for this project.

<b>BUILDING PROJECTS:</b>		
<b>Estimated Project Cost:</b>	<b>Standard Fee:</b>	<b>2022 Discount Price:</b>
<b>\$0-5 Million</b>	<b>\$33,500</b>	<b>\$27,500</b>
<b>\$5-10 Million</b>	<b>\$39,500</b>	<b>\$32,500</b>
<b>\$10-15 Million</b>	<b>\$49,500</b>	<b>\$39,500</b>
<b>\$15-20 Million</b>	<b>\$57,500</b>	<b>\$47,500</b>
<b>\$20 Million+</b>	<i>Contact us for pricing</i>	
<b>**CAMPUS / FACILITIES MASTER PLANS:</b>		
	<b>\$145,000</b>	<b>\$92,500</b>

### PROPOSED MASTERCONCEPT PLANNING FEE

Phase I – Mission	\$ 1,500
Phase II – Intelligence	\$ 6,500
Phase III – Program Definition	\$ 8,500
Phase IV – Solutions	\$16,000
Phase V – Implementation	TBD
<b>Total Fees:</b>	<b>\$32,500 *</b>

*\*MEP Building Conditions Assessment: If a more detailed assessment of the existing building's MEP systems and infrastructure is desired, we can include the services of an engineer at a cost of \$5,000 to generate a report outlining their finding, recommendations and potential project impacts.*

**Exclusions & Assumptions:**

*The above fees do not include Property Surveys, Civil Site Engineering, building surveys, geotechnical engineering, utility location, FF&E selection, attendance at additional meetings or other items not specifically include in the proposal. Our proposal assumes that drawings of the existing buildings and site layout exist. Should they not exist, or should they be substantially inaccurate, we will survey and create CAD Format, As-Built Base Plans for an additional fee. Up to 3 in person meetings in total are included across all phases of the MasterConcept Plan. We do not limit the number of virtual meetings.*

**Billing and Reimbursable Expenses:**

*For budget purposes, please allow an additional amount for reimbursable expenses, such as printing, mail, photography, travel, and presentation materials. We will bill monthly against the percentage of completed work for each phase, including reimbursable expenditures. An additional 1% of the total fee will be added for technology costs. If the use of a BIM model is requested, add an additional \$2,500.*

We look forward to presenting our process and qualifications at the February 6<sup>th</sup> Board Session. In the meantime, please let us know if we can provide anything else.

Respectfully submitted,

Approved and Agreed to by:



Matt McQuaide, RA, NCARB, Principal

---

Signature

Kimmel Bogrette Architecture + Site

mmcquaide@kimmel-bogrette.com

---

610-834-7805

Title

Date





**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the purchase of new carpet for the Administrative offices, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

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**TO:** Board of Supervisors, Matt West  
**FROM:** Michael Walsh  
**DATE:** February 3, 2023  
**RE:** Administration Redesign – Wright Flooring Quote

---

The Board of Supervisors has recognized professionalizing and modernizing facilities and operations will maximize the services provided to Township residents. On February 6, 2023, the Board approved the electrical work for Phase 2 of the Administration Redesign project. The Administration Redesign project is part of the Townships' 2023 Budget and the 5-Year Capital Improvement Plan. Township staff welcomes the Board's commitment to improving facilities and operations to optimize services for residents.

As part of the Administration Redesign project, new carpet installation is necessary before the new furniture arrives. The carpet installation will involve removing the old carpeting and installing new carpet and vinyl baseboards in the server room, 6 offices, the administration common area, and the small meeting room. Public Works will move the office furniture for Wright Flooring Company, Inc to assist with the carpet installation to reduce costs. This is Phase 3 of the Administration Redesign project and will be the final step in preparation for the new furniture and the project's eventual completion. Township staff received confirmation the furniture's delivery is scheduled for early April, with installation in mid to late April.

Township staff is pleased with the progress toward increasing the operational efficiency of Township facilities for residents and is requesting the Board's authorization to complete the carpet installation for the Administration Redesign project, per Wright Flooring Company, Inc's quote for \$21,849.00. The expense is part of the 2023 Budget to be paid out of the General Fund and is part of the Administration Redesign project.

Wright Flooring Company, Inc's quote for \$21,849.00 is within the Township staff's anticipated range to remain under budget for all the facilities and operations upgrades in 2023. Township staff is proud of this achievement.

**Staff Recommendation:**

Approve the quote from Wright Flooring Company, Inc to complete the carpet installation as part of the Administration Redesign project, to be paid out of the General Fund, per the attachments.



# W R I G H T FLOORING COMPANY, INC.

COSTSTARS Supplier 008-567 Vender 197284

FROM: Tom Moore

NO. PAGES: 1

PROJECT: New Britain Twp ADMIN Flooring PROPOSAL

BID DATE: 02/03/2023

## FACSIMILE BID SHEET

FURNISH AND INSTALL PER PLANS & SPECIFICATIONS  
BID AS FOLLOWS:

Materials: Specified Carpet tile Shaw Central line, Color Skyline Cyan Vinyl base Color Charcoal Patch Adhesives, Reducers.	\$14,305.00	Labor: \$7,544.00	\$
QUOTE GOOD FOR 30 DAYS		TOTAL	\$ 21,849.00

ALTERNATES

	#	\$	ADD DEDUCT

EXCLUSIONS/CLARIFICATIONS: (X)

- |                             |  |
|-----------------------------|--|
| 1. NO REMOVAL               | 6. NO UNDERLAYMENT, FLOOR PATCH OR SANDING |
| X 2. NO PROTECTION          | X 7. NO FLOOR GRINDING                     |
| X 3. NO CONCRETE SEALERS    | X 8. NO CLEANING, SEALING OR WAXING        |
| 4. NO CLEANING OF SUB-FLOOR | X 9. NO MATS                               |
| X 5. NO UNION PERSONNEL     | X 10. NO FURNITURE MOVING                  |

\*\*\*\* NO PROVISIONS FOR HEAT, WATER, OR ELECTRIC \*\*\*\* LABOR WARRANTY 1 YEAR \*\*\*\*

\*\* IF AWARDED, THESE EXCLUSIONS BECOME PART OF AND IN CONFORMANCE WITH THE EXISTING CONTRACT \*\*

THIS PROPOSAL IS SUBJECT TO MUTUALLY ACCEPTABLE CREDIT TERMS

\*\* ALL COSTARS INFO IS BELOW OUR LETTERHEAD\*\*

COMMENTS: All work to be completed during normal working hrs. Furniture by others.  
Thank you for the opportunity.

Tom Moore  
Wright Flooring Co  
267-718-8398



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve Resolution 2023-08: 2023 Fee Schedule Amendment #1, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

**TO:** Board of Supervisors, Matt West  
**FROM:** Township Staff  
**DATE:** January 31, 2023  
**RE:** 2023 Fee Schedule Amendment #1

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The Board of Supervisors recognizes the goal of local government is to provide efficient and effective services to Township residents and business owners. The Township's adopted fee schedule represents an essential fiscal document to residents and business owners who interact with the Township by defining the cost of services. For this reason, Township staff evaluates the adopted fee schedule annually to ensure the fees being charged are fair and reasonable, while adequately covering the Township's expenses for things such as field usage, building and zoning permit reviews, etc. Township staff continues to identify Township operations/processes where adjustments in procedure will benefit New Britain Township residents and business owners.

This year Township staff reviewed the fee schedule to simplify the Township's fees by consolidating and removing unnecessary or redundant fees. Township staff is asking the Board to consider changes to the Township's 2023 Fee Schedule as indicated below.

## **Building Inspections – Miscellaneous (Page 5)**

- “*Signs Requiring a Construction/Zoning Permit*” has been moved from the Zoning Section & the fee has remained the same. An applicant will still need to apply for a Zoning permit and pay the associated fee. **(Planning, Zoning, and Codes)**

## **Electrical Inspections (Page 8)**

- The “*Electrical Inspections/Plan Review – Swimming Pools*” fees for Pool Bonding, Equipotential Deck Bonding, and Pool pump and related wiring have increased by \$20.00 to \$125.00. **(Planning, Zoning, and Codes)**

## **Administration (Page 12)**

- “*Computer Disk*” has been removed from the fee schedule because the codified codes are available online via eCodes. **(Administration)**

## **Special Permits, Road Occupancy Permits, Licenses (Page 13)**

- “*Township Highway Occupancy Permit – Utility*” has been removed because this fee is redundant and is the same as “*Township Road Occupancy Permit – Utility*”. **(Public Works)**
- “*Licenses – Liquor License Transfer Application*” has added an escrow of \$2,000 for this type of application since there is not one currently. **(Engineer)**

## **Storm Sewer and Stormwater Management Maintenance Fees (Page 14)**

- This section has a heading change and has combined “*Storm Sewer Maintenance Fee*” and “*Stormwater BMP Maintenance Guarantee*” into one fee for ease of use. **(Engineer)**

### **Professional Services Escrow Requirement (Page 15)**

- The last paragraph is new and explains how the Township will manage escrows for projects, specifically, the procedure for replenishing escrow accounts and the consequences of not replenishing an escrow account according to Township procedure. This language is present in all Professional Service Agreements. **(Administration)**

### **Subdivision and Land Development (Page 15 – Page 17)**

- The Subdivision and Land Development section has been simplified and consolidated along with increased fees due to the increasing complexity of projects and regulations. **(Engineer)**
- The escrow for “*Sewage Facility Systems – Act 537 Planning Module Review*” has increased by \$2,500.00 to \$5,000.00. **(Engineer)**
- The fees for “*Fee in Lieu of Dedication of Park and Recreation Land*” was increased by \$500.00 to \$3,000.00 for Residential and Non-residential Land Development projects. **(Engineer)**

### **Zoning (Page 17)**

- The following fees have been removed from the fee schedule because they are part of the Township’s Zoning Ordinance and the “*Zoning Permit Application*” for residential and non-residential accounts these items. **(Planning, Zoning, and Codes)**
  - “*Zoning or Permitted Use Certifications (includes Home Occupations)*”
  - “*Zoning or Permitted Use Certifications*”
  - “*Change of Use Certifications*”
  - “*Home Occupation Permit*”
- The “*Determination by Zoning Officer*” fee increased by \$150 to \$250. The increased fee is due to the time a Zoning Determination can take to complete, and staff feels \$250 represents the Township’s actual costs for this type of request. **(Planning, Zoning, and Codes)**
- “*Residential Site Plans for New Dwelling Construction*” has been moved from Subdivision and Land Development to Zoning. **(Engineer)**
- “*Stormwater Site Plan Review*” has been moved from Subdivision and Land Development to Zoning. **(Engineer)**
- A fee for “*Sewer Connection*” has been added to Zoning along with a corresponding fee of \$150.00 and an escrow of \$2,500.00. **(Engineer)**
- “*Flood Plain Determination*” has been removed because it is covered by “*Determination by Zoning Officer*”. **(Planning, Zoning, and Codes)**
- “*Signs Requiring a Construction/Zoning Permit*” has been moved to Building Inspections – Miscellaneous and the fee has remained the same. An applicant will still need to apply for Zoning permit and pay the associated fee. **(Planning, Zoning, and Codes)**

### **Parks and Recreation (Page 19)**

- “*Sports League Field Permits – Youth Groups*” has been modified to make the collection of fees from sports organizations for the use of Township facilities more efficient by creating one (1) flat fee of \$10.00 per person in addition to a \$100.00 per season application fee. **(Parks and Recreation)**
- The “*Sports League Field Permits – Adult Groups*” fee increased by \$5.00 to \$40.00 per person. **(Parks and Recreation)**

### **Police (Page 20)**

- *“Police Report and/or Incident Report”* has just added “per report” after the fee amount.
- *“Accident Photographs”* has been standardized to \$1.00 per printed photo and has added the language “or Flash Drive” following “\$15.00 per CD”. **(Police)**
- *“Police Officer for Private Event”* and *“Police Vehicle for Private Event”* have been added to the fee schedule along with the corresponding fees of “\$85.00/hr Per Officer” and “\$40.00/hr Per Vehicle”. These fees are intended for construction-type traffic safety details that the contractor pays for and for non-profit events that may require a traffic safety detail. **(Police)**
- *“Tow Contractor Application for License”* has been added along with the corresponding fee “\$100.00 Annually”, per Ordinance 2022-09-04, amending Chapter 15 Part 5 of the Township’s Code of Ordinances. **(Police)**
- *“Vehicle Storage Charge Permit”* has been removed from the fee schedule and does not appear in the Township Code of Ordinances. **(Police)**

The proposed changes will cover the expenses incurred by the Township and streamline the fee schedule. Township staff is pleased to identify and modify ongoing practices to enhance the interactions and communication between residents/business owners and the Township.

### **Staff Recommendation**

Approve Resolution 2023-08: 2023 Fee Schedule Amendment #1, per the attachments.

**RESOLUTION NO. 2023-08**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF NEW BRITAIN TOWNSHIP, BUCKS COUNTY,  
PENNSYLVANIA, ESTABLISHING FEES AND  
CHARGES FOR THE TOWNSHIP OF NEW BRITAIN**

**WHEREAS**, the Board of Supervisors by adopting 2018-03 revised the Fee Schedule for the Township of New Britain which said revisions were to Resolution No. 88-29; and

**WHEREAS**, with the increase in costs for services and the like, the Board of Supervisors believes that it is in the best interest of the Township that the Fee Schedule of New Britain Township be revised as hereinafter set forth; and

**WHEREAS**, attached hereto as Exhibit "A" incorporated by reference is the proposed Schedule of Fees for the Township.

**NOW, THEREFORE BE IT RESOLVED THAT** the fees and charges of the Township as set forth in Exhibit "A" are hereby approved and adopted as the Fee Schedule for the Township. This Fee Schedule shall remain in full force and effect unless modified by the New Britain Township Board of Supervisors.

**RESOLVED this 27<sup>th</sup> day of February, 2023.**

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
William B. Jones, III, Chair

\_\_\_\_\_  
Stephanie Shortall, Vice Chair

\_\_\_\_\_  
Gregory T. Hood, Member

\_\_\_\_\_  
Matt West, Township Manager

\_\_\_\_\_  
Cynthia M. Jones, Member

\_\_\_\_\_  
MaryBeth McCabe, Esq., Member



# EXHIBIT “A”



# 2023 Fee Schedule

**RESOLUTION NO. 2023-07**  
**New Britain Township**  
**Bucks County, Pennsylvania**

**THE OFFICIAL SCHEDULE OF FEES AND CHARGES FOR THE**  
**TOWNSHIP OF NEW BRITAIN, BUCKS COUNTY, PENNSYLVANIA**

**WHEREAS:** Resolution No. 88-29, last revised and officially adopted as Resolution No. 2018-03 last established the Official Fee Schedule for the Township of New Britain; and

**WHEREAS:** Upon review of current conditions and direct and indirect costs associated with the various activities addressed by this schedule of fees and charges, it has been determined that it is appropriate for the schedule to be modified;

**NOW, THEREFORE BE IT RESOLVED THAT** the official Fee Schedule of New Britain Township is hereby modified and adopted as attached hereto. This Fee Schedule shall be the official schedule of charges and fees of the Township of New Britain until and unless the Board of Supervisors approves contrary official action.

**RESOLVED THIS 6<sup>th</sup> DAY OF FEBRUARY, 2023.**

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
William B. Jones, III, Chair

\_\_\_\_\_  
Stephanie Shortall, Vice Chair

\_\_\_\_\_  
Gregory T. Hood, Member

\_\_\_\_\_  
Matt West, Township Manager

\_\_\_\_\_  
Cynthia M. Jones, Member

\_\_\_\_\_  
MaryBeth McCabe, Esq., Member

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## BUILDING INSPECTIONS

**All filing fees/base fees are non-refundable.**

**Escrow Compliance Guarantee Deposit:** In addition to any Occupancy/Use Permit fees, escrow/compliance guarantee deposit may be required. This deposit will be refunded upon the issuance of a Certificate of Occupancy and/or Certificate of Completion, less any costs incurred by the Township in securing compliance with any permit issued to the building/developer/owner, including legal, engineering and administrative costs, will be refunded upon issuance of a Final Certificate of Occupancy. If the subject premises and/or swimming pool is occupied or used prior to the issuance of any occupancy certificate and/or certificate of completion, the compliance guarantee/escrow deposit shall be automatically forfeited.

DESCRIPTION	FEES
<b>PA State Fee for All Building Permits (Per PA UCC)</b>	<b>\$4.50 per Permit Issued</b>
<b>Additions and New Buildings</b>	
New Buildings Base Fee – (Primary Use Structures)	
<b>Residential (per dwelling unit)</b>	<b>\$500.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square feet of all building areas of any new unit or building, including all stories, multiplied by a factor of 0.30. Uninhabitable basement and/or crawl space areas to be calculated at 50% of the total square footage of these areas. (i.e.: (Length x Width x .5 x \$.30) = Residential Building Fee for these areas)	
<b>Non-Residential</b>	<b>\$2,500.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square footage of floor area multiplied by a factor of \$.50 per sq. ft., (including any basement areas) for the first 10,000 square foot, and then by a factor of \$.30 for any additional area.	
<b>Filing Fee for Resubmitted Plans</b>	<b>\$150.00</b>
<b>Accessory Structures</b>	
<b>Residential: All freestanding accessory structures (including, but not limited to all garages)</b>	<b>\$125.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square feet multiplied by a factor of \$.25 (i.e.: L x W x \$.25)	
<b>Residential Freestanding/Prefabricated Sheds over 250 sq. ft. to 400 s.f. (over 400 s.f., see above fee)</b>	<b>\$100.00</b>
Zoning Building Permit Site Plan Evaluation/Inspection required only (*plus Zoning Fee).	
<b>Non-Residential:</b>	<b>\$250.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square feet multiplied by a factor of \$.50 for the first 10,000 square feet and by a factor of \$.30 for any additional area, i.e.: (L x W x \$.50) + (L x W x \$.30)	
<b>Non-Residential Freestanding/Prefab over 250 sq. ft.</b>	<b>\$150.00 Filing/Base Fee</b>

**BUILDING INSPECTIONS (continued)**

DESCRIPTION	FEES
<b>Additions</b>	
<b>Residential</b> <b>Filing/Base Fee, plus</b> an additional fee to be based upon total square footage multiplied by a factor of \$.25	<b>\$150.00 Filing/Base Fee</b>
<b>Non-residential</b> <b>Filing/Base Fee, plus</b> an additional fee based upon the total square feet multiplied by a factor of \$.50 for the first 10,000 square feet and by a factor of \$.30 for any additional area. (i.e.: \$300.00 + (L x W x \$.50) + (L x W x \$.30)*	<b>\$300.00 Filing/Base Fee</b>
<b>Filing Fee for Resubmitted Plans</b>	<b>\$150.00</b>
<b>Uniform Construction Code Board of Appeals Hearing</b>	
<b>Application Fee</b>	<b>\$500.00</b>
<b>Each Continuation</b>	<b>\$200.00</b>
<b>Alterations, Repairs &amp; Remodeling</b>	
<b>Residential</b> Finishing of Basement Areas	<b>\$125.00</b>
Other Residential Alterations, Repairs and/or Remodeling: <b>plus</b> an additional fee based upon the total square feet multiplied by a factor of \$.30 (i.e.: \$175.00 + (L x W x \$.30) = Building Fee)	<b>\$175.00 Base Fee</b>
<b>Non-Residential</b> <b>plus</b> an additional fee based upon the total square feet multiplied by a factor of \$.30 (i.e.: \$350.00 + (L x W x \$.30) = Building Fee)	<b>\$350.00 Filing/Base Fee</b>
<b>Filing Fee for Resubmitted/Updated Plans</b>	<b>\$150.00</b>
<b>Chimneys, Fireplaces &amp; Roofs</b>	
<b>Residential</b> Roof Replacement	<b>\$50.00</b>
Chimney Only	
Masonry	<b>\$100.00</b>
Factory Built	<b>\$50.00</b>
Chimney and Fireplace	<b>\$100.00</b>
<b>Non-Residential</b> Roof Replacement (under 10,000 sf)	<b>\$250.00</b>
Roof Replacement (over 10,000 sf)	<b>\$500.00</b>



**BUILDING INSPECTIONS (continued)**

DESCRIPTION	FEES	ESCROW
<b>Miscellaneous</b>		
Each re-inspection due to violation or incomplete work	\$50.00	
Decks (uncovered) over 30" height, up to 200 s.f.	\$125.00	
201 s.f. to 400 s.f.	\$175.00	
Over 401 s.f.	\$250.00	
Inspection of fences and gates for swimming pools	\$40.00	
In-ground Swimming Pool (minimum of 2 inspections required)*	\$300.00	\$1,000.00
Aboveground Swimming Pool	\$125.00	
Hot Tubs	\$60.00	
Sidewalks, curbs, driveways, driveway aprons (not applicable to new developments under escrow agreements)	\$50.00	
Wood burning stoves or fireplace inserts	\$75.00	
New Manufactured Home pad and footers* (any additions, car ports, sheds are additional)	\$300.00	
Manufactured Home relocated to new lot/installation on an existing pad in the same development* (any additions, car ports, sheds are additional)	\$150.00	
Manufactured Home Installation Fee per HUD requirements	\$75.00	
Structural Moving		
Under 200 sq. ft.	\$50.00	
201- 2,000 sq. ft.	\$150.00	
2,001 sq. ft. and up	\$75.00 per 1000 sq. ft. or portion thereof	
Structural Demolition, including Interior Demolitions		
200 – 2,000 sq. ft.	\$250.00	
2,001 sq. ft. and up	\$250.00 + \$75.00 per 1000 sq. ft. or portion thereof	
Temporary Installation of Modular School Classrooms*	\$500.00	
Temporary Construction Trailer*	\$100.00	
Minimum fee (for any inspections not listed above)	\$75.00 residential \$150.00 commercial	
Commercial Accessibility Review & Inspection		
New Building	\$300.00	
Alteration of Existing Building	\$125.00	
<u>Signs Requiring a Zoning Permit</u>	<u>\$5.00/sq ft of sign area</u> <u>\$50 minimum fee</u>	
Solar Installation on Roof & Ground Mounts	\$75.00 residential \$150.00 commercial plus \$0.50/sq.ft.	
<b>*Plus Zoning Evaluation/Inspection Fee (See Zoning)</b>		

**PLUMBING INSPECTIONS**

DESCRIPTION	FEES
<b>New Buildings, Alterations and Additions</b>	
Rough Piping under slab (drains & water): 1 to 6 fixtures Plus an additional fee for each additional three fixtures, drainage fixture units, or fraction thereof:	<b>\$100.00 residential</b> <b>\$150.00 commercial</b> <b>\$20.00</b>
Rough Piping in walls (drains & water): 1 to 6 fixtures Plus an additional fee for each additional three fixtures, drainage fixture units, or fraction thereof:	<b>\$100.00 residential</b> <b>\$150.00 commercial</b> <b>\$20.00</b>
Final fixtures: 1 to 6 fixtures Plus an additional fee for each additional three fixtures or fraction thereof:	<b>\$100.00 residential</b> <b>\$150.00 commercial</b> <b>\$20.00</b>

**MISCELLANEOUS**

DESCRIPTION	FEES
<b>Sewer lateral</b>	<b>\$75.00 residential</b> <b>\$125.00 commercial</b>
<b>Water lateral</b>	<b>\$75.00 residential</b> <b>\$125.00 commercial</b>
<b>Violations inspection fee (per reinspection requirement) including failed inspection</b>	<b>\$50.00 residential</b> <b>\$75.00 commercial</b>
<b>Lawn sprinkler systems connected to domestic water supply:</b>	<b>\$50.00</b>
<b>Grease traps or interceptors</b>	<b>\$150.00</b>
<b>Water-cooled air conditioners</b>	<b>\$150.00</b>
<b>Minimum Fee for Any Inspections Not Listed Above</b>	<b>\$75.00 residential</b> <b>\$125.00 commercial</b>
<b>Holding tanks: Per Tank</b>	<b>\$200.00</b>
<b>Well installations</b>	
Residential (occupied single family home)	<b>\$100.00</b>
Geo Thermal Well	<b>\$75.00</b>
All Others:	<b>\$150.00</b>
<b>Sewer Pumps</b>	<b>\$100.00 residential</b> <b>\$200.00 commercial</b>

**WIRELESS COMMUNICATION FACILITIES (WCF)**

DESCRIPTION	FEES	ESCROW
<b>Miscellaneous</b>		
PA State UCC Building Permit Fee	\$4.50	
Zoning Permit	\$100.00	
Filing Fee	\$500.00	
Electrical Permit	\$200.00	
Legal and Engineering		\$5,000.00 with signed PSA

**ELECTRICAL INSPECTIONS**

United Inspection Agency is the appointed Electrical Inspection Agency for New Britain Township. Applicants shall be responsible for contacting United Inspection Agency, phone number (215) 542-9977, to arrange for electrical inspection services and provision of the underwriter's certification sticker. The Township shall charge the following fees for inspection, verification of the placement of the underwriter's certification sticker, processing of inspection file cards and related administrative fees as follows:

DESCRIPTION	FEES
<b>Electrical Inspection/Plan Review</b>	
<b>Residential Electrical Inspections and Plan Review</b>	
<b>Services, Equipment and Metering (600 VAC Max)</b>	
Single Meter 30 thru 200 Amps	\$110.00
Single Meter over 200 thru 400 Amps	\$140.00
Single Meter over 400 thru 600 Amps	\$150.00
Single Meter over 600 thru 1200 Amps	\$250.00
Single Meter over 1200 Amps	\$325.00
Services exceeding one meter (per meter in addition to above)	\$65.00
 <b>Feeders and Subpanels (600 VAC Max)</b>	
Over 30 thru 200 Amps	\$110.00
Over 200 thru 400 Amps	\$140.00
Over 400 thru 600 Amps	\$150.00
Over 600 thru 1200 Amps	\$250.00
Over 1200 Amps	\$325.00
Services exceeding one meter (per meter in addition to above)	\$65.00
 <b>Reintroduction of Power</b>	
Single Meter 200 Amps and under	\$135.00
Each additional meter	\$65.00
Over 200 thru 400 Amps	\$150.00

**ELECTRICAL INSPECTIONS (continued)**

DESCRIPTION	FEES
<b>Electrical Inspection/Plan Review (continued)</b>	
<b>Residential Electrical Inspections and Plan Review (continued)</b>	
<b>Swimming Pools</b>	
Pool Bonding	<del>\$105</del> <u>125.00</u>
Equipotential Deck Bonding	<del>\$105</del> <u>125.00</u>
Pool pump and relating wiring	<del>\$105</del> <u>125.00</u>
Pennsylvania Pool Certificate	\$320.00
Residential Generators	\$150.00
 <b>Temporary Services</b>	
30 thru 200 Amps	\$110.00
Over 200 thru 400 Amps	\$140.00
Over 400 Amps	\$200.00
 <b>Residential Inspection (Dwelling Unit-Rough, Service and final)</b>	
Single Family Dwelling 200 Amps and under	\$300.00
Single Family Dwelling 200 Amps thru 400 Amps	\$325.00
Single Family Dwelling over 400 Amps	\$350.00
 <b>Residential Addition and Alterations (Rough and Final)</b>	 \$185.00
 <b>Modular and Mobile Homes</b>	 \$250.00
Modular homes, service connections, 200 Amps and under	
 The prices referenced above typically include plan review and rough final inspections.	
 <b>Miscellaneous</b>	
Residential	\$100.00
Commercial	\$200.00
Violation Inspection	\$70.00
Electrical Inspections for Residential Generator	\$150.00
 <b>Electrical Inspections for Solar Projects:</b>	
Up to 10 kW	\$250.00
11-100 kW	\$25.00/kW
100-500 kW	\$15.00/kW
Over 500 kW	\$10.00/kW
 <b>*A re-inspection fee will apply after the second failed inspection. This is to be paid directly to the Inspection Agency.</b>	

**ELECTRICAL INSPECTIONS (continued)**

**DESCRIPTION**

**FEE**

**Commercial, Industrial and Institutional Electrical Inspections**

The following is based on the total cost of the electrical portion of the construction project. This also applies to tele/data and security wiring.

Up to \$10,000 (minimum filing fee)	<b>\$300.00</b>
\$10,000 to \$15,000	<b>\$550.00</b>
\$15,000 to \$20,000	<b>\$700.00</b>
\$20,000 to \$30,000	<b>\$800.00</b>
\$30,000 to \$40,000	<b>\$900.00</b>
\$40,000 to \$50,000	<b>\$1,000.00</b>
\$50,000 to \$60,000	<b>\$1,100.00</b>
\$60,000 to \$70,000	<b>\$1,200.00</b>
\$70,000 to \$80,000	<b>\$1,300.00</b>
\$80,000 to \$90,000	<b>\$1,400.00</b>
\$90,000 to \$100,000	<b>\$1,500.00</b>
\$100,000 to \$125,000	<b>\$1,650.00</b>
\$125,000 to \$150,000	<b>\$1,800.00</b>
\$150,000 to \$175,000	<b>\$1,950.00</b>
\$175,000 to \$200,000	<b>\$2,100.00</b>
\$200,000 to \$250,000	<b>\$2,250.00</b>
\$250,000 to \$300,000	<b>\$2,400.00</b>
\$300,000 to \$350,000	<b>\$2,550.00</b>
\$350,000 to \$400,000	<b>\$2,700.00</b>
\$400,000 to \$450,000	<b>\$2,850.00</b>
\$450,000 to \$500,000	<b>\$3,050.00</b>
Above \$500,000	<b>Call for Price</b>

**Electric Signs**

Single Unit	<b>\$120.00</b>
Each additional Unit	<b>\$20.00</b>

**Parking Lot Poles**

First five fixtures	<b>\$125.00</b>
Each additional fixture	<b>\$10.00</b>

**Signaling Systems, Fire Alarms, Security Systems**

System inspection including 25 devices	<b>\$125.00</b>
Each additional 25 devices or portion thereof	<b>\$15.00</b>

**\*A re-inspection fee will apply after the second failed inspection. This is to be paid directly to the inspection agency.**

**MECHANICAL INSPECTIONS**

DESCRIPTION	FEES
<b>Miscellaneous</b>	
Replacement of existing residential heater or furnace oil & gas only	<b>\$75.00</b>
Replacement of existing AC Unit	<b>\$75.00</b>
New equipment installation: Heating equipment – Heat Pumps, etc.	<b>\$150.00 residential</b> <b>\$200.00 commercial</b>
Split Systems	<b>\$125.00 residential</b> <b>\$200.00 commercial</b>
Air conditioning equipment	<b>\$100.00 residential</b> <b>\$200.00 commercial</b>
Non-Residential space heaters per unit	<b>\$100.00 Minimum</b> <b>\$25.00 per Unit</b>
Non-Residential rooftop Heater/AC Unit	<b>\$300.00 per unit</b>
Oil or Propane tanks; 1 to 1,000 gallons each additional 500 gallons or fraction thereof	<b>\$50.00</b> <b>\$2.50</b>
Kitchen Exhaust Hoods	<b>\$150.00</b>
Gas Logs/Fireplaces/Wood Stoves	<b>\$50.00</b>
Minimum fee for Any Inspection Not Listed Above	<b>\$60.00 residential</b> <b>\$150.00 commercial</b>
Re-inspection (if required) and thereafter including failed	<b>\$50.00</b>

**FIRE MARSHAL INSPECTIONS**

DESCRIPTION	FEES
<b>Annual Fire Inspections - applicable to all non-residential structures, units</b>	
Up to 5,000 square feet	<b>\$30.00</b>
5,001 to 40,000 square feet	<b>\$60.00</b>
40,001 square feet and over	<b>\$150.00</b>
Non-Residential Multi-Tenant Building - Sprinkler, Alarm, & Fire Lane	<b>\$75.00</b>
All other inspections not listed above (minimum fee)	<b>\$75.00</b>



**FIRE PREVENTION INSPECTIONS**

<b>DESCRIPTION</b>	<b>FEES</b>
<b>Fire Prevention Inspections</b>	
Fire system water service	<b>\$75.00 residential</b> <b>\$150.00 commercial</b>
Fire system standpipes per riser	<b>\$125.00</b>
Fire System Riser	<b>\$125.00</b>
Fire system sprinklers (\$1.00 per head)	<b>\$100.00 residential minimum</b> <b>\$250.00 commercial minimum</b>
Cross connection and back flow preventers	<b>\$75.00</b>
Blasting Permit (per day of blasting)	<b>\$75.00</b>
Fire alarm panel	<b>\$100.00</b>
Smoke detector/Heater Detector/Appliance per 25 or fraction there	<b>\$100.00</b>
Fire extinguishers per 10 units or fraction thereof	<b>\$50.00</b>
Fire Suppression System (Other than fire sprinklers)	<b>\$200.00 per unit</b>
Underground tank removal	<b>\$75.00</b>
Fire Reports	<b>\$75.00</b>
Fire Photographs	<b>\$5.00 per print</b>
Fire Alarm Violation (4 <sup>th</sup> false alarm)	<b>\$50.00</b>
Fire Alarm Violation (5 <sup>th</sup> false alarm)	<b>\$100.00</b>
Fire Alarm Violation and thereafter	<b>\$150.00 per alarm</b>
Minimum Fee for Any Inspection Not Listed Above	<b>\$60.00 residential</b> <b>\$75.00 commercial</b>

**FEES FOR WORK COMPLETED OR OCCUPANCY UNDERTAKEN WITHOUT PROPER PERMITS**

(a) Work Without Permit - Applies to permits issued after work has started	2X	Double the standard permit fee
(b) Special tests and/or agencies required to determine compliance due to concealed construction or work completed prior to obtaining any required permit(s).		Applicant shall pay the cost incurred by the township plus 10%, or in the alternative, the applicant shall be required to produce approved proof of compliance, such as soil compaction testing, electrical certifications, compressed air testing of pipes, or other similar testing deemed necessary and deemed acceptable to the township.
(c) Occupancy Without Certificate - Applies to U&O certificates issued for an existing occupancy	2X	Double the standard fee for certificate

**ADMINISTRATION**

DESCRIPTION	FEES
<b>Publications and Maps</b>	
Zoning Ordinance (including Zoning Map)	<b>\$60.00</b>
Zoning Map	<b>\$3.00</b>
Subdivision and Land Development Ordinance	<b>\$30.00</b>
Comprehensive Plan	<b>\$25.00</b>
Open Space Plan (2000, 2008)	<b>\$30.00</b>
<b>Codified Codes</b>	
Printed	<b>\$500.00</b>
<del>Computer Disk</del>	<del>\$50.00</del>
<b>Copy Requests:</b> may be furnished as xerographic copies or as electronic recordings on computer disks. Records only available in other media may be furnished in that media at the option of the Township. Copy fees estimated to exceed \$50.00 shall be prepaid.	
Photostatic Copies Black & White	<b>\$0.25 per page</b>
Photostatic Copies in Color	<b>\$0.35 per page</b>
Copying by Outside Vendor	<b>actual service cost</b>
Electronic Media – only new Township furnished disks or new disks from an unopened package may be utilized.	<b>\$3.00/disk</b>
*Additional RTKL Fees may apply as outlined in Appendix D	
<b>Postage</b>	
U.S. Mail (1 <sup>st</sup> Class)	<b>\$1.00/envelope plus actual cost of postage</b>
Package shipping by USPS, UPS, FedEx and others	<b>actual service cost</b>
<b>Deed Registration</b>	<b>\$10.00/per deed</b>

**ADMINISTRATION (continued)**

DESCRIPTION	FEES
Returned Check	\$30.00
Certification of Record	\$25.00
IRS mileage allowance	as established by IRS
<b>Manpower &amp; Equipment Usages</b>	
<b>Road Crew</b>	
Foreman	\$ 60.00/hr.
Laborer	\$ 45.00/hr.
<b>Equipment</b>	
Dump Truck	\$ 150.00/hr.
Loader	\$ 200.00/hr.
Miscellaneous Equipment	\$50.00/hr.

**SPECIAL PERMITS, ROAD OCCUPANCY PERMIT, LICENSES**

DESCRIPTION	FEES
<b>Special Permits for items, uses, or activities not listed in this fee schedule:</b> As established by the Township Manager on a case-by-case basis utilizing the estimated costs to the Township made necessary by reason of the application or request.	
<b>Road Occupancy Permit</b>	
<del>Township Road Occupancy Permit</del>	
Utility	\$100.00 plus \$10.00 per sq. yd. of excavation within public ROW
Driveway	\$75.00 residential \$100.00 commercial
<del>Township Highway Occupancy Permit</del>	
<del>Utility \$50.00</del>	
Above-Ground Facilities (poles, guy wires, etc.)	\$20.00 up to 10 Physically connected, continuous facilities  \$2.00 each additional
<b>Licenses</b>	<u>Fee</u> <u>Escrow</u>
Liquor License Transfer Application	\$2,000.00                      \$2,000.00

**PETITION TO VACATE PUBLIC ROAD/RIGHT-OF-WAY/PAPER STREET**

DESCRIPTION	FEE	ESCROW
Petition to Vacate Public Road/Right-of-Way/Paper Street	\$200.00	\$1,000.00

**~~STORM SEWER AND STORMWATER MANAGEMENT MAINTENANCE FEES~~**

DESCRIPTION	FEE
<p><del>Stormwater Fee</del> <del>Sewer Maintenance Fee</del>: This fee shall apply to all existing and/or <del>proposed storm sewers located in public rights of way within and/or along the proposed roadway</del> subject property or any Township owned easement.</p> <p><del>Stormwater BMP Maintenance Guarantee</del>: This fee shall apply to all <del>proposed stormwater BMPs installed within New Britain Township, to provide a financial guarantee for the timely installation, proper construction and continued maintenance by the owner of the subject property. Small projects costing under \$500.00 may be exempted from this fee at the discretion of the Board of Supervisors.</del> Calculation: <math>\\$0.25 \times \text{Square Foot of the net increase in impervious surface}</math></p>	<p><del>\$2.505.00/lineal foot of</del> <b>Minimum fee of \$100.00, but not exceed \$20,000.00</b></p> <p><del>5% of construction cost of BMPs, with a minimum of \$100.00, but not to exceed \$10,000.00</del></p>

**USE AND OCCUPANCY INSPECTIONS**

DESCRIPTION	FEE PER UNIT
<b>New Unit:</b> One Inspection/One Re-Inspection prior to issuance of Certificate	
New Single Family Dwelling	\$150.00
New Apartments / Mobile Homes	\$75.00
New Additions	\$40.00
<b>Resale Unit:</b> One Inspection/One Re-Inspection prior to issuance of Certificate	
Dwelling Units	\$75.00
Single Story Apartments, Mobile Homes	\$50.00
Apartments over Single Story	\$75.00
Second Re-inspection (if required) and each thereafter	\$40.00
<b>Non-Residential Units:</b> One Inspection/One Re-Inspection prior to issuance of Certificate	
New Commercial Units	\$125.00 plus \$0.05/s.f.
Commercial Resales under 10,000 s.f.	\$125.00
Commercial over 10,000 s.f.	\$200.00
<b>Residential Temporary Use and Occupancy Reinspection:</b> Per each additional inspection	
Residential	\$75.00
Single Story Apartments, Mobile Homes	\$50.00
Apartment over Single Story	\$75.00
<b>Non-Residential Temporary Use and Occupancy Reinspection:</b> Per each additional inspection	
Commercial under 10,000 s.f.	\$125.00
Commercial over 10,000 s.f.	\$200.00

### PROFESSIONAL SERVICES ESCROW REQUIREMENT

A Professional Services Escrow Account shall be required to be deposited with the Township at the time of the initial plan application. The applicant and/or developer shall establish a Professional Services Escrow Account to reimburse New Britain Township for the reasonable and necessary expenses incurred for review of all applications, reports, plans, and the inspection of the improvements by New Britain Township's professional consultants, solicitor and/or engineer. Such expenses shall be reasonable and in accordance with the ordinary and customary fees charged by the New Britain Township Solicitor, Engineer and any other consultant for work performed for similar services in New Britain Township.

However, in no event shall the fees exceed the rate or cost charged by the New Britain Township Solicitor, Engineer or other consultant when such fees are now reimbursed or otherwise imposed on an applicant. Township incurred professional fees shall be billed in accordance with the attached professional fee schedule and Township administrative expenses shall be reimbursed at **10% per billing and a minimum of \$10.00 per bill**. A Professional Services Agreement (PSA) is required as part of the submission process.

The Township will establish a stop work threshold for professional service escrows and will indicate this threshold in the signed PSA. In the event, the professional services escrow falls below the amount established in the PSA, the Developer or its agent(s) shall immediately, upon receipt of written notice from the Township or its agent(s), deposit sums with the Township necessary to replenish the account to its original balance. In the event that the Developer fails to provide sufficient funds to replenish the escrow account upon **thirty (30) days written notice** to the Developer; the Developer shall be in default of the PSA and the Township may refuse to issue any permit, conduct any inspections, and/or grant any approval necessary to further improve or develop the subject site until such time as the terms of the PSA are met by the Developer.

### SUBDIVISION AND LAND DEVELOPMENT

To cover costs associated with the receipt, processing and handling, required reviews pursuant to the Pennsylvania Municipalities Planning Code, Zoning and Subdivision and Land Development regulations, digitizing and archiving of plans and application materials, the following fees and professional services escrow are required:

DESCRIPTION	FEES	ESCROW
<b>Sketch Plan with Engineering Review</b>		
Residential Subdivision and/or LD	\$250/lot	\$1,500/lot
Minor Non-Residential & Agricultural	\$500	\$5,000
Major Non-Residential	\$1,000	\$7,500
<b>Preliminary or Final Plans</b>		
Residential Subdivision	\$250/lot	\$2,500/lot
Residential Land Development	\$1,000+\$50/unit	\$10,000
Agricultural Projects	\$250	\$5,000
Non-Residential Subdivision	\$1,000/lot	\$2,500/lot
Non-Residential Land Development	\$1,500+\$50/1,000SF Bldg Area	\$25,000
Revised Plans	\$50% of the above noted fee	Maintain escrow
Preliminary/Final Plans	Double the above noted fee	Maintain escrow
<b>Residential Subdivision Plans</b>		
<b>Sketch Plan with Engineering Review</b>		
Minor (2 lots/units)	<del>\$100.00</del>	<del>\$2,500.00</del>
3 or more lots/units	<del>\$100.00</del>	<del>\$5,000.00</del>
<b>Preliminary Plans</b>		
Minor (2 lots/units)	<del>\$600.00</del>	<del>\$10,000.00</del>
3 or more lots/units	<del>\$900.00</del>	<del>\$1,000.00/lot</del>
	<del>\$200.00 per lot/unit</del>	<del>\$10,000.00 Minimum</del>
<b>Final Plans</b>		
Minor (2 lots/units)	<del>\$400.00</del>	<del>\$10,000.00</del>

**SUBDIVISION AND LAND DEVELOPMENT (continued)**

<b>DESCRIPTION</b>	<b>FEES</b>	<b>ESCROW</b>
<del>Planned Residential Development (PRD)</del>	<del>\$4,000.00</del>	<del>\$10,500.00 plus \$1,000.00/lot or unit</del>
<b>Lot Line Changes and Reverse Lot Split</b>		
Sketch Plan with Engineering Review	\$175.00	\$2,000.00
<b>Preliminary Plans</b>		
Minor (2 lots/units)	\$175.00	\$5,000.00
3 or more lots/units	\$150.00 plus \$100.00 per lot/unit	\$5,000.00
<b>Final Plans</b>		
Minor (2 lots/units)	\$150.00	\$5,000.00
3 or more lots/units	\$150.00 plus \$100.00 per lot/unit	\$5,000.00
<del>Residential Site Plans for New Dwelling Construction</del>	<del>\$250.00</del>	<del>\$5,000.00</del>
<del>Stormwater Site Plan Review</del>	<del>\$50.00</del>	<del>\$5,000.00</del>
<b>Non-Residential Subdivision and/or Land Development Plans</b>		
To cover costs associated with the receipt, processing and handling and required reviews pursuant to the Pennsylvania Municipalities Planning Code, Zoning and Subdivision & Land Development regulations, digitizing, archiving, and application materials the following fees and professional services escrow are required:		
Sketch Plans	\$250.00+	\$5,000.00
Preliminary Plans	\$500.00 per lot/unit	\$25,000.00
Final Plans	\$400.00 per lot/unit	\$25,000.00
Revised Final Plans	\$100.00 per lot/unit*	Maintain ESCROW
<b>*Revised final plan fee may be waived by Township Manager if only plan note and technical revisions</b>		
<b>Sewage Facility Systems</b>		
Act 537 Planning Module Review	\$150.00	<del>\$2,500</del> 5,000.00
Operation & Maintenance Agreement (O&MA)	\$150.00	\$1,000.00
O&MA Non-Refundable Financial Security		\$2,500.00*
<b>*Financial Security may be increased, as recommended by the Twp Engineer &amp; Solicitor and approved by the Board, due to additional monitoring and enforcement requirements.</b>		



**SUBDIVISION AND LAND DEVELOPMENT (continued)**

DESCRIPTION	FEES	ESCROW
<b>Fee in Lieu of Dedication of Park and Recreation Land</b>		
Under Section 715, Subdivision and Land Development Ordinance, Per Dedication Unit Required		
Residential	<del>\$2,500.00</del>	\$3,000/dwelli
ng unit		
Non-Residential	<del>\$2,500.00</del>	\$3,000/4,000 sq. ft.
building		
	area	

**ZONING**

DESCRIPTION	FEES	
Zoning <del>Bldg Permit Site Plan Evaluation/Inspection</del> <a href="#">Permit Application</a>	\$50.00	residential
Zoning <del>Bldg Permit Site Plan Evaluation/Inspection</del> <a href="#">Permit Application</a>	\$100.00	non-residential
<del>Zoning or Permitted Use Certifications (including Home Occupations)</del>	<del>\$60.00</del>	<del>residential</del>
<del>Zoning or Permitted Use Certifications</del>	<del>\$100.00</del>	<del>non-residential</del>
<del>Change of Use Certification</del>	<del>\$100.00</del>	
Registration of Non-Conforming uses or structures	\$100.00	
<del>Home Occupation Permit</del>	<del>\$60.00</del>	
Determination by Zoning Officer	<del>\$100.00</del>	250
<a href="#">Residential Site Plans for New Dwelling Construction</a>	\$250.00	\$5,000.00 Escrow
<a href="#">Stormwater Site Plan Review</a>	\$50.00	\$5,000.00 Escrow
<a href="#">Sewer Connection</a>	\$150.00	\$2,500.00 Escrow
<del>Flood Plain Determination</del>	<del>\$25.00</del>	
Temporary Trailer Permit	\$50.00 for 0-3	\$100.00 for 3-6 months
<del>Signs requiring a construction/zoning permit</del>	<del>\$5.00/sq. ft. of the sign area (L x W = fee) PER SIDE</del>	
Commercial Temporary Signs	\$50.00 minimum fee	\$50.00 per month up to 4 months per year.
Applications for Conditional Use Hearing	\$2,500.00	

**SUBDIVISION AND LAND DEVELOPMENT (continued)**

Requests for Filing for Amendments to the Zoning Ordinance or Map for Change of Zoning	<b>\$2,500.00 plus PSA and \$2,500.00 Escrow</b>
Requests and Petitions for Curative Amendments, and/or Substantive Challenges to the Validity of the Zoning Ordinance or Map	<b>\$5,000.00 plus \$300.00/hearing</b>

**ZONING HEARING BOARD**

To cover costs of compensation for the secretary and members of the zoning hearing board, notice and advertising costs and administrative expenses associated with the hearing.

**All fees are non-refundable regardless of the Zoning Board Decision.**

DESCRIPTION	FEES
<b>Residential</b>	
Application Fee	<b>\$800.00</b>
Continuance Fee	<b>\$200.00</b>
<b>Non-Residential</b>	
Application Fee	<b>\$1,200.00</b>
Continuance Fee	<b>\$200.00</b>

**PARKS AND RECREATION**

Unless otherwise noted below, fees for township sponsored recreational programs and other special recreational and community events shall be established by the Board of Supervisors, or the Township Manager (if necessary under the circumstances of the event or program).

DESCRIPTION	FEES
<b>Sport League Field Permits</b>	
Note: Certificate of Insurance naming New Britain Township as the certificate holder and as additional insured is required for field/ pavilion use by all organizations and companies. All rosters must include name, street address, city, state, and residing municipality of each player.	
Youth Groups (age 18 and under)	<b>\$100.00 per season (Application Fee)</b> <del>\$7.00 per person/Resident</del> <b>\$10.00 per person/Non-resident</b>
Adult Groups (age 19 - 55)	<b>\$100.00 per season (Application Fee)</b> <del>\$35.00 per use person</del> <b>(Field Use)</b>
Senior Groups (Age 55+)	<b>\$50.00 per season (Application Fee)</b> <b>\$5.00 per person/Non-resident</b>
<b>Pavilion Reservation</b>	<b>\$35.00 per day/Resident</b> <b>\$40.00 per day/Non-resident</b>
<b>Special Event Permit (Non-Tournament)</b>	<b>\$35.00 per field/pavilion (Application Fee)</b> <b>\$50.00 Security Deposit</b>
<b>Field Reservations (Non-league)</b>	<b>\$25.00 per use/per field (Includes Application Fee)</b>
<b>Tournaments</b>	<b>*\$100.00 (new)</b> *sponsors of any gatherings, which require police, maintenance, or other personnel and/or equipment, shall be responsible for all associated costs as determined by the Township. A deposit to guarantee payment shall be determined by the Township and posted with the Township prior to permit issuance.
<b>Camps or Instruction Sessions</b>	<b>\$50.00 (Application Fee)</b> <b>\$25.00 per use/field per day</b>

**POLICE**

DESCRIPTION	FEES
<b>Police Reports and/or Incident Report</b>	<b>\$15.00 per report</b>
<b>Accident Report Fee</b>	<b>\$15.00 per accident</b>

**POLICE (continued)**

DESCRIPTION	FEES
<b>Accident Photographs</b>	\$25.00 processing fee + \$1.00 per <del>4x6</del> printed <a href="#">photo</a> <del>\$5.00 per 8x10 print</del> <del>\$5.00 /contact sheet</del> \$15.00 per CD <a href="#">or Flash Drive</a>
<b>Alarm Violation (4<sup>th</sup> &amp; 5<sup>th</sup> false alarms)</b>	\$60.00
<b>Alarm Violation (6<sup>th</sup> and thereafter false alarms)</b>	\$100.00
<b>Alarm Registration</b>	\$10.00 per year
<b>Fingerprinting Fee (township residents and businesses only)</b>	\$10.00 per card
<a href="#">Police Officer for Private Event</a>	<a href="#">\$85.00/hr. Per Officer</a>
<a href="#">Police Vehicle for Private Event</a>	<a href="#">\$40.00/hr. Per Vehicle</a>
<b>Soliciting Permits</b>	
per Day	\$20.00
per Week	\$50.00
per Month	\$100.00
<b>Stray Dog Pick Up</b>	\$15.00
<b>Parking Tickets – (Township Tickets – Not District Court)</b>	
Fire Zone	\$15.00
Reserved: Handicapped	\$15.00
Left side to curb	\$10.00
Between AM/PM	\$10.00
During Winter Storm	\$10.00
Where Signs Prohibited	\$10.00
Within an Intersection	\$10.00
Blocking Driveway	\$10.00
All others not listed above (minimum fee)	\$10.00
<a href="#">Tow Contractor Application for License</a>	<a href="#">\$100.00 Annually</a>
<del>Vehicle Storage Charge Permit (Not sure what this is)</del>	<del>\$100.00</del>

**RESOLUTION NO. 2023-08**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF NEW BRITAIN TOWNSHIP, BUCKS COUNTY,  
PENNSYLVANIA, ESTABLISHING FEES AND  
CHARGES FOR THE TOWNSHIP OF NEW BRITAIN**

**WHEREAS**, the Board of Supervisors by adopting 2018-03 revised the Fee Schedule for the Township of New Britain which said revisions were to Resolution No. 88-29; and

**WHEREAS**, with the increase in costs for services and the like, the Board of Supervisors believes that it is in the best interest of the Township that the Fee Schedule of New Britain Township be revised as hereinafter set forth; and

**WHEREAS**, attached hereto as Exhibit "A" incorporated by reference is the proposed Schedule of Fees for the Township.

**NOW, THEREFORE BE IT RESOLVED THAT** the fees and charges of the Township as set forth in Exhibit "A" are hereby approved and adopted as the Fee Schedule for the Township. This Fee Schedule shall remain in full force and effect unless modified by the New Britain Township Board of Supervisors.

**RESOLVED this 27<sup>th</sup> day of February, 2023.**

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
William B. Jones, III, Chair

\_\_\_\_\_  
Stephanie Shortall, Vice Chair

\_\_\_\_\_  
Gregory T. Hood, Member

\_\_\_\_\_  
Matt West, Township Manager

\_\_\_\_\_  
Cynthia M. Jones, Member

\_\_\_\_\_  
MaryBeth McCabe, Esq., Member

# EXHIBIT “A”





# 2023 Fee Schedule

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**BUILDING INSPECTIONS**

**All filing fees/base fees are non-refundable.**

**Escrow Compliance Guarantee Deposit:** In addition to any Occupancy/Use Permit fees, escrow/compliance guarantee deposit may be required. This deposit will be refunded upon the issuance of a Certificate of Occupancy and/or Certificate of Completion, less any costs incurred by the Township in securing compliance with any permit issued to the building/developer/owner, including legal, engineering and administrative costs, will be refunded upon issuance of a Final Certificate of Occupancy. If the subject premises and/or swimming pool is occupied or used prior to the issuance of any occupancy certificate and/or certificate of completion, the compliance guarantee/escrow deposit shall be automatically forfeited.

DESCRIPTION	FEES
<b>PA State Fee for All Building Permits (Per PA UCC)</b>	<b>\$4.50 per Permit Issued</b>
<b>Additions and New Buildings</b>	
New Buildings Base Fee – (Primary Use Structures)	
<b>Residential (per dwelling unit)</b>	<b>\$500.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square feet of all building areas of any new unit or building, including all stories, multiplied by a factor of 0.30. Uninhabitable basement and/or crawl space areas to be calculated at 50% of the total square footage of these areas. (i.e.: (Length x Width x .5 x \$.30) = Residential Building Fee for these areas)	
<b>Non-Residential</b>	<b>\$2,500.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square footage of floor area multiplied by a factor of \$.50 per sq. ft., (including any basement areas) for the first 10,000 square foot, and then by a factor of \$.30 for any additional area.	
<b>Filing Fee for Resubmitted Plans</b>	<b>\$150.00</b>
<b>Accessory Structures</b>	
<b>Residential: All freestanding accessory structures (including, but not limited to all garages)</b>	<b>\$125.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square feet multiplied by a factor of \$.25 (i.e.: L x W x \$.25)	
<b>Residential Freestanding/Prefabricated Sheds over 250 sq. ft. to 400 s.f. (over 400 s.f., see above fee)</b>	<b>\$100.00</b>
Zoning Building Permit Site Plan Evaluation/Inspection required only (*plus Zoning Fee).	
<b>Non-Residential:</b>	<b>\$250.00 Filing/Base Fee</b>
<u>plus</u> an additional fee based upon the total square feet multiplied by a factor of \$.50 for the first 10,000 square feet and by a factor of \$.30 for any additional area, i.e.: (L x W x \$.50) + (L x W x \$.30)	
<b>Non-Residential Freestanding/Prefab over 250 sq. ft.</b>	<b>\$150.00 Filing/Base Fee</b>

**BUILDING INSPECTIONS (continued)**

DESCRIPTION	FEES
<b>Additions</b>	
<b>Residential</b> <b>Filing/Base Fee, plus</b> an additional fee to be based upon total square footage multiplied by a factor of \$.25	<b>\$150.00 Filing/Base Fee</b>
<b>Non-residential</b> <b>Filing/Base Fee, plus</b> an additional fee based upon the total square feet multiplied by a factor of \$.50 for the first 10,000 square feet and by a factor of \$.30 for any additional area. (i.e.: \$300.00 + (L x W x \$.50) + (L x W x \$.30)*	<b>\$300.00 Filing/Base Fee</b>
<b>Filing Fee for Resubmitted Plans</b>	<b>\$150.00</b>
<b>Uniform Construction Code Board of Appeals Hearing</b>	
<b>Application Fee</b>	<b>\$500.00</b>
<b>Each Continuation</b>	<b>\$200.00</b>
<b>Alterations, Repairs &amp; Remodeling</b>	
<b>Residential</b> Finishing of Basement Areas	<b>\$125.00</b>
Other Residential Alterations, Repairs and/or Remodeling: <b>plus</b> an additional fee based upon the total square feet multiplied by a factor of \$.30 (i.e.: \$175.00 + (L x W x \$.30) = Building Fee)	<b>\$175.00 Base Fee</b>
<b>Non-Residential</b> <b>plus</b> an additional fee based upon the total square feet multiplied by a factor of \$.30 (i.e.: \$350.00 + (L x W x \$.30) = Building Fee)	<b>\$350.00 Filing/Base Fee</b>
<b>Filing Fee for Resubmitted/Updated Plans</b>	<b>\$150.00</b>
<b>Chimneys, Fireplaces &amp; Roofs</b>	
<b>Residential</b> Roof Replacement	<b>\$50.00</b>
Chimney Only	
Masonry	<b>\$100.00</b>
Factory Built	<b>\$50.00</b>
Chimney and Fireplace	<b>\$100.00</b>
<b>Non-Residential</b> Roof Replacement (under 10,000 sf)	<b>\$250.00</b>
Roof Replacement (over 10,000 sf)	<b>\$500.00</b>

**BUILDING INSPECTIONS (continued)**

DESCRIPTION	FEES	ESCROW
<b>Miscellaneous</b>		
Each re-inspection due to violation or incomplete work	\$50.00	
Decks (uncovered) over 30" height, up to 200 s.f.	\$125.00	
201 s.f. to 400 s.f.	\$175.00	
Over 401 s.f.	\$250.00	
Inspection of fences and gates for swimming pools	\$40.00	
In-ground Swimming Pool (minimum of 2 inspections required)*	\$300.00	\$1,000.00
Aboveground Swimming Pool	\$125.00	
Hot Tubs	\$60.00	
Sidewalks, curbs, driveways, driveway aprons (not applicable to new developments under escrow agreements)	\$50.00	
Wood burning stoves or fireplace inserts	\$75.00	
New Manufactured Home pad and footers* (any additions, car ports, sheds are additional)	\$300.00	
Manufactured Home relocated to new lot/installation on an existing pad in the same development* (any additions, car ports, sheds are additional)	\$150.00	
Manufactured Home Installation Fee per HUD requirements	\$75.00	
Structural Moving		
Under 200 sq. ft.	\$50.00	
201- 2,000 sq. ft.	\$150.00	
2,001 sq. ft. and up	\$75.00 per 1000 sq. ft. or portion thereof	
Structural Demolition, including Interior Demolitions		
200 – 2,000 sq. ft.	\$250.00	
2,001 sq. ft. and up	\$250.00 + \$75.00 per 1000 sq. ft. or portion thereof	
Temporary Installation of Modular School Classrooms*	\$500.00	
Temporary Construction Trailer*	\$100.00	
Minimum fee (for any inspections not listed above)	\$75.00 residential \$150.00 commercial	
Commercial Accessibility Review & Inspection		
New Building	\$300.00	
Alteration of Existing Building	\$125.00	
Signs Requiring a Zoning Permit	\$5.00/sq ft of sign area \$50 minimum fee	
Solar Installation on Roof & Ground Mounts	\$75.00 residential \$150.00 commercial plus \$0.50/sq.ft.	
<b>*Plus Zoning Evaluation/Inspection Fee (See Zoning)</b>		

**PLUMBING INSPECTIONS**

DESCRIPTION	FEES
<b>New Buildings, Alterations and Additions</b>	
Rough Piping under slab (drains & water): 1 to 6 fixtures Plus an additional fee for each additional three fixtures, drainage fixture units, or fraction thereof:	<b>\$100.00 residential</b> <b>\$150.00 commercial</b> <b>\$20.00</b>
Rough Piping in walls (drains & water): 1 to 6 fixtures Plus an additional fee for each additional three fixtures, drainage fixture units, or fraction thereof:	<b>\$100.00 residential</b> <b>\$150.00 commercial</b> <b>\$20.00</b>
Final fixtures: 1 to 6 fixtures Plus an additional fee for each additional three fixtures or fraction thereof:	<b>\$100.00 residential</b> <b>\$150.00 commercial</b> <b>\$20.00</b>

**MISCELLANEOUS**

DESCRIPTION	FEES
<b>Sewer lateral</b>	<b>\$75.00 residential</b> <b>\$125.00 commercial</b>
<b>Water lateral</b>	<b>\$75.00 residential</b> <b>\$125.00 commercial</b>
<b>Violations inspection fee (per reinspection requirement) including failed inspection</b>	<b>\$50.00 residential</b> <b>\$75.00 commercial</b>
<b>Lawn sprinkler systems connected to domestic water supply:</b>	<b>\$50.00</b>
<b>Grease traps or interceptors</b>	<b>\$150.00</b>
<b>Water-cooled air conditioners</b>	<b>\$150.00</b>
<b>Minimum Fee for Any Inspections Not Listed Above</b>	<b>\$75.00 residential</b> <b>\$125.00 commercial</b>
<b>Holding tanks: Per Tank</b>	<b>\$200.00</b>
<b>Well installations</b>	
Residential (occupied single family home)	<b>\$100.00</b>
Geo Thermal Well	<b>\$75.00</b>
All Others:	<b>\$150.00</b>
<b>Sewer Pumps</b>	<b>\$100.00 residential</b> <b>\$200.00 commercial</b>

**WIRELESS COMMUNICATION FACILITIES (WCF)**

DESCRIPTION	FEES	ESCROW
<b>Miscellaneous</b>		
PA State UCC Building Permit Fee	\$4.50	
Zoning Permit	\$100.00	
Filing Fee	\$500.00	
Electrical Permit	\$200.00	
Legal and Engineering		\$5,000.00 with signed PSA

**ELECTRICAL INSPECTIONS**

United Inspection Agency is the appointed Electrical Inspection Agency for New Britain Township. Applicants shall be responsible for contacting United Inspection Agency, phone number (215) 542-9977, to arrange for electrical inspection services and provision of the underwriter's certification sticker. The Township shall charge the following fees for inspection, verification of the placement of the underwriter's certification sticker, processing of inspection file cards and related administrative fees as follows:

DESCRIPTION	FEES
<b>Electrical Inspection/Plan Review</b>	
<b>Residential Electrical Inspections and Plan Review</b>	
<b>Services, Equipment and Metering (600 VAC Max)</b>	
Single Meter 30 thru 200 Amps	\$110.00
Single Meter over 200 thru 400 Amps	\$140.00
Single Meter over 400 thru 600 Amps	\$150.00
Single Meter over 600 thru 1200 Amps	\$250.00
Single Meter over 1200 Amps	\$325.00
Services exceeding one meter (per meter in addition to above)	\$65.00
 <b>Feeders and Subpanels (600 VAC Max)</b>	
Over 30 thru 200 Amps	\$110.00
Over 200 thru 400 Amps	\$140.00
Over 400 thru 600 Amps	\$150.00
Over 600 thru 1200 Amps	\$250.00
Over 1200 Amps	\$325.00
Services exceeding one meter (per meter in addition to above)	\$65.00
 <b>Reintroduction of Power</b>	
Single Meter 200 Amps and under	\$135.00
Each additional meter	\$65.00
Over 200 thru 400 Amps	\$150.00



**ELECTRICAL INSPECTIONS (continued)**

DESCRIPTION	FEES
<b>Electrical Inspection/Plan Review (continued)</b>	
<b>Residential Electrical Inspections and Plan Review (continued)</b>	
<b>Swimming Pools</b>	
Pool Bonding	\$125.00
Equipotential Deck Bonding	\$125.00
Pool pump and relating wiring	\$125.00
Pennsylvania Pool Certificate	\$320.00
Residential Generators	\$150.00
<b>Temporary Services</b>	
30 thru 200 Amps	\$110.00
Over 200 thru 400 Amps	\$140.00
Over 400 Amps	\$200.00
<b>Residential Inspection (Dwelling Unit-Rough, Service and final)</b>	
Single Family Dwelling 200 Amps and under	\$300.00
Single Family Dwelling 200 Amps thru 400 Amps	\$325.00
Single Family Dwelling over 400 Amps	\$350.00
<b>Residential Addition and Alterations (Rough and Final)</b>	<b>\$185.00</b>
<b>Modular and Mobile Homes</b>	<b>\$250.00</b>
Modular homes, service connections, 200 Amps and under	
The prices referenced above typically include plan review and rough final inspections.	
<b>Miscellaneous</b>	
Residential	\$100.00
Commercial	\$200.00
Violation Inspection	\$70.00
Electrical Inspections for Residential Generator	\$150.00
<b>Electrical Inspections for Solar Projects:</b>	
Up to 10 kW	\$250.00
11-100 kW	\$25.00/kW
100-500 kW	\$15.00/kW
Over 500 kW	\$10.00/kW
<b>*A re-inspection fee will apply after the second failed inspection. This is to be paid directly to the Inspection Agency.</b>	

**ELECTRICAL INSPECTIONS (continued)**

DESCRIPTION	FEES
<b>Commercial, Industrial and Institutional Electrical Inspections</b>	
The following is based on the total cost of the electrical portion of the construction project. This also applies to tele/data and security wiring.	
Up to \$10,000 (minimum filing fee)	\$300.00
\$10,000 to \$15,000	\$550.00
\$15,000 to \$20,000	\$700.00
\$20,000 to \$30,000	\$800.00
\$30,000 to \$40,000	\$900.00
\$40,000 to \$50,000	\$1,000.00
\$50,000 to \$60,000	\$1,100.00
\$60,000 to \$70,000	\$1,200.00
\$70,000 to \$80,000	\$1,300.00
\$80,000 to \$90,000	\$1,400.00
\$90,000 to \$100,000	\$1,500.00
\$100,000 to \$125,000	\$1,650.00
\$125,000 to \$150,000	\$1,800.00
\$150,000 to \$175,000	\$1,950.00
\$175,000 to \$200,000	\$2,100.00
\$200,000 to \$250,000	\$2,250.00
\$250,000 to \$300,000	\$2,400.00
\$300,000 to \$350,000	\$2,550.00
\$350,000 to \$400,000	\$2,700.00
\$400,000 to \$450,000	\$2,850.00
\$450,000 to \$500,000	\$3,050.00
Above \$500,000	Call for Price
<b>Electric Signs</b>	
Single Unit	\$120.00
Each additional Unit	\$20.00
<b>Parking Lot Poles</b>	
First five fixtures	\$125.00
Each additional fixture	\$10.00
<b>Signaling Systems, Fire Alarms, Security Systems</b>	
System inspection including 25 devices	\$125.00
Each additional 25 devices or portion thereof	\$15.00
<b>*A re-inspection fee will apply after the second failed inspection. This is to be paid directly to the inspection agency.</b>	

**MECHANICAL INSPECTIONS**

DESCRIPTION	FEES
<b>Miscellaneous</b>	
Replacement of existing residential heater or furnace oil & gas only	<b>\$75.00</b>
Replacement of existing AC Unit	<b>\$75.00</b>
New equipment installation: Heating equipment – Heat Pumps, etc.	<b>\$150.00 residential</b> <b>\$200.00 commercial</b>
Split Systems	<b>\$125.00 residential</b> <b>\$200.00 commercial</b>
Air conditioning equipment	<b>\$100.00 residential</b> <b>\$200.00 commercial</b>
Non-Residential space heaters per unit	<b>\$100.00 Minimum</b> <b>\$25.00 per Unit</b>
Non-Residential rooftop Heater/AC Unit	<b>\$300.00 per unit</b>
Oil or Propane tanks; 1 to 1,000 gallons each additional 500 gallons or fraction thereof	<b>\$50.00</b> <b>\$2.50</b>
Kitchen Exhaust Hoods	<b>\$150.00</b>
Gas Logs/Fireplaces/Wood Stoves	<b>\$50.00</b>
Minimum fee for Any Inspection Not Listed Above	<b>\$60.00 residential</b> <b>\$150.00 commercial</b>
Re-inspection (if required) and thereafter including failed	<b>\$50.00</b>

**FIRE MARSHAL INSPECTIONS**

DESCRIPTION	FEES
<b>Annual Fire Inspections - applicable to all non-residential structures, units</b>	
Up to 5,000 square feet	<b>\$30.00</b>
5,001 to 40,000 square feet	<b>\$60.00</b>
40,001 square feet and over	<b>\$150.00</b>
Non-Residential Multi-Tenant Building - Sprinkler, Alarm, & Fire Lane	<b>\$75.00</b>
All other inspections not listed above (minimum fee)	<b>\$75.00</b>

**FIRE PREVENTION INSPECTIONS**

<b>DESCRIPTION</b>	<b>FEES</b>
<b>Fire Prevention Inspections</b>	
Fire system water service	<b>\$75.00 residential</b> <b>\$150.00 commercial</b>
Fire system standpipes per riser	<b>\$125.00</b>
Fire System Riser	<b>\$125.00</b>
Fire system sprinklers (\$1.00 per head)	<b>\$100.00 residential minimum</b> <b>\$250.00 commercial minimum</b>
Cross connection and back flow preventers	<b>\$75.00</b>
Blasting Permit (per day of blasting)	<b>\$75.00</b>
Fire alarm panel	<b>\$100.00</b>
Smoke detector/Heater Detector/Appliance per 25 or fraction there	<b>\$100.00</b>
Fire extinguishers per 10 units or fraction thereof	<b>\$50.00</b>
Fire Suppression System (Other than fire sprinklers)	<b>\$200.00 per unit</b>
Underground tank removal	<b>\$75.00</b>
Fire Reports	<b>\$75.00</b>
Fire Photographs	<b>\$5.00 per print</b>
Fire Alarm Violation (4 <sup>th</sup> false alarm)	<b>\$50.00</b>
Fire Alarm Violation (5 <sup>th</sup> false alarm)	<b>\$100.00</b>
Fire Alarm Violation and thereafter	<b>\$150.00 per alarm</b>
Minimum Fee for Any Inspection Not Listed Above	<b>\$60.00 residential</b> <b>\$75.00 commercial</b>

**FEES FOR WORK COMPLETED OR OCCUPANCY UNDERTAKEN WITHOUT PROPER PERMITS**

(a) Work Without Permit - Applies to permits issued after work has started	2X	Double the standard permit fee
(b) Special tests and/or agencies required to determine compliance due to concealed construction or work completed prior to obtaining any required permit(s).		Applicant shall pay the cost incurred by the township plus 10%, or in the alternative, the applicant shall be required to produce approved proof of compliance, such as soil compaction testing, electrical certifications, compressed air testing of pipes, or other similar testing deemed necessary and deemed acceptable to the township.
(c) Occupancy Without Certificate - Applies to U&O certificates issued for an existing occupancy	2X	Double the standard fee for certificate

**ADMINISTRATION**

DESCRIPTION	FEES
<b>Publications and Maps</b>	
Zoning Ordinance (including Zoning Map)	<b>\$60.00</b>
Zoning Map	<b>\$3.00</b>
Subdivision and Land Development Ordinance	<b>\$30.00</b>
Comprehensive Plan	<b>\$25.00</b>
Open Space Plan (2000, 2008)	<b>\$30.00</b>
<b>Codified Codes</b>	
Printed	<b>\$500.00</b>
<b>Copy Requests:</b> may be furnished as xerographic copies or as electronic recordings on computer disks. Records only available in other media may be furnished in that media at the option of the Township. Copy fees estimated to exceed \$50.00 shall be prepaid.	
Photostatic Copies Black & White	<b>\$0.25 per page</b>
Photostatic Copies in Color	<b>\$0.35 per page</b>
Copying by Outside Vendor	<b>actual service cost</b>
Electronic Media – only new Township furnished disks or new disks from an unopened package may be utilized.	<b>\$3.00/disk</b>
*Additional RTKL Fees may apply as outlined in Appendix D	
<b>Postage</b>	
U.S. Mail (1 <sup>st</sup> Class)	<b>\$1.00/envelope plus actual cost of postage</b>
Package shipping by USPS, UPS, FedEx and others	<b>actual service cost</b>
<b>Deed Registration</b>	<b>\$10.00/per deed</b>

**ADMINISTRATION (continued)**

DESCRIPTION	FEES
<b>Returned Check</b>	<b>\$30.00</b>
<b>Certification of Record</b>	<b>\$25.00</b>
<b>IRS mileage allowance</b>	<b>as established by IRS</b>
<b>Manpower &amp; Equipment Usages</b>	
<b>Road Crew</b>	
Foreman	<b>\$ 60.00/hr.</b>
Laborer	<b>\$ 45.00/hr.</b>
<b>Equipment</b>	
Dump Truck	<b>\$ 150.00/hr.</b>
Loader	<b>\$ 200.00/hr.</b>
Miscellaneous Equipment	<b>\$50.00/hr.</b>

**SPECIAL PERMITS, ROAD OCCUPANCY PERMIT, LICENSES**

DESCRIPTION	FEES				
<b>Special Permits for items, uses, or activities not listed in this fee schedule:</b> As established by the Township Manager on a case-by-case basis utilizing the estimated costs to the Township made necessary by reason of the application or request.					
<b>Road Occupancy Permit</b>					
Utility	<b>\$100.00 plus \$10.00 per sq. yd. of excavation within public ROW</b>				
Driveway	<b>\$75.00 residential \$100.00 commercial</b>				
Above-Ground Facilities (poles, guy wires, etc.)	<b>\$20.00 up to 10 Physically connected, continuous facilities \$2.00 each additional</b>				
<b>Licenses</b>					
Liquor License Transfer Application	<table> <tr> <td align="right"><b>Fee</b></td> <td align="right"><b>Escrow</b></td> </tr> <tr> <td align="right"><b>\$2,000.00</b></td> <td align="right"><b>\$2,000.00</b></td> </tr> </table>	<b>Fee</b>	<b>Escrow</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>Fee</b>	<b>Escrow</b>				
<b>\$2,000.00</b>	<b>\$2,000.00</b>				

**PETITION TO VACATE PUBLIC ROAD/RIGHT-OF-WAY/PAPER STREET**

<b>DESCRIPTION</b>	<b>FEES</b>	<b>ESCROW</b>
<b>Petition to Vacate Public Road/Right-of-Way/Paper Street</b>	<b>\$200.00</b>	<b>\$1,000.00</b>

**STORMWATER FEE**

<b>DESCRIPTION</b>	<b>FEES</b>
<b>Stormwater Fee:</b>	<b>Minimum fee of \$100.00, but not exceed \$20,000.00</b>
Calculation: \$0.25 x Square Foot of the net increase in impervious surface	

**USE AND OCCUPANCY INSPECTIONS**

<b>DESCRIPTION</b>	<b>FEES PER UNIT</b>
<b>New Unit:</b> One Inspection/One Re-Inspection prior to issuance of Certificate	
New Single Family Dwelling	<b>\$150.00</b>
New Apartments / Mobile Homes	<b>\$75.00</b>
New Additions	<b>\$40.00</b>
<b>Resale Unit:</b> One Inspection/One Re-Inspection prior to issuance of Certificate	
Dwelling Units	<b>\$75.00</b>
Single Story Apartments, Mobile Homes	<b>\$50.00</b>
Apartments over Single Story	<b>\$75.00</b>
Second Re-inspection (if required) and each thereafter	<b>\$40.00</b>
<b>Non-Residential Units:</b> One Inspection/One Re-Inspection prior to issuance of Certificate	
New Commercial Units	<b>\$125.00 plus \$0.05/s.f.</b>
Commercial Resales under 10,000 s.f.	<b>\$125.00</b>
Commercial over 10,000 s.f.	<b>\$200.00</b>
<b>Residential Temporary Use and Occupancy Reinspection:</b> Per each additional inspection	
Residential	<b>\$75.00</b>
Single Story Apartments, Mobile Homes	<b>\$50.00</b>
Apartment over Single Story	<b>\$75.00</b>
<b>Non-Residential Temporary Use and Occupancy Reinspection:</b> Per each additional inspection	
Commercial under 10,000 s.f.	<b>\$125.00</b>
Commercial over 10,000 s.f.	<b>\$200.00</b>



### PROFESSIONAL SERVICES ESCROW REQUIREMENT

A Professional Services Escrow Account shall be required to be deposited with the Township at the time of the initial plan application. The applicant and/or developer shall establish a Professional Services Escrow Account to reimburse New Britain Township for the reasonable and necessary expenses incurred for review of all applications, reports, plans, and the inspection of the improvements by New Britain Township's professional consultants, solicitor and/or engineer. Such expenses shall be reasonable and in accordance with the ordinary and customary fees charged by the New Britain Township Solicitor, Engineer and any other consultant for work performed for similar services in New Britain Township.

However, in no event shall the fees exceed the rate or cost charged by the New Britain Township Solicitor, Engineer or other consultant when such fees are now reimbursed or otherwise imposed on an applicant. Township incurred professional fees shall be billed in accordance with the attached professional fee schedule and Township administrative expenses shall be reimbursed at **10% per billing and a minimum of \$10.00 per bill**. A Professional Services Agreement (PSA) is required as part of the submission process.

The Township will establish a stop work threshold for professional service escrows and will indicate this threshold in the PSA. In the event the **professional services escrow falls below the amount established in the PSA**, the Developer or its agent(s) shall immediately, upon receipt of written notice from the Township or its agent(s), deposit sums with the Township necessary to replenish the account to its original balance. In the event that the Developer fails to provide sufficient funds to replenish the escrow account upon **thirty (30) days written notice** to the Developer; the Developer shall be in default of the PSA and the Township may refuse to issue any permit, conduct any inspections, and/or grant any approval necessary to further improve or develop the subject site until such time as the terms of the PSA are met by the Developer.

### SUBDIVISION AND LAND DEVELOPMENT

To cover costs associated with the receipt, processing and handling, required reviews pursuant to the Pennsylvania Municipalities Planning Code, Zoning and Subdivision and Land Development regulations, digitizing and archiving of plans and application materials, the following fees and professional services escrow are required:

DESCRIPTION	FEES	ESCROW
<b><u>Sketch Plan with Engineering Review</u></b>		
Residential Subdivision and/or LD	\$250/lot	\$1,500/lot
Minor Non-Residential & Agricultural	\$500	\$5,000
Major Non-Residential	\$1,000	\$7,500
<b><u>Preliminary or Final Plans</u></b>		
Residential Subdivision	\$250/lot	\$2,500/lot
Residential Land Development	\$1,000+\$50/unit	\$10,000
Agricultural Projects	\$250	\$5,000
Non-Residential Subdivision	\$1,000/lot	\$2,500/lot
Non-Residential Land Development	\$1,500+\$50/1,000SF Bldg Area	\$25,000
Revised Plans	\$50% of the above noted fee	Maintain escrow
Preliminary/Final Plans	Double the above noted fee	Maintain escrow
<b><u>Sewage Facility Systems</u></b>		
Act 537 Planning Module Review	\$150.00	\$5,000.00
Operation & Maintenance Agreement (O&MA)	\$150.00	\$1,000.00
O&MA Non-Refundable Financial Security		\$2,500.00*
<b>*Financial Security may be increased, as recommended by the Twp Engineer &amp; Solicitor and approved by the Board, due to additional monitoring and enforcement requirements.</b>		
<b><u>Fee in Lieu of Dedication of Park and Recreation Land</u></b>		
Under Section 715, Subdivision and Land Development Ordinance, Per Dedication Unit Required		
Residential		\$3,000/dwelling unit
Non-Residential		\$3,000/4,000 sq. ft. building area

**ZONING**

<b>DESCRIPTION</b>	<b>FEEs</b>	
Zoning Permit Application	<b>\$50.00 residential</b>	
Zoning Permit Application	<b>\$100.00 non-residential</b>	
Registration of Non-Conforming uses or structures	<b>\$100.00</b>	
Determination by Zoning Officer	<b>\$250</b>	
Residential Site Plans for New Dwelling Construction	<b>\$250.00</b>	<b>\$5,000.00 Escrow</b>
Stormwater Site Plan Review	<b>\$50.00</b>	<b>\$5,000.00 Escrow</b>
Sewer Connection	<b>\$150.00</b>	<b>\$2,500.00 Escrow</b>
Temporary Trailer Permit	<b>\$50.00 for 0-3</b>	
<b>\$100.00 for 3-6 months</b>		
Commercial Temporary Signs	<b>\$50.00 per month up to 4 months per year.</b>	
Applications for Conditional Use Hearing	<b>\$2,500.00</b>	
Requests for Filing for Amendments to the Zoning Ordinance or Map for Change of Zoning	<b>\$2,500.00 plus PSA and \$2,500.00 Escrow</b>	
Requests and Petitions for Curative Amendments, and/or Substantive Challenges to the Validity of the Zoning Ordinance or Map	<b>\$5,000.00 plus \$300.00/hearing</b>	

**ZONING HEARING BOARD**

To cover costs of compensation for the secretary and members of the zoning hearing board, notice and advertising costs and administrative expenses associated with the hearing.

**All fees are non-refundable regardless of the Zoning Board Decision.**

<b>DESCRIPTION</b>	<b>FEEs</b>
<b>Residential</b>	
Application Fee	<b>\$800.00</b>
Continuance Fee	<b>\$200.00</b>
<b>Non-Residential</b>	
Application Fee	<b>\$1,200.00</b>
Continuance Fee	<b>\$200.00</b>

**PARKS AND RECREATION**

Unless otherwise noted below, fees for township sponsored recreational programs and other special recreational and community events shall be established by the Board of Supervisors, or the Township Manager (if necessary under the circumstances of the event or program).

<b>DESCRIPTION</b>	<b>FEES</b>
<b>Sport League Field Permits</b>	
Note: Certificate of Insurance naming New Britain Township as the certificate holder and as additional insured is required for field/ pavilion use by all organizations and companies. All rosters must include name, street address, city, state, and residing municipality of each player.	
Youth Groups (age 18 and under)	<b>\$100.00 per season (Application Fee)</b> <b>\$10.00 per person</b>
Adult Groups (age 19 - 55)	<b>\$100.00 per season (Application Fee)</b> <b>\$40.00 per person</b>
Senior Groups (Age 55+)	<b>\$50.00 per season (Application Fee)</b> <b>\$5.00 per person</b>
<b>Pavilion Reservation</b>	<b>\$35.00 per day/Resident</b> <b>\$40.00 per day/Non-resident</b>
<b>Special Event Permit (Non-Tournament)</b>	<b>\$35.00 per field/pavilion (Application Fee)</b> <b>\$50.00 Security Deposit</b>
<b>Field Reservations (Non-league)</b>	<b>\$25.00 per use/per field (Includes Application Fee)</b>
<b>Tournaments</b>	<b>*\$100.00 (new)</b>
*sponsors of any gatherings, which require police, maintenance, or other personnel and/or equipment, shall be responsible for all associated costs as determined by the Township. A deposit to guarantee payment shall be determined by the Township and posted with the Township prior to permit issuance.	
<b>Camps or Instruction Sessions</b>	<b>\$50.00 (Application Fee)</b> <b>\$25.00 per use/field per day</b>

**POLICE**

DESCRIPTION	FEES
<b>Police Reports and/or Incident Report</b>	<b>\$15.00 per report</b>
<b>Accident Report Fee</b>	<b>\$15.00 per accident</b>
<b>Accident Photographs</b>	<b>\$25.00 processing fee + \$1.00 per printed photo \$15.00 per CD or Flash Drive</b>
<b>Alarm Violation (4<sup>th</sup> &amp; 5<sup>th</sup> false alarms)</b>	<b>\$60.00</b>
<b>Alarm Violation (6<sup>th</sup> and thereafter false alarms)</b>	<b>\$100.00</b>
<b>Alarm Registration</b>	<b>\$10.00 per year</b>
<b>Fingerprinting Fee (township residents and businesses only)</b>	<b>\$10.00 per card</b>
<b>Police Officer for Private Event</b>	<b>\$85.00/hr. Per Officer</b>
<b>Police Vehicle for Private Event</b>	<b>\$40.00/hr. Per Vehicle</b>
<b>Soliciting Permits</b>	
per Day	<b>\$20.00</b>
per Week	<b>\$50.00</b>
per Month	<b>\$100.00</b>
<b>Stray Dog Pick Up</b>	<b>\$15.00</b>
<b>Parking Tickets – (Township Tickets – Not District Court)</b>	
Fire Zone	<b>\$15.00</b>
Reserved: Handicapped	<b>\$15.00</b>
Left side to curb	<b>\$10.00</b>
Between AM/PM	<b>\$10.00</b>
During Winter Storm	<b>\$10.00</b>
Where Signs Prohibited	<b>\$10.00</b>
Within an Intersection	<b>\$10.00</b>
Blocking Driveway	<b>\$10.00</b>
All others not listed above (minimum fee)	<b>\$10.00</b>
<b>Tow Contractor Application for License</b>	<b>\$100.00 Annually</b>



**2023 PROFESSIONAL SERVICES FEE SCHEDULE  
NEW BRITIAN TOWNSHIP, BUCKS COUNTY, PA**

<b>TITLE</b>	<b>RATE</b>
Principal III	\$ 175.00
Principal II	\$ 170.00
Principal I	\$ 165.00
Consulting Professional V	\$ 155.00
Consulting Professional IV	\$ 150.00
Consulting Professional III	\$ 145.00
Consulting Professional II	\$ 140.00
Consulting Professional I	\$ 135.00
Design Technician V	\$ 130.00
Design Technician IV	\$ 120.00
Design Technician III	\$ 115.00
Design Technician II	\$ 102.00
Design Technician I	\$ 92.00
Construction Representative III	\$ 124.00
Construction Representative II	\$ 114.00
Construction Representative I	\$ 104.00
Surveying Crew	\$ 185.00
Project Assistant	\$ 85.00

**Listed Rates** – All Rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide professional services in excess of 40 hours during the normal work week, non-exempt staff shall be charged 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative Services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charged.

**Client Invoicing** – Gilmore & Associates, Inc. invoices on a monthly basis and payment for services rendered are due within 30 days.

**Proprietary Information** – This Professional Services Fee Schedule is proprietary information issued by Gilmore & Associates, Inc. for review only by the recipient of this document. The information contained herein shall not be shared, reviewed or discussed with others than those receiving this original document.

**Special Consulting Services** - Rates vary by type of service and level of experience. Rate Schedules will be provided upon request.

JEFFREY P. GARTON  
DOUGLAS C. MALONEY  
THOMAS J. PROFY, IV\*†  
FRANCIS X. DILLON  
JOHN A. TORRENTE\*  
STEVEN M. JONES  
MICHAEL J. MEGINNISC  
BREANDAN Q. NEMEC\*  
BRENDAN M. CALLAHAN\*  
SEAN M. GRESH  
SIOBHAN TIMMERMAN†  
BRYCE H. McGUIGAN\*  
BRADLEY R. CORNETT\*  
KATHARINE J. WEEDER\*  
TRACY L. CASSEL-BROPHY\*  
CHRIS LITTLE SIMCOX\*  
BRENDAN G. CORRIGAN^  
KIMBERLY N. BARRON  
CHLOE M. BOUDAZIN



680 MIDDLETOWN BOULEVARD  
P.O. BOX 308  
LANGHORNE, PENNSYLVANIA 19047-0308  
TELEPHONE: 215.750.0110  
FAX: 215.750.0954

Sean M. Gresh, Esq.  
sgresh@begleycarlin.com

*OF COUNSEL*  
JOHN P. KOOPMAN  
JAMES A. DOWNEY, III  
SCOTT A. PETRI  
FRANK A. FARRY  
THOMAS E. HORA  
ALLEN W. TOADVINE  
TRACY P. HUNT  
PAMELA A. VAN BLUNK\*

*NEW HOPE OFFICE*  
123 W. BRIDGE STREET  
NEW HOPE, PA 18938  
215.862.0701

\*Member of PA & NJ Bars  
†Master of Laws (Taxation)  
^Member of PA & NY Bars

December 29, 2022

**RATE PROPOSAL FOR NEW BRITAIN TOWNSHIP**

1. **Hourly Rate for General Legal Services**.....\$160.00
  - a. This is the rate to be charged by all attorneys rendering general legal services
  - b. This rate will apply to:
    - i. Preparation of reports, memoranda, correspondence, ordinances, etc.
    - ii. Attendance at meetings and participation in telephone conferences or consultations
    - iii. Employment and/or labor matters
  
2. **Hourly Rate for Litigation Services**.....\$185.00
  - a. This is the rate to be charged by all attorneys rendering litigation services
  - b. This rate will apply to:
    - i. Attendance at court, hearings, and meetings, including travel to and from
    - ii. Preparation of pleadings, memoranda, reports and other documents related to the matter in litigation
    - iii. Conferences or consultations with the Township which specifically deal with an issue of litigation.
  
3. **Hourly Rate for Real Estate Services**.....\$210.00
  - a. This is the rate to be charged regarding all real estate matters, including land development, subdivision, etc.

As noted previously, Begley, Carlin, and Mandio is committed to maintaining the above rates through December 2023. If a rate change is contemplated for 2024, the firm will discuss the same with the Board of Supervisors and Township Manager well before any such change is implemented.

3655 Route 202  
Suite 105  
Doylestown, PA 18902

# Thomas J. Walsh III & Associates, P.C.



Phone: 267.247.5024  
Fax: 267.247.5668  
Email: twalsh@twalshlaw.com

December 28, 2022

## Via Email Only

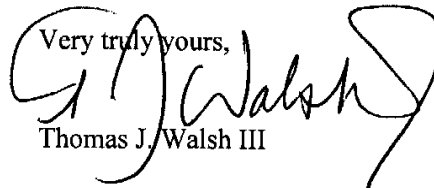
Michael Walsh  
Assistant Township Manager  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914

**Re: New Britain Township – 2022 Rate for Legal Services  
Zoning Hearing Board Solicitor**

Dear Mike:

As you know, I am fortunate to serve as solicitor to the New Britain Township Zoning Hearing Board (“ZHB”). In that capacity, my responsibility is to provide general legal counsel to the ZHB and to the New Britain Township Zoning Officer. If I am re-appointed as solicitor to the ZHB in 2023, my hourly rate for legal services in 2023 will be **\$160.00**, which is the same hourly rate since 2020.

To ensure compliance with applicable law, kindly include this rate in the New Britain Township Fee Resolution for 2023. Thank you for your consideration. Should you have any questions, please feel free to contact me.

Very truly yours,  
  
Thomas J. Walsh III

TJW/



# Office of Open Records – Official RTKL Fee Structure

Updated September 15, 2016

Record Type / Delivery Method	Fee
Black & White Copies	Up to \$0.25 per copy. <sup>1</sup>
Color Copies	Up to \$0.35 per copy. <sup>2</sup>
Specialized Documents <sup>3</sup>	Up to actual cost.
Records Delivered via Email	No additional fee may be imposed. <sup>4</sup>
CD / DVD	Up to actual cost, not to exceed \$3.00 per disc.
Flash Drive	Up to actual cost.
Facsimile	Up to actual cost. <sup>5</sup>
Other Media	Up to actual cost.
Redaction	No additional fee may be imposed. <sup>6</sup>
Conversion to Paper	Up to \$0.25 per page. <sup>7</sup>
Photographing a Record	No additional fee may be imposed. <sup>8</sup>
Postage	Up to actual cost of USPS first-class postage.
Certification of a Record	Up to \$5.00 per record. <sup>9</sup>

<sup>1</sup> A “copy” is either a single-sided copy on 8.5”x11” paper, or one side of a double-sided copy on 8.5”x11” paper.

<sup>2</sup> A “copy” is either a single-sided copy on 8.5”x11” paper, or one side of a double-sided copy on 8.5”x11” paper. Note that a requester may ask for black and white copies even if the original is in color and color copies are available.

<sup>3</sup> Including, but not necessarily limited to, non-standard sized documents and blueprints.

<sup>4</sup> If a requester asks to receive records which require redactions in electronic format, an agency may print the records to provide for secure redaction, then scan them in for delivery by email. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

<sup>5</sup> If an agency must print records to send them by facsimile, the agency may charge the fees noted above for B&W copies.

<sup>6</sup> If a requester seeks records requiring redaction, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

<sup>7</sup> If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media, unless the requester specifically requests for the record to be duplicated in the more expensive medium. *See §1307(e)*.

<sup>8</sup> This assumes the requester is using his or her own camera, such as a cellphone camera, to photograph the records. *See Muenz v. Township of Reserve, OOR Dkt. AP 2015-1021, 2015 PA O.O.R.D. LEXIS 1176*. If redaction is required prior to the requester being granted access to photograph records, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

<sup>9</sup> Under the RTKL, an agency may impose “reasonable fees for official certification of copies if the certification is at the behest of the requester and for the purpose of legally verifying the public record.” The OOR recommends no more than \$5 per record to certify a public record. Certification fees do not include notarization fees.

## **Additional Notes**

**Fees May Be Waived:** All fees established herein may be waived at the discretion of the agency.

**Other Statutory Fees:** If a statute other than the RTKL governs the amount an agency may charge for a certain type of record, the other statute controls. For example, a Recorder of Deeds may charge a copy fee of 50 cents per uncertified page and \$1.50 per certified page (42 P.S. § 21051). Police departments may charge up to \$15 for a copy of a vehicle accident report (75 Pa.C.S. §3751 (b)(2)); the Philadelphia Police Department may charge up to \$25 per copy (Id. at (b)(3)). State police are authorized to charge “\$5 for each copy of the Pennsylvania State Police full report of investigation.” (75 Pa.C.S. §1956(b)). Other examples include the History Code, the Municipalities Planning Code, and the Criminal History Record Information Act.

**Inspection of Redacted Records:** If a requester wishes to inspect, rather than receive copies of, records which contain both public and non-public information, the agency may redact the non-public information. An agency may not charge the requester for the redaction itself. However, an agency may charge (in accordance with the OOR’s Official Fee Structure) for any copies it must make in order to securely redact the material before allowing the requester to view the records. If, after inspecting the records, the requester chooses to obtain the copies, no additional fee may be charged.

**Enhanced Electronic Access:** If an agency offers enhanced electronic access to records in addition to making the records accessible for inspection and duplication by a requester, the agency may establish user fees specifically for the provision of the enhanced electronic access. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period of time, a per-transaction fee, a fee based on the cumulative time of system access, or any other reasonable method and any combination thereof. Such fees shall not be established with the intent or effect of excluding persons from access to records or duplicates thereof or of creating profit for the agency. **NOTE: Fees for enhanced electronic access must be reasonable and must be pre-approved by the OOR. Please [submit enhanced electronic access fee requests to the OOR.](#)**

**Fee Limitations:** Except as otherwise provided by statute, the RTKL states that no other fees may be imposed unless the agency necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for an agency’s review of a record to determine whether the record is a public record subject to access under the RTKL. No fee may be charged for searching for or retrieval of documents. An agency may not charge staff time or salary for complying with a RTK request. No fee may be charged for an agency’s response letter.

**Prepayment:** Prior to granting a request for access in accordance with the RTKL, an agency may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100. Once the request is fulfilled and prepared for release, the OOR recommends that the agency obtain payment prior to releasing the records.

**Questions:** If you have any questions regarding the OOR’s Official Fee Structure, please [contact the OOR](#) (email: [openrecords@pa.gov](mailto:openrecords@pa.gov), telephone: 717-346-9903).



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board appoint \_\_\_\_\_ to the Chalfont-New Britain Township Joint Sewer Authority.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board approve the road names for the 84 Schoolhouse Road Land Development project, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



Kristin Holmes, P.E., LEED AP  
Robert Cunningham, P.E., LEED AP

Via Email

February 1, 2023

Matthew West, Township Manager  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914

**RE: 84 Schoolhouse Road**  
**TMP#: 26-005-003**  
**New Britain Township, Bucks County, PA**  
**HCE Project No.: 1286**

Dear Mr. West:

On behalf of the applicant, 84 Schoolhouse Road, LP, we propose these road names for the private road of the 84 Schoolhouse Road Development to be reviewed and approved by the New Britain Township Board of supervisors.

The following road names are in order of applicant preference:

1. Lauren Lane
2. Diamond Lane
3. Crystal Lane

If you have any questions or require additional information, please do not hesitate to contact us at 215-586-3330 or [tom@hcengineering.net](mailto:tom@hcengineering.net)

Very truly yours,  
**Holmes Cunningham Engineering**

A handwritten signature in black ink that reads 'Thomas Borghetti'.

Thomas Borghetti, P.E.  
Project Engineer

Cc: David Brandschain, 84 Schoolhouse Road LP  
Ryan Gehman, NBT  
Randy Teschner, NBT  
Janene Marchand, P.E., Gilmore & Associates, Inc.  
Craig Kennard, P.E., Gilmore & Associates, Inc.  
Robert Cunningham, P.E., HCE

O:\1286 - 84 Schoolhouse Road\Outbound\Twp Street Name Letter 2023-02-01.docx



## Township of New Britain

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Office of Fire Marshal

February 22, 2023

RE: Fire Marshals review of road names for 84 School House Rd Development.

The following names have been reviewed and there are no conflicts with existing road names in the area.

1. Lauren Lane
2. Diamond Lane
3. Crystal Lane

Sincerely

Randal J Teschner  
Fire Marshal



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** February 27, 2023

**I MOVE THAT:** The Board authorize the advertisement of Ordinance 2023-02-01: Update Part 1 of Chapter 16 – Parks and Recreation of the New Britain Township Code of Ordinances.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# **INFORMATION ITEMS**





## Township of New Britain

Office of Code Enforcement

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January 2023

PERMITS ISSUED	79
BUILDING INSPECTION	52
United electrical	14
OCCUPANCY INSPECTIONS	13
RE-INSPECTION	9
COMMERCIAL FIRE INSPECTIONS	0
FIRE CALLS	Total 19
CHALFONT	12 (Plus 2 with Hilltown)
DOYLESTOWN	0 ( Plus 1 asst to other companies )
DUBLIN	1
HILLTOWN	2 No Report Submitted

Chalfont Fire Company  
 Chiefs Report - January 2023

*New Britain Township.*

Total # of Incidents - : 28

Types of Calls

1. Fire	6
2. Rescue and Medical assist	2
3. Good Intent	9
4. Alarm Systems	11

Total Staff Hours for Calls 155:25:00

Alarms per Municipality

Bedminster Twp	1
Buckingham Twp	1
Chalfont Boro	3
Doylestown Twp	1
Dublin Boro	1
New Britain Boro	2
Montgomery Twp	3
New Britain Twp	14
Sellersville Boro	1
Warrington Twp	1

Training-Maintenance and Drills 3

Total training hours 311:00:00

Total Available Points: 31

TOTAL STAFF HRS FIRES AND TRAINING 466:25:00

# Chalfont Chemical Fire Company

Chalfont, PA

This report was generated on 2/2/2023 12:17:57 PM

## Incidents per Zone for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
<b>ZONE: 21 - Bedminster Twp</b>				
2023-1071	611 - Dispatched & cancelled en route	01/20/2023	2190 Bedminster Rd	34/74
Total # Incidents for 21:				1
<b>ZONE: 26 - Buckingham Township</b>				
2023-514	111 - Building fire	01/10/2023	3654 Oak Ln	34/74
Total # Incidents for 26:				1
<b>ZONE: 27 - Chalfont Boro</b>				
2023-170	651 - Smoke scare, odor of smoke	01/03/2023	22 Swartz Ave	34/74
2023-1846	311 - Medical assist, assist EMS crew	01/10/2023	143 W Butler Ave	34/74
2023-585	745 - Alarm system activation, no fire - unintentional	01/11/2023	101 N Main St	34/74
Total # Incidents for 27:				3
<b>ZONE: 29 - Doylestown Twp.</b>				
2023-1119	111 - Building fire	01/21/2023	101 Campus Loop Rd	34/74
Total # Incidents for 29:				1
<b>ZONE: 31 - Dublin Boro</b>				
2023-1068	111 - Building fire	01/20/2023	161 N Main St	34/74
Total # Incidents for 31:				1
<b>ZONE: 47 - New Britian Boro</b>				
2023-321	600 - Good intent call, other	01/06/2023	16 Woodland Dr	34/74
2023-570	745 - Alarm system activation, no fire - unintentional	01/11/2023	33 Woodland Dr	34/74
Total # Incidents for 47:				2
<b>ZONE: 47-MT - Montgomery Twp.</b>				
2023-1305	111 - Building fire	01/25/2023	607 E Kennedy Rd	34/74
2023-414	700 - False alarm or false call, other	01/08/2023	108 County Line Rd	34/74
2023-491	111 - Building fire	01/10/2023	110 Greenbriar Rd	34/74
Total # Incidents for 47-MT:				3
<b>ZONE: 48 - New Britian Twp.</b>				
2023-1055	600 - Good intent call, other	01/20/2023	42 Newville Rd	34/74
2023-1084	745 - Alarm system activation, no fire - unintentional	01/21/2023	1200 Manor Dr	34/74
2023-1204	745 - Alarm system activation, no fire - unintentional	01/23/2023	280 W Butler Ave	34/74
2023-1243	600 - Good intent call, other	01/24/2023	307 W Boulder Dr	34/74
2023-1299	131 - Passenger vehicle fire	01/25/2023	4275 County Line Rd	34/74

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023-1321	745 - Alarm system activation, no fire - unintentional	01/26/2023	100 Liberty Ln	34/74
2023-1519	600 - Good intent call, other	01/29/2023	680 N Limekiln Pk	34/74
2023-331	745 - Alarm system activation, no fire - unintentional	01/06/2023	321 W Butler Ave	34/74
2023-37	651 - Smoke scare, odor of smoke	01/01/2023	377 Township Line Rd	34/74
2023-637	745 - Alarm system activation, no fire - unintentional	01/12/2023	800 Manor Dr	34/74
2023-677	745 - Alarm system activation, no fire - unintentional	01/12/2023	165 Creek Rd	34/74
2023-704	311 - Medical assist, assist EMS crew	01/13/2023	101 Williamson Ct	34/74
2023-832	745 - Alarm system activation, no fire - unintentional	01/16/2023	220 Holly Dr	34/74
2023-96	745 - Alarm system activation, no fire - unintentional	01/02/2023	57 W Peace Valley Rd	34/74

Total # Incidents for 48: 14

**ZONE: 63 - Sellersville Boro**

2023-823	611 - Dispatched & cancelled en route	01/16/2023	120 E Walnut St	34/74
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Total # Incidents for 63: 1

**ZONE: 75 - Warrington Twp.**

2023-1157	600 - Good intent call, other	01/22/2023	320 Lower State Rd	34/74
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Total # Incidents for 75: 1

**TOTAL # INCIDENTS: 28**

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# Doylestown Fire Company No. 1



Doylestown, PA

This report was generated on 2/2/2023 4:37:44 PM

## Incidents for Zone for Date Range

Zone(s): 48 - New Britain Township | Start Date: 01/01/2023 | End Date: 01/31/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 1415	735 - Alarm system sounded due to malfunction	01/27/2023	485 King RD	BC79,E19,FP,TW79

**Total # Incidents: 1**

Only REVIEWED incidents included.



# Dublin Volunteer Fire Company

Month: **January 2023**

FIRE CALLS ANSWERED		OTHER PERTINENT INFORMATION	
Apartment			
Assists			
Engine		Time in Service	11 Hrs 17 Min
Field		Total Man Hours	93 Min 3 Min
Full Company		Average Call Length	30 Min
Ladder			
Rescue			
Squad	5		
Tanker		Total Personnel	155
Air Medical Evacuation		Average Personnel per Call	8
Alarm System	3		
Auto Extrication			
Auto Response	4	Borough/Township	
Barn			
Brush		Bedminister Township	9
Building	1	Dublin Borough	4
Chimney	1	East Rockhill Township	1
CO Alarm	2	Hilltown Township	5
Control Burn		New Britain Township	1
Cover/Up		Plumstead Township	1
Cover/Up Assist			1
Dumpster			
Dwelling			
Electrial Wires in a Dwelling			
Fuel Spill	1		
Fumes in a Dwelling	2		
Fumes in a Outside			
Garage			
Hazardous Material			
Investigation	2		
Oil Burner			
Rescue Vehicle into Building			
Rubish			
Store			
Stand by Accident	1		
Vehicle Fire			
Wires			
<b>Total Number of Calls</b>	<b>22</b>	<b>Total Numbe of Calls</b>	<b>22</b>

Signature of Chief

*Kevin Nugent*



## New Britain Township

207 Park Avenue  
Chalfont, PA 18914  
Phone: (215) 822-1391  
Fax: (215) 822-6051  
nbt@newbritaintownship.org

## Permit List

<u>Permit Number</u>	<u>Issued Date</u>	<u>Site Address</u>	<u>Permit Type</u>	<u>Application Type</u>	<u>Status</u>
2022-12650-B1	01/25/2023	267 CREEK ROAD	Building	Residential	Approved
2022-12697-B2	01/18/2023	240 WILLOW WOOD DRIVE	Building	Residential	Approved
2022-12703-B2	01/12/2023	925 UPPER STUMP ROAD	Building	Residential	Approved
2022-12708-B1	01/24/2023	1737 UPPER STUMP ROAD	Building	Residential	Approved
2022-12753-B1	01/04/2023	800 MANOR DRIVE	Building	Commercial	Approved
2022-12762-B1	01/04/2023	1300 HORIZON DRIVE	Building	Commercial	Approved
2022-12767-B2	01/18/2023	107 WHITE TAIL COURT	Building	Residential	Approved
2022-12769-B1	01/18/2023	6 DEERPATH ROAD	Building	Residential	Approved
2023-12796-B1	01/04/2023	1606 UPPER STATE ROAD	Building	Residential	Approved
2023-12800-B1	01/09/2023	617 N LIMEKILN PIKE	Building	Residential	Approved
2023-12803-B1	01/04/2023	201 JULIE ROAD	Building	Residential	Approved
2023-12806-B1	01/25/2023	111 HAINES COURT	Building	Residential	Approved
2023-12817-B1	01/19/2023	120 BUXMONT WAY	Building	Residential	Approved
2023-12819-B1	01/19/2023	119 S LIMEKILN PIKE	Building	Residential	Approved
2023-12820-B1	01/26/2023	348 STONYHILL DRIVE	Building	Residential	Approved
2023-12825-B1	01/23/2023	141 CHEESE FACTORY ROAD	Building	Residential	Approved
2023-12831-B1	01/25/2023	1735 UPPER STUMP ROAD	Building	Residential	Approved
2023-12835-B1	01/20/2023	822 N LIMEKILN PIKE	Building	Residential	Approved
2023-12848-B1	01/26/2023	1735 UPPER STUMP ROAD	Building	Residential	Approved
2023-12850-B1	01/30/2023	63 APPLECROSS CIRCLE	Building	Residential	Approved
2022-12650-E2	01/25/2023	267 CREEK ROAD	Electrical	Residential	Approved



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2022-12697-E3	01/18/2023	240 WILLOW WOOD DRIVE	Electrical	Residential	Approved
2022-12703-E3	01/12/2023	925 UPPER STUMP ROAD	Electrical	Residential	Approved
2022-12708-E2	01/24/2023	1737 UPPER STUMP ROAD	Electrical	Residential	Approved
2022-12753-E2	01/04/2023	800 MANOR DRIVE	Electrical	Commercial	Approved
2022-12762-E2	01/04/2023	1300 HORIZON DRIVE	Electrical	Commercial	Approved
2022-12767-E3	01/18/2023	107 WHITE TAIL COURT	Electrical	Residential	Approved
2022-12780-E2	01/06/2023	4275 COUNTY LINE ROAD	Electrical	Commercial	Approved
2023-12817-E2	01/19/2023	120 BUXMONT WAY	Electrical	Residential	Approved
2023-12819-E2	01/19/2023	119 S LIMEKILN PIKE	Electrical	Residential	Approved
2023-12820-E2	01/26/2023	348 STONYHILL DRIVE	Electrical	Residential	Approved
2023-12824-E1	01/13/2023	105 HARDWOOD COURT	Electrical	Residential	Approved
2023-12825-E2	01/23/2023	141 CHEESE FACTORY ROAD	Electrical	Residential	Approved
2023-12829-E1	01/19/2023	102 CEDAR HILL ROAD	Electrical	Residential	Approved
2023-12831-E2	01/25/2023	1735 UPPER STUMP ROAD	Electrical	Residential	Approved
2023-12835-E2	01/20/2023	822 N LIMEKILN PIKE	Electrical	Residential	Approved
2023-12837-E1	01/25/2023	48 LIMEKILN ROAD	Electrical	Residential	Approved
2023-12838-E1	01/23/2023	161 NEW GALENA ROAD	Electrical	Residential	Approved
2023-12848-E2	01/26/2023	1735 UPPER STUMP ROAD	Electrical	Residential	Approved
2023-12850-E2	01/30/2023	63 APPECROSS CIRCLE	Electrical	Residential	Approved
2022-12650-P3	01/25/2023	267 CREEK ROAD	Plumbing	Residential	Approved
2022-12708-P4	01/24/2023	1737 UPPER STUMP ROAD	Plumbing	Residential	Approved





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2022-12753-P3	01/04/2023	800 MANOR DRIVE	Plumbing	Commercial	Approved
2022-12762-P4	01/04/2023	1300 HORIZON DRIVE	Plumbing	Commercial	Approved
2023-12797-P1	01/03/2023	207 SENECA DRIVE	Plumbing	Residential	Closed
2023-12809-P1	01/09/2023	202 HOLLY DRIVE	Plumbing	Residential	Approved
2023-12810-P1	01/09/2023	243 HAMPSHIRE DRIVE	Plumbing	Residential	Closed
2023-12817-P3	01/19/2023	120 BUXMONT WAY	Plumbing	Residential	Approved
2023-12819-P4	01/19/2023	119 S LIMEKILN PIKE	Plumbing	Residential	Approved
2023-12822-P1	01/13/2023	319 HAMLET DRIVE	Plumbing	Residential	Approved
2023-12825-P3	01/23/2023	141 CHEESE FACTORY ROAD	Plumbing	Residential	Approved
2023-12835-P3	01/20/2023	822 N LIMEKILN PIKE	Plumbing	Residential	Approved
2023-12844-P1	01/25/2023	322 GLENNBROOK WAY	Plumbing	Residential	Approved
2023-12858-P1	01/31/2023	118 GLENNBROOK COURT	Plumbing	Residential	Approved
2023-12805-RO1	01/04/2023	207 SURREY ROAD	Road Occupancy	Commercial	Approved
2023-12807-RO1	01/04/2023	UPPER STATE ROAD	Road Occupancy	Commercial	Approved
2023-12830-RO1	01/19/2023	130 TAFT AVENUE	Road Occupancy	Residential	Approved
2023-12857-RO1	01/31/2023	136 HAMPSHIRE DRIVE	Road Occupancy	Commercial	Approved
2022-12790-S1	01/18/2023	335-339 W BUTLER AVENUE	Sign	Commercial	Approved
2023-12827-S1	01/19/2023	4275 COUNTY LINE ROAD	Sign	Commercial	Approved
2023-12834-S1	01/19/2023	525 W BUTLER AVENUE	Sign	Commercial	Denied
2021-11934-UO1	01/24/2023	118 RICHARD DRIVE	Use & Occupancy	Residential	Closed
2022-11963-UO1	01/23/2023	42 FARBER DRIVE	Use & Occupancy	Residential	Closed



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2022-12316-UO1	01/10/2023	15 KATHRYN ROAD	Use & Occupancy		Closed
2022-12720-UO1	01/11/2023	251 PRINCE WILLIAM WAY	Use & Occupancy	Residential	Closed
2022-12722-UO1	01/03/2023	209 CREEK ROAD	Use & Occupancy		Closed
2022-12726-UO1	01/13/2023	1456 FERRY ROAD	Use & Occupancy	Commercial	Approved
2022-12756-UO1	01/05/2023	130 TAFT AVENUE	Use & Occupancy	Residential	Closed
2022-12776-UO2	01/05/2023	136 S LIMEKILN PIKE	Use & Occupancy	Residential	Closed
2022-12777-UO1	01/10/2023	1910 SWAMP ROAD	Use & Occupancy	Residential	Closed
2023-12798-UO1	01/10/2023	1211 ANTHEM WAY	Use & Occupancy	Residential	Closed
2023-12799-UO1	01/10/2023	1019 ANTHEM WAY	Use & Occupancy	Residential	Closed
2023-12801-UO1	01/10/2023	1106 ANTHEM WAY	Use & Occupancy	Residential	Closed
2023-12802-UO1	01/10/2023	715 ANTHEM WAY	Use & Occupancy	Residential	Closed
2023-12828-UO1	01/18/2023	609 REMINGTON COURT	Use & Occupancy		Closed
2023-12840-UO1	01/30/2023	633 CHATHAM COURT	Use & Occupancy	Residential	Closed
2022-12628-Z1	01/11/2023	141 CHEESE FACTORY ROAD	Zoning	Residential	Approved
2022-12704-Z1	01/26/2023	63 APPLECROSS CIRCLE	Zoning		Approved
2022-12719-Z1	01/10/2023	18 WALDEN WAY	Zoning	Residential	Approved
2022-12737-Z1	01/13/2023	1735 UPPER STUMP ROAD	Zoning		Approved
2022-12766-Z1	01/05/2023	301 MILL RIDGE DRIVE	Zoning	Residential	Approved
2022-12791-Z1	01/10/2023	1100 HORIZON CIRCLE	Zoning	Commercial	Approved
2023-12811-Z1	01/11/2023	263 N CHAPMAN ROAD	Zoning	Residential	Approved
2023-12814-Z1	01/13/2023	317 HAMLET DRIVE	Zoning	Residential	Approved



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2023-12815-Z1	01/30/2023	161 S LIMEKILN PIKE	Zoning	Residential	Approved
2023-12816-Z1	01/11/2023	19 SKYLINE DRIVE	Zoning		Approved
2023-12842-Z1	01/24/2023	408 DOVER DRIVE	Zoning	Residential	Approved
2023-12843-Z1	01/24/2023	20 BROOKDALE DRIVE	Zoning	Residential	Approved
2023-12855-Z1	01/30/2023	1100 HORIZON CIRCLE	Zoning	Commercial	Approved
2022-12708-F5	01/24/2023	1737 UPPER STUMP ROAD	Fire	Residential	Approved
2022-12650-M4	01/25/2023	267 CREEK ROAD	Mechanical	Residential	Approved
2022-12708-M3	01/24/2023	1737 UPPER STUMP ROAD	Mechanical	Residential	Approved
2022-12762-M3	01/04/2023	1300 HORIZON DRIVE	Mechanical	Commercial	Approved
2022-12784-M1	01/03/2023	50 HICKORY LANE	Mechanical	Residential	Approved
2022-12785-M1	01/03/2023	922 MONARCH COURT	Mechanical	Residential	Approved
2022-12786-M1	01/03/2023	414 OLD IRON HILL ROAD	Mechanical	Residential	Closed
2023-12804-M1	01/04/2023	103 NORTH LANE	Mechanical	Residential	Approved
2023-12812-M1	01/11/2023	240 INVERNESS CIRCLE	Mechanical	Residential	Approved
2023-12819-M3	01/19/2023	119 S LIMEKILN PIKE	Mechanical	Residential	Approved
2023-12821-M1	01/13/2023	77 BLUE JAY ROAD	Mechanical	Residential	Approved
2023-12835-M4	01/20/2023	822 N LIMEKILN PIKE	Mechanical	Residential	Approved
2023-12836-M1	01/23/2023	201 SURREY ROAD	Mechanical	Residential	Approved
2023-12845-M1	01/25/2023	26 HICKORY LANE	Mechanical	Residential	Approved
2023-12846-M1	01/25/2023	236 CAMBRIDGE PLACE	Mechanical	Residential	Approved
2023-12848-M3	01/26/2023	1735 UPPER STUMP ROAD	Mechanical	Residential	Approved



## New Britain Township

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## Permit List

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<u>Permit Number</u>	<u>Issued Date</u>	<u>Site Address</u>	<u>Permit Type</u>	<u>Application Type</u>	<u>Status</u>
2023-12856-M1	01/31/2023	108 PEGGY LANE	Mechanical	Residential	Approved
2023-12859-M1	01/31/2023	657 NEW GALENA ROAD	Mechanical	Residential	Approved



# New Britain Township Police Department

Monthly Report -

January 2023

## Current Goals and Objectives:

**Objective 1:** Maintain no increase in accidents as compared to 2022

**Objective 2:** Become PLEAC Accredited

**Objective 3:** Implement Body Worn Cameras and In Car Camera Systems

**Objective 4:** Leadership Development

## Result of Goals & Objectives:

**Objective 1:** Directed patrols implemented in areas most prone to accidents.

**Objective 2:** 39% of policies complete to date. On track to complete by end of 2023.

**Objective 3:** Policy and PCCD requirements submitted. Presentation to BOS to purchase BWC at March 2023 meeting.

**Objective 4:** Leadership team implemented individual goals.

## Significant Events:

### Completed

- ◆ Leadership Team Meeting
- ◆ Development of 2023 Goals and Objectives
- ◆ Active Shooter presentation for NewSeasons at New Britain

### Upcoming

- ◆ Merck, Sharp, and Dome annual crime prevention training
- ◆ Valentine's Day Flowers for NewSeasons at New Britain residents and staff
- ◆ Interviews for entry level police officer
- ◆ Officer Sacks completes probationary period
- ◆ Installation of new lockers for police department
- ◆ New 2023 Ford Interceptor Hybrid SUV for police fleet
- ◆ Part Time Police Services Clerk
- ◆ Drug Take Back April 22, 2023



# New Britain Township Police Department

Monthly Report -

January 2023

## PERFORMANCE STATISTICS

PART 1 CRIMES	28 DAY		
	2023	2022	% Change
Murder	0	0	NA
Rape	0	0	NA
Robbery	0	0	NA
Aggravated Assault	0	0	NA
Burglary	0	0	NA
Theft	4	3	33%
Auto Theft	0	0	NA
Arson	0	0	NA
<b>TOTALS</b>	<b>4</b>	<b>3</b>	<b>33.33%</b>

PART 2 CRIMES	28 DAY		
	2023	2022	% Change
Assaults (non-aggravated)\Harassment	2	4	-50%
Fraud	3	4	-25%
Vandalism/Criminal Mischief	1	0	NA
Disorderly Conduct	0	0	NA
Drug Violations	1	0	NA
Driving Under the Influence	1	0	NA
Public Drunkenness	0	0	NA
Weapons Offenses	0	0	NA
All Other Offenses (Except Traffic)	3	0	NA
<b>TOTALS</b>	<b>11</b>	<b>8</b>	<b>37.5%</b>

MOTOR VEHICLE ACCIDENTS	28 DAY		
	2023	2022	% Change
Total Accidents	14	11	27.27%
Non-Reportable	11	6	83.33%
Fatal Accidents	0	0	NA
Reportable	3	5	-40%



# New Britain Township Police Department

Monthly Report -

January 2023

## PERFORMANCE STATISTICS

PART 1 CRIMES	YTD		
	2023	2022	% Change
Murder	0	0	NA
Rape	0	0	NA
Robbery	0	0	NA
Aggravated Assault	0	0	NA
Burglary	0	0	NA
Theft	5	3	66.66%
Auto Theft	1	0	NA
Arson	0	0	NA
<b>TOTALS</b>	<b>6</b>	<b>3</b>	<b>100%</b>

PART 2 CRIMES	YTD		
	2023	2022	% Change
Assaults (non-aggravated)/Harassment	2	4	-50%
Fraud	3	4	-25%
Vandalism/Criminal Mischief	1	0	NA
Disorderly Conduct	0	0	NA
Drug Violations	1	0	NA
Driving Under the Influence	1	0	NA
Public Drunkenness	0	0	NA
Weapons Offenses	0	0	NA
All Other Offenses (Except Traffic)	3	0	NA
<b>TOTALS</b>	<b>11</b>	<b>8</b>	<b>37.5%</b>

MOTOR VEHICLE ACCIDENTS	YTD		
	2023	2022	% Change
Total Accidents	15	11	36.36%
Non-reportable	12	6	100%
Fatal Accidents	0	0	NA
Reportable	3	5	-40%



# New Britain Township

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## *Public Works*

### **DEPARTMENTAL REPORT**

**YEAR: 2023**

**MONTH: JANUARY**

### **DRAINAGE:**

Public Works checked all storm sewer systems as needed. We re-graded/ditched the swale at 168 Upper Church Rd. and added an R-4 rip-rap.

### **ROAD MAINTENANCE:**

Public Works patched potholes as needed with QPR Cold Patch and will continue to do so for the next few months until hot asphalt is available. Public Works finished collecting data for the road assessment program, Roadbotics.

### **STREET SIGNS:**

We repaired and reinstalled the hand-carved Township sign at the Public Works facility that was damaged by high winds. As noted in the 2022 Traffic Signal Maintenance Report by Armour & Sons, Public Works trimmed around traffic signals and signage.

### **EQUIPMENT MAINTENANCE:**

All Park & Recreation equipment and all tractors, backhoes, and loaders were serviced before the upcoming season. We fabricated and repaired the rusted-out tailgate on a Mack 6-wheel dump truck and removed/ repaired the hydraulic pump on the marathon tar kettle.

### **TOWNSHIP PROPERTY MAINTENANCE:**

Parks and Recreation removed and reinstalled new split-rail fencing along the driveway entrance to North Branch Park and repaired the split-rail fencing at West Branch Park. Repairs were also made to rotted boards at the West Branch Park pavilion. Parks and Recreation installed benches, concrete pads under the benches, and a concrete walkway from the new playground to the walking trail at the rear of North Branch Park.

### **BRUSHING:**

New Britain Township had our annual Christmas tree drop-off at North and West Branch Parks; Public Works chipped Christmas trees weekly throughout January.

### **OTHER:**

Bill Black and Louis Gentner painted the offices and the common area at the Administration Building to start the renovations before new carpeting and furniture.





# New Britain Township

## Public Works

Parks and Recreation welcomed a new crew member, Justin Elvidge.

New Britain Township contracted Geppert Bros. Inc. to demolish the old farmhouse at the Coleman Property.



### PUBLIC WORKS/ PARKS AND RECREATION HOURS

<b>DRAINAGE:</b>	<b>143</b>	<b>HRS.</b>
<b>ROAD MAINTENANCE:</b>	<b>134</b>	<b>HRS.</b>
<b>STREET SIGNS:</b>	<b>27</b>	<b>HRS.</b>
<b>EQUIPMENT MAINTENANCE:</b>	<b>245</b>	<b>HRS.</b>
<b>TOWNSHIP PROPERTY MAINTENANCE:</b>	<b>397</b>	<b>HRS.</b>
<b>BRUSHING:</b>	<b>62</b>	<b>HRS.</b>
<b>OTHER:</b>	<b>400</b>	<b>HRS.</b>



# Parks & Recreation Monthly Report

January 2023

<b>Next P&amp;R Meeting(s)</b>	P&R Reorganization Meeting is on Tuesday, February 21, 2023, at 7PM.
<b>Park &amp; Recreation Advisory Board Openings</b>	Township has conducted interviews. Awaiting update from the Board of Supervisors.
<b>Event Coordinator Opening</b>	The township is in the process of hiring a part time event coordinator at this time.
<b>Easter Egg Hunt</b>	The annual Easter egg Hunt is in the process of being prepared, new bunny suite and eggs are being ordered
<b>Parks: North Branch</b>	A new split rail fence has been installed along the driveway entering North Branch Park. Two benches have been installed at the new playground site along with one concrete pad ,and excavation and layout for the ada compliant pad and entrance walkway, final grade is as weather permits
<b>West Branch Park</b>	The fascia on the pavilion has been replaced and the pavilion has been repainted.
<b>Park and Recreation Employee</b>	An additional maintenance crew member has been hired and Started on the week of January 2, 2023