



# Meeting Packet

**Board of Supervisors  
November 6, 2023**



# **ACTION ITEMS**



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** November 6, 2023

**I MOVE THAT:** The Board **approve / table** the allocation of the 2023 Pension State Aid, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

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**TO:** Board of Supervisors, John Granger  
**FROM:** Michael Walsh  
**DATE:** October 19, 2023  
**RE:** 2023 State Aid Pension Payment

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The Board of Supervisors has been able to maintain two healthy pension funds for its employees over the last 15 years by making sound financial decisions and at times providing additional funding to the Township's pension plans.

In 2023, the Township's Minimum Municipal Obligation (MMO) is **\$0** for the Non-Uniform Pension Plan, per Resolution 2022-20, and **\$71,397** for the Police Pension Plan, per Resolution 2022-21 "*Exhibit A.*" In September of 2023, the Township received **\$124,146.46** in State Aid for the Township's pension plans, an **excess of \$52, 749.46** "*Exhibit B.*"

This additional \$52,749.46 needs to be allocated to the Township's pension plans. Past practice has been to allocate any excess state aid to the Non-Uniform Pension Plan.

The allocation of this state aid needs to occur before October 27<sup>th</sup>.

**Staff Recommendation:**

Contribute the required MMO of \$71,397 to the Police Pension Plan and allocate the remaining \$52,749.46 to the Non-Uniform Pension Plan before October 27.



# Exhibit A

**NEW BRITAIN TOWNSHIP NON-UNIFORMED EMPLOYEES PENSION PLAN  
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION  
FOR 2023 MUNICIPAL BUDGET**

**A. Normal Cost**

1. Normal Cost as a Percent of Payroll	8.612%
2. Estimated 2022 Payroll for Active Participants	\$ <u>1,209,262</u>
3. Normal Cost (A1 x A2)	\$ <u><u>104,142</u></u>

**B. Financial Requirement**

1. Normal Cost (A3)	\$ 104,142
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	21,767
4. Amortization Payment, if any	<u>0</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>125,909</u></u>

**C. Minimum Municipal Obligation**

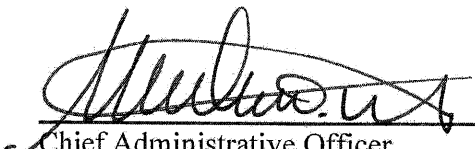
1. Financial Requirement (B5)	\$ 125,909
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	60,463
3. Funding Adjustment, if any	<u>82,215</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>0</u></u>

**NOTES:**

1. 2023 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2023 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2023 budget along with an interest penalty.

**I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.**

Certified By:

  
\_\_\_\_\_  
Chief Administrative Officer

9/26/2022  
\_\_\_\_\_  
Date

Prepared using the January 1, 2021 Valuation.

**NEW BRITAIN TOWNSHIP POLICE PENSION PLAN  
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION  
FOR 2023 MUNICIPAL BUDGET**

**A. Normal Cost**

1. Normal Cost as a Percent of Payroll	13.629%
2. Estimated 2022 Payroll for Active Participants	\$ <u>1,242,362</u>
3. Normal Cost (A1 x A2)	\$ <u><u>169,322</u></u>

**B. Financial Requirement**

1. Normal Cost (A3)	\$ 169,322
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	37,271
4. Amortization Payment, if any	<u>0</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>206,593</u></u>

**C. Minimum Municipal Obligation**

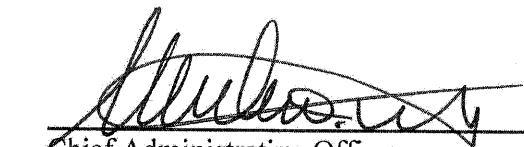
1. Financial Requirement (B5)	\$ 206,593
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	62,118
3. Funding Adjustment, if any	<u>73,078</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>71,397</u></u>

**NOTES:**

1. 2023 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2023 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2023 budget along with an interest penalty.

**I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.**

Certified By:

  
 \_\_\_\_\_  
 Chief Administrative Officer

9/26/2022  
 \_\_\_\_\_  
 Date



# Exhibit B



## Finance

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**From:** Michael Walsh  
**Sent:** Friday, October 13, 2023 2:52 PM  
**To:** Finance  
**Subject:** FW: Payment Remittance: 138750 907850000053382 08/31/2



**Michael Walsh** | *Assistant Township Manager*  
New Britain Township  
[www.newbritaintownship.org](http://www.newbritaintownship.org)

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**From:** RA-OBE-REMITTANCE@pa.gov <RA-OBE-REMITTANCE@pa.gov>  
**Sent:** Saturday, September 23, 2023 3:08 AM  
**To:** remittanceadvice@paauditor.gov; ebradley@newbritaintownship.org  
**Subject:** Payment Remittance: 138750 907850000053382 08/31/2



Invoice **907850000053382** received on **08/31/2023** in the amount of **\$124146.46** is scheduled to be paid via ACH on **09/27/2023**. Detailed remittance information is below.

Agency	Invoice Reference	Invoice Date	Document Number	Invoice Amount	Vendor Number
Auditor General	0907850000053382	08/31/2023	2214451093	\$124146.46	138750

- ❖ To change where remittance emails are sent, please complete the Payment Remittance Email Notification Sign up Form and submit using button located on the form: <https://forms.office.com/g/1VzuqyyeEQ>
  - To stop receiving these emails go to: [ra-pscsrportal@pa.gov](mailto:ra-pscsrportal@pa.gov)



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** November 6, 2023

**I MOVE THAT:** The Board **approve / table** the 2024 Preliminary Budget and authorizes the advertisement of the 2024 Preliminary Budget for public review, as discussed and presented at this evening's meeting.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** November 6, 2023

**I MOVE THAT:** The Board **approve / table** closing all Township offices on November 22, 2023, at 1:00 PM.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** November 6, 2023

**I MOVE THAT:** The Board **approve / table** all items on the consent agenda, dated November 6, 2023, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

## **Consent Agenda Items for the Next Meeting (11/06/2023)**

1. PROVCO Pinegood Chalfont, LLC has executed Escrow Release #9 (Final) for the Wawa on West Butler Avenue and County Line Road for \$115,572.14, leaving \$0.00 remaining and closing the 18-month maintenance period.
2. 180 New Britain Blvd Associates, LLC has executed Escrow Release #3 for 180 New Britain Blvd for \$6,807.75, leaving \$20,423.25 remaining for the 18-month maintenance period.



October 23, 2023

File No. 17-11069

John Granger, Interim Township Manager  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914

Reference: Provco Pinegood Chalfont, LLC., Escrow Release 9 (FINAL)  
Release of 18-Mo Maintenance Security  
525/527 West Butler Avenue, TMP #'s: 26-006-101-004/005/006

Dear John:

Pursuant to the Applicant's request, Gilmore & Associates, Inc. was onsite on October 6, 2023, to observe Provco Pinegood Chalfont, LLC's site conditions for the end of the 18-month maintenance period. Based on our site visit, we found Provco's portion of the site construction to generally be in accordance with the previously approved plan and have not identified any workmanship concerns. Therefore, we have no objection to the maintenance security being returned.

As requested by the Applicant in accordance with the conditions set forth in the Development and Financial Security Agreements, we have prepared Certificate of Completion #9 (FINAL) in the amount of \$115,572.14 for execution by the Township and can be considered at an upcoming Board of Supervisors' meeting. We also recommend the Board of Supervisors formally accept the improvements at that meeting.

If you have any questions regarding the above, please contact this office.

Sincerely,

Janene Marchand, P.E.  
Township Engineer  
Gilmore & Associates, Inc.

JM/tw

Enclosures: as referenced

cc: Michael Walsh, Assistant Manager  
Dave Conroy, Director of Planning and Zoning  
Sean Gresh/Jeffrey P. Garton, Esquire, Begley, Carlin and Mandio, LLP  
Richard Rycharski, PH&C, LLC  
Craig D. Kennard, P.E., E.V.P., Gilmore & Associates, Inc.  
Brian Dusault, Construction Services Manager, Gilmore & Associates, Inc.



October 18, 2023  
Project No.: G&A #17-11069

**CERTIFICATE OF COMPLETION NO. 9 (FINAL)  
PROVCO PINEGOOD CHALFONT, LLC  
NEW BRITAIN TOWNSHIP**

Original Financial Security:      \$ 642,067.44 (Total Construction)  
  \$ 64,206.74 (Total Contingency)  
  \$ 64,206.74 (Total Eng/Insp/Legal)  
  \$ 770,480.92 (Total Escrow Posted)

We, the undersigned, hereby certify that the work provided for a certain Agreement between New Britain Township and Provco Pinegood Chalfont, LLC. Dated March 16, 2020, relative to the construction and installation of certain improvements to the Wawa in Chalfont site have been completed to the extent of One Hundred Fifteen Thousand, Five Hundred Seventy-Two Dollars and Fourteen Cents (\$115,572.14). This certificate authorizes the Financial Security be reduced to the extent of **\$115,572.14** held by Firsttrust Bank pursuant to the Financial Security Agreement between the Township, the Bank, and Provco Pinegood Chalfont, LLC.

This draft is drawn upon the above stated security account and no other account which may be applicable to this project or in which Provco Pinegood Chalfont, LLC may have an interest. It is payable in an amount not to exceed \$115,572.14 to Provco Pinegood Chalfont, LLC or such other persons or parties as they shall designate.

**ESCROW SUMMARY**

Total Financial Security:	\$ 770,480.92
Amount of Previous Releases:	\$ 654,908.78
Amount of this Request:	\$ 115,572.14
Amount of Construction Available:	\$ 0.00
Total Escrow Remaining:	\$ 0.00

**NEW BRITAIN TOWNSHIP ENGINEER:**

Janene Marchand 10/18/2023  
Date  
Janene Marchand, P.E.  
Gilmore & Associates, Inc  
Township Engineers

**DESIGNATED DRAFT RECIPIENT:**

Name (print) Joseph S. Rotta, Jr.  
Title Vice President  
Signature [Signature]

**NEW BRITAIN TOWNSHIP MANAGER:**

\_\_\_\_\_  
John Granger, Interim Township Manager

**ESCROW STATUS REPORT**
**SUMMARY OF ESCROW ACCOUNT**

PROJECT NAME:	Wawa - W. Butler Ave.	TOTAL CONSTRUCTION:	\$642,067.44	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ -
PROJECT NO.:	17-11069	TOTAL CONSTRUCTION CONTINGENCY (10%):	\$ 64,206.74	RETAINAGE RELEASED THIS PERIOD:	\$ -
PROJECT OWNER:	<b>Provo Pinegood Chalfont, LLC</b>	TOTAL ENG/INSP/LEGAL:	\$ 64,206.74	CONST. CONTINGENCY RELEASED THIS PERIOD:	\$ -
		<b>TOTAL ESCROW POSTED:</b>	<b>\$770,480.92</b>	ENG/INSP/LGL RELEASED THIS PERIOD:	\$ -
MUNICIPALITY:	New Britain Township			AMOUNT OF THIS RELEASE:	\$ 115,572.14
ESCROW AGENT:	Firsttrust Bank			TOTAL ESCROW RELEASED TO DATE:	\$ -
TYPE OF SECURITY:	Letter of Credit			TOTAL ESCROW REMAINING:	\$ -
AGREEMENT DATE:	March 16, 2020			TOTAL CONSTRUCTION CONTINGENCY:	\$ -
		RELEASE NO.:	9 (FINAL)	TOTAL ENG/INSP/LGL :	\$ -
		RELEASE DATE:	October 18, 2023	TOTAL RETAINAGE TO DATE:	\$ -
				TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$ -

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 9
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
<b>I. CLEARING</b>											
1. Remove Trees	LS	1	\$10,000.00	\$10,000.00			1	\$10,000.00			
2. Remove Building	LS	1	\$20,000.00	\$20,000.00			1	\$20,000.00			
3. Remove Pavement	SY	2,508	\$3.00	\$7,524.00			2508	\$7,524.00			
4. Remove Concrete	SF	1,130	\$0.75	\$847.50			1130	\$847.50			
5. Well Removal	EA	2	\$500.00	\$1,000.00			2	\$1,000.00			
<b>II. EROSION &amp; SEDIMENT CONTROLS</b>											
1. Construction Entrance	EA	2	\$3,500.00	\$7,000.00			2	\$7,000.00			
2. 12" Silt Soxx	LF	1,163	\$4.25	\$4,942.75			1163	\$4,942.75			
3. 18" Silt Soxx	LF	348	\$7.50	\$2,610.00			348	\$2,610.00			
4. 32" Silt Soxx	LF	425	\$11.33	\$4,815.25			425	\$4,815.25			
5. Tree Protection Fence	LF	564	\$2.25	\$1,269.00			564	\$1,269.00			
6. Stabilize Topsoil Stockpile	LS	1	\$1,500.00	\$1,500.00			1	\$1,500.00			
7. Erosion Control Matting - SC150	SF	23,549	\$0.21	\$4,945.29			23549	\$4,945.29			
8. Inlet Capping	EA	10	\$150.00	\$1,500.00			10	\$1,500.00			
9. Concrete Washout	EA	1	\$3,500.00	\$3,500.00			1	\$3,500.00			
10. Temporary Seeding	SF	69,696	\$0.03	\$2,090.88			69696	\$2,090.88			
11. Permanent Seeding	SF	69,696	\$0.07	\$4,878.72			69696	\$4,878.72			
12. Topsoil Stockpiling	LS	1	\$1,500.00	\$1,500.00			1	\$1,500.00			
13. Pumped Water Filter Bag	EA	1	\$500.00	\$500.00			1	\$500.00			
14. Dust Control and Street Maintenance	LS	1	\$5,000.00	\$5,000.00			1	\$5,000.00			
15. E&S Maintenance and Removal	LS	1	\$3,000.00	\$3,000.00			1	\$3,000.00			
<b>III. EARTHWORK</b>											
1. Strip Topsoil	CY	3,540	\$2.50	\$8,850.00			3540	\$8,850.00			
2. Respread Topsoil	CY	3,540	\$2.50	\$8,850.00			3540	\$8,850.00			
<b>IV. STORMWATER</b>											
<b>Rain Garden</b>											
1. Excavation	CY	3,945	\$3.00	\$11,835.00			3945	\$11,835.00			
2. Basin Bottom Seeding	SF	2,760	\$0.25	\$690.00			2760	\$690.00			
3. Underdrain (4" Perforated)	LF	86	\$10.00	\$860.00			86	\$860.00			
4. Underdrain (6" Perforated)	LF	156	\$11.00	\$1,716.00			156	\$1,716.00			
5. Outlet Structure (Type M Inlet)	EA	2	\$2,500.00	\$5,000.00			2	\$5,000.00			





**ESCROW STATUS REPORT**

**SUMMARY OF ESCROW ACCOUNT**

PROJECT NAME:	Wawa - W. Butler Ave.	TOTAL CONSTRUCTION:	\$642,067.44	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ -
PROJECT NO.:	17-11069	TOTAL CONSTRUCTION CONTINGENCY (10%):	\$ 64,206.74	RETAINAGE RELEASED THIS PERIOD:	\$ -
PROJECT OWNER:	<b>Provoco Pinegood Chalfont, LLC</b>	TOTAL ENG/INSP/LEGAL:	\$ 64,206.74	CONST. CONTINGENCY RELEASED THIS PERIOD:	\$ -
MUNICIPALITY:	New Britain Township	<b>TOTAL ESCROW POSTED:</b>	<b>\$770,480.92</b>	ENG/INSP/LGL RELEASED THIS PERIOD:	\$ -
ESCROW AGENT:	Firsttrust Bank			AMOUNT OF THIS RELEASE:	\$ 115,572.14
TYPE OF SECURITY:	Letter of Credit			TOTAL ESCROW RELEASED TO DATE:	\$ -
AGREEMENT DATE:	March 16, 2020			TOTAL ESCROW REMAINING:	\$ -
		RELEASE NO.:	9 (FINAL)	TOTAL CONSTRUCTION CONTINGENCY:	\$ -
		RELEASE DATE:	October 18, 2023	TOTAL ENG/INSP/LGL :	\$ -
				TOTAL RETAINAGE TO DATE:	\$ -
				TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$ -

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 9
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
<b>V. STORMWATER AND STORM SEWER</b>											
1. 4" HDPE	LF	109	\$ 10.00	\$ 1,090.00			109	\$1,090.00			
2. 6" HDPE	LF	179	\$ 11.00	\$ 1,969.00			179	\$1,969.00			
3. 15" HDPE	LF	207	\$ 33.75	\$ 6,986.25			207	\$6,986.25			
4. 18" HDPE	LF	354	\$ 33.75	\$ 11,947.50			354	\$11,947.50			
5. 18" RCP	LF	81	\$ 34.00	\$ 2,754.00			81	\$2,754.00			
6. 12" Flared End Section	LF	1	\$ 600.00	\$ 600.00			1	\$600.00			
7. 18" Flared End Section	LF	2	\$ 800.00	\$ 1,600.00			2	\$1,600.00			
8. 15" Concrete Headwall/Endwall	EA	1	\$ 1,250.00	\$ 1,250.00			1	\$1,250.00			
9. 18" Concrete Headwall/Endwall	EA	3	\$ 1,300.00	\$ 3,900.00			3	\$3,900.00			
10. Storm Manhole	EA	3	\$ 2,500.00	\$ 7,500.00			3	\$7,500.00			
11. Type "C" Inlet	EA	10	\$ 1,500.00	\$ 15,000.00			10	\$15,000.00			
12. Rip Rap Apron	SY	58	\$ 60.00	\$ 3,480.00			58	\$3,480.00			
13. Fabco Inlet Filter Insert	EA	4	\$ 1,500.00	\$ 6,000.00			4	\$6,000.00			
14. Cleanout	EA	18	\$ 300.00	\$ 5,400.00			18	\$5,400.00			
15. StormTech UG Basin	LS	1	\$ 100,000.00	\$ 100,000.00			1	\$100,000.00			
16. Stone, Planting Soil, Geotextile	LS	1	\$ 50,000.00	\$ 50,000.00			1	\$50,000.00			
<b>VI. CONCRETE</b>											
1. 8" Concrete Curb w/4" Stone Base	LF	915	\$ 15.00	\$ 13,725.00			915	\$13,725.00			
2. 4' Concrete Sidewalk	SF	3,228	\$ 6.00	\$ 19,368.00			3228	\$19,368.00			
3. Handicap Ramps	EA	5	\$ 2,500.00	\$ 12,500.00			5	\$12,500.00			
4. Concrete Monuments	EA	3	\$ 250.00	\$ 750.00			3	\$750.00			
<b>VII. PAVING</b>											
1. Fine Grade and Compact Subgrade	SY	2,108	\$ 1.00	\$ 2,108.00			2108	\$2,108.00			
2. 6" 2A Modified Stone	SY	2,108	\$ 15.00	\$ 31,620.00			2108	\$31,620.00			
3. 4" 25mm Base Course	SY	2,108	\$ 20.00	\$ 42,160.00			2108	\$42,160.00			
5. Sweep and Tack Coat	SY	2,108	\$ 1.00	\$ 2,108.00			2108	\$2,108.00			
6. 1 1/2" 9.5mm Wearing Course	SY	1,914	\$ 15.00	\$ 28,710.00			1914	\$28,710.00			
7. Curb and Joint Seal	LS	1	\$ 600.00	\$ 600.00			1	\$600.00			
8. Painted Striping	LS	1	\$ 1,000.00	\$ 1,000.00			1	\$1,000.00			
9. Painted Legends	EA	1	\$ 100.00	\$ 100.00			1	\$100.00			
10. Painted Handicapped Symbols	EA	3	\$ 125.00	\$ 375.00			3	\$375.00			
11. Pavement Markings/Streetprint Crosswalks	LS	1	\$ 425.00	\$ 425.00			1	\$425.00			
12. Mill and Overlay	SY	584	\$ 10.00	\$ 5,840.00			584	\$5,840.00			

**ESCROW STATUS REPORT**
**SUMMARY OF ESCROW ACCOUNT**

PROJECT NAME:	Wawa - W. Butler Ave.	TOTAL CONSTRUCTION:	\$642,067.44	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ -
PROJECT NO.:	17-11069	TOTAL CONSTRUCTION CONTINGENCY (10%):	\$ 64,206.74	RETAINAGE RELEASED THIS PERIOD:	\$ -
PROJECT OWNER:	<b>Provco Pinegood Chalfont, LLC</b>	TOTAL ENG/INSP/LEGAL:	\$ 64,206.74	CONST. CONTINGENCY RELEASED THIS PERIOD:	\$ -
		<b>TOTAL ESCROW POSTED:</b>	<b>\$770,480.92</b>	ENG/INSP/LGL RELEASED THIS PERIOD:	\$ -
MUNICIPALITY:	New Britain Township			AMOUNT OF THIS RELEASE:	\$ 115,572.14
ESCROW AGENT:	Firsttrust Bank			TOTAL ESCROW RELEASED TO DATE:	\$ -
TYPE OF SECURITY:	Letter of Credit			TOTAL ESCROW REMAINING:	\$ -
AGREEMENT DATE:	March 16, 2020			TOTAL CONSTRUCTION CONTINGENCY:	\$ -
		RELEASE NO.:	9 (FINAL)	TOTAL ENG/INSP/LGL :	\$ -
		RELEASE DATE:	October 18, 2023	TOTAL RETAINAGE TO DATE:	\$ -
				TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$ -

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 9
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
<b>VIII. LANDSCAPING</b>											
1. Evergreen Tree (6'-7')	EA	46	\$ 350.00	\$ 16,100.00			46	\$16,100.00			
2. Evergreen and Deciduous Shrubs (15 - 18")	EA	68	\$ 55.00	\$ 3,740.00			68	\$3,740.00			
3. Evergreen and Deciduous Shrubs (30" - 36")	EA	135	\$ 70.00	\$ 9,450.00			135	\$9,450.00			
4. Groundcover Shrubs (15"-18")	EA	24	\$ 35.00	\$ 840.00			24	\$840.00			
5. Ornamental Grasses	EA	136	\$ 12.00	\$ 1,632.00			136	\$1,632.00			
6. Mulch	SF	8,530	\$ 0.01	\$ 85.30			8530	\$85.30			
7. Escrow for Future Buffer	EA	156	\$ 280.00	\$ 43,680.00			156	\$43,680.00			
<b>IX. MISCELLANEOUS</b>											
1. LED Post Top Philips Hadco Street Lighting	EA	5	\$ 4,800.00	\$ 24,000.00			5	\$24,000.00			
2. Single LED Lighting	EA	7	\$ 2,500.00	\$ 17,500.00			7	\$17,500.00			
3. Handicap Parking Signs	EA	3	\$ 225.00	\$ 675.00			3	\$675.00			
4. Stop Sign	EA	5	\$ 225.00	\$ 1,125.00			5	\$1,125.00			
5. Traffic Control Signs	EA	15	\$ 100.00	\$ 1,500.00			15	\$1,500.00			
6. Do Not Block Entrance Signs (513, 515, 517, 521 Butler Ave)	EA	4	\$ 200.00	\$ 800.00			4	\$800.00			
7. Trash Can	EA	1	\$ 750.00	\$ 750.00			1	\$750.00			
8. Bench	EA	1	\$ 1,200.00	\$ 1,200.00			1	\$1,200.00			
9. Post & Rail Fence	EA	16	\$ 100.00	\$ 1,600.00			16	\$1,600.00			
10. Existing Basin Improvements (Endwalls and Brush Cleanup)	LS	1	\$ 5,300.00	\$ 5,300.00			1	\$5,300.00			
11. Construction As-Built Plans	LS	1	\$ 5,000.00	\$ 5,000.00			1	\$5,000.00			



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

October 25, 2023

File No. 21-07036

Dave Conroy, Director of Planning & Zoning  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914

Reference: 180 New Britain Blvd Associates, LLC, Escrow Release 3  
TMP #26-001-100

Dear Dave:

In response to the Applicant's request, we recommend the release of the portion of the cash escrow being held for legal, administration and engineering associated with the above-referenced project. Certificate of Completion #3 is therefore attached in the amount of **\$6,807.75** for consideration at an upcoming public meeting. We recommend the release of the funds as delineated on the attached breakdown to 180 New Britain Blvd Associates, LLC.

This leaves \$20,423.25 remaining in the escrow fund. The remaining escrow will continue to be held as the 18-month maintenance security. Also, there is still a separate cash escrow being held as required by the Professional Services Agreement.

If you have any questions regarding the above, please contact this office.

Sincerely,

Janene Marchand, P.E.  
Township Engineer  
Gilmore & Associates, Inc.

JM/tw/sl

Enclosures: as referenced

cc: John Granger, Interim Manager  
Michael Walsh, Assistant Manager  
Sean Gresh/Jeffrey P. Garton, Esquire, Begley, Carlin and Mandio, LLP  
Christen Pionzio, HRMM&L  
180 New Britain Blvd Associates, LLC  
Craig D. Kennard, P.E., E.V.P., Gilmore & Associates, Inc.



October 24, 2023  
Project No.: G&A #21-07036

**CERTIFICATE OF COMPLETION NO. 3  
180 NEW BRITAIN BLVD ASSOCIATES, LLC  
NEW BRITAIN TOWNSHIP**

Original Financial Security:     \$ 308,207.50 (Total Construction)  
   \$ 30,820.75 (Total Contingency)  
   \$ 30,820.75 (Total Eng/Insp/Legal)  
   \$ 369,849.00 (Total Escrow Posted)

We, the undersigned, hereby certify that the work provided for a certain Agreement between New Britain Township and 180 New Britain Blvd Associates, LLC. relative to the construction and installation of certain improvements to 180 New Britain Blvd site have been completed to the extent of Six Thousand Eight Hundred Seven Dollars and Seventy-Five Cents (\$6,807.75). This certificate authorizes the cash escrow be reduced to the extent of **\$6,807.75** pursuant to the Financial Security Agreement between the Township and 180 New Britain Blvd Associates, LLC.

This draft is drawn upon the above stated security account and no other account which may be applicable to this project or in which 180 New Britain Blvd Associates, LLC may have an interest. It is payable in an amount not to exceed \$6,807.75 to 180 New Britain Blvd Associates, LLC or such other persons or parties as they shall designate.

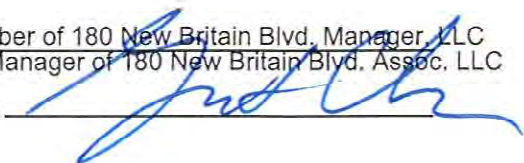
**ESCROW SUMMARY**

Total Financial Security:             \$ 369,849.00  
Amount of Previous Releases:       \$ 342,618.00  
Amount of this Request:             \$ 6,807.75  
Amount of Construction Available:   \$ 0.00  
Total Escrow Remaining:             \$ 20,423.25

**NEW BRITAIN TOWNSHIP ENGINEER:**

**DESIGNATED DRAFT RECIPIENT:**

 10/24/2023  
Date  
Janene Marchand, P.E.  
Gilmore & Associates, Inc  
Township Engineers

Name (print) Gabriel Clark  
Title Member of 180 New Britain Blvd. Manager, LLC  
the Manager of 180 New Britain Blvd. Assoc. LLC  
Signature 

**NEW BRITAIN TOWNSHIP:**

David Conroy, Director of Planning and Zoning

**ESCROW STATUS REPORT**
**SUMMARY OF ESCROW ACCOUNT**

PROJECT NAME:	180 New Britain Boulevard	TOTAL CONSTRUCTION:	\$ 308,207.50	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ -
PROJECT NO.:	21-07036	CONSTRUCTION CONTINGENCY:	\$ 30,820.75	AMOUNT LEGAL/ENG./INSPECTION RELEASE	\$ 6,807.75
PROJECT OWNER:	180 New Britain BLVD Associates, LLC	ENG./INSP./LEGAL:	\$ 30,820.75	AMOUNT OF THIS RELEASE:	\$ 6,807.75
		TOAL ESCROW:	\$ <b>369,849.00</b>		
MUNICIPALITY:	New Britain Township			TOTAL ESCROW RELEASED TO DATE:	\$ 349,425.75
ESCROW AGENT:	N/A			TOTAL ESCROW REMAINING:	\$ 20,423.25
TYPE OF SECURITY:	Cash	RELEASE NO.:	3	TOTAL RETAINAGE TO DATE:	\$ -
AGREEMENT DATE:	October 17, 2022	RELEASE DATE:	October 25, 2023	TOTAL CONSTRUCTION CONTINGENCY REMAINING:	\$ 20,423.25
				TOTAL LEGAL/ENG./INSPECTION REMAINING	\$ -
				TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$ -

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 4
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	TOTAL		TOTAL		TOTAL		QUANTITY
			PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
<b>I. EROSION CONTROL</b>											
1. Rock Construction Entrance	EA	1	\$1,500.00	\$1,500.00			1	\$1,500.00			
2. 12" Filter Sock	LF	405	\$6.00	\$2,430.00			405	\$2,430.00			
3. 18" Filter Sock	LF	100	\$8.00	\$800.00			100	\$800.00			
4. Inlet Protection	EA	11	\$180.00	\$1,980.00			11	\$1,980.00			
5. Earthwork/ Fine Grading	LS	1	\$15,000.00	\$15,000.00			1	\$15,000.00			
6. Respread Topsoil	CY	285	\$2.50	\$712.50			285	\$712.50			
7. Temporary Seeding	LS	1	\$1,000.00	\$1,000.00			1	\$1,000.00			
8. Permanent Seeding	LS	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
9. E&S Maintenance/Removal	LS	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
<b>II. STORMWATER MANAGEMENT</b>											
<b>Subsurface Infiltration Bed</b>											
1. Outlet Structure	EA	1	\$4,500.00	\$4,500.00			1	\$4,500.00			
2. Concrete Encasement	LF	20	\$55.00	\$1,100.00			20	\$1,100.00			
3. Class 1 Geotextile	SY	1,188	\$4.00	\$4,752.00			1188	\$4,752.00			
4. AASHTO No. 57 Aggregate	CY	737	\$8.00	\$5,896.00			737	\$5,896.00			
5. 15" Perf HDPE	LF	127	\$30.00	\$3,810.00			127	\$3,810.00			
6. Engineered Soil	CY	383	\$20.00	\$7,660.00			383	\$7,660.00			
7. Mirafi 600 X Geotextile Liner	SY	1,168	\$4.00	\$4,672.00			1168	\$4,672.00			
8. Cleanout	EA	2	\$250.00	\$500.00			2	\$500.00			
<b>On-Site Drainage</b>											
9. 15" SLCPP	LF	388	\$40.00	\$15,520.00			388	\$15,520.00			
10. 18" SLCPP	LF	10	\$60.00	\$600.00			10	\$600.00			
11. Rim Extension for Existing SMH	EA	1	\$500.00	\$500.00			1	\$500.00			
12. Type C Inlet	EA	7	\$2,000.00	\$14,000.00			7	\$14,000.00			
13. Type M Inlet	EA	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
14. Cleanout Existing Storm Inlet	LS	1	\$500.00	\$500.00			1	\$500.00			
15. Connect to Existing Manhole	EA	1	\$1,000.00	\$1,000.00			1	\$1,000.00			
<b>III. CONCRETE</b>											
1. Concrete Sidewalk	SF	4,145	\$8.00	\$33,160.00			4145	\$33,160.00			
2. 6" Concrete Vertical Curb (18" Deep)	LF	1,360	\$25.00	\$34,000.00			1360	\$34,000.00			
<b>IV. PAVING</b>											
1. Township Road Restoration	SY	7	\$80.00	\$560.00			7	\$560.00			
<b>Light Duty Paving</b>											
2. 1.5" 9.5mm Superpave Wearing Course	SY	2,485	\$10.00	\$24,850.00			2485	\$24,850.00			
3. 2.5" 19mm Superpave Base Course	SY	2,485	\$14.00	\$34,790.00			2485	\$34,790.00			
4. 8" 3A Modified Coarse Aggregate	SY	2,485	\$9.00	\$22,365.00			2485	\$22,365.00			
<b>Heavy Duty Paving</b>											
5. 1.5" 9.5mm Superpave Wearing Course	SY	340	\$10.00	\$3,400.00			340	\$3,400.00			
6. 5" 19mm Superpave Binder Course	SY	340	\$18.00	\$6,120.00			340	\$6,120.00			
7. 6" 3A Modified Coarse Aggregate	SY	340	\$8.00	\$2,720.00			340	\$2,720.00			

**ESCROW STATUS REPORT**



**SUMMARY OF ESCROW ACCOUNT**

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ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 4
CONSTRUCTION ITEMS					UNIT	TOTAL	TOTAL		TOTAL		
	UNITS	QUANTITY	PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
<b>V. LANDSCAPING &amp; LIGHTING</b>											
1. Deciduous Shade Trees	EA	12	\$400.00	\$4,800.00			12	\$4,800.00			
2. Shrubs	EA	64	\$65.00	\$4,160.00			64	\$4,160.00			
3. Light Pole and Foundation	EA	6	\$3,000.00	\$18,000.00			6	\$18,000.00			
<b>VI MISCELLANEOUS</b>											
1. Signage	EA	19	\$150.00	\$2,850.00			19	\$2,850.00			
2. Pavement Markings	LS	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
3. ADA Ramps	EA	5	\$3,000.00	\$15,000.00			5	\$15,000.00			
4. As-Built Plans	LS	1	\$5,000.00	\$5,000.00			1	\$5,000.00			



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** November 6, 2023

**I MOVE THAT:** The Board **approve / table** the hiring of Kristin Carpenter as Finance Director/Treasurer of New Britain Township, effective November 7, 2023.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_