



Meeting Packet

**Board of Supervisors
September 11, 2023**



ACTION ITEMS



**TOWNSHIP OF NEW BRITAIN
BUCKS COUNTY, PA**

BOARD MOTION

Date: September 11, 2023

I MOVE THAT: The Board **approve / table** the execution of a portable lights agreement with PA Rush for West Branch Park, per the attachments.

Presented By: _____

Seconded By: _____



MEMO

TO: Mike Walsh, Assistant Township Manager
FROM: William May, Park & Recreation Foreman/ Coordinator
DATE: September 01, 2023
RE: Portable Lights at West Branch Park

Please see the attached West Branch Park Portable Lighting Use Agreement with PA Rush for the 2023 Fall Season. The agreement has been reviewed by the Township Solicitor.

The Park and Recreation Board has been contacted by email. The Board had four voting members respond and recommend the Board of Supervisors approve the use of portable lights at West Branch Park.

Please present this Portable Lighting Use Agreement to the Board of Supervisors at their next meeting. Thank you.

Staff Recommendation:

The Board approve the use of portable lights at West Branch Park and authorizes Township staff to execute the agreement, per the Parks & Recreation Board's recommendation and the Township Solicitor's review and approval of the agreement.

NEW BRITAIN TOWNSHIP
Portable Lighting Equipment Use
Agreement

THIS FACILITIES USE AGREEMENT, made this 29 day of August,

A.D., 20 23, by and between **NEW BRITAIN TOWNSHIP**, a Township of the Second Class, with offices located at 207 Park Avenue, Chalfont, PA 18914 (hereafter referred to as "**Township**") and Pennsylvania Rush Soccer Club (hereinafter referred to as "**Organization**").

WITNESSETH

WHEREAS, Township owns, occupies, maintains, and operates park facilities known as West Branch Park (hereinafter referred to as the "**Park**") for park and recreational uses; and

WHEREAS, the Organization has applied to the Township for a permit to utilize the "Multi-Purpose Field" located at the Park and has agreed to the Permit Rules and Regulations which are identified in the permit application.

WHEREAS, Organization wishes to utilize portable outdoor lighting to further its use of the Park.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the parties agree as follows:

Organization may, at its own cost, provide portable lighting equipment for its own use at the Park. Any costs and expenses for the placement, use, and/or operation of these lights shall be borne exclusively by Organization. The placement, use, and operation of these lights shall be done so as to not damage the Park or adversely affect or impair the use of the Park by other people or entities. Township can demand the non-use and/or removal of these lights at any time, and Organization shall comply with this demand within 48 hours.

Said portable lighting equipment shall not be erected within 50 feet of any building, structure, walkway, pathway, or parking area. The Organization shall place its portable lighting equipment only in areas designated by the Township or its representative(s).

All lights must be shut down and turned off within 15 minutes of the conclusion of the Organization's use of the Park on any given night, and at no time shall any portable lighting equipment remain activated after 9:00 PM.

The Organization shall be solely responsible for the maintenance, storage, safekeeping, and safe operation of any portable lighting equipment. The Organization does hereby release, absolve, indemnify, and hold harmless Township, its engineer, solicitor, and all other agents, servants, or employees from all claims, losses, damages, liabilities, or any other demand for money or damages whatsoever, including, without limitation, all attorney's fees, arising out of or related in any way to Organization's use of the Park and/or the Organization's use, installation, erection, maintenance, and storage of portable lighting equipment at the Park.

Any gasoline, diesel, or other liquid or gaseous fuel utilized in the operation of portable lighting equipment used by Organization shall be securely stored at a location off premises, and in full compliance with all Federal, State, and Local laws. Storage of any flammable material on Park grounds or Township property is strictly prohibited.

All conditions stated in the Township Park Field & Pavilion Use Permit Application remain in full force and effect, and are not modified by this agreement.

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereby cause this Agreement to be executed the day and year first above written.

ORGANIZATION:

Pennsylvania Rush Soccer Club

By: *Kristian Bates*

Name: Kristian Bates

Title: Technical Director

TOWNSHIP:

NEW BRITAIN TOWNSHIP

By: _____

Mike Walsh, Acting Township Manager



**TOWNSHIP OF NEW BRITAIN
BUCKS COUNTY, PA**

BOARD MOTION

Date: September 11, 2023

I MOVE THAT: The Board **approve / table** the purchase of basketball hoops for the North Branch Basketball Court Refurbishment project, per the attachment.

Presented By: _____

Seconded By: _____



New Britain Township

Public Works

TO: Board of Supervisors & Michael Walsh
FROM: Ryan Cressman, Public Works Superintendent
DATE: August 24, 2023
RE: Updated North Branch Park Basketball Courts

The overall surface dimensions are approximately 70' x 130'. Currently, there are six basketball systems at the location. The renovations to the courts will include the following.

- Replace six basketball systems (see attached quote and pics for reference)
\$17,996.00
 - Dig out grass strip along park driveway, mill all cracks, and patch everything back in using 9.5 mm Superpave Top (25 tons @ \$62.93)
\$1,573.25
 - Scratch/ level entire area ½" (60 tons @ \$62.93) **\$3,775.80**
 - Topcoat entire area with 9.5mm Superpave 1 ½" (120 tons @ \$62.93) **\$7,551.60**
 - Seal playing surface and stripe new lines **\$15,000**
 - Install Concrete-Post Split-Rail fencing along driveways **\$5,000**
- Total Cost \$50,896.65**

This proposal is a complete renovation of the existing basketball courts at North Branch Park, including all items listed above. Sealmaster also recommended that the sealing and painting occur within two weeks of the final paving.

Staff Recommends purchasing six basketball systems and fencing materials as part of the 2023 budget at an estimated cost of **\$22,995.00**. The complete renovations (6 basketball system install, fence install, all site work and resurfacing, and all sealing and striping) would occur in 2024.



Quote

503 N. Walnut Road Bldg 200
Kennett Square, PA 19348

610-444-4402 1-800-220-4402

FAX: 610-444-3359

E-mail: info@recreation-resource.com

Website: www.recreation-resource.com

DATE	Quote No.
8/21/2023	Q23-452

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance.

Typographical and stenographic errors subject to corrections. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the Purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

TO:

New Britain Township
William May/wmay@nbtpa.us
Ryan Cressman/rcressman@nbtpa.us

Appropriate State Sales Tax Will Be Added Upon Ordering If Applicable

Quote valid for 30 days. If past 30 days, contact us to verify pricing.

REP
Steve

ITEM	DESCRIPTION	QTY	UOM	UNIT	TOTAL
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RE: North Branch Park

Bison	Bison PR18, Ultimate Jr. Unbreakable Polycarbonate Playground System	6	ea	2,725.00	16,350.00
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Ship-PA	Estimated Freight			1,646.00	1,646.00
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Does not include unloading, assembly, or installation.

COSTARS 014-E22-249

To Accept Order, Sign: _____ Date: _____

Quote is based upon shipment of all items to a single destination, unless noted.
Changes subject to price adjustment. Your signature here accepts all of our terms & conditions.
A deposit or payment in full may be required to place your order.

TOTAL	\$17,996.00
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PLEASE NOTE-OUR ADDRESS HAS CHANGED TO 503 N. WALNUT ROAD, SUITE 200, KENNETT SQUARE, PA 19348. PLEASE CHANGE YOUR DATABASE.



Proposed Basketball System





MEMO

TO: Board of Supervisors, Assistant Township Manager Mike Walsh
FROM: Bill May, Parks, and Recreation Coordinator/ Foreman
DATE: July 19, 2023,
RE: North Branch Park Basketball Courts

On Tuesday May16, 2023, The Parks and Recreation Board engaged in a walk through of North Branch Park to input ideas for further improvement.

A detailed plan for the improvement of the existing basketball court was explained to the PnR members in attendance, the upgrades would include milling, sealing, and paving over existing cracks, with a blacktop overlay of the entire court, and the addition of striping as well, with a possibility of a seal coating. It would also include new backboards, rims, and nets. The PnR board agreed to keep the current configuration of three half-courts with a defined section separating the individual courts.

STAFF RECOMMENDATION:

The Parks and Recreation Advisory Board held its July Meeting on Tuesday July 18, 2023. A motion was made for the recommendation of the Board of Supervisors to approve upgrades.



**TOWNSHIP OF NEW BRITAIN
BUCKS COUNTY, PA**

BOARD MOTION

Date: September 11, 2023

I MOVE THAT: The Board **approve / table** the award of the 2023-2024 Bucks County Consortium Salt Bid to Silvi Concrete Products, per the attachments.

Presented By: _____

Seconded By: _____



MEMO

TO: Board of Supervisors; Michael Walsh, Assistant Manager
FROM: Ryan Cressman, Public Works Superintendent
DATE: August 18, 2023
RE: 2023-2024 Bucks County Consortium Salt Bid Results

Bids were opened for the 2023-24 Consortium Rock Salt on Wednesday, August 16, 2023, at 10:00 am, by Doylestown Borough, the hosting municipality.

There was a total of 4 bids received:

Silvi Concrete Products	Delivered price \$66.00 per ton.
Morton Salt, Inc	Delivered price \$66.43 per ton.
Eastern Salt Co.	Delivered price \$89.90 per ton.
American Rock Salt Co.	Delivered price \$97.80 per ton.

Staff Recommendation would be to award the contract to the lowest bidder, Silvi Concrete Products, at \$66.00 per ton delivered. The price last year was \$67.76 per ton delivered; this year's pricing is a decrease of \$1.76 per ton. This is the first year Silvi Concrete Products has out-bid Morton Salt Inc.



Department of Public Works

~ Public Service Since 1838 ~

Salt Bid Results for 2023-2024 Season

Bids were opened and publicly read for the purchase of Rock Salt for the 2023-2024 season on Wednesday, August 16, 2023 at 10:00 am. Below is a tabulation of Bids received:

	<u>Delivered Price Per Ton</u>	<u>Undelivered Price Per Ton</u>
1. Silvi Concrete Products (DBA Riverside Construction)	\$ 66.00	\$ 65.85
2. Morton Salt, Inc	\$ 66.43	\$ 66.00
3. Eastern Salt	\$ 89.90	\$ 89.90
4. American Rock Salt	\$ 97.80	\$ 90.00
5. Compass Minerals	No Bid	
6. Cargill Deicing Technology	No Submission	
7. Detroit Salt	No Submission	
8. Haven Salt Company, LLC	No Submission	
9. Oceanport Industries	No Submission	
10. Central Salt, LLC	No Submission	



**TOWNSHIP OF NEW BRITAIN
BUCKS COUNTY, PA**

BOARD MOTION

Date: September 11, 2023

I MOVE THAT: The Board **approve / table** the hiring of Stephen Saunders to the Part-time Police Services Clerk position, effective September 18, 2023.

Presented By: _____

Seconded By: _____



**TOWNSHIP OF NEW BRITAIN
BUCKS COUNTY, PA**

BOARD MOTION

Date: September 11, 2023

I MOVE THAT: The Board **approve / table** a donation of \$750.00 to the Lenape Tribe for their support and participation in 300th Anniversary Display at the Fall Festival, per the attachment.

Presented By: _____

Seconded By: _____



MEMO

TO: Board of Supervisors
FROM: Tricentennial Committee
DATE: September 8, 2023
RE: Lenape Tribe Donation

On August 9, 2023, the Tricentennial Committee made a motion to recommend a \$750.00 donation to the Lenape Tribe for their support and assistance with setting up and participating in the committee's 300th Anniversary Display at the Fall Festival. The donation fits within the committee's \$20,000.00 budget authorized by the Board of Supervisors as part of the 2023 Final Budget.

Staff Recommendation:

The Board approve the donation of \$750.00 to the Lenape Tribe for their support and participation in the Townships Fall Festival, per the recommendation of the Tricentennial Committee.