



# Meeting Packet

**Board of Supervisors  
December 12, 2022**



# **ACTION ITEMS**



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve the minutes of the November 21, 2022 Business Meeting of the New Britain Township Board of Supervisors.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve the Schedule of Bills dated December 9, 2022, in the amount of \$250,005.53, and authorize the Township Manager to pay all bills, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: JB111622 to JB120622

Open: N Paid: Y Void: N  
 Rcvd: N Held: N Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 11/17/22 to 12/09/22  
 Include Non-Budgeted: Y Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AIRGA010	AIRGAS USA LLC	22001204	11/14/22	SHOP SUPPLIES	Open	111.30	0.00		
ALEXA005	ALEXANDER KOMATICK	22001213	11/27/22	2022 MEDICAL REIMBURSEMENT	Open	749.66	0.00		
ANTHO030	ANTHONY PASSERINI	22001248	12/05/22	2022 MEDICAL REIMBURSEMENT	Open	1,722.35	0.00		
APMM0010	APMM	22001174	11/08/22	APMM MANAGER MEMBER DUES	Open	165.00	0.00		
AQUAP010	AQUA PENNSYLVANIA	22001218	12/01/22	FIRE HYDRANT RENTAL	Open	1,429.88	0.00		
ARMOU010	ARMOUR & SONS ELECTRIC I	22001160	11/15/22	TRAFFIC SIGNAL REPAIR	Open	315.89	0.00		
		22001197	11/20/22	STREET LIGHT REPAIR	Open	272.00	0.00		
		22001252	11/30/22	TRAFFIC SIGNAL REPAIR	Open	150.00	0.00		
						<u>737.89</u>			
ASPIR005	ASPIRANT CONSULTING GROUP LLC	22001128	11/07/22	POLICY DEV AND ACCRED	Open	5,816.66	0.00		
		22001224	12/04/22	POLICY DEV AND ACCRED	Open	2,908.33	0.00		
						<u>8,724.99</u>			
ASSOC010	ASSOCIATED TRUCK PARTS	22001155	11/17/22	SHOP SUPPLY	Open	70.88	0.00		
		22001200	11/22/22	VEHICLE PARTS	Open	230.48	0.00		
						<u>301.36</u>			
ATTMO010	AT&T MOBILITY	22001185	11/13/22	MOBILE PHONE SERVICE	Open	381.32	0.00		
AXONE005	AXON ENTERPRISE, INC.	22001149	11/01/22	TASER PAYMENT X26P BASIC	Open	1,455.00	0.00		
BERGE010	BERGEY'S INC.	22001202	11/16/22	PARTS/REPAIRS 48-09	Open	54.38	0.00		
		22001241	11/30/22	VEHICLE REPAIR 48-21	Open	2,827.28	0.00		
						<u>2,881.66</u>			
BILLM010	BILL MITCHELL'S AUTO SERVICE I	22001156	11/17/22	EMISSION INSPECTION 48-42	Open	25.57	0.00		
		22001235	12/02/22	RT FRONT CONTROL ARM 48-05	Open	105.60	0.00		
						<u>131.17</u>			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BKS CT	BKS CTY COURT REPORTERS, LLC	22001221	12/01/22	10/20/22 ZONING HEARING	Open	307.50	0.00		
BKSCT050	BKS CTY PLANNING COMMISSION	22001173	11/10/22	HHW PROGRAM 2022	Open	1,836.43	0.00		
BLOCK005	BLOCK COMMUNICATIONS	22001180	11/04/22	2022 POLICE SUV UPFIT	Open	14,703.83	0.00		
BRIAN010	BRIAN JONES	22001209	11/30/22	2022 MEDICAL REIMBURSEMENT	Open	868.87	0.00		
BUCKS020	BUCKS COUNTY CONSERVATION DIST	22001175	11/22/22	E&S PLAN - TRAIL PROJECT	Open	325.00	0.00		
CRICH010	C. RICHARD MICHIE II	22001211	11/23/22	2022 MEDICAL REIMBURSEMENT	Open	200.00	0.00		
CATHE010	CATHERINE BASILII	22001171	11/18/22	2022 ZONING HEARINGS	Open	150.00	0.00		
CDWGO010	CDW GOVERNMENT INC.	22001188	11/17/22	SYNOLOGY	Open	3,142.58	0.00		
CHUCK	CHUCK COXHEAD	22001169	11/18/22	2022 ZONING HEARINGS	Open	120.00	0.00		
COMCA010	COMCAST	22001138	11/06/22	CABLE/INTERNET	Open	555.00	0.00		
		22001163	11/09/22	CABLE/INTERNET	Open	305.38	0.00		
		22001226	11/24/22	CABLE/INTERNET	Open	36.08	0.00		
						<u>896.46</u>			
DANIE055	DANIEL SACKS	22001208	11/30/22	2022 MEDICAL REIMBURSEMENT	Open	120.00	0.00		
DISPL015	Display and Sign Center Inc	22001236	11/22/22	ART CONV. NBT PD PATCH	Open	35.00	0.00		
		22001250	12/06/22	NBT SIGNAGE	Open	429.00	0.00		
						<u>464.00</u>			
DUNLA010	dunlapSLK	22001203	11/14/22	OCT 2022 SERVICES	Open	1,200.00	0.00		
DVHIT010	DVHT	22001216	12/01/22	HEALTH INSURANCE	Open	61,701.40	0.00		
EAGLE055	EAGLE POWER TURF & TRACTOR	22001257	12/06/22	PLOW PARTS	Open	150.60	0.00		
EASTE010	EASTERN AUTOPARTS WAREHOU	22001232	11/30/22	AUTO PARTS	Open	73.31	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ECKER010	ECKERT SEAMANS CHERIN&MELLOTT	22001167	11/17/22	GENERAL LABOR	Open	942.50	0.00		
EDISO005	EDISON QUARRY INC	22001231	12/01/22	PAVING	Open	95.00	0.00		
EUREK010	EUREKA STONE QUARRY INC.	22001140	11/09/22	PAVING	Open	1,885.90	0.00		
FEDEX010	FEDEX	22001254	11/29/22	POLICE SHIPPING	Open	28.56	0.00		
FOLEY005	FOLEY INC	22001161	11/15/22	PARTS	Open	91.92	0.00		
		22001233	11/29/22	SKIDSTEER PARTS	Open	91.92	0.00		
						183.84			
FRANK025	FRANK CALLAHAN CO., INC.	22001135	11/04/22	LEAF VAC REPAIR	Open	24.74	0.00		
GALLS010	GALLS, LLC	22001134	11/01/22	UNIFORM	Open	76.92	0.00		
		22001253	11/28/22	UNIFORM	Open	126.73	0.00		
						203.65			
GATEH005	GATEHOUSE MEDIA PA HOLDINGS	22001137	11/16/22	ADVERTISING	Open	888.46	0.00		
GEORG040	GEORGE ALLEN PORTABLE TOILETS	22001189	11/25/22	PORTABLE TOILETS/PARKS	Open	664.00	0.00		
GORDO010	GORDON FLORIST INC.	22001166	11/15/22	VETERANS DAY WREATH	Open	160.95	0.00		
GUIDE010	GUIDEMARK INC.	22001193	11/21/22	LINE PAINTING	Open	12,951.40	0.00		
HKMAT010	H & K MATERIALS	22001159	11/12/22	PATCHING	Open	1,113.00	0.00		
HIRSC005	HIRSCHBERG MECHANICAL LLC	22001239	12/05/22	FALL MAINTENANCE 2022	Open	3,340.00	0.00		
HOMED010	HOME DEPOT CREDIT SERVICES	22001229	11/28/22	SUPPLIES	Open	95.49	0.00		
INTERCO	Intercounty Investigations	22001168	11/21/22	BACKGROUND INVEST PRE EMPLOY	Open	2,495.00	0.00		
INTER070	INTERNATIONAL CODE COUNCIL INC	22001238	11/08/22	MEMBERSHIP/R. TESCHNER	Open	145.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
JLAUT010	J L AUTO BODY	22001181	11/11/22	POLICE - 2018 FORD F-150	Open	890.47	0.00		
KATHE005	KATHERINE PEFFALL	22001187	11/28/22	UNIFORM REIMBURSEMENT	Open	316.89	0.00		
		22001255	11/24/22	2022 MEDICAL REIMBURSEMENT	Open	909.78	0.00		
						1,226.67			
KELSE005	KELSEY C. GANTHER	22001125	11/15/22	2022 MEDICAL REIMBURSEMENT	Open	295.98	0.00		
		22001247	12/06/22	2022 MEDICAL REIMBURSEMENT	Open	58.84	0.00		
						354.82			
KENCO010	KENCO HYDRAULICS INC.	22001242	11/23/22	SPINNER MOTOR 48-22	Open	292.00	0.00		
		22001249	11/30/22	RE 540 ORBITAL MOTOR	Open	696.00	0.00		
						988.00			
KEYBU005	KEY BUSINESS SOLUTIONS	22001206	12/01/22	POSTAGE METER	Open	15.00	0.00		
KINGO005	KIM GOODWIN	22001126	11/14/22	2022 MEDICAL REIMBURSEMENT	Open	113.78	0.00		
		22001234	12/05/22	2022 HEALTH CLUB REIMB	Open	250.00	0.00		
						363.78			
LBWAT005	L/B WATER SERVICE, INC.	22001192	11/22/22	PROTECTION RINGS	Open	1,831.14	0.00		
LAKEA005	LAKE ABSTRACT CO.	22001259	12/09/22	GILMORE PROPERTY CLOSING	Open	2,113.00	0.00		
LMGFA010	LMG FAMILY PRACTICE	22001222	12/01/22	PRE-EMPLOYMENT SCREENING	Open	155.00	0.00		
LOUIS005	LOUIS GENTNER	22001131	11/14/22	2022 BOOT ALLOWANCE	Open	159.98	0.00		
MWPRE005	M&W PRECAST, LLC	22001154	11/17/22	DRAINAGE SUPPLIES	Open	2,272.00	0.00		
MARIA015	MARIA CLANCY	22001141	11/10/22	SANTA HOUSE REIMBURSEMENT	Open	120.87	0.00		
		22001207	11/30/22	2022 MEDICAL REIMBURSEMENT	Open	481.16	0.00		
						602.03			
MATTH065	MATTHEW WEST	22001210	11/29/22	2022 MEDICAL REIMBURSEMENT	Open	97.42	0.00		
MCDON010	MCDONALD UNIFORM COMPANY	22001147	11/15/22	UNIFORM	Open	48.99	0.00		



Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MCDON010	MCDONALD UNIFORM COMPANY				Continued				
		22001223	11/17/22	UNIFORM	Open	14.72	0.00		
						63.71			
MICHA165	MICHAEL BAKER INTERNATIONAL								
		22001176	11/21/22	COLEMAN TRAIL FINAL DESIGN	Open	13,871.58	0.00		
MICHA110	MICHAEL SANDT								
		22001245	12/02/22	2022 REIMBURSEMENT	Open	102.00	0.00		
MOTOR010	MOTOROLA SOLUTIONS INC.								
		22001148	11/04/22	AUDIO EQUIP	Open	258.40	0.00		
MUNIL005	MUNILOGIC								
		22001142	11/15/22	MONTHLY HOSTING FEE	Open	265.00	0.00		
NICOL010	NICOLE PERCETTI								
		22001144	11/17/22	STREETLIGHT COLLECTION COMP	Open	2,500.00	0.00		
NORTH050	NORTH PENN WATER AUTHORIT								
		22001190	11/21/22	WATER	Open	178.81	0.00		
PA MUN	PA MUNICIPAL LEAGUE								
		22001198	11/23/22	PML L3P MEMBER FEES	Open	65.00	0.00		
PENNS020	PA ONE CALL SYSTEM, INC.								
		22001178	11/01/22	PA ONE CALLS	Open	57.42	0.00		
		22001220	11/30/22	PA ONE CALLS	Open	69.87	0.00		
						127.29			
PECOE020	PECO ENERGY-PAYMENT PROCESSING								
		22001139	11/08/22	ELECTRIC	Open	508.50	0.00		
		22001165	11/15/22	ELECTRIC	Open	2,159.69	0.00		
		22001183	11/22/22	ELECTRIC	Open	171.47	0.00		
		22001215	11/30/22	ELECTRIC	Open	463.02	0.00		
						3,302.68			
PERF0005	PERF								
		22001237	12/05/22	2023 PERF MEMBER DUES	Open	220.00	0.00		
PLAST010	PLASTERER EQUIPMENT CO. INC.								
		22001146	11/07/22	BACKHOE REPAIR	Open	12,009.28	0.00		
		22001240	11/29/22	BACKHOE REPAIR	Open	25.36	0.00		
						12,034.64			
PRIMA005	PRIMARY ARMS LLC								
		22001157	11/01/22	SUPPLIES	Open	634.81	0.00		
READY005	READY REFRESH BY NESTLE								
		22001205	11/08/22	BOTTLED WATER	Open	506.09	0.00		
RECRE005	RECREATION RESOURCE USA								
		22001129	11/14/22	BURKE 550-0102	Open	1,156.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>REPUB005 REPUBLIC SERVICES #320</b>									
		22001162	11/15/22	TRASH SERVICES	Open	810.22	0.00		
<b>RIGHT010 RICHTER DRAFTING &amp; OFFICE SUPP</b>									
		22001133	11/02/22	OFFICE SUPPLIES	Open	156.15	0.00		
		22001258	12/06/22	MOBILE SHRED	Open	75.00	0.00		
						<u>231.15</u>			
<b>RIGGI010 RIGGINS INC.</b>									
		22001136	11/10/22	PW DIESEL	Open	1,929.95	0.00		
		22001151	11/15/22	PW FUEL	Open	1,886.60	0.00		
		22001243	11/30/22	FUEL	Open	2,652.01	0.00		
		22001244	12/01/22	FUEL	Open	1,272.46	0.00		
						<u>7,741.02</u>			
<b>ROBER270 ROBERT E. LITTLE, INC.</b>									
		22001132	11/14/22	JDC - ARM	Open	186.08	0.00		
<b>RYANL005 RYAN LISCHKE</b>									
		22001212	11/24/22	2022 MEDICAL REIMBURSEMENT	Open	385.23	0.00		
<b>SCOTT070 SCOTT FISCHER</b>									
		22001170	11/18/22	2022 ZONING HEARINGS	Open	150.00	0.00		
<b>SERVIO10 SERVICE TIRE TRUCK CENTERS</b>									
		22001201	11/21/22	TIRES	Open	562.06	0.00		
<b>SHAWN010 SHAWN MAGUIRE</b>									
		22001143	11/04/22	2022 UNIFORM REIMBURSEMENT	Open	253.88	0.00		
		22001256	12/02/22	2022 MEDICAL REIMBURSEMENT	Open	2,125.00	0.00		
						<u>2,378.88</u>			
<b>SOSME005 SOSMETAL PRODUCTS INC.</b>									
		22001194	11/17/22	5/16 X 4 GR-8 CS USS	Open	55.06	0.00		
<b>STAND020 STANDARD DIGITAL IMAGING</b>									
		22001251	12/05/22	COPIER CHARGE	Open	24.00	0.00		
<b>STAND015 STANDARD DIGITAL LEASING</b>									
		22001177	11/20/22	COPIERS	Open	489.02	0.00		
<b>STAND010 STANDARD INSURANCE COMPANY</b>									
		22001158	11/14/22	LIFE/DISABILITY INSURANCE	Open	3,122.88	0.00		
<b>STAPL015 STAPLES</b>									
		22001199	11/26/22	OFFICE SUPPLIES	Open	180.11	0.00		
<b>SUBUR040 SUBURBAN PROPANE-2751</b>									
		22001179	11/21/22	#2 HEATING OIL	Open	4,410.90	0.00		
<b>TDAME010 TD AMERITRADE INSTITUTIONAL</b>									
		22001153	11/17/22	EMPLOYEE PENSION CONTRIBUTIONS	Open	9,711.43	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TDAME010	TD AMERITRADE INSTITUTIONAL				Continued				
		22001214	12/02/22	2022 MMO	Open	30,606.56	0.00		
						40,317.99			
THOMA090	THOMAS J. WALSH III, ESQ.								
		22001145	11/16/22	ZONING LEGAL SERVICES	Open	1,904.00	0.00		
THOMP010	THOMPSON NETWORKS								
		22001191	11/24/22	MONTHLY HELP DESK SERVICES	Open	1,369.00	0.00		
TILLE010	TILLEY FIRE SOLUTIONS								
		22001152	11/16/22	FLOW TEST STANDPIPE SYSTEM	Open	1,075.00	0.00		
TUSTI005	TUSTIN MECHANICAL SERVICES								
		22001130	11/14/22	BOILER MAINTENANCE	Open	1,431.49	0.00		
USMUN010	U.S. MUNICIPAL SUPPLY IN								
		22001195	11/21/22	SPREADER DISK HUB ASSY	Open	230.00	0.00		
UNITE010	UNITED INSPECTION AGENCY INC.								
		22001172	11/16/22	OUTSIDE INSPECTIONS	Open	2,095.00	0.00		
		22001225	11/22/22	OUTSIDE INSPECTIONS	Open	200.00	0.00		
						2,295.00			
UNIVE015	UNIVEST BANK								
		22001219	11/29/22	PRINCIPAL	Open	2,163.26	0.00		
VERIZ010	VERIZON								
		22001164	11/12/22	FIOS SERVICES/EQUIP	Open	22.30	0.00		
		22001227	11/27/22	INTERNET	Open	110.99	0.00		
						133.29			
VERIZ050	VERIZON WIRELESS								
		22001184	11/19/22	POLICE WIRELESS SERVICE	Open	135.93	0.00		
		22001186	11/19/22	POLICE WIRELESS SERVICE	Open	480.12	0.00		
		22001228	11/23/22	POLICE WIRELESS SERVICE	Open	25.13	0.00		
						641.18			
WEHRU010	WEHRUNG'S								
		22001230	11/30/22	MATERIALS	Open	125.00	0.00		
WILLI010	WILLIAM A. MAY								
		22001127	11/14/22	2022 MEDICAL REIMBURSEMENT	Open	244.34	0.00		
WILL030	WILLIAM BLACK								
		22001246	12/02/22	2022 MEDICAL REIMBURSEMENT	Open	50.00	0.00		
WILLI080	WILLIAM JONES								
		22001182	11/21/22	2022 MEDICAL REIMBURSEMENT	Open	585.25	0.00		
WITME010	WITMER PUBLIC SAFETY GROUP, INC								
		22001150	11/02/22	UNIFORM	Open	89.75	0.00		

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

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Total Purchase Orders:	133	Total P.O. Line Items:	0	Total List Amount:	250,005.53	Total Void Amount:	0.00
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**EXPENDITURES PREVIEW  
APPROVAL**

**NBT BOARD OF SUPERVISORS**

**APPROVED BY THE BOARD OF  
SUPERVISORS**

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**Attest:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve all items on the consent agenda, dated December 12, 2022, per the attachment.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

### **Consent Agenda Items for the Next Meeting (12/12/2022)**

1. Hallmark Homes-Mill Ridge LLC has executed Escrow Release #12 for the Mill Ridge Subdivision for \$100,098.50, leaving \$84,970.84 remaining. This is the required amount of escrow for the 18-month maintenance period.
2. Naplin One Limited Partnership has executed Escrow Release #1 for 4371 County Line Road for \$167,272.28, leaving \$1,405,544.13 remaining.



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

December 7, 2022

File No. 17-12046

Matthew West, Township Manager  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914

Reference: Hallmark Homes-Mill Ridge LLC, Escrow Release #12  
Mill Ridge Major Subdivision (Assal Tract)  
TMP #26-003-003 (New Britain Township)

Dear Matt:

In response to the Applicant's request for an escrow release associated with the above-referenced project, we have prepared Certificate of Completion #12 in the amount of **\$100,098.50** for consideration at an upcoming public meeting. This includes the release of the remaining retainage and a majority of the Engineering/ Inspection/ Legal escrow. The escrowed site improvements are 100% completed.

We recommend the release of the funds as delineated on the attached breakdown and which equal \$100,098.50 to Hallmark Homes-Mill Ridge LLC.

The total remaining escrow amount of \$84,970.84 equates to the 18-month maintenance amount. We recommend this amount be held by the Township until the end of the maintenance period.

If you have any questions regarding the above, please contact this office.

Sincerely,

Janene Marchand, P.E.  
Township Engineer  
Gilmore & Associates, Inc.

JM/sl

Enclosures: as referenced

cc: Michael Walsh, Assistant Manager  
John Bates, Financial Director  
Jeffrey P. Garton, Esquire, Begley, Carlin, & Mandio, LLP  
Richard R. Carroll, III, President, Hallmark Homes Group, Inc.  
Craig D. Kennard, P.E., E.V.P., Gilmore & Associates, Inc.  
Jerry O'Donnell, Construction Observer, Gilmore & Associates, Inc.





**CERTIFICATE OF COMPLETION NO. 12  
HALLMARK HOMES-MILL RIDGE LLC  
NEW BRITAIN TOWNSHIP**

Original Financial Security:     \$ 832,223.00 (Total Construction)  
  \$ 83,222.30 (Total Contingency)  
  \$ 41,611.15 (Total Eng/Insp/Legal)  
  \$ 957,056.45 (Total Escrow Posted)

We, the undersigned, hereby certify that the work provided for a certain Agreement between New Britain Township and Hallmark Homes-Mill Ridge LLC relative to the construction and installation of certain improvements to the Mill Ridge Subdivision have been completed to the extent of One Hundred Thousand, Ninety-Eight Dollars and Fifty Cents (\$100,098.50). This certificate authorizes the Financial Security be reduced to the extent of **\$100,098.50** held by Meridian Bank pursuant to the Financial Security Agreement between the Township, the Bank, and Hallmark Homes-Mill Ridge LLC.

This draft is drawn upon the above stated security account and no other account which may be applicable to this project or in which Hallmark Homes-Mill Ridge LLC may have an interest. It is payable in an amount not to exceed \$100,098.50 to Hallmark Homes-Mill Ridge LLC or such other persons or parties as they shall designate.


**ESCROW SUMMARY**

Total Financial Security:           \$ 957,056.45  
Amount of Previous Releases:       \$ 771,987.11  
Amount of this Request:             \$ 100,098.50  
Amount of Construction Available:   \$           0.00  
Total Escrow Remaining:             \$ 84,970.84

**NEW BRITAIN TOWNSHIP ENGINEER:**

**DESIGNATED DRAFT RECIPIENT:**

 12/05/2022  
\_\_\_\_\_  
Janene Marchand, P.E.                 Date  
Gilmore & Associates, Inc  
Township Engineers

Name (print) Richard R. Carroll III  
Title President  
Signature 

**NEW BRITAIN TOWNSHIP MANAGER:**

\_\_\_\_\_  
Matt West, Township Manager



**ESCROW STATUS REPORT**

PROJECT NAME: Mill Ridge Subdivision-New Britain Township	TOTAL CONSTRUCTION: \$832,223.00	AMOUNT OF WORK IN PLACE THIS PERIOD: \$ 3,125.00
PROJECT NO.: 17-12046	TOTAL CONSTRUCTION CONTINGENCY: \$83,222.30	RETAINAGE THIS RELEASE:
PROJECT OWNER: Hallmark Homes-Mill Ridge LLC	TOTAL ENG/INSP/LEGAL: \$41,611.15	RETAINAGE RELEASED THIS PERIOD: \$ 57,110.89
		ENG/INSP/LEGAL RELEASED THIS PERIOD: \$ 39,862.61
		AMOUNT OF THIS RELEASE: \$ <b>100,098.50</b>
	TOTAL ESCROW POSTED: \$957,056.45	
MUNICIPALITY: New Britain Township		TOTAL ESCROW RELEASED TO DATE: \$ 872,085.61
ESCROW AGENT: Meridian Bank		TOTAL RETAINAGE RELEASED TO DATE*: \$ 82,909.80
TYPE OF SECURITY: Acquisition Development and Construction Loan	RELEASE NO.: 12	<b>TOTAL ESCROW REMAINING: \$ 84,970.84</b>
AGREEMENT DATE: 9/16/2020	RELEASE DATE: December 7, 2022	TOTAL CONSTRUCTION CONTINGENCY: \$ 83,222.30
		TOTAL ENG/INSP/LEGAL REMAINING: \$ 1,748.54
		TOTAL REMAINING RETAINAGE TO DATE: \$ -
		TOTAL CONSTRUCTION AVAILABLE FOR RELEASE: \$ -

\*Retainage Released to Date is included in Total Escrow Released to Date.

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		
					QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT							
<b>I. EROSION CONTROL</b>											
1. Rock Construction Entrance	EA	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
2. Silt Sock - 8" (D,E,F,G,H)	LF	1,740	\$2.85	\$4,959.00			1,740	\$4,959.00			
3. Silt Sock - 12" (O,O,R)	LF	475	\$3.45	\$1,638.75			475	\$1,638.75			
4. Silt Sock - 18" (A,B,C,L,N,Q)	LF	1,210	\$5.50	\$6,655.00			1,210	\$6,655.00			
5. Silt Sock - 24" (I,J,K,P)	LF	520	\$10.00	\$5,200.00			520	\$5,200.00			
6. Silt Sock - 32" (M)	LF	385	\$12.00	\$4,620.00			385	\$4,620.00			
7. Clearing & Grubbing	LS	1	\$6,000.00	\$6,000.00			1	\$6,000.00			
8. Orange Tree Protection Fence	LF	3,435	\$1.80	\$6,183.00			3,435	\$6,183.00			
9. Temporary Seeding (Topsoil Pile Only)	LS	1	\$700.00	\$700.00			1	\$700.00			
10. R5 Rip Rap Lining	SY	80	\$50.00	\$4,000.00			80	\$4,000.00			
11. Rip Rap Lining	SY	40	\$60.00	\$2,400.00			40	\$2,400.00			
12. R7 Rip Rap Lining	SY	4	\$100.00	\$400.00			4	\$400.00			
13. Inlet Filters	EA	12	\$120.00	\$1,440.00			12	\$1,440.00			
14. S75 Matting	SF	190,500	\$0.15	\$28,575.00			190,500	\$28,575.00			
15. Filter Bag	EA	1	\$500.00	\$500.00			1	\$500.00			
16. E&S Maintenance	LS	1	\$2,500.00	\$2,500.00			1	\$2,500.00			
17. E&S Removal	LS	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
<b>II. BASIN #1</b>											
1. Topsoil 8" Strip/Stockpile	CY	1,490	\$3.00	\$4,470.00			1,490	\$4,470.00			
2. Keyway Excavation	LF	350	\$5.00	\$1,750.00			350	\$1,750.00			
3. Basin Cut/Fill	CY	3,185	\$2.90	\$9,236.50			3,185	\$9,236.50			
4. Site Cut/Basin Fill	CY	2,000	\$2.90	\$5,800.00			2,000	\$5,800.00			
5. RCP O-Ring, CL III - 18"	LF	123	\$32.00	\$3,936.00			123	\$3,936.00			
6. DW Headwalls - 6"	EA	1	\$1,500.00	\$1,500.00			1	\$1,500.00			
7. SDR - 26 PVC - 6"	LF	11	\$26.00	\$286.00			11	\$286.00			
8. Outlet Structure	EA	1	\$2,500.00	\$2,500.00			1	\$2,500.00			
9. Anti-Seep Collars	EA	2	\$750.00	\$1,500.00			2	\$1,500.00			
10. Respread Topsoil - 9"	CY	1,070	\$3.50	\$3,745.00			1,070	\$3,745.00			
11. Emergency Spillway	SF	900	\$1.50	\$1,350.00			900	\$1,350.00			
12. Conversion (Udrain & Amended Soil)	LS	1	\$30,000.00	\$30,000.00			1	\$30,000.00			
<b>III. BASIN #2</b>											
1. Topsoil 8" Strip/Stockpile	CY	760	\$3.00	\$2,280.00			760	\$2,280.00			
2. Keyway Excavation	LF	225	\$5.00	\$1,125.00			225	\$1,125.00			
3. Basin Cut/Fill	CY	890	\$2.90	\$2,581.00			890	\$2,581.00			
4. Basin Cut/Site Fill	CY	2,025	\$2.65	\$5,366.25			2,025	\$5,366.25			
5. Outlet Structure	EA	1	\$2,500.00	\$2,500.00			1	\$2,500.00			
6. RCP O-Ring, CL III - 24"	LF	50	\$45.00	\$2,250.00			50	\$2,250.00			
7. Anti-Seep Collars	EA	2	\$750.00	\$1,500.00			2	\$1,500.00			
8. Respread Topsoil - 9"	CY	515	\$3.50	\$1,802.50			515	\$1,802.50			
9. Emergency Spillway	SF	900	\$1.50	\$1,350.00			900	\$1,350.00			
10. Conversion (Udrain & Amended Soil)	LS	1	\$15,000.00	\$15,000.00			1	\$15,000.00			



**ESCROW STATUS REPORT**

PROJECT NAME: Mill Ridge Subdivision-New Britain Township	TOTAL CONSTRUCTION: \$832,223.00	AMOUNT OF WORK IN PLACE THIS PERIOD: \$ 3,125.00
PROJECT NO.: 17-12046	TOTAL CONSTRUCTION CONTINGENCY: \$83,222.30	RETAINAGE THIS RELEASE:
PROJECT OWNER: Hallmark Homes-Mill Ridge LLC	TOTAL ENG/INSP/LEGAL: \$41,611.15	RETAINAGE RELEASED THIS PERIOD: \$ 57,110.89
		ENG/INSP/LEGAL RELEASED THIS PERIOD: \$ 39,862.61
		AMOUNT OF THIS RELEASE: \$ <b>100,098.50</b>
	TOTAL ESCROW POSTED: \$957,056.45	
MUNICIPALITY: New Britain Township		TOTAL ESCROW RELEASED TO DATE: \$ 872,085.61
ESCROW AGENT: Meridian Bank		TOTAL RETAINAGE RELEASED TO DATE*: \$ 82,909.80
TYPE OF SECURITY: Acquisition Development and Construction Loan	RELEASE NO.: 12	<b>TOTAL ESCROW REMAINING: \$ 84,970.84</b>
AGREEMENT DATE: 9/16/2020	RELEASE DATE: December 7, 2022	TOTAL CONSTRUCTION CONTINGENCY: \$ 83,222.30
		TOTAL ENG/INSP/LEGAL REMAINING: \$ 1,748.54
		TOTAL REMAINING RETAINAGE TO DATE: \$ -
		TOTAL CONSTRUCTION AVAILABLE FOR RELEASE: \$ -

\*Retainage Released to Date is included in Total Escrow Released to Date.

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY
			PRICE	AMOUNT		AMOUNT		AMOUNT		AMOUNT	
<b>IV. BASIN #3</b>											
1. Topsoil 8" Strip/Stockpile	CY	1,540	\$3.00	\$4,620.00			1,540	\$4,620.00			
2. Keyway Excavation	LF	550	\$5.00	\$2,750.00			550	\$2,750.00			
3. Basin Cut/Fill	CY	1,990	\$2.90	\$5,771.00			1,990	\$5,771.00			
4. Basin Cut/Site Fill	CY	3,050	\$2.90	\$8,845.00			3,050	\$8,845.00			
5. Outlet Structure	EA	1	\$2,500.00	\$2,500.00			1	\$2,500.00			
6. DW Headwalls - 30"	EA	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
7. RCP O-Ring, CL III - 30"	LF	45	\$65.00	\$2,925.00			45	\$2,925.00			
8. Anti-Seep Collars	EA	2	\$750.00	\$1,500.00			2	\$1,500.00			
9. Respread Topsoil - 9"	CY	880	\$3.50	\$3,080.00			880	\$3,080.00			
10. Emergency Spillway	SF	900	\$1.50	\$1,350.00			900	\$1,350.00			
11. Conversion (Udrain & Amended Soil)	LS	1	\$35,000.00	\$35,000.00			1	\$35,000.00			
<b>V. EARTHWORK</b>											
1. Topsoil 8" Strip/Stockpile	CY	10,800	\$2.90	\$31,320.00			10,800	\$31,320.00			
2. Diversion Swale Grading	LF	815	\$2.00	\$1,630.00			815	\$1,630.00			
3. Site Cut/Fill	CY	13,000	\$2.90	\$37,700.00			13,000	\$37,700.00			
4. Road Excavation for Widening	CY	200	\$15.00	\$3,000.00			200	\$3,000.00			
<b>VI. STORM SEWER</b>											
1. Saw Cutting	LF	140	\$1.00	\$140.00			140	\$140.00			
2. DW Headwalls - Double 29x45"	EA	2	\$5,000.00	\$10,000.00			2	\$10,000.00			
3. RCP Elliptical CL III - Double 29"x45" Crossing Road	LF	35	\$180.00	\$6,300.00			35	\$6,300.00			
4. DW Headwalls - 24" x 38"	EA	2	\$2,800.00	\$5,600.00			2	\$5,600.00			
5. RCP O-Ring, CL III - 24"x38" Crossing Road	LF	35	\$120.00	\$4,200.00			35	\$4,200.00			
6. RCP O-Ring, CL III - 18"	LF	2,000	\$40.00	\$80,000.00			2,000	\$80,000.00			
7. RCP O-Ring, CL III - 21"	LF	117	\$95.00	\$11,115.00			117	\$11,115.00			
8. RCP Elliptical, CL III - 24"x38"	LF	72	\$110.00	\$7,920.00			72	\$7,920.00			
9. RCP Elliptical, CL III - 29"x45"	LF	50	\$120.00	\$6,000.00			50	\$6,000.00			
10. DW Headwalls - 18"	EA	6	\$1,500.00	\$9,000.00			6	\$9,000.00			
11. DW Headwalls - 24"x38"	EA	2	\$3,200.00	\$6,400.00			2	\$6,400.00			
12. DW Headwalls - 29"x45"	EA	1	\$3,500.00	\$3,500.00			1	\$3,500.00			
13. Type C Inlet - 4'	EA	13	\$2,200.00	\$28,600.00			13	\$28,600.00			
<b>VII. CONCRETE</b>											
1. Sidewalk	SF	4,610	\$4.00	\$18,440.00			4,610	\$18,440.00			
2. Aprons	SF	480	\$5.00	\$2,400.00			480	\$2,400.00			
3. Belgian Block Curb	LF	1,950	\$19.00	\$37,050.00			1,950	\$37,050.00			



**ESCROW STATUS REPORT**

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PROJECT NO.: 17-12046	TOTAL CONSTRUCTION CONTINGENCY: \$83,222.30	RETAINAGE THIS RELEASE:
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		ENG/INSP/LEGAL RELEASED THIS PERIOD: \$ 39,862.61
		AMOUNT OF THIS RELEASE: \$ <b>100,098.50</b>
	TOTAL ESCROW POSTED: \$957,056.45	
MUNICIPALITY: New Britain Township		TOTAL ESCROW RELEASED TO DATE: \$ 872,085.61
ESCROW AGENT: Meridian Bank		TOTAL RETAINAGE RELEASED TO DATE*: \$ 82,909.80
TYPE OF SECURITY: Acquisition Development and Construction Loan	RELEASE NO.: 12	<b>TOTAL ESCROW REMAINING: \$ 84,970.84</b>
AGREEMENT DATE: 9/16/2020	RELEASE DATE: December 7, 2022	TOTAL CONSTRUCTION CONTINGENCY: \$ 83,222.30
		TOTAL ENG/INSP/LEGAL REMAINING: \$ 1,748.54
		TOTAL REMAINING RETAINAGE TO DATE: \$ -
		TOTAL CONSTRUCTION AVAILABLE FOR RELEASE: \$ -

\*Retainage Released to Date is included in Total Escrow Released to Date.

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY
			PRICE	AMOUNT		AMOUNT		AMOUNT		AMOUNT	
<b>VIII. MILL RIDGE ROAD PAVING</b>											
1. Fine Grade for Paving	SY	3,200	\$0.80	\$2,560.00			3,200	\$2,560.00			
2. 2A Mod Subbase - 6"	SY	3,200	\$4.80	\$15,360.00			3,200	\$15,360.00			
3. 25mm Superpave Base - 4-1/2"	SY	3,200	\$17.00	\$54,400.00			3,200	\$54,400.00			
4. Sweep & Tack Seal	SY	3,200	\$0.50	\$1,600.00			3,200	\$1,600.00			
5. 9.5mm Superpave - 1-1/2"	SY	3,200	\$8.00	\$25,600.00			3,200	\$25,600.00			
6. Pavement Markings - Hot Thermoplastic	LS	1	\$545.00	\$545.00			1	\$545.00			
7. Signs	EA	8	\$220.00	\$1,760.00			8	\$1,760.00			
8. Stamped Asphalt Crosswalk	EA	1	\$1,000.00	\$1,000.00			1	\$1,000.00			
<b>IX. CURLEY MILL ROAD PAVING</b>											
1. Mill Curley Mill Road	SY	2,000	\$5.00	\$10,000.00			2,000	\$10,000.00			
2. Base Repair	CY	50	\$20.00	\$1,000.00			50	\$1,000.00			
3. Fine Grade Widening	SY	635	\$1.00	\$635.00			635	\$635.00			
4. 2A Mod Subbase - 6"	SY	635	\$4.80	\$3,048.00			635	\$3,048.00			
5. 25mm Superpave Base - 5"	SY	635	\$17.50	\$11,112.50			635	\$11,112.50			
6. 19mm Superpave Binder - 2"	SY	635	\$12.00	\$7,620.00			635	\$7,620.00			
7. Sweep & Tack Seal	SY	635	\$0.50	\$317.50			635	\$317.50			
8. 9.5mm Superpave Wearing - 1-1/2" (Full Cartway and Widening)	SY	2,635	\$8.00	\$21,080.00			2,635	\$21,080.00			
<b>X. SURVEY AND ASBUILTS</b>											
1. Survey and Asbuilts	LS	1	\$12,500.00	\$12,500.00	0.25	\$3,125.00	1	\$12,500.00			
2. Pins and Monuments	LS	1	\$5,000.00	\$5,000.00			1	\$5,000.00			
<b>XI. LANDSCAPING</b>											
1. Shade/Street Trees	EA	101	\$400.00	\$40,400.00			101	\$40,400.00			
2. Evergreen Trees	EA	62	\$300.00	\$18,600.00			62	\$18,600.00			
3. Ornamental Trees	EA	70	\$250.00	\$17,500.00			70	\$17,500.00			
4. Shrubs	EA	261	\$30.00	\$7,830.00			261	\$7,830.00			
5. Meadow Mix -Rear Yards	LS	1	\$2,000.00	\$2,000.00			1	\$2,000.00			
<b>XII. MISCELLANEOUS</b>											
1. Traffic Control	LS	1	\$5,000.00	\$5,000.00			1	\$5,000.00			
2. Lighting	EA	1	\$1,500.00	\$1,500.00			1	\$1,500.00			
3. Community Mailbox	EA	1	\$1,000.00	\$1,000.00			1	\$1,000.00			
4. R/M Woody Growth/Place 8" Topsoil/Seed (Limekiln Pike ROW)	LS	1	\$1,000.00	\$1,000.00			1	\$1,000.00			



GILMORE & ASSOCIATES, INC.  
ENGINEERING & CONSULTING SERVICES

December 5, 2022

File No. 14-04074-02

Matt West, Township Manager  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914

Reference: Naplin One Limited Partnership, Escrow Release #1  
4371 County Line Road, TMP #26-005-002-004

Dear Matt:

In response to the Applicant's request for the first escrow release associated with the above-referenced project, a representative from our office performed a site observation of the completed improvements on November 28, 2022. We have prepared Certificate of Completion #1 in the amount of \$167,272.28 for consideration at an upcoming public meeting. We note that we did not recommend release of the temporary basin risers and temporary coffer dam, as well as only half of the permanent seeding as these items have not been completed at this time.

We recommend the release of the funds as delineated on the attached breakdown and which equal \$167,272.28 to Naplin One Limited Partnership. This leaves \$1,405,544.13 remaining in the escrow fund for work within New Britain Township. The escrowed site improvements are approximately 11% completed.

If you have any questions regarding the above, please contact this office.

Sincerely,

Janene Marchand, P.E.  
Township Engineer  
Gilmore & Associates, Inc.

JM/twsl

Enclosures: as referenced

cc: Michael Walsh, Assistant Manager  
John Bates, Financial Director  
Jeffrey P. Garton, Esquire, Begley, Carlin, & Mandio, LLP  
Allen & Robert Nappen, Naplin One Limited Partnership  
Craig D. Kennard, P.E., E.V.P., Gilmore & Associates, Inc.  
Jerry O'Donnell, Construction Observer, Gilmore & Associates, Inc.



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

65 E. Butler Avenue, Suite 100  
New Britain, PA 18901-5106  
(215) 345-4330  
Fax (215) 345-8606  
[www.gilmore-assoc.com](http://www.gilmore-assoc.com)

December 5, 2022  
Project No.: G&A #14-04074-02

**CERTIFICATE OF COMPLETION NO. 1  
NAPLIN ONE LIMITED PARTNERSHIP  
NEW BRITAIN TOWNSHIP**

Original Financial Security:	\$ 1,367,666.44 (Total Construction)
	\$ 136,766.64 (Total Contingency)
	\$ 68,383.22 (Total Eng/Insp/Legal)
	\$ 1,572,816.41 (Total Escrow Posted)

We, the undersigned, hereby certify that the work provided for a certain Agreement between New Britain Township and Naplin One Limited Partnership relative to the construction and installation of certain improvements to the Naplin One Land Development have been completed to the extent of One Hundred Sixty-Seven Thousand Two Hundred Seventy-Two Dollars and Twenty-Eight Cents (\$167,272.28). This certificate authorizes the Letter of Credit be reduced to the extent of **\$167,272.28** held by Univest Bank and Trust, Co. pursuant to the Financial Security Agreement between the Township, the Bank, and Naplin One Limited Partnership.

This draft is drawn upon the above stated security account and no other account which may be applicable to this project or in which Naplin One Limited Partnership may have an interest. It is payable in an amount not to exceed \$167,272.28 to Naplin One Limited Partnership or such other persons or parties as they shall designate.

**ESCROW SUMMARY**

Total Financial Security:	\$ 1,572,816.41
Amount of Previous Releases:	\$ 0.00
Amount of this Request:	\$ 167,272.28
Amount of Construction Available:	\$ 1,200,394.16
Total Escrow Remaining:	\$ 1,405,544.13

**NEW BRITAIN TOWNSHIP ENGINEER:**

Janene Marchand 12/5/2022  
Date  
Janene Marchand, P.E.  
Gilmore & Associates, Inc  
Township Engineers

**DESIGNATED DRAFT RECIPIENT:**

Naplin One Limited Partnership  
Name (print) Allan I. Napper  
Title [Signature]  
Signature COO

**NEW BRITAIN TOWNSHIP MANAGER:**

Matt West, Township Manager

## ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT			
PROJECT NAME: Naplin One Land Development	TOTAL CONSTRUCTION: \$ 1,367,666.44	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ 167,272.28
PROJECT NO.: 14-04074-02	TOTAL CONSTRUCTION CONTINGENCY: \$ 136,766.64	AMOUNT OF THIS RELEASE:	\$ 167,272.28
PROJECT OWNER: Naplin One Limited Partnership	TOTAL ENG/INSP/LEGAL: \$ 68,383.32		
	TOTAL ESCROW POSTED: \$ 1,572,816.41		
MUNICIPALITY: New Britain Township, Bucks County, PA	RELEASE NO.: 1	TOTAL ESCROW RELEASED TO DATE:	\$ 167,272.28
ESCROW AGENT: Uninvest Bank and Trust Co.	RELEASE DATE: 12/05/22	TOTAL ESCROW REMAINING:	\$ 1,405,544.13
TYPE OF SECURITY: Irrevocable Stand-by Letter of Credit		TOTAL CONSTRUCTION CONTINGENCY:	\$ 136,766.64
AGREEMENT DATE: December 15, 2021		TOTAL ENG/INSP/LEGAL:	\$ 68,383.32
		TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$1,200,394.16

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
					TOTAL		TOTAL		TOTAL		
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
<b>A. EROSION &amp; SEDIMENT CONTROL</b>											
1. Construction Entrance	EA	2	\$3,500.00	\$7,000.00	2	\$7,000.00	2	\$7,000.00			
2. 18" Silt Fence	LF	294	\$1.50	\$441.00	294	\$441.00	294	\$441.00			
3. 24" Filter Sock	LF	771	\$10.00	\$7,710.00	771	\$7,710.00	771	\$7,710.00			
4. 32" Filter Sock	LF	550	\$12.00	\$6,600.00	550	\$6,600.00	550	\$6,600.00			
5. Safety/Tree Fence	LF	845	\$2.25	\$1,901.25	845	\$1,901.25	845	\$1,901.25			
6. SC 150 Biodegradable Erosion Control Matting	SF	69202	\$0.26	\$17,992.52	69202	\$17,992.52	69202	\$17,992.52			
7. C-125 Biodegradable Erosion Control Blanket	SF	1208	\$0.50	\$604.00	1208	\$604.00	1208	\$604.00			
8. SC-250 Erosion Control Blanket	SF	4310	\$0.55	\$2,370.50	4310	\$2,370.50	4310	\$2,370.50			
9. Permanent Seeding	SF	295336	\$0.07	\$20,673.52	147668	\$10,336.76	147668	\$10,336.76	147668	\$10,336.76	
10. Temporary Basin Risers	EA	2	\$2,500.00	\$5,000.00					2	\$5,000.00	
11. Temporary Cofferd Dam	EA	1	\$1,500.00	\$1,500.00					1	\$1,500.00	
12. Water Filter Bag	EA	1	\$500.00	\$500.00	1	\$500.00	1	\$500.00			
13. Inlet Protection	EA	11	\$185.00	\$2,035.00					11	\$2,035.00	
14. Convert Sediment Basin to Permanent Facility	LS	1	\$10,000.00	\$10,000.00					1	\$10,000.00	
15. E&S Maintenance & Removal	LS	1	\$3,000.00	\$3,000.00					1	\$3,000.00	
<b>B. STORMWATER MANAGEMENT</b>											
1. 12" HDPE	LF	218	\$34.00	\$7,412.00					218	\$7,412.00	
2. 18" HDPE	LF	309	\$38.25	\$11,819.25					309	\$11,819.25	
3. 24" HDPE	LF	641	\$44.50	\$28,524.50					641	\$28,524.50	
4. 30" HDPE	LF	319	\$59.75	\$19,060.25					319	\$19,060.25	
5. Storm Class III 18" (6' - 10' deep)	LF	95	\$50.00	\$4,750.00					95	\$4,750.00	
6. Flared End Section (6-10' deep)	EA	1	\$2,150.00	\$2,150.00					1	\$2,150.00	
7. Flared End Section (10'-15' deep)	EA	1	\$2,925.00	\$2,925.00					1	\$2,925.00	
8. Type C Inlets (0-6' deep)	EA	5	\$1,375.00	\$6,875.00					5	\$6,875.00	
9. Type C Inlets (6'-10' deep)	EA	5	\$2,025.00	\$10,125.00					5	\$10,125.00	
10. Type C Inlets (10'-15' deep)	EA	1	\$3,325.00	\$3,325.00					1	\$3,325.00	
11. Type M Inlets (0-6' deep)	EA	4	\$1,400.00	\$5,600.00					4	\$5,600.00	
12. Type M Inlets (6'-10' deep)	EA	4	\$2,050.00	\$8,200.00					4	\$8,200.00	
13. Trench drain	LF	8	\$100.00	\$800.00					8	\$800.00	
14. 4" PVC	LF	1274	\$22.00	\$28,028.00					1274	\$28,028.00	
15. 12" PVC	LF	651	\$32.00	\$20,832.00					651	\$20,832.00	
16. Clean Outs	EA	16	\$300.00	\$4,800.00					16	\$4,800.00	
17. 4' x 4' Outlet Structure Trash Racks	EA	1	\$4,500.00	\$4,500.00					1	\$4,500.00	
18. 18" Concrete Headwall	EA	1	\$1,300.00	\$1,300.00					1	\$1,300.00	
19. 30" Concrete Headwall	EA	2	\$1,600.00	\$3,200.00					2	\$3,200.00	

**ESCROW STATUS REPORT**

<u>SUMMARY OF ESCROW ACCOUNT</u>			
PROJECT NAME: Naplin One Land Development	TOTAL CONSTRUCTION: \$ 1,367,666.44	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ 167,272.28
PROJECT NO.: 14-04074-02	TOTAL CONSTRUCTION CONTINGENCY: \$ 136,766.64	<b>AMOUNT OF THIS RELEASE:</b>	<b>\$ 167,272.28</b>
PROJECT OWNER: Naplin One Limited Partnership	TOTAL ENG/INSP/LEGAL: \$ 68,383.32		
	TOTAL ESCROW POSTED: \$ 1,572,816.41		
MUNICIPALITY: New Britain Township, Bucks County, PA	RELEASE NO.: 1	TOTAL ESCROW RELEASED TO DATE:	\$ 167,272.28
ESCROW AGENT: Uninvest Bank and Trust Co.	RELEASE DATE: 12/05/22	TOTAL ESCROW REMAINING:	\$ 1,405,544.13
TYPE OF SECURITY: Irrevocable Stand-by Letter of Credit		TOTAL CONSTRUCTION CONTINGENCY:	\$ 136,766.64
AGREEMENT DATE: December 15, 2021		TOTAL ENG/INSP/LEGAL:	\$ 68,383.32
		TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$1,200,394.16

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
					TOTAL		TOTAL		TOTAL		
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
20. R-3 Riprap Spillway	TN	40	\$35.00	\$1,400.00					40	\$1,400.00	
21. Anti-Seep Collars	EA	4	\$1,200.00	\$4,800.00					4	\$4,800.00	
22. Level Spreader PennDOT 2B Stone	TN	72	\$28.00	\$2,016.00					72	\$2,016.00	
23. Level Spreader Non-Woven Geotextile Mirafi 140N	LS	2	\$2,000.00	\$4,000.00					2	\$4,000.00	
24. Water Quality Snout	EA	5	\$900.00	\$4,500.00					5	\$4,500.00	
<b>C. PAVING/CONCRETE</b>											
1. Sawcutting (0-6" Depth)	LF	681	\$3.00	\$2,043.00					681	\$2,043.00	
2. Concrete Curb (8" Reveal)	LF	4694	\$15.00	\$70,410.00					4694	\$70,410.00	
3. Concrete Bollards	EA	11	\$350.00	\$3,850.00					11	\$3,850.00	
4. Handicap Ramps	EA	6	\$2,500.00	\$15,000.00					6	\$15,000.00	
5. 4" Concrete Sidewalk	SF	4026	\$6.00	\$24,156.00					4026	\$24,156.00	
6. 6" Concrete Apron	SF	485	\$8.00	\$3,880.00					485	\$3,880.00	
7. 8" Concrete Pads	SF	3753	\$10.00	\$37,530.00					3753	\$37,530.00	
8. 2" Superpave 9.5mm HMA Wearing Course	SY	10207	\$11.00	\$112,277.00					10207	\$112,277.00	
9. 4" Superpave 19mm HMA Binder Course	SY	10207	\$24.00	\$244,968.00					10207	\$244,968.00	
10. 6" Stone Subbase	SY	10207	\$8.00	\$81,656.00					10207	\$81,656.00	
11. Clean and Tack	SY	10207	\$0.75	\$7,655.25					10207	\$7,655.25	
12. Seal Curblines	LF	1440	\$0.50	\$720.00					1440	\$720.00	
13. 4" Wide Thermoplastic Striping	LF	4406	\$0.75	\$3,304.50					4406	\$3,304.50	
14. 6" Wide Thermoplastic Striping	LF	177	\$0.85	\$150.45					177	\$150.45	
15. Painted Directional Arrows	EA	24	\$100.00	\$2,400.00					24	\$2,400.00	
16. Painted Stop Bars	EA	11	\$100.00	\$1,100.00					11	\$1,100.00	
17. Painted Handicap Symbols	EA	7	\$125.00	\$875.00					7	\$875.00	
18. Handicap Parking Signs	EA	7	\$225.00	\$1,575.00					7	\$1,575.00	
<b>D. EARTHWORK</b>											
1. Mowing (Per Acre)	AC	14.0	\$350.00	\$4,900.00	14	\$4,900.00	14	\$4,900.00			
2. Strip Topsoil	CY	9,000	\$2.25	\$20,250.00	9000	\$20,250.00	9000	\$20,250.00			
3. Cut/Fill/Rough Grade	LS	1	\$70,000.00	\$70,000.00	1	\$70,000.00	1	\$70,000.00			
6. Fine Grade Building Pad	SY	13,333	\$1.25	\$16,666.25	13333	\$16,666.25	13333	\$16,666.25			
7. Grade Paving	SY	10,207	\$1.00	\$10,207.00					10207	\$10,207.00	
8. Rough Grade Walks	SY	447	\$4.00	\$1,788.00					447	\$1,788.00	
9. Grade Curb	LF	4,694	\$1.80	\$8,449.20					4694	\$8,449.20	
10. Backfill Curb	LF	4,694	\$1.50	\$7,041.00					4694	\$7,041.00	
11. Replace Topsoil	CY	900	\$3.50	\$3,150.00					900	\$3,150.00	



**ESCROW STATUS REPORT**

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		TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$1,200,394.16

ESCROW TABULATION					CURRENT RELEASE	RELEASED TO DATE	AVAILABLE FOR RELEASE		RELEASE REQ # 2
					TOTAL	TOTAL	TOTAL		
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
<b>E. LANDSCAPING &amp; LIGHTING</b>									
1. Shade Trees (3" min. caliper)	EA	193	\$400.00	\$77,200.00			193	\$77,200.00	
2. Evergreen Trees (6' - 7')	EA	5	\$280.00	\$1,400.00			5	\$1,400.00	
3. Ornamental Tree (2" - 2.5" caliper or 8-10")	EA	27	\$350.00	\$9,450.00			27	\$9,450.00	
4. Evergreen Shrubs & Deciduous Shrubs (18" - 24")	EA	7	\$55.00	\$385.00			7	\$385.00	
5. Evergreen Shrubs & Deciduous Shrubs (24" - 30")	EA	63	\$65.00	\$4,095.00			63	\$4,095.00	
6. Evergreen Shrubs & Deciduous Shrubs (30" - 36")	EA	26	\$70.00	\$1,820.00			26	\$1,820.00	
7. Evergreen Shrubs & Deciduous Shrubs (3' - 4')	EA	157	\$85.00	\$13,345.00			157	\$13,345.00	
8. Rake, Seed, Stabilize	LS	1	\$2,500.00	\$2,500.00			1	\$2,500.00	
9. Signal LED Setup 30" Exposed Foundation (20' Mounting)	EA	34	\$3,400.00	\$115,600.00			34	\$115,600.00	
10. Double LED Setup with 30" Exposed Foundation (20' Mounting)	EA	6	\$4,600.00	\$27,600.00			6	\$27,600.00	
<b>F. MISCELLANEOUS</b>									
1. Retaining Wall	LS	1	\$70,000.00	\$70,000.00			1	\$70,000.00	
2. Trash Enclosure/Gate	EA	1	\$500.00	\$500.00			1	\$500.00	
3. Monumentation Certification	LS	1	\$500.00	\$500.00			1	\$500.00	
4. As-built Plans	LS	1	\$6,000.00	\$6,000.00			1	\$6,000.00	
5. Traffic Control	LS	1	\$3,000.00	\$3,000.00			1	\$3,000.00	



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve Resolution 2022-27: 2023 Final Budget, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



Erie Times-News | The Intelligencer  
 Bucks County Courier Times  
 The Daily American | Beaver County Times  
 Pocono Record | Burlington County Times

# Order Confirmation

Not an Invoice

<b>Account Number:</b>	790961
<b>Customer Name:</b>	New Britain Township
<b>Customer Address:</b>	New Britain Township 207 Park AVE MATT WEST, TWP. MGR. Chalfont PA 18914-2103
<b>Contact Name:</b>	Bonnie Rossmann
<b>Contact Phone:</b>	
<b>Contact Email:</b>	brossmann@begleycarlin.com
<b>PO Number:</b>	

<b>Date:</b>	11/08/2022
<b>Order Number:</b>	8042589
<b>Prepayment Amount:</b>	\$ 0.00

<b>Column Count:</b>	1.0000
<b>Line Count:</b>	27.0000
<b>Height in Inches:</b>	0.0000

**Print**

Product	#Insertions	Start - End	Category
LNG Intelligencer	1	11/13/2022 - 11/13/2022	Govt Public Notices
LNG classifiedonline.com	1	11/13/2022 - 11/13/2022	Govt Public Notices

<b>Total Order Confirmation</b>	<b>\$108.01</b>
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## **PUBLIC NOTICE**

The New Britain Township 2023 Preliminary Budget is available for public review at the New Britain Township building during regular business hours, and on the Township's website at: <https://newbritaintownship.org/information/financial-information/>. The proposed 2023 budget provides an increase in real estate tax rates of 1.4375 and no increase in earned income tax rates. The Board of Supervisors will consider adoption of the Final Budget and Tax Levy Resolution at a meeting in December at the New Britain Township Building, 207 Park Avenue, Chalfont, PA 18914. NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS. Matt West, Township Manager.

**RESOLUTION #2022-27  
2023 BUDGET ADOPTION**

A **RESOLUTION** of the Board of Supervisors of New Britain Township appropriating specific sums estimated to be required for the purposes of the municipal government hereinafter set forth and during the year **2023**.

**WHEREAS**, the Township Manager prepared a draft budget and submitted this budget to the Board of Supervisors.

**WHEREAS**, the Township Board of Supervisors has reviewed the Township Manager's proposed budget figures and background documentation and explanations submitted in **Appendix A – 2023 Final Budget**.

**WHEREAS**, on **November 13, 2022**, the Township Board of Supervisors have offered for public review the proposed **2023** budget figures and supplemental explanation and background information which was advertised and available to the public for review for 20 days in accordance with the Second-Class Township Code.

**NOW, THEREFORE, BE IT RESOLVED**, that the New Britain Township Board of Supervisors hereby estimates the following revenues and appropriates expenditures and expenses from the fund equities, revenues, and other financing sources available for the year 2023 for the purposes set forth.

**BE IT FURTHER RESOLVED**, that all supplemental background information and explanations are hereby made part of this resolution.

**ADOPTED** by the New Britain Township Board of Supervisors this 12<sup>th</sup> day of the month of December 2022.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood, Chair

\_\_\_\_\_  
William B. Jones, III, Vice Chair

\_\_\_\_\_  
Cynthia M. Jones

\_\_\_\_\_  
MaryBeth McCabe, Esq.

\_\_\_\_\_  
Stephanie Shortall

Attest: \_\_\_\_\_  
Matt West, Secretary/Manager

# **Appendix A**



EXPENSES	GENERAL	ARPA CAPITAL	ST LGTS	FIRE	EMS	LAND PRES	P & R OPS	P & R CAP	GEN RESERVE	CAP EQUIP	CAP INFRA	PW BLDG	HWY EQUIP	LQ FUELS	FIDUCIARY	2023		2022		2023		DIFFERENCE
	FUND 01	FUND 01	FUND 02	FUND 03	FUND 03	FUND 04	FUND 07	FUND 07	FUND 15	FUND 18	FUND 20	FUND 20	FUND 30	FUND 35	FUND 90	TOTALS	ACCT #	BUDGET	BUDGET	V. 2022 BUDGET		
																ALL FUNDS						
<b>Legislative/Executive/Finance</b>																						
400.110	16,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,250	400.110	16,250	16,250	-		
401.120	228,534	-	-	-	-	-	-	-	-	-	-	-	-	-	-	228,534	401.120	214,350	228,534	(14,184)		
400.150	146,674	-	-	-	-	-	-	-	-	-	-	-	-	-	-	146,674	400.150	162,289	146,674	15,615		
400.161	18,726	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,726	400.161	17,641	18,726	(1,085)		
400.162	3,026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,026	400.162	3,026	3,026	-		
400.210	14,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,000	400.210	10,000	14,000	(4,000)		
400.300	18,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,000	400.300	5,000	18,000	(13,000)		
400.301	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	400.301	2,500	5,000	(2,500)		
400.320	24,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,000	400.320	6,500	24,000	(17,500)		
400.330	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	400.330	500	500	-		
400.340	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000	400.340	22,000	12,000	10,000		
400.352	40,619	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,619	400.352	35,019	40,619	(5,600)		
400.354	502	-	-	-	-	-	-	-	-	-	-	-	-	-	-	502	400.354	310	502	(192.00)		
400.740	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000	400.740	5,000	4,000	1,000		
400.741	74,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	74,000	400.741	38,500	74,000	(35,400)		
402.130	90,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	90,000	402.130	77,250	90,000	(12,750)		
402.161	6,885	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,885	402.161	5,910	6,885	(975)		
402.300	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	402.300	16,000	10,000	6,000		
402.310	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	402.310	20,000	30,000	(10,000)		
402.350	2,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,200	402.350	3,500	2,200	(1,600)		
404.101	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	404.101	5,000	10,000	(5,000)		
404.310	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000	404.310	25,000	35,000	(10,000)		
405.140	104,571	-	-	-	-	-	-	-	-	-	-	-	-	-	-	104,571	405.140	93,812	104,571	(10,759)		
405.150	57,368	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,368	405.150	37,737	57,368	(19,631)		
405.161	8,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000	405.161	7,177	8,000	(823)		
408.100	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000	408.100	40,000	35,000	5,000		
408.140	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	408.140	1,000	1,000	-		
409.360	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	409.360	20,000	20,000	-		
409.370	51,000	167,500	-	-	-	-	-	-	-	-	-	-	-	-	-	218,500	409.370	5,000	218,500	(213,500)		
<b>TAX COLLECTION</b>																						
403.110	22,500	-	2,500	-	-	-	-	-	-	-	-	-	-	-	-	25,000	403.110	25,000	25,000	-		
403.161	1,721	-	191	-	-	-	-	-	-	-	-	-	-	-	-	1,913	403.161	1,721	1,913	(191)		
403.310	2,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,400	403.310	2,400	2,400	-		
403.370	1,200	-	-	200	200	-	-	-	-	-	-	-	-	-	-	1,600	403.370	41,468	1,600	39,867.50		



	GENERAL FUND 01	ARPA CAPITAL FUND 01	ST LGTS FUND 02	FIRE FUND 03	EMS FUND 03	LAND PRES FUND 04	P & R OPS FUND 07	P & R CAP FUND 07	GEN RESERVE FUND 15	CAP EQUIP FUND 18	CAP INFRA FUND 20	PW BLDG FUND 20	HWY EQUIP FUND 30	LQ FUELS FUND 35	FIDUCIARY FUND 90	TOTALS ALL FUNDS	ACCT #	2022 BUDGET	2023 BUDGET	DIFFERENCE 2023 BUDGET V. 2022 BUDGET
<b>POLICE SERVICES</b>																				
410.120 SALARY - POLICE MANAGEMENT	131,871	-	-	-	-	-	-	-	-	-	-	-	-	-	-	131,871	410.120	127,720	131,871	(4,151)
410.130 WAGES/BARGAINING UNIT	1,464,068	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,464,068	410.130	1,419,791	1,464,068	(44,277)
410.131 OVERTIME	143,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	143,000	410.131	138,873	143,000	(4,127)
410.132 ACCRUED TIME EXPENSE	215,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	215,000	410.132	210,000	215,000	(5,000)
410.140 WAGES - CLERICAL STAFF	86,966	-	-	-	-	-	-	-	-	-	-	-	-	-	-	86,966	410.140	63,438	86,966	(23,528)
410.151 MEDICAL/DENTAL/ACC/LIFE/INSURANCE	459,533	-	-	-	-	-	-	-	-	-	-	-	-	-	-	459,533	410.151	399,701	459,533	(59,832)
410.152 EMPLOYEE HEALTH AND FITNESS	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	410.152	1,000	1,000	-
410.160 CROSSING GUARD WAGES	12,751	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,751	410.160	12,350	12,751	(401)
410.161 ICA/MEDICARE/POLICE	129,718	-	-	-	-	-	-	-	-	-	-	-	-	-	-	129,718	410.161	149,961	129,718	20,243
410.162 UNEMPLOYMENT PREMIUM PD	3,026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,026	410.162	3,026	3,026	-
410.181 EDUCATION/TRAINING IN SERVICE	8,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000	410.181	5,000	8,000	(3,000)
410.200 MATERIALS AND SUPPLIES OFFICE	1,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,200	410.200	1,000	1,200	(200)
410.210 MATERIALS AND SUPPLIES/COMPUTERS	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000	410.210	40,000	40,000	-
410.223 TRAFFIC COUNTER	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000	410.223	4,500	3,000	1,500
410.224 FUEL/OIL	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	410.224	30,000	30,000	-
410.226 COPIER EXPENSES	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	410.226	2,500	2,500	-
410.240 FIREARMS AND SUPPLIES	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	410.240	10,000	10,000	-
410.241 UNIFORMS/VESTS	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	410.241	20,000	20,000	-
410.250 GENERAL EXPENSES	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000	410.250	3,000	3,000	-
410.260 COMMUNITY POLICING	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	410.260	4,000	2,500	1,500
410.310 LEGAL EXPENSES	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	410.310	20,000	20,000	-
410.319 MATERIALS AND SUPPLIES / EQUIP	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	410.319	5,000	5,000	-
410.320 COMMUNICATIONS	18,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,500	410.320	15,000	18,500	(3,500)
410.340 PRINTING	1,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,200	410.340	1,200	1,200	(200)
410.351 VEHICLE INSURANCE	11,394	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,394	410.351	9,823	11,394	(1,571)
410.352 LAW ENFORCEMENT LIABILITY	44,192	-	-	-	-	-	-	-	-	-	-	-	-	-	-	44,192	410.352	38,099	44,192	(6,093)
410.354 WORKERS COMPENSATION	63,016	-	-	-	-	-	-	-	-	-	-	-	-	-	-	63,016	410.354	62,650	63,016	(366.00)
410.360 UTILITIES	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	410.360	20,000	20,000	-
410.370 VEHICLE MAINT/REPAIRS - OUTSIDE	16,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,000	410.370	16,000	16,000	-
410.390 CERT TEAM	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	410.390	5,000	5,000	-
410.420 PUBLICATIONS/SUBSCRIPTIONS	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000	410.420	3,000	3,000	-
410.440 UNIFORM CLEANING	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000	410.440	11,200	12,000	(800)
410.750 EQUIPMENT PURCHASES	19,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	19,000	410.750	12,000	19,000	(7,000)
410.751 VEHICLE REPLACEMENTS	-	87,500	-	-	-	-	-	-	-	87,500	-	-	-	-	-	87,500	410.751	30,000	87,500	(57,500)
410.760 RENOVATION TO POLICE DEPT.	100,000	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	140,000	410.760	-	140,000	(140,000)
410.761 DNA CONSORTIUM	3,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,500	410.761	3,000	3,500	(500)



02.434.360	UTILITY EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	494,360	10,500	10,000	500
	INTERFUND TRANSFER	-	-	21,286	-	-	-	-	-	-	-	-	-	-	-	-	-	21,286		21,286	21,286	-
<b>LAND PRESERVATION EXPENSES</b>																						
04.403.370	BIT TAX COLLECTOR EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,468	403,370	8,340	11,468	(3,128)
04.414.310	ENGINEERING SERVICES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	414,310	50,000	50,000	-
04.414.450	LEGAL SERVICES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	414,450	20,000	20,000	-
04.414.451	APPRAISALS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	414,451	5,000	5,000	-
04.470.200	OPEN SPACE MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	256,000		114,500	256,000	(141,500)
<b>PARK AND RECREATION EXPENSES</b>																						
07.454.141	SALARIES PW SUPPORT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	238,663	454.141	111,215	238,663	(127,448)
07.454.151	MEDICAL/DENTAL/INSURANCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	92,575	454.151	54,150	92,575	(38,425)
07.454.181	PICA/MEDICARE/PARKS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,258	454.181	10,504	18,258	(7,753)
07.454.181	EDUCATION TRAINING	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	454.181	500	500	-
07.454.226	FACILITIES MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26,768	454.226	27,500	26,768	732
07.454.300	ACTIVITIES/PROGRAMS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37,000	454.300	17,000	37,000	(20,000)
07.454.310	ENGINEERING SERVICES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	100,000	105,000	105,000	0
07.454.311	WEST BRANCH PARK EXP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	454.311	2,000	2,000	-
07.454.312	NORTH BRANCH PARK EXP	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,875	454.312	66,000	48,875	17,125
07.454.313	COTTON PARK EXPENSES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	454.313	-	-	-
07.454.317	VETERANS PARK/CAPITAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	90,000	454.317	-	90,000	(90,000)
07.454.318	VETERANS PARK	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,241	454.318	4,000	6,241	(2,241)
07.454.319	GENERAL EXPENSES/SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	454.319	2,000	2,500	(500)
07.454.320	NESHAMINY GREENWAY TRAILS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	181,000	417,637	598,637	598,637	42
07.454.351	VEHICLE INSURANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	454.351	-	-	-
07.454.352	LIABILITY INSURANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	743	454.352	641	743	(102)
07.454.354	WORKERS COMP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	454.354	5,014	-	5,014
07.454.360	UTILITIES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	454.360	19,000	20,000	(1,000)
07.454.402	DCNR GRANT MATCH	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	454.402	-	-	-
07.454.700	PARK CAP. IMPROVEMENTS/PURCHASES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	225,000	454.700	-	225,000	(225,000)
07.454.710	CAPITAL PURCHASES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000	454.710	35,000	40,000	(5,000)
07.454.740	VEHICLES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	454.740	-	-	-
07.454.402	COLEMAN PROPERTY DEVELOPMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	454.402	-	75,000	(75,000)
07.492.100	INTERFUND TRANSFER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	492.100	-	-	-

	GENERAL FUND 01	ARPA CAPITAL FUND 01	ST LGTS FUND 02	FIRE FUND 03	EMS FUND 03	LAND PRES FUND 04	P & R OPS FUND 07	P & R CAP FUND 07	GEN RESERVE FUND 15	CAP EQUIP FUND 18	CAP INFRA FUND 20	PW BLDG FUND 20	HWY EQUIP FUND 30	LQ FUELS FUND 35	FIDUCIARY FUND 90	TOTALS ALL FUNDS	ACCT #	2022 BUDGET	2023 BUDGET	DIFFERENCE 2023 BUDGET V. 2022 BUDGET
<b>GON SERIES 2020 (BRIDGE REPAIR)</b>																				
20.473.100											297,000					297,000	20.401.050	292,000	297,000	(5,000)
20.474.102											40,381					40,381	401.100	44,032	40,381	3,651
<b>LEASE SERIES 2017 (STREET LIGHT)</b>																				
20.475.100											23,969					23,969	0.000	23,969	23,969	-
20.476.102											1,990					1,990	0.000	1,990	1,990	-
<b>GON SERIES 2005 (PW BLDG.)</b>																				
20.471.100											37,000					37,000	471.100	37,000	37,000	-
20.472.102											1,121					1,121	472.102	14,128	1,121	13,007
<b>CAPITAL IMPROVEMENTS</b>																				
430.730																	430.730			
409.370																	409.370			
409.376																	409.376			
407.377																	407.377			
<b>ESCROW FUND BALANCES</b>																				
<b>TOTAL EXPENSES</b>																				
	6,514,466	655,000	33,978	282,133	148,973	342,468	720,123	647,637	-	312,500	363,340	38,121	-	580,000	-	10,551,238		\$8,793,111.55	10,551,238.45	(1,758,127)
<b>BUDGETED FUND BALANCE 12/31/23</b>																				
	15,241	555,015	193,672	64,500	54,200	3,584,033	130,007	117,413	1,175,000	816,247	450,593	318,462	354,123	276,356	900,250	9,092,612		\$3,875,175.54	\$9,092,612.25	\$5,217,436.71

**NEW BRITAIN TOWNSHIP**

**2023 BUDGET SUMMARY**

	GENERAL FUND 01	ARPA CAPITAL FUND 01	ST LGTS FUND 02	FIRE FUND 03	EMS FUND 03	LAND PRES FUND 04	P & R OPS FUND 07	P & R CAP FUND 07	GEN RESERVE FUND 15	CAP EQUIP FUND 18	CAP INFRA FUND 20	PW BLDG FUND 20	HWY EQUIP FUND 30	LQ FUELS FUND 35	FIDUCIARY FUND 90	TOTALS ALL FUNDS	2022 BUDGET	2023 BUDGET	DIFFERENCE 2023 BUDGET V. 2022 BUDGET
<b>REVENUE ALL SOURCES</b>	6,529,707	1,210,015	227,650	346,633	203,173	3,926,500	850,130	765,050	1,175,000	1,128,747	813,933	356,583	354,123	856,356	900,250	19,643,851	\$12,668,287.09	\$19,643,850.71	\$6,975,563.62
<b>EXPENDITURES</b>																			
LEGIS/EXEC/INANCE	1,071,854	167,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,239,354	929,470	1,239,354	(309,885)
TAX COLLECTION	27,821	-	2,691	200	200	-	-	-	-	-	-	-	-	-	-	30,913	71,089	30,913	40,176
POLICE SERVICES	3,108,936	127,500	-	-	-	-	-	-	87,500	-	-	-	-	-	-	3,323,936	2,897,631	3,323,936	(426,305)
FIRE SAFETY EXPENSES - TWP	162,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	162,000	163,000	162,000	1,000
FIRE/EMS EXPENSES	25,606	-	-	281,933	148,773	-	-	-	-	-	-	-	-	-	-	456,312	444,259	456,312	(12,053)
INSPECTION SERVICES	259,688	-	-	-	-	-	-	-	-	-	-	-	-	-	-	259,688	184,424	259,688	(75,264)
PLANNING AND ZONING	284,140	-	-	-	-	-	-	-	-	-	-	-	-	-	-	284,140	144,786	284,140	(139,353)
SPECIAL SERVICES	26,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26,000	14,000	26,000	(12,000)
HIGHWAY GENERAL SERVICES	1,324,132	325,000	-	-	-	-	-	-	-	-	-	-	-	580,000	-	2,229,132	1,921,772	2,229,132	(307,360)
OTHER MISC EXPENSES	224,289	-	-	-	-	-	-	-	-	-	-	-	-	-	-	224,289	287,634	224,289	63,345
DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
STREET LIGHTING DISTRICTS	-	-	31,286	-	-	-	-	-	-	-	-	-	-	-	-	31,286	31,786	31,286	500
LAND PRESERVATION EXPENSES	-	-	-	-	-	342,468	-	-	-	-	-	-	-	-	-	342,468	197,840	342,468	(144,628)
PARK AND RECREATION EXPENSES	-	35,000	-	-	-	-	720,123	647,637	225,000	-	-	-	-	-	-	1,627,760	1,092,300	1,627,760	(535,459)
BRIDGE PROJECT DEBT SERVICE	-	-	-	-	-	-	-	-	-	337,381	-	-	-	-	-	337,381	336,032	337,381	(1,349)
STREET LIGHT DEBT SERVICE	-	-	-	-	-	-	-	-	-	25,959	-	-	-	-	-	25,959	25,959	25,959	-
PUBLIC WORKS BUILDING DEBT SVC.	-	-	-	-	-	-	-	-	-	-	38,121	-	-	-	-	38,121	51,128	38,121	13,007
CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	6,514,466	655,000	33,978	282,133	148,973	342,468	720,123	647,637	-	312,500	363,340	38,121	-	580,000	-	10,638,738	8,795,112	10,638,738	(1,845,627)
<b>BUDGETED FUND BALANCE 12/31/23</b>	15,241	555,015	193,672	64,500	54,200	3,584,033	130,007	117,413	1,175,000	816,247	450,593	318,462	354,123	276,356	900,250	9,005,112	3,875,176	9,005,112	5,129,937



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve Resolution 2022-28: 2023 Tax Levy, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

**Resolution No. 2022-28**  
**New Britain Township**  
**Bucks County, Pennsylvania**

**Final Tax Levy Resolution**

A RESOLUTION OF NEW BRITAIN TOWNSHIP, BUCKS COUNTY, FIXING THE TAX RATE FOR THE YEAR TWO THOUSAND AND TWENTY-THREE (2023).

IT IS HEREBY RESOLVED AND ENACTED BY THE BOARD OF SUPERVISORS OF NEW BRITAIN TOWNSHIP, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA:

THAT A TAX IS HEREBY LEVIED ON ALL REAL PROPERTY WITHIN THE TOWNSHIP OF NEW BRITAIN SUBJECT TO TAXATION FOR THE FISCAL YEAR 2023, AS FOLLOWS:

<b>TAX RATE FOR GENERAL PURPOSES, THE SUM OF.....</b>	6.7500 MILLS
ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	67.50 CENTS
ON EACH ONE HUNDRED DOLLARS ASSESSED VALUATION.	
<b>TAX RATE FOR FIRE PROTECTION PURPOSES, THE SUM OF...</b>	1.25 MILLS
ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	12.50 CENTS
ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION.	
<b>TAX RATE FOR AMBULANCE PROTECTION PURPOSES, THE SUM OF...</b>	.50 MILLS
ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	5.00 CENTS
ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION.	
<b>TAX RATE FOR PARKS AND RECREATIONAL PURPOSES, THE SUM...</b>	2.2500 MILL
OF ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	22.50 CENTS
ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION.	
<b>TAX RATE FOR CAPITAL EQUIPMENT PURPOSES, THE SUM...</b>	1.0000 MILL
OF ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	10.00 CENTS
ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION.	
<b>TAX RATE FOR CAPITAL PROJECTS PURPOSES, THE SUM OF...</b>	1.00 MILL
ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	10.00 CENTS
ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION.	
<b>TAX RATE FOR PUBLIC WORKS BUILDING, PURPOSES, THE SUM OF...</b>	1.25 MILLS
ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	12.50 CENTS
ON EACH ONE HUNBERD DOLLARS OF ASSESSED VALUATION	
<b>TAX RATE FOR HIGHWAY EQUIPMENT PURPOSES, THE SUM OF...</b>	.50 MILLS
ON EACH DOLLAR OF ASSESSED VALUATION, OR THE SUM OF	5.00 CENTS
ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION.	

THE SAME BEING SUMMARIZED  
IN TABULAR FORM:

	<b>MILLS ON EACH DOLLAR OF ASSESSED VALUATION</b>	<b>CENTS ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION</b>
Tax rate for: <b>GENERAL PURPOSES</b>	6.7500 MILLS	67.500 CENTS
Tax rate for: <b>FIRE PROTECTION PURPOSES</b>	1.2500 MILLS	12.500 CENTS
Tax rate for: <b>AMBULANCE PROTECTION PURPOSES</b>	0.5000 MILLS	05.000 CENTS
Tax rate for: <b>PARKS AND RECREATIOIN</b>	2.2500 MILLS	22.500 CENTS
Tax rate for: <b>CAPITAL EQUIPMENT</b>	1.0000 MILLS	10.000 CENTS
Tax rate for: <b>CAPITAL PROJECTS</b>	1.0000 MILLS	10.000 CENTS
Tax rate for: <b>PUBLIC WORKS BUILDING</b>	1.2500 MILLS	12.500 CENTS
Tax rate for: <b>HIGHWAY EQUIP. PURPOSES</b>	0.5000 MILLS	05.000 CENTS
<b>TOTAL.....</b>	<b>14.5000 MILLS</b>	<b>145.000 CENTS</b>

BE IT FURTHER RESOLVED THAT THE FOLLOWING TAXES AND ASSESSMENTS SHALL ALSO BE ESTABLISHED FOR THE YEAR 2023:

EARNED INCOME TAX PURSUANT TO TOWNSHIP ORDINANCES # 85-12-8 AND ORDINANCE # 89-9-7 AT 1.000% (NET .50%) FOR GENERAL FUND AND AT 0.125% FOR LAND PRESERVATION FUND.

LOCAL SERVICES TAX PURSUANT TO TOWNSHIP ORDINANCE NO. 2006-12-1 @ \$52.00 PER RESIDENT AND NON-RESIDENT EMPLOYED IN THE TOWNSHIP.

STREET LIGHT ASSESSMENTS:	FOREST PARK	\$20.00 per dwelling unit/lot.
	BRITTANY GLEN	\$30.00 per dwelling unit/lot.
	FAIRWOODS/S.SMYTH	\$50.00 per dwelling unit/lot.
	TOWER HILL GROVE	\$25.00 per dwelling unit/lot.
	REGENCY GLEN	\$70.00 per dwelling unit/lot.
	OXBOW RIDGE	\$25.00 per dwelling unit/lot.
	HOLLYDALE	\$30.00 per dwelling unit/lot.
	CEDARLEA	\$25.00 per dwelling unit/lot.
	GLEN EAGLES	\$45.00 per dwelling unit/lot.
	HIGHPOINT OFC CAM	\$240.00 per single lot
	CREEKWOOD	\$50.00 per dwelling unit/lot.
	N.BRITAIN BUS. PARK	\$285.00 per single lot.
	WYNDHAM	\$20.00 per dwelling unit/lot.

BE IT FURTHER RESOLVED THAT, ANY RESOLUTION, OR PART OF ANY OTHER RESOLUTION, CONFLICTING WITH THIS RESOLUTION IS HEREBY REPEALED OR MODIFIED INSOFAR AS THE SAME AFFECTS THIS RESOLUTION.

**ADOPTED THIS 12<sup>TH</sup> DAY OF DECEMBER, 2022.**

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood, Chair

\_\_\_\_\_  
William B. Jones, III, Vice Chair

\_\_\_\_\_  
Cynthia M. Jones

\_\_\_\_\_  
MaryBeth McCabe, Esq.

\_\_\_\_\_  
Stephanie Shortall

Attest: \_\_\_\_\_  
Matt West, Secretary/Manager





**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve Resolution 2022-29: 2023 Fund Balance Policy, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

**Resolution No. 2022-29  
New Britain Township  
Bucks County, Pennsylvania**

**Resolution of the Board of Supervisors  
Establishing Fund Balance Policies as Required by GASB 54**

At a Regular Meeting of the New Britain Township Board of Supervisors held on December 12, 2022, the Board adopts the following resolution:

**WHEREAS**, New Britain Township wishes to comply with GASB 54 as required beginning with the current December 31, 2022 – December 31, 2023 calendar year;

**NOW, THEREFORE, BE IT RESOLVED**, that New Britain Township hereby adopts the following policy:

**FUND BALANCE POLICY**

**A. Fund Balance Policy**

The Township hereby establishes and will maintain reservations of Fund Balance, as defined herein, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Policy shall only apply to the Township's governmental funds. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

**B. Definitions**

**Non-spendable Fund Balances** are those amounts that cannot be spent because they are not in spendable form or they are legally or contractually required to be kept intact. Examples of "not in spendable form" include inventory and prepaid assets.

**Restricted Fund Balances** are amounts restricted for a specific purpose by external parties, constitutional provisions or enabling legislation.

**Committed Fund Balances** are amounts that are set aside for a specific purpose by the township's highest level of decision-making authority. Formal action must be taken prior to the end of the calendar year. The same formal action must be taken to remove or change the limitations placed on the funds.

**Assigned Fund Balances** are those amounts that are constrained by the Township's intent to be used for specific purposes, but are neither restricted nor committed.

**Unassigned Fund Balance** is the residual classification for the Township's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

**C. Classification of Fund Balances**

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first.

When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts.

**D. Authority to Commit Funds**

The Township’s Board of Supervisors has the authority to set aside funds for a specific purpose. Any funds set aside as Committed Fund Balance requires the passage of a resolution by the Board of Supervisors. The passage of a resolution must take place prior to December 31<sup>st</sup> of the applicable calendar year. If the actual amount of the commitment is not available by December 31<sup>st</sup>, the resolution must state the process or formula necessary to calculate the actual amount as soon as information is available.

**E. Authority to Assign Funds**

Authority is given to the Township’s Manager to assign funds for specific purposes. Any funds set aside as Assigned Fund Balance must be reported to the Township’s Board of Supervisors at their next regular meeting. The Township’s Board of Supervisors has the authority to remove or change the assignment of funds with a majority vote.

**F. Minimum Level of Unassigned Fund Balance**

The Township does not currently have a formal minimum fund balance policy.

**G. Annual Review and Determination of Fund Balance Reserve Amounts**

Compliance with the provisions of this policy shall be reviewed, presented and discussed as part of the year-end financial reporting process of the Township, and the amounts of non-spendable, restricted, committed, assigned, and unassigned fund balances shall be reported.

The above Resolution is adopted this 12<sup>th</sup> day of December 2022.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood, Chair

\_\_\_\_\_  
William B. Jones, III, Vice Chair

\_\_\_\_\_  
Cynthia M. Jones

\_\_\_\_\_  
MaryBeth McCabe, Esq.

\_\_\_\_\_  
Stephanie Shortall

Attest: \_\_\_\_\_  
Matt West, Secretary/Manager

**NBT ACCOUNT BALANCES**  
**December 31, 2022 through December 31, 2023**

<b>FUND #</b>	<b>FUND DESCRIPTION</b>	<b>CLASSIFICATION</b>	<b>DESCRIPTION</b>	
<b>#01</b>	<b><u>GENERAL FUND:</u></b>			
01-100-000	Checking & Savings Accounts	UNASSIGNED	All revenue sources to be used for General Purposes with the exception of those accounts listed herein	
01-105-000	Payroll Checking	UNASSIGNED		
01-106-000	Money Market	UNASSIGNED		
01-102-000	Treasury Checking	UNASSIGNED		
01-107-000	PLGIT/Procurement Card	UNASSIGNED		
01-107-001	General Fund PLGIT	UNASSIGNED		
01-110-000	Petty Cash	UNASSIGNED		
	01-310-220 LST Taxes	ASSIGNED		25% PW; 25% PD; 25% Fire Acct.; 25% EMS Acct.
	01-354-000 Recycling Grant	ASSIGNED		Recycling costs
	01-355-120 State Pension Aid	RESTRICTED		Pass-through that must be applied to Pension Funds
	01-355-121 AG-64 Reimbursement (Ad Hoc)	RESTRICTED		
	01-355-130 Foreign Fire Insurance State Aid	UNASSIGNED	Pass-through that must be paid to Fire Relief Companies	
	01-362-462 PA UCC Fees per Permit	ASSIGNED	Pass-through to DCED at \$5.00 per permit issued	
<b>#02</b>	<b><u>STREET LIGHT FUND:</u></b>			
02-106-000	Street Light Fund Account	COMMITTED	Installation and maintenance of District Street Lights only	
02-383-000	Street Light Assessments	COMMITTED	Installation and maintenance of District Street Lights only	
<b>#03</b>	<b><u>FIRE &amp; AMBULANCE PROTECTION TAX FUND:</u></b>			
03-106-000	Fire Tax Account	COMMITTED		
	03-301-100 Fire Real Estate Taxes-Current Year	COMMITTED		
	03-301-200 Fire Real Estate Taxes-Prior Years	COMMITTED		
	03-301-400 Fire Real Estate Taxes-Delinquent	COMMITTED		
	03-301-600 Fire Real Estate Taxes-Interim	COMMITTED		
	03-310-220 LST Taxes/Fire Fund	COMMITTED		
	03-341-000 Fire Interest Earnings	ASSIGNED		
03-106-100	Ambulance Tax Account	COMMITTED		
	03-301-101 Ambulance Real Estate Taxes-Current Year	COMMITTED		
	03-301-201 Ambulance Real Estate Taxes-Prior Years	COMMITTED		
	03-301-401 Ambulance Real Estate Taxes-Delinquent	COMMITTED		
	03-301-601 Ambulance Real Estate Taxes-Interim	COMMITTED		
	03-310-221 LST Taxes/Ambulance Fund	COMMITTED		
	03-341-001 Ambulance Interest Earnings	ASSIGNED		

**#04**    **LAND PRESERVATION FUND:**

04-106-000	Land Preservation R.E. Tax Account	COMMITTED
04-106-001	Land Preservation OPN/EIT Account	COMMITTED
04-107-000	Land Preservation PLGIT	COMMITTED
04-107-001	OPN/EIT PLGIT	COMMITTED
04-301-100	Real Estate Taxes-Current Year	COMMITTED
04-301-200	Real Estate Taxes-Prior Year	COMMITTED
04-301-400	Real Estate Taxes-Delinquent	COMMITTED
04-301-600	Real Estate Taxes-Interim	COMMITTED
04-310-210	Earned Income Taxes	COMMITTED
04-341-000	Interest Earnings	ASSIGNED

**#07**    **PARK & RECREATION FUND:**

07-100-000	Park & Recreation Account	COMMITTED
07-106-000	Park & Recreation Money Market Account	COMMITTED
07-102-501	Park & Recreation Land Acct.	COMMITTED
07-301-100	Real Estate Taxes-Current Year	COMMITTED
07-301-200	Real Estate Taxes-Prior Year	COMMITTED
07-301-400	Real Estate Taxes-Delinquent	COMMITTED
07-301-600	Real Estate Taxes-Interim	COMMITTED
07-341-000	Interest Earnings	ASSIGNED
07-341-001	Interest Earnings P&R Misc. Accts.	ASSIGNED
07-341-401	Over Counter Sales	ASSIGNED
07-341-410	Event Revenue	ASSIGNED
07-342-200	Building/Property Rental (WB Cell Tower)	ASSIGNED
07-354-000	Grants-DCNR West Branch	RESTRICTED
07-367-400	Misc. Receipts and Grants	ASSIGNED
07-387-000	Developer Contributions-Operations	ASSIGNED
07-387-017	Developer Contributions-Capital	ASSIGNED
07-392-410	User Fees/Field Usage Fees	ASSIGNED
07-102-500	P/R Lexington Park Tot Lot	ASSIGNED
07-106-100	Veteran's Memorial Account	COMMITTED
07-387-018	Veteran's Memorial	COMMITTED

**#15    GENERAL RESERVE FUND**

15-106-300	General Fund Reserve Account	UNASSIGNED
15-102-800	Accrued Leave Account	UNASSIGNED
15-106-900	EMST Reserve	UNASSIGNED
15-107-000	General Reserve PLGIT	UNASSIGNED
15-341-000	Interest Earnings	

**#18    CAPITAL IMPROVEMENT & EQUIPMENT FUND:**

18-106-000	Cap. Improve. & Equip Acct.	COMMITTED
18-301-100	Real Estate Taxes-Current Year	COMMITTED
18-301-200	Real Estate Taxes-Prior Year	COMMITTED
18-301-400	Real Estate Taxes-Delinquent	COMMITTED
18-301-600	Real Estate Taxes-Interim	COMMITTED
18-341-000	Interest Earnings	ASSIGNED
18-387-000	Developer Contributions	COMMITTED
18-387-013	Traffic Fees	COMMITTED
18-102-901	Sewage Maintenance Fee Acct.	ASSIGNED
18-362-463	Sewage Maintenance Fees	ASSIGNED
18-102-902	Stormwater Maintenance Fee Acct.	ASSIGNED
18-362-461	Stormwater Maintenance Fees	ASSIGNED
18-362-121	Loan - Bridge and Culvert Replacement	ASSIGNED

**#20    PUBLIC WORKS & MUNICIPAL BUILDING FUND:**

20-106-000	Money Market Account	RESTRICTED	Debt service funds
20-106-001	2005 DVRF Loan Account/PW Bldg.	RESTRICTED	
20-301-100	Real Estate Taxes-Current Year-PW	RESTRICTED	
20-301-102	Real Estate Taxes-Current Year-Other	RESTRICTED	
20-301-200	Real Estate Taxes-Prior Year-PW	RESTRICTED	
20-301-202	Real Estate Taxes-Prior Year-Other	RESTRICTED	
20-301-400	Real Estate Taxes-Delinquent-PW	RESTRICTED	
20-301-402	Real Estate Taxes-Delinquent-Other	RESTRICTED	
20-301-600	Real Estate Taxes-Interim-PW	RESTRICTED	
20-301-601	Real Estate Taxes-Interim-Other	RESTRICTED	
20-341-102	Interest Earnings-PW	RESTRICTED	
20-341-000	Interest Earnings-Other	RESTRICTED	

**#30 ROAD MACHINE CAPITAL RESERVE FUND:**

30-106-000	Money Market Account	COMMITTED
30-301-100	Real Estate Taxes-Current Year	COMMITTED
30-301-200	Real Estate Taxes-Prior Year	COMMITTED
30-301-400	Real Estate Taxes-Delinquent	COMMITTED
30-301-600	Real Estate Taxes-Interim	COMMITTED
30-341-000	Interest Earnings	ASSIGNED

**#35 STATE HIGHWAY AID FUND:**

35-100-000	Liquid Fuels Account	RESTRICTED	Specifically for road repair and maintenance
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**#90 ESCROW FUND:**

90-106-000	Escrow Account	ASSIGNED	
90-106-400	NBBP/Road/Traffic	ASSIGNED	Due to General Fund
90-106-950	Highpoint Traffic Signal	ASSIGNED	Due to General Fund
90-106-991	CVS Financial Security	ASSIGNED	Due to General Fund
90-106-992	NBBP Lot 16B	ASSIGNED	Due to General Fund
90-106-993	CLR/NBB Improvements	ASSIGNED	Due to General Fund
90-106-994	Rt. 202 Capital Improvements	ASSIGNED	Due to General Fund
90-106-996	Wordsworth	FIDUCIARY	To be returned
90-106-999	Reserve @ New Britain	FIDUCIARY	To be returned
90-106-401	KEMA-Powertest LLC	FIDUCIARY	To be returned
90-106-600	NB D/C, LP (Assessment Dispute)	FIDUCIARY	To be returned
90-342-000	Misc. Cash Escrow Accounts	FIDUCIARY	To be returned
90-341-000	Interest Earnings	UNASSIGNED	
90-106-700	Pine Valley Crossing Associates, LP	FIDUCIARY	To be returned
90-106-900	Metropolitan Building Group/Frost/Rolling Ridge	FIDUCIARY	To be returned



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve Resolution 2022-30: 2023 First Responder Recruitment & Retention, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**RESOLUTION NO. 2022-30**  
**OF THE BOARD OF**  
**SUPERVISORS OF THE TOWNSHIP OF NEW BRITAIN**  
**BUCKS COUNTY, PENNSYLVANIA**

**Adopted: December 12, 2022**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF NEW BRITAIN TOWNSHIP**  
**CREATING A FIRST RESPONDER RECRUITMENT AND RETENTION STIPEND FOR**  
**ACTIVE MEMBER VOLUNTEER FIRST RESPONDERS.**

**Whereas**, the New Britain Township Board of Supervisors wishes to create an Active Member First Responders Recruitment and Retention Program to incentivize volunteer first responders who are Township Residents; and

**Whereas**, Township Staff has created and developed an incentive program that allows for a lump sum distribution per "Qualified Active Member" in a local fire company or EMS squad; and

**Whereas**, a Qualified Active Member is a candidate that must be a resident of New Britain Township during the qualifying eligibility period of October 1<sup>st</sup> through September 30<sup>th</sup> ("Eligibility Year") and who has met criteria established by his/her fire company/EMS squad for meeting "Active Member" status during the Eligibility Year; and

**Whereas**, each fire company or EMS squad must provide to the Township by November 15<sup>th</sup> of each year a certified, notarized list of Qualified Active Members; and

**Whereas**, each company/squad must establish written qualifying criteria for achieving Active Member status and submit it to the Township by September 30<sup>th</sup> of each year, and each company/squad must determine the Qualified Active Member status of all its members to be certified and notarized by October 31<sup>st</sup> of each year; and

**Whereas**, the Township must approve each company's/squad's written criteria for determining Qualified Active Member status by October 31<sup>st</sup> by each year, and must accept the certified and notarized list of Qualified Active Members by November 30<sup>th</sup> of each year; and

**Whereas**, the Township shall issue one lump-sum check to each company/squad representing the First Responder Recruitment/Retention Stipend calculated in the amount of \$500.00 per Qualified Active Member placed by the company/squad on the list accepted by the Township, and shall issue First Responder Recruitment and Retention Stipend within the first quarter of the year following the Qualifying Year; and

**Whereas**, the Township shall annually pass a resolution before the end of the year, setting the terms and conditions for the First Responder Recruitment and Retention Program, as well as setting the monetary amount per Qualified Active Member;

**NOW THEREFORE BE IT RESOLVED** that the New Britain Township Board of Supervisors approves, by adoption of this Resolution, the Active Member First Responder Recruitment and Retention Stipend for volunteer First Responders.

**THIS RESOLUTION WAS DULY ADOPTED** by the Board of Supervisors of New Britain Township on the 12<sup>th</sup> day of December, 2022.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood, Chair

\_\_\_\_\_  
William B. Jones, III, Vice Chair

\_\_\_\_\_  
Cynthia M. Jones

Attest: \_\_\_\_\_  
Matt West, Secretary/Manager

\_\_\_\_\_  
MaryBeth McCabe, Esq.

\_\_\_\_\_  
Stephanie Shortall



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve Resolution 2022-31: 2022 Budget Amendment #3, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

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**TO:** Matt West, Township Manager  
**FROM:** Ryan Cressman, Superintendent of Public Works  
**DATE:** November 28, 2022  
**RE:** Vehicle/ Equipment Funds

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The Public Works Department has had a few unexpected expensive repairs this year that were beyond the scope of the Department's in-house mechanic: Backhoe hydraulic repairs that cost \$12,000; and dump truck clutch repairs that cost \$6,000. Both repairs have been paid for out of the Vehicle Repairs (01-437-300) expense account, which will result in the account being over-budget for 2022.

There was \$100,000 budgeted for in-house road paving to supplement the annual paving program funded by Liquid Fuels Fund. As the Public Works Department was not fully staffed until this past summer, in-house road paving started later in the year than anticipated resulting in the Department not being able to fully utilize the funds budgeted in 2022. There is approximately \$40,500 remaining in the Paving/Milling/Recycling (01-439-320) expense account for the end of the year.

I am requesting the transfer of \$20,000 from the Paving/Milling/Recycling (01-439-320) expense account to Vehicle Repairs (01-437-300) expense account to cover the cost of scheduled and normal maintenance repairs as well as any other unexpected repairs for the remainder of this year.

**Staff Recommendation:** That the Board approve Resolution 2022-32: 2022 Budget Amendment, for a one-time transfer of \$20,000 from the Paving/Milling/Recycling (01-439-320) expense account to Vehicle Repairs (01-437-300) expense account to cover the costs of unexpected un-budgeted repairs to Public Works equipment.

**Resolution 2022-31  
NEW BRITAIN TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF NEW BRITAIN TOWNSHIP  
FORMALLY AMENDING THE F.Y 2022 BUDGET**

**WHEREAS**, it is prudent and sound fiscal management to periodically conduct a review of the New Britain Township budget; and

**WHEREAS**, the review provides an opportunity to examine projected revenues and expenses; and

**WHEREAS**, the review was conducted and it is recommended the following budget adjustments and/or amendments are proposed to reflect changes in fiscal management:

Reduce the amount of \$20,000.00 from Account #01.439.320 Paving/Milling/Recycling; and

Increase the amount of \$20,000.00 to Account #01.437.300 Vehicle Repairs to pay for the unexpected expenses for backhoe hydraulic repairs and dump truck clutch repairs.

**NOW, THEREFORE, BE IT RESOLVED**, this 12<sup>th</sup> day of December 2022, by the New Britain Township Board of Supervisors that the Treasurer is authorized and directed to make the afore referenced Budget adjustments.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood, Chair

\_\_\_\_\_  
William B. Jones, III, Vice Chair

\_\_\_\_\_  
Cynthia M. Jones, Member

\_\_\_\_\_  
Matt West, Township Manager

\_\_\_\_\_  
MaryBeth McCabe, Esq., Member

\_\_\_\_\_  
Stephanie Shortall, Member



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board adopt Resolution #2022-32: Tricentennial Committee, effective immediately, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

## RESOLUTION NO. 2022-32

### TOWNSHIP OF NEW BRITAIN BUCKS COUNTY PENNSYLVANIA ESTABLISHING THE TRICENTENNIAL COMMITTEE

**WHEREAS**, New Britain Township was formed in 1723 and, as such, will be celebrating its Tricentennial Anniversary during calendar year 2023; and

**WHEREAS**, the Board of Supervisors desires to establish a committee for the purpose of providing advice and counsel to the Board of Supervisors as to the appropriate method and means of celebrating the 300<sup>th</sup> Anniversary of New Britain Township.

**NOW, THEREFORE**, be it resolved by the Board of Supervisors of New Britain Township as follows:

1. Establishment of the Tricentennial Committee. The Board of Supervisors herein establishes the New Britain Township Tricentennial Committee, which shall consist of not more than nine (9) members, who shall be appointed by the Board of Supervisors and be residents of New Britain Township, understanding, however, that not more than two (2) members of the Board of Supervisors shall be members, and the remaining seven (7) members shall be residents at large who will all serve on the Committee.

2. Term of Office. All members of the Committee shall serve a fixed term to end on December 31, 2023, and the Committee will sunset on December 31, 2023.

3. Mission. The mission and purpose of the Committee shall be to assist the Board of Supervisors in connection with the Township's recognition of the Tricentennial Anniversary of the establishment of New Britain Township. In addition, thereto, the Committee will provide guidance and advice concerning the planning, development, and execution of a commemorative collectible, the July 4<sup>th</sup> parade float, and a display to be exhibited at New Britain Township's Fall Festival.

4. Meetings. The Committee shall hold an organizational meeting in January of 2023 following the organizational meeting of the New Britain Township Board of Supervisors. At such meeting, the Committee shall elect a chairperson, secretary, and such other officers as they shall deem necessary to serve the Committee. All meetings shall be advertised and open to the public in accordance with the Sunshine Act. The Committee shall adopt such rules and regulations necessary for the conduct of its business or to carry out its purposes.

5. Officers of the Committee. The chairperson is responsible to set the agenda, coordinate requests for documents and information from the Township staff,

oversee meetings, and call for motions and recommendations. The secretary shall be responsible for assisting in the preparation of the minutes of each meeting.

6. Minutes. The Committee shall keep minutes of its meetings and activities and shall make oral reports to the Township Board of Supervisors from time to time. Minutes, at a minimum, shall include those persons in attendance at the meeting, motions made by the Committee, votes, as well as recommendations.

7. Compensation and Expenses. The members of the Committee shall not receive any compensation for their services. Members shall, however, be reimbursed for expenses actually and necessarily incurred by his/her in the performance of his/her duties, provided said expenses are approved in advance by the New Britain Township Board of Supervisors.

8. Expenses. The Committee shall not be entitled to expend any funds without prior approval of the Board of Supervisors.

9. Miscellaneous. Nothing contained herein shall be construed as an abolishment of any existing Township agency, committee, authority, or commission even though such agency, committee, authority, or commission may have responsibilities related to the responsibilities delegated to this Committee. Neither the Committee nor its members shall have authority to enter into the contracts without the approval of the Board of Supervisors to the extent same would impose any liability on the Township.

10. Appointments. The following individuals are appointed by the New Britain Township Board of Supervisors to serve on the Tricentennial Committee.

Gregory T. Hood, Supervisor  
Bob Showalter  
Margaret Briggs  
Cynthia Strauch  
Alison Ficociello

MaryBeth McCabe, Supervisor  
Scott Fischer  
Dale Rimmer  
Florence McQuiston

**THIS AREA WAS INTENTIONALLY LEFT BLANK**



**NEW BRITAIN TOWNSHIP  
BOARD OF SUPERVISORS:**

**ATTEST:**

\_\_\_\_\_  
Matt West, Township Manager

\_\_\_\_\_  
Gregory T. Hood, Chair

\_\_\_\_\_  
William B. Jones, III, Vice Chair

\_\_\_\_\_  
Cynthia M. Jones, Member

\_\_\_\_\_  
MaryBeth McCabe, Esq., Member

\_\_\_\_\_  
Stephanie Shortall, Member



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board adopt Resolution #2022-33: Implement Act 57 of 2022, effective January 1, 2023, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

## RESOLUTION 2022-33

### IMPLEMENTING ACT 57 OF 2022 PROPERTY TAX PENALTY WAIVER PROVISIONS

A **RESOLUTION** of the Board of Supervisors of New Britain Township, Bucks County implementing Act 57 of 2022.

**WHEREAS**, Act 57 of 2022, which amended the Local Tax Collection Law, was enacted into law and is effective on October 10, 2022; and

**WHEREAS**, Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt a resolution or ordinance within 90 days of the effective date of the act, or not later than January 9, 2023, directing the local tax collector to waive certain additional charges for penalties and interest for real estate taxes with respect to certain qualifying events; and

**NOW, THEREFORE, BE IT RESOLVED**, that the New Britain Township Tax Collector shall comply with the provisions of Act 57 and the provisions of this Resolution for all tax years commencing on January 1, 2023.

#### DEFINITIONS

The following words and phrases shall have the meanings given to them within this resolution unless the context clearly indicates otherwise:

**Additional charge:** Any interest, fee, penalty, or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.

**Qualifying event:**

1. For the purposes of real property, the date of transfer of ownership.
2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.

**Tax Collector:** The elected tax collector for New Britain Township, Bucks County, any authorized or designated delinquent tax collector, the Bucks County Tax Claim Bureau, or any alternative collector of taxes as provided for in the act of July 7, 1947 (P.L.1368, No.542), known as the "Real Estate Tax Sale Law," an employee, agent or assignee authorized to collect the tax, a purchaser of claim for the tax or any other person authorized by law or contract to secure collection of, or take any action at law or in equity against the person or property of the taxpayer for the real estate tax or amounts, liens or claims derived from the real estate tax.

**WAIVER**

The Tax Collector shall, for all tax years beginning on or after January 1, 2023, grant a request from a taxpayer to waive additional charges for real estate taxes if the taxpayer meets the following obligations:

- A. Provides a waiver request of additional charges, on a form provided by the state Department of Community and Economic Development, to the Tax Collector in possession of the claim within twelve (12) months of a qualifying event;
- B. Attests that a tax notice was not received; and
- C. Provides the Tax Collector in possession of the claim with one of the following:
  - 1. A copy of the deed showing the date of real property transfer; or
  - 2. A copy of the title following the acquisition of a mobile or manufactured home subject to taxation as real estate showing the date of issuance or a copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and
- D. Pays the face value amount of the tax notice for the real estate tax with the waiver request.

**ADOPTED** by New Britain Township Board of Supervisors this 12<sup>th</sup> day of the month of December 2022.

**NEW BRITAIN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood - Chairman

\_\_\_\_\_  
William B. Jones, III - Vice Chairman

\_\_\_\_\_  
Cynthia M. Jones - Member

\_\_\_\_\_  
Marybeth McCabe, Esq. - Member

\_\_\_\_\_  
Stephanie Shortall- Member

Attest: \_\_\_\_\_  
Matt West, Township Manager



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board adopt Ordinance 2022-11-05: Zoning Amendment – Stormwater Amendment, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

## **NOTICE**

**NOTICE IS HEREBY GIVEN** that the New Britain Township Board of Supervisors will consider for possible enactment and adoption, a revision to Chapter 27, Zoning, Sections 27-502.b.5 and 27-2400.i related to Storm Drainage and Riparian Buffers in Zones 1 and 2. The Ordinance, which this notes in summary, is titled Amendments to the Zoning Ordinance Related to Stormwater Management Regulations and Riparian Buffers.

The Board will consider the Ordinance at its December 12, 2022 meeting, at 7:00 p.m. in the Public Meeting Room of the New Britain Township Municipal Building, located at 207 Park Avenue, Chalfont, Pennsylvania.

A full copy of the proposed Ordinance may be examined at the New Britain Township offices during normal business hours, at the Bucks County Law Library, and at the offices of this newspaper during normal business hours.

New Britain Township  
Board of Supervisors



The Almshouse Neshaminy Manor Center 1260 Almshouse Road  
Doylestown, Pennsylvania 18901 215.345.3400 FAX 215.345.3886  
E-mail: [planningcommission@buckscounty.org](mailto:planningcommission@buckscounty.org)

PLANNING COMMISSION:

Tom Tosti, *Chairman*  
Richard Donovan, *Vice Chairman*  
Thomas J. Jennings, Esq., *Secretary*

James J. Keenan  
James E. Miller, Jr.  
David R. Nyman  
Judith J. Reiss  
Edward J. Tokmajian  
Walter S. Wydro

Evan J. Stone  
*Executive Director*

**MEMORANDUM**

To: New Britain Township Board of Supervisors  
New Britain Township Planning Commission

From: Bucks County Planning Commission

Date: December 7, 2022

Subject: BCPC #26-22-1  
Proposal to Amend the Zoning Ordinance—Stormwater Management and Riparian Buffer Regulations  
Applicant: Board of Supervisors  
Date Received: November 15, 2022  
Hearing Date: December 12, 2022

In accordance with the provisions of Sections 304 and 609 of the Pennsylvania Municipalities Planning Code, this proposal was sent to the Bucks County Planning Commission for review. The following review has been prepared by the staff and endorsed by the Bucks County Planning Commission at a meeting held on December 7, 2022.

**GENERAL INFORMATION**

Proposed Action: Amend two sections of the zoning ordinance related to stormwater management and riparian buffer regulations.

Proposed Zoning Provisions:

Amend Section 27-502.b.5., Area and Dimensional Requirements, to remove sentences stating, “For [applications other than land developments], the stormwater management facilities shall be designed to manage the runoff from the total existing and proposed impervious surfaces on site. Future permitted impervious surfaces shall be considered in the design, if possible.”

Amend Section 27-2400.i., Riparian Buffers, as follows:

- Subsection added under Zone 1 and Zone 2 provisions to require the riparian buffer easement be planted with native trees, shrubs, and other vegetation to create a diverse native plant community appropriate to the intended ecological context of the site. Further, the new language specifies that invasive species shall be removed, when practicable.
- Language added in multiple locations that recreational trails “for non-motorized use only” are allowed for stream and wetlands crossings, provided that “all regulated activities designed to have the least impact on native plant species and other sensitive environmental features.”



**COMMENT**

We offer the following comment for the township board of supervisors when considering this proposal:

**Native and invasive vegetation**—The amendment seeks to require native trees, shrubs, and other vegetation to be planted within riparian buffer easements. It further adds that invasive species should be removed, where practicable. We recommend the applicant consult with the appropriate township boards, or with a consulting licensed landscape architect, to develop a list of which native vegetation species should be used for these plantings, and similarly, which invasive species should be removed. Such a list would be a helpful addition to this amendment as it would provide clearer guidance for future applicants, ultimately furthering the township's overall goals in promoting the planting of native vegetation.

We would appreciate being notified of the board of supervisors' decision regarding this matter. If the amendment is adopted, please send a copy within 30 days as required by Section 609.(g) of the Pennsylvania Municipalities Planning Code.

JS:emh

cc: Jeffrey P. Garton, Esquire, Begley, Carlin & Mandio, LLP, Township Solicitor (via email)  
Matt West, Township Manager (via email)



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PENNSYLVANIA**

**ORDINANCE NO.: 2022-11-05**

**AN ORDINANCE OF THE TOWNSHIP OF NEW BRITAIN, BUCKS COUNTY, PENNSYLVANIA; PROVIDING FOR THE AMENDMENT OF CHAPTER 27, ZONING, OF THE NEW BRITAIN TOWNSHIP CODE BY THE ADOPTION OF MODIFICATIONS TO THE PROVISIONS OF § 27-502.b.5 AND §27-2400.i, BOTH OF WHICH RELATE TO STORMWATER MANAGEMENT REGULATIONS AND RIPARIAN BUFFERS.**

**NOW THEREFORE**, be it hereby ENACTED and ORDAINED by the Board of Supervisors of the Township of New Britain, Bucks County, Commonwealth of Pennsylvania, as follows:

**ARTICLE I.**

The provisions of §27-502.b.5 shall be amended so as to delete the provisions set forth therein and in lieu thereof providing as follows:

When an applicant is proposing a land development, the stormwater management facilities shall be designed to manage the runoff from the maximum impervious surface permitted for the entire site. Where an applicant is permanently preserving natural resources and/or other portions of the site by the placement of a permanent conservation easement, either voluntarily or in accordance with the requirements of this chapter, those areas so preserved can be removed from the calculation of the maximum impervious surface permitted for the entire site at the option of the applicant by the recording of this restriction permanently against the property.

**ARTICLE II.**

The provisions of §27-2400.i shall be amended so as to delete the provisions as set forth therein and in lieu thereof providing as follows:

Riparian Buffer. The riparian buffer shall include only the portion of land sloping towards the surface water bodies being protected and shall extend no more than 75 feet from each side of the watercourse, lake or pond, at bankfull flow edge, or shall extend the extent of the one-hundred-year floodplain, whichever is greater. No land disturbance shall be permitted within any riparian buffer except as permitted below. The buffer area will consist of two distinct protection zones.

1. Zone 1. This buffer area will begin at the edge of the lake, pond or watercourse and occupy a margin of land with a minimum width of 25 feet measured horizontally on a line perpendicular to the edge of water at bankfull flow or level. Open space uses that are primarily passive in nature may be permitted in Zone 1, including:

- (a) Open space uses such as wildlife sanctuaries, nature preserves, forest preserves, fishing areas, passive areas for public or private parklands and reforestation.
  - (b) Customary agricultural practices in accordance with a soil conservation plan approved by the Bucks County Conservation District and a nutrient management plan in accordance with state requirements, if applicable.
  - (c) Regulated activities permitted by the Commonwealth and Township for stream or wetland crossing or other encroachment (i.e., farm vehicle and livestock, recreational trails for non-motorized use only, roads, sewer or water lines, and utility transmission lines) provided that any disturbance is offset by riparian corridor improvements as approved by the Township and all regulated activities designed to have the least impact on native plant species and other sensitive environmental features.
  - (d) Vegetation management in accordance with an approved landscape or open space management plan.
  - (e) Runoff to be buffered or filtered by Zone 1 will be limited to sheet flow or subsurface flow only. Concentrated flows must be converted to sheet flow or subsurface flows prior to entering Zone 1 for proposed stormwater management facilities.
  - (f) The Riparian Buffer Easement shall be planted with native trees, shrubs and other vegetation to create a diverse native plant community appropriate to the intended ecological context of the site. Invasive species shall be removed, whenever practicable.
2. Zone 2. This buffer zone will begin at the outer edge of Zone 1 and occupy a minimum width of 50 feet in addition to Zone 1. However, where the width of the one-hundred-year floodplain extends greater than 75 feet from the edge of water at bankfull flow or level, Zone 1 shall remain a minimum of 25 feet and Zone 2 shall extend from the outer edge of Zone 1 to the outer edge of the one-hundred-year floodplain. Uses permitted in this buffer area include open space uses that are primarily passive in nature, including:
- (a) Open space uses such as wildlife sanctuaries, nature preserves, forest preserves and passive areas for public or private parklands, recreational trails for non-motorized use only and reforestation.
  - (b) Customary agricultural practices in accordance with a soil conservation plan approved by the Bucks Conservation District.
  - (c) Regulated activities permitted by the Commonwealth and Township for stream or wetland crossing or other encroachment (i.e., farm vehicle and livestock, recreational trails for non-motorized use only, roads, sewer or water lines and utility transmission lines) provided that any disturbance is offset by riparian corridor improvements as approved by the Township and all regulated activities designed to have the least impact on native plant species and other sensitive environmental features.
  - (d) Recreational activities or uses not involving impervious surfaces such as playing fields or golf courses.

- (e) The Riparian Buffer Easement shall be planted with native trees, shrubs and other vegetation to create a diverse native plant community appropriate to the intended ecological context of the site. Invasive species shall be removed, whenever practicable.

**ARTICLE III.      Repealer**

All ordinances or parts of ordinances which are inconsistent herewith are hereby replaced.

**ARTICLE IV.      Severability**

If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

**ARTICLE V.      Effective Date**

This Ordinance shall become effective five (5) days after final enactment.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

**NEW BRITAIN TOWNSHIP  
ZONING AMENDMENT- STORMWATER  
MANAGEMENT FACILITIES AND RIPARIAN BUFFERS**

**Ordinance No.: 2022-11-05**

***ENACTED* and *ORDAINED* this 12th day of December, 2022.**

**ATTEST:**

\_\_\_\_\_  
**Matt West, Township Manager**

\_\_\_\_\_  
**Gregory T. Hood, Chair**

\_\_\_\_\_  
**William B. Jones, III, Vice Chair**

\_\_\_\_\_  
**Cynthia M. Jones, Member**

\_\_\_\_\_  
**MaryBeth McCabe, Esquire, Member**

\_\_\_\_\_  
**Stephanie Shortall, Member**



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve canceling the December 19, 2022, Board of Supervisors meeting.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve the road names for the Fox Lane/Highpoint Subdivision/Land Development project, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

**Kellie A. McGowan, Esquire**  
Direct Dial: 215-606-0181  
kellie.mcgowan@obermayer.com  
www.obermayer.com

**Obermayer Rebmann Maxwell & Hippel LLP**  
10 S. Clinton Street, Suite 300  
Doylestown, PA 18901-4640  
P: 215-606-0760  
F: 215.348-1804

November 17, 2022

**VIA HAND DELIVERY**

Matt West, Manager  
New Britain Township  
207 Park Avenue  
Chalfont, PA 18914  
[mwest@newbritaintownship.org](mailto:mwest@newbritaintownship.org)

**Re: Foxlane at Highpoint, LLC – Preliminary/Final Land Development  
Request for Street Name Approval**

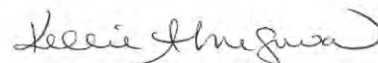
Dear Mr. West,

This letter will constitute the formal request of Foxlane Homes at Highpoint, LLC for Board of Supervisors approval of the proposed street names within the Highpoint development, as required by New Britain Township Board Resolution 2022-09.

The proposed street names are as follows: Foxhedge Road, Foxtail Road, Reagan's Lane and Catherine Court, and are depicted on the enclosed plan sheet for the development.

The proposed names were previously submitted to staff for review pursuant to SALDO section 22-705.12.A. Please let me know if you require any additional information. We appreciate consideration of this request at the next available meeting of the Board of Supervisors.

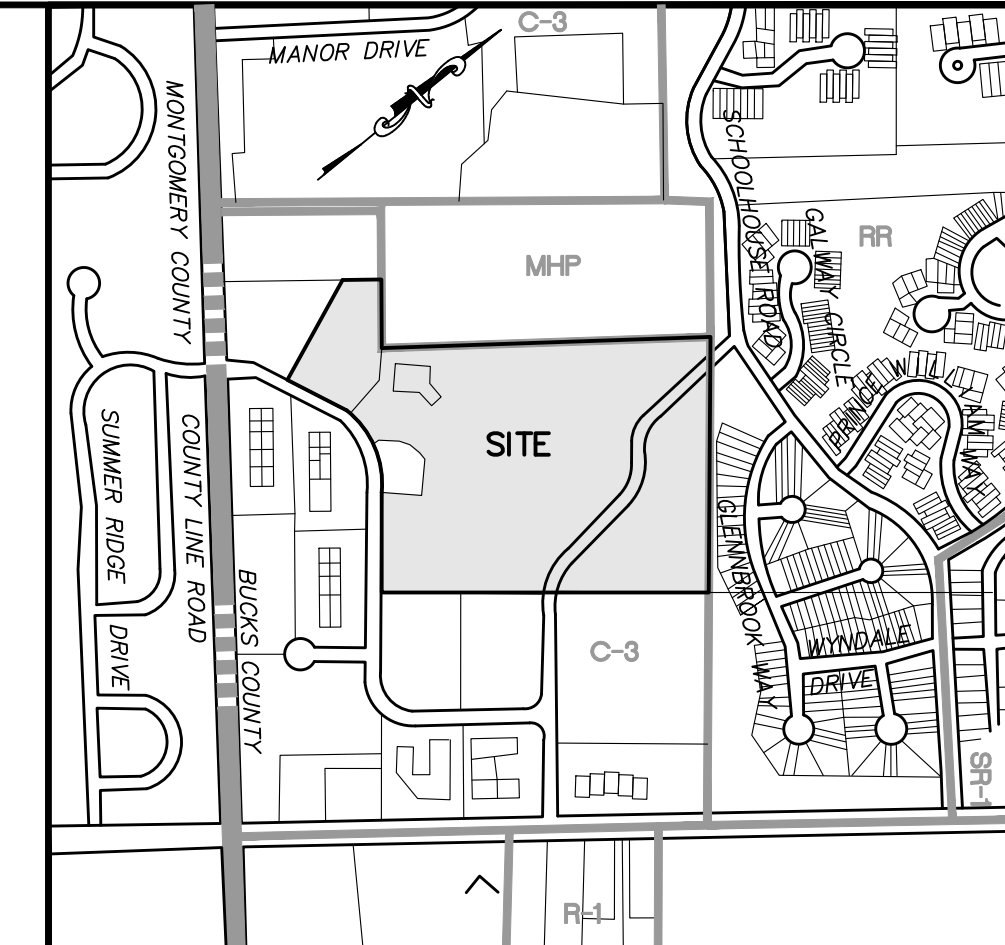
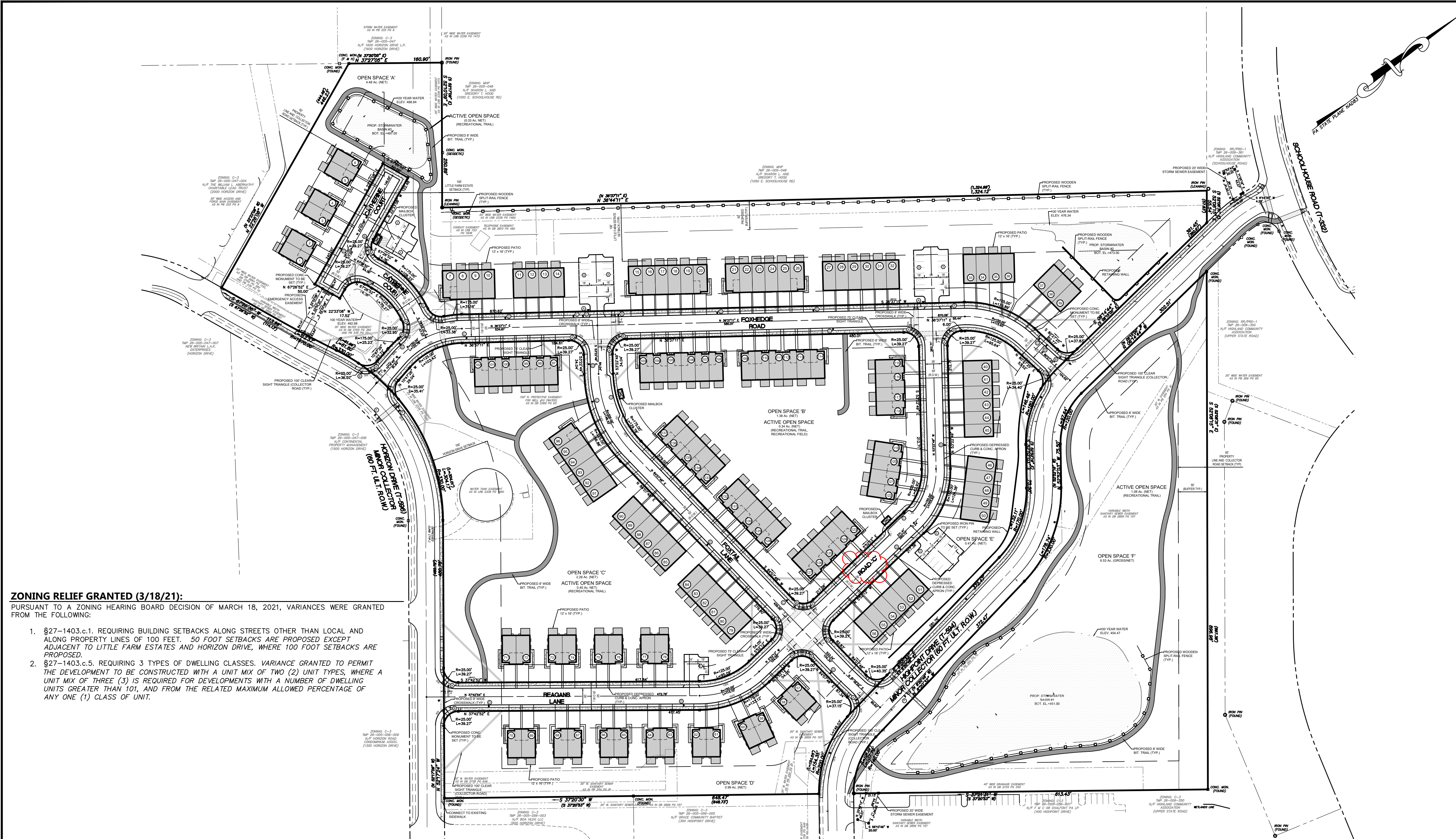
Very truly yours,



Kellie A. McGowan

KAM/

cc: Client  
Sean Gresh, Esquire, Township Solicitor - [SGresh@begleycarlin.com](mailto:SGresh@begleycarlin.com)  
Craig Kennard, PE, Township Engineer - [ckennard@gilmore-assoc.com](mailto:ckennard@gilmore-assoc.com)



LOCATION MAP  
SCALE: 1" = 800'

**ZONING RELIEF GRANTED (3/18/21):**  
PURSUANT TO A ZONING HEARING BOARD DECISION OF MARCH 18, 2021, VARIANCES WERE GRANTED FROM THE FOLLOWING:

- §27-1403.c.1. REQUIRING BUILDING SETBACKS ALONG STREETS OTHER THAN LOCAL AND ALONG PROPERTY LINES OF 100 FEET. 50 FOOT SETBACKS ARE PROPOSED EXCEPT ADJACENT TO LITTLE FARM ESTATES AND HORIZON DRIVE, WHERE 100 FOOT SETBACKS ARE PROPOSED.
- §27-1403.c.5. REQUIRING 3 TYPES OF DWELLING CLASSES. VARIANCE GRANTED TO PERMIT THE DEVELOPMENT TO BE CONSTRUCTED WITH A UNIT MIX OF TWO (2) UNIT TYPES, WHERE A UNIT MIX OF THREE (3) IS REQUIRED FOR DEVELOPMENTS WITH A NUMBER OF DWELLING UNITS GREATER THAN 101, AND FROM THE RELATED MAXIMUM ALLOWED PERCENTAGE OF ANY ONE (1) CLASS OF UNIT.

**CONDITIONAL USE GRANTED PER BOARD OF SUPERVISORS ORDER DATED JULY 19, 2021**  
**S.A.L.D.O. RELIEF GRANTED PER CONDITIONS OF FINAL APPROVAL (B.O.S. RES. 2022-09 DATED 4/18/2022):**

SALDO 22-403 WHICH REQUIRES A PRELIMINARY PLAN SUBMISSION. APPLICANT REQUESTED A PRELIMINARY/FINAL APPROVAL.

SALDO 22-705.1.D PROHIBITING THE USE OF DEAD END STREETS. APPLIES TO CATHERINE COURT.

SALDO 22-704.4 WHICH REQUIRES THAT NOTHING BE PLACED, PLANTED OR SET WITHIN THE AREA OF AN EASEMENT AND THE AREA SHALL BE KEPT AS LAWN OR IN A NATURAL STATE. APPLIES TO THE NUMEROUS EXISTING UTILITY EASEMENTS MANY OF WHICH WILL BE EXTINGUISHED EITHER TOTALLY OR PARTIALLY UPON PLAN RECORDED. IN ANY CASE, NO BUILDINGS ARE PROPOSED WITHIN THESE EXISTING UTILITY EASEMENTS.

SALDO 22-705.3.C WHICH REQUIRES THAT WHERE A SUBDIVISION AND/OR LAND DEVELOPMENT ABUTS OR CONTAINS AN EXISTING STREET, THE APPLICANT IS REQUIRED TO IMPROVE THE STREET TO TOWNSHIP STANDARDS PERTAINING TO CARTWAY WIDTHS.

SALDO 22-705.3.G (PARTIAL WAIVER) WHICH REQUIRES THAT WHERE A SUBDIVISION AND/OR LAND DEVELOPMENT ABUTS OR CONTAINS AN EXISTING STREET, THE APPLICANT IS REQUIRED TO MILL AND OVERLAY THE ENTIRE WIDTH OF THE ROADWAY A DEPTH OF 1-1/2 INCHES, CONDITIONED UPON THE APPLICANT ADDRESSING ANY PAVEMENT DEFICIENCIES ON THE EXISTING ROADS DOCUMENTED DURING CONSTRUCTION BY THE TOWNSHIP ENGINEER PRIOR TO FINAL PAVING OF THE INTERIOR PRIVATE ROADS.

SALDO 22-705.4.C REQUIRING THAT MINOR COLLECTOR ROADS AND LOCAL ROADS HAVE MINIMUM INTERSECTION SPACING OF 800 FEET AND 500 FEET, RESPECTIVELY.

SALDO 22-705.7.C.3 (PARTIAL WAIVER) REQUIRING THAT AT ALL APPROACHES TO INTERSECTIONS, GRADES FOR LOCAL STREETS SHALL NOT EXCEED 3% FOR A MINIMUM DISTANCE OF 50 FEET FROM THE INTERSECTION OF CURBLINES OR EDGES OF CARTWAYS. APPLICANT PROPOSES 4% SLOPES, HOWEVER, ONLY AT TWO INTERSECTIONS: HIGHPOINT DRIVE AND FOXTAIL LANE, AND REAGANS LANE AND FOXTAIL LANE.

SALDO 22-705.8.B REQUIRING THAT CUL-DE-SAC STREETS HAVE A MINIMUM LENGTH OF 400 FEET. THE PROPOSED LENGTH OF CATHERINE COURT IS 343 FEET.

SALDO 22-705.8.C REQUIRING THAT CUL-DE-SAC STREETS BE PROVIDED WITH A LEFT SIDE TURNAROUND CONFIGURATION AT THE END OF THE CUL-DE-SAC WITH MINIMUM RIGHT-OF-WAY RADIUS OF 60 FEET AND A MINIMUM PAVING RADIUS OF 50 FEET. NO TURNAROUND CONFIGURATION IS PROPOSED FOR CATHERINE COURT.

SALDO 22-706.1.C (PARTIAL WAIVER) FROM THE REQUIREMENT THAT CURBS BE PROVIDED FOR ALL PARKING AREAS, INCLUDING ACCESS DRIVES AND SERVICE DRIVES WITH FOUR OR MORE VEHICLES. EXCEPT HOWEVER, THAT CURBS SHALL BE INSTALLED, INCLUDING ACCESS DRIVES AND SERVICE DRIVES, AS NOTED ON THE PLANS.

SALDO 706.2.B (PARTIAL WAIVER) FROM THE REQUIREMENT THAT SIDEWALKS BE INSTALLED ALONG THE PROPERTY FRONTAGE OF EVERY EXISTING STREET ABUTTING A PROPOSED SUBDIVISION AND/OR LAND DEVELOPMENT. EXCEPT HOWEVER, THAT SIDEWALKS SHALL BE INSTALLED AS NOTED ON THE PLANS.

SALDO 22-712.2.K REQUIRING THAT ALL SUMP PUMP AND ROOF DRAINS FOR PROPOSED RESIDENTIAL BUILDINGS BE CONNECTED TO AN EXISTING OR PROPOSED STORM SEWER SYSTEM OR DISCHARGED DIRECTLY TO A STORMWATER DETENTION FACILITY.

SALDO 22-712.4.I (PARTIAL WAIVER) REQUIRING THAT THE MAXIMUM SPILLWAY LENGTH FOR A DETENTION BASIN NOT EXCEED 75 FEET. APPLICANT PROPOSES THE DETENTION POND #1 SPILLWAY TO BE 145 FEET IN LENGTH.

SALDO 22-712.4.J REQUIRING THAT ALL PORTIONS OF DETENTION BASIN BOTTOMS BE SLOPED TOWARDS THE OUTLET STRUCTURE AT A MINIMUM SLOPE OF 2% ALL THREE (3) PROPOSED DETENTION FACILITIES ARE EITHER CONSTRUCTED WETLAND BASINS OR WET PONDS WHICH REQUIRE FLAT BOTTOMS.

SALDO 22-712.5.E REQUIRING THAT ALL STORM SEWER PIPING BE REINFORCED CONCRETE PIPE (RCP). HIGH DENSITY POLYETHYLENE PIPE (HDPE) IS PROPOSED FOR ALL PIPES WITH THE EXCEPTION OF DETENTION BASIN DISCHARGE PIPES WHICH SHALL BE RCP WITH O-RING GASKETS AND ANY STORM SEWER WITHIN HIGHPOINT DRIVE.

SALDO 22-713.4.A (PARTIAL WAIVER) FROM THE REQUIREMENT THAT STREET TREES BE PLANTED EVERY 30 FEET ALONG ALL PROPOSED AND EXISTING STREETS WHEN THEY LIE WITHIN THE PROPOSED SUBDIVISION AND/OR LAND DEVELOPMENT, WITH THE UNDERSTANDING WHERE STREET TREES CANNOT BE PLANTED, THE APPLICANT, IN CONSULTATION WITH THE TOWNSHIP ENGINEER, MAY DETERMINE TO REPLACE THE TREES ELSEWHERE ON SITE OR PROVIDE SHRUBS, EVERGREEN, OR ORNAMENTAL TREES SUCH THAT IF A STREET TREE IS NOT PLANTED THAT TWO (2) EVERGREEN TREES (6' MIN. HEIGHT), TWO (2) ORNAMENTAL TREES (8' MIN. HEIGHT, 1-1/2" CALIPER), OR FIVE (5) SHRUBS (30" MIN. HEIGHT, UNLESS THE LOCATION, I.E. IN BETWEEN THE DRIVEWAYS, DICTATES A SLIGHTLY SMALLER SIZE) SHALL BE PLANTED IN LIEU THEREOF.

**ZONING DATA**

ZONED: C3 - COMMERCIAL DISTRICT  
EXISTING USE: E2 PRIVATE RECREATION FACILITY (PERMITTED)  
PROPOSED USE: B3/B5 TWNS AND TOWNS MIXED COMMUNITY (CONDITIONAL USE GRANTED)

	REQUIRED	PROPOSED
MIN. SITE AREA	20 AC.	33.12 AC.
MIN. SITE WIDTH	300 FT.	300 FT.
MIN. SITE DEPTH	300 FT.	300 FT.
MAX. BLDG. COVERAGE	40%	15%
MAX. IMPERV. COVERAGE	65%	33%
MIN. BUILDING SETBACKS		
LOCAL STREETS	40 FT.	N/A
OTHER STREETS	100 FT.	50 FT. <sup>(1)</sup>
PROPERTY LINES	35 FT.	50 FT. <sup>(1)</sup>
MAX. HEIGHT	5	4.7
MAX. DENSITY (DU./AC. OF BASE SITE AREA)	45%	55%

<sup>(1)</sup>100 FT. PROVIDED ALONG LITTLE FARM ESTATES AND ALONG HORIZON DR. VARIANCE GRANTED TO ALLOW 50 FT ALONG OTHER BOUNDARIES.

	TWIN HOME (28 TOTAL)	3-STORY TOWNHOUSE (61 TOTAL) (22 FEET WIDE)	2-STORY TOWNHOUSE (48 TOTAL) (24 FEET WIDE)
MIN. LOT AREA (PER UNIT)	4,000 SF	2,500 SF	2,500 SF
MIN. LOT WIDTH (PER UNIT)	N/A	N/A	N/A
MIN. LOT WIDTH (1-CAR GARAGE) (Ø REQ'D BSBL)	40 FT.	40 FT.	N/A
MIN. LOT WIDTH (2-CAR GARAGE) (Ø REQ'D BSBL)	N/A	N/A	20 FT.
MAX. BLDG. COVERAGE (LOT)	35%	≤35%	50%
MIN. YARDS			
FRONT	30 FT.	30 FT.	25 FT.
SIDE	15 FT.	15 FT.	15 FT.
REAR	30 FT.	30 FT.	25 FT.
MIN. BLDG. SPACING	N/A	N/A	30 FT.
MAX. NUMBER OF UNITS PER BLDG.	N/A	2	8

**WETLANDS CERTIFICATION:**

I, JOHN SZCZEPANSKI OF NOVA CONSULTANTS, INC., HEREBY CERTIFY THAT IN MARCH, 2021, I PERFORMED A WETLANDS EVALUATION OF THIS SITE IN ACCORDANCE WITH CURRENT STATE AND FEDERAL GUIDELINES AND HAVE DETERMINED THAT NO WETLANDS/WATERS OF THE COMMONWEALTH EXIST ON THIS SITE.

**OWNER OF RECORD:**  
CLUB INVESTORS GROUP LIMITED PARTNERSHIP

1 HIGHPOINT DRIVE  
CHALFONT, PA 18914

MAILING ADDRESS:  
920 CAMILLE LANE  
ALAMO, CA 94507

TMP 26-005-056  
LAND RECORD BOOK 522 PAGE 2038

**SITE AREA:**  
23.134 ACRES OR 1,007,734 SQ. FT. (GROSS)

**OWNER OF RECORD:**  
CLUB INVESTORS GROUP LIMITED PARTNERSHIP

1 HIGHPOINT DRIVE  
CHALFONT, PA 18914

MAILING ADDRESS:  
920 CAMILLE LANE  
ALAMO, CA 94507

TMP 26-005-047-005  
LAND RECORD BOOK 2363 PAGE 1772

**SITE AREA:**  
3.050 ACRES OR 132,855 SQ. FT. (GROSS)

**OWNER OF RECORD:**  
NORTH WALES WATER AUTHORITY

HORIZON DRIVE  
CHALFONT, PA 18914

MAILING ADDRESS:  
PO BOX 1339  
NORTH WALES, PA 19454-0339

TMP 26-005-056-001  
LAND RECORD BOOK 2365 PAGE 58

**SITE AREA:**  
0.408 ACRES OR 17,753 SQ. FT. (GROSS)

**EQUITABLE OWNER/APPLICANT:**  
FOXLANE HOMES AT HIGHPOINT, LLC  
1243 EASTON ROAD, SUITE 205  
WARRINGTON, PA 18976

**DEVELOPERS CERTIFICATION:**

I/WE ACKNOWLEDGE THAT THE STORMWATER FACILITIES AND BMP'S ARE FIXTURES THAT CAN BE ALTERED OR REMOVED ONLY AFTER APPROVAL OF NEW BRITAIN TOWNSHIP.

**CERTIFICATIONS**  
COMMONWEALTH OF PENNSYLVANIA:  
COUNTY OF BUCKS

**OWNERSHIP, ACKNOWLEDGEMENT OF PLAN AND OFFER OF DEDICATION**

(WE), \_\_\_\_\_ HAVE LAID OUT UPON MY (OUR) LAND, SITUATED IN THE TOWNSHIP OF NEW BRITAIN, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA, LOTS AND STREETS ACCORDING TO THIS PLAN WHICH IS INTENDED TO BE RECORDED. WITNESS MY HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_.

OWNER SIGNATURE \_\_\_\_\_ OWNER SIGNATURE \_\_\_\_\_

OWNER SIGNATURE \_\_\_\_\_

ON THIS, THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_, BEFORE ME, A NOTARY PUBLIC IN AND FOR THE COMMONWEALTH OF PENNSYLVANIA, THE UNDERSIGNED OFFICER/OWNER, PERSONALLY APPEARED \_\_\_\_\_ WHO ACKNOWLEDGED HIMSELF TO BE THE OWNER OF THE SUBDIVISION, AND, BEING AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED BY SIGNING THE NAME OF THE OWNER/COMPANY BY HIMSELF, AS (OFFICER) \_\_\_\_\_

NOTARY PUBLIC SIGNATURE \_\_\_\_\_ MY COMMISSION EXPIRES \_\_\_\_\_

**BOARD OF SUPERVISORS**  
APPROVED BY THE NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_

**TOWNSHIP ENGINEER**  
APPROVED BY THE NEW BRITAIN TOWNSHIP ENGINEER THIS  
DAY OF \_\_\_\_\_ 20\_\_\_\_

**BUCKS COUNTY PLANNING COMMISSION**  
BCPC No. \_\_\_\_\_  
PROCESSED AND REVIEWED. REPORT PREPARED BY THE BUCKS COUNTY PLANNING COMMISSION IN ACCORDANCE WITH THE MUNICIPALITIES PLANNING CODE.  
CERTIFIED THIS DATE \_\_\_\_\_

**RECORDER OF DEEDS**  
RECORDED IN THE OFFICE FOR THE RECORDING OF DEEDS, ETC. IN AND FOR THE COUNTY OF BUCKS AT DOYLESTOWN, PENNSYLVANIA IN PLAN BOOK \_\_\_\_\_ PAGE \_\_\_\_\_ ON \_\_\_\_\_ 20\_\_\_\_

RECORDER OF DEEDS \_\_\_\_\_

**ENGINEER'S CERTIFICATION**  
THIS IS TO CERTIFY THAT I HAVE READ ARTICLE V OF THE NEW BRITAIN TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, AND THAT THE ACCOMPANYING PLAN MEETS THE REQUIREMENTS OF THAT ARTICLE TO THE BEST OF MY KNOWLEDGE.

KARL B. JANETKA, P.E. (PA PE-043755-E) \_\_\_\_\_ DATE \_\_\_\_\_

**SURVEYOR'S CERTIFICATION**  
THIS IS TO CERTIFY THAT I HAVE READ ARTICLE V OF THE NEW BRITAIN TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, AND THAT THE ACCOMPANYING PLAN MEETS THE REQUIREMENTS OF THAT ARTICLE TO THE BEST OF MY KNOWLEDGE.

ROBERT W. COOK, P.L.S. (PA SU 075256) \_\_\_\_\_ DATE \_\_\_\_\_

**Van Cleef**  
ENGINEERING WITH FOCUS

Local/Regional Planning  
Municipal Engineering  
Site Development  
Surveying/Aerial Drone/GIS  
Water/Wastewater

Bridges/Highways  
Construction Inspection  
Environmental  
Geotechnical/Offices  
Landscape Architecture

With Offices in New Jersey,  
Eastern Pennsylvania and Delaware

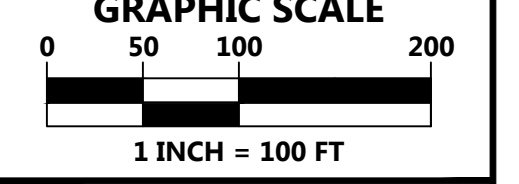
REV	DESCRIPTION	AUTH	DATE
1	PER CARROLL LTR. (7/15/22), GLOVER LTR. (8/17/22), & BUCK LTR. (8-18-22)	K.B.J.	10/4/22
2	PER TOWNSHIP ENG. LTR. (3/15/22) & NWA LTR. (4/26/22), ORTIGA LTR. (3/28/22)	K.B.J.	06/24/22

SERIAL NO. 20202112119

Before You Dig Anywhere

**811** PENNSYLVANIA

Know what's below. STOP CALL 1-800-242-2776  
Call before you dig. PA Law requires 3 working days notice before excavation.  
PA ONE CALL SYSTEM INC.



**PLAN NOTATION**  
ONLY THOSE PLANS WHICH CONTAIN A DIGITAL IMPRESSION, OR COLORED INK SEAL, THE RESPONSIBLE PROFESSIONAL SHALL BE CONSIDERED VALID. THIS PLAN HAS BEEN SPECIFICALLY PREPARED FOR THE OWNER DESIGNATED HEREON. ANY MODIFICATION, REVISION, DUPLICATION OR USE WITHOUT THE WRITTEN CONSENT OF VAN CLEEF ENGINEERING ASSOCIATES IS PROHIBITED. RELIANCE ON THIS PLAN FOR ANY PURPOSE OTHER THAN THAT WHICH IS INTENDED SHALL BE AT THE SOLE DISCRETION AND LIABILITY OF THE APPLICABLE PARTY.

**KARL B. JANETKA, P.E.** \_\_\_\_\_ DATE \_\_\_\_\_  
PENNSYLVANIA PROFESSIONAL ENGINEER NUMBER PE-043755-E

**Van Cleef**  
ENGINEERING WITH FOCUS

VAN CLEEF ENGINEERING ASSOCIATES, LLC  
501 NORTH MAIN STREET, DOYLESTOWN, PA 18901  
WEB: WWW.VANCLEEFENGINEERING.COM  
PHONE: (610) 345-1876

**OVERALL RECORD PLAN (SHEET 1 OF 20 TO BE RECORDED)**

FOR  
**HIGH POINT RACQUET CLUB**

DATE: JANUARY 12, 2022  
SCALE: 1" = 100'  
DESIGNED BY: K.B.J.  
DRAWN BY: E.N.P.  
CHECKED BY: K.B.J.  
JOB NUMBER: 2002-NBR  
TMP'S 26-5-47-5, 26-5-56, 26-5-56-9, 26-5-56-1

NEW BRITAIN TOWNSHIP  
BUCKS COUNTY, PENNSYLVANIA

**2 of 68**

ROBERT W. COOK \_\_\_\_\_ DATE \_\_\_\_\_  
PENNSYLVANIA PROFESSIONAL ENGINEER NUMBER SU075256





## Township of New Britain

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Office of Fire Marshal

December 7, 2022

RE: Fire Marshal review of Street Names for Fox Lane at Highpoint.

Review By: Randal J. Teschner Fire Marshal

**The following Street names have been review and have no conflicts in the Chalfont area:**

1. Foxhedge Road
2. Foxtail Road
3. Reagan's Lane
4. Catherine Court



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board approve the hiring of David Conroy as the Director of Planning & Zoning for New Britain Township, effective January 1, 2023.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board adopt Resolution #2022-34: Transfer of General Fund Revenue, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

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**TO:** Board of Supervisors  
**CC:** Matt West, Michael Walsh  
**FROM:** John Bates  
**DATE:** December 7, 2022  
**RE:** FY2022 Year-end Cash Transfer

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This memo serves as an explanation for the attached Resolution 2022-34. As mentioned by Township Staff in the previous Budget presentations, the Government Finance Officers Association (GFOA) recommends that general-purpose governments, regardless of size, maintain an unrestricted budgetary fund balance in their general fund of no less than three months of regular operating expenditures. Based upon historical expenditures, the average Township monthly expenses total approximately \$542,000 in the General Fund. As a result, Staff recommends that the Township maintain cash reserves in the amount of \$1,625,000.

**As of November 30, 2022**, the Township's General Reserve Savings account is \$1,174,043.

The Township has realized excess revenue in multiple streams in FY2022, including Real Estate Transfer Tax and Earned Income Tax (approximately \$180,000 and \$134,000, respectively) as of November 30, 2022. Based upon projections received from Keystone Collections Group, those figures will continue to accumulate prior to year-end.

As Staff works towards the reserve goal of \$1,625,000, it is recommended that the Board of Supervisors authorize Township Staff to make the necessary cash transfers from the General Fund to the General Reserve Fund prior to December 31, 2022, to meet our year-end cash reserve goal. The actual dollar amount will then be disclosed in the January 2023 Meeting Minutes.

The Finance department will continue to monitor projected revenue and expenditures for the remainder of the current fiscal year for any potential adjustments and keep the Board of Supervisors abreast of any additional fundings.

**RESOLUTION #2022-34  
TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PENNSYLVANIA  
TRANSFER OF GENERAL FUND REVENUES  
FROM OPERATING FUND TO RESERVE FUND**

A **RESOLUTION** of the board of supervisors of New Britain Township formally amending the Fiscal Year 2022 budget by transferring excess revenue received from Earned Income Tax and Realty Transfer Tax from Fund 01: General Operating to Fund 15: General Reserve.

**WHEREAS**, it is prudent and sound fiscal management to periodically conduct a review of the New Britain Township ("Township") budget to examine projected revenues and expenses; and

**WHEREAS**, the Township anticipates revenue to exceed the budgeted amounts for Fiscal Year 2022 in both the Earned Income Tax and Real Estate Transfer Tax revenue line items; and

**WHEREAS**, the Township wishes to maintain a predetermined General Reserve Savings goal for Fiscal Year 2023 in the amount of \$1,625,000 which represents three months of budgeted expenses; and

**WHEREAS**, the Township intends on completing the transfer of excess revenue in Earned Income Tax and Real Estate Transfer Tax by December 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, that the New Britain Township Board of Supervisors hereby authorize Township staff to monitor the revenues received in both Earned Income Tax and Real Estate Transfer Tax through December 31, 2022 and transfer any and all revenues in excess of the budgeted amounts included in the Fiscal Year 2022 Budget for both revenue line items from Fund 01: General Operating to Fund 15: General Reserve by December 31, 2022.

**BE IT FURTHER RESOLVED**, that the final amount transferred by Township staff by December 31, 2022 will be presented to the Board of Supervisors at the first Business Meeting scheduled for January 2023.

**ADOPTED** by the New Britain Township Board of Supervisors this 12<sup>th</sup> day of December, 2022.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood, Chair

\_\_\_\_\_  
William B. Jones, III, Vice Chair

\_\_\_\_\_  
Cynthia M. Jones, Member

\_\_\_\_\_  
Matt West, Township Manager

\_\_\_\_\_  
MaryBeth McCabe, Esq., Member

\_\_\_\_\_  
Stephanie M. Shortall, Member



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2021

**I MOVE THAT:** The Board authorize the acceptance of applications for a sworn position in the New Britain Police Department, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



# MEMO

---

**TO:** Board of Supervisors  
**FROM:** Chief Clowser  
**DATE:** December 12, 2022  
**RE:** Authorization to advertise to accept applications for the position of Entry Level Police Officer

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Upon approval of the 2023 Budget the police department will be authorized to hire an Entry Level Police Officer to fill a vacancy that will be created with the transfer of an existing officer to fill the position of Traffic Safety Officer.

The process to identify a suitable candidate will take three to four months before a recommendation can be made to the Board of Supervisors.

The following is a timeline of the hiring process.

- Advertise the position for a minimum of 30 days.
- Review applications and select no more than 20 candidates for Oral Interviews (7-10 days).
- Schedule and conduct oral interviews (14-21 days).
- Conduct background investigations on top five candidates (14-30 days).

## **STAFF RECOMMENDATION:**

Approve a motion to authorize the Chief of Police to begin the process of advertising to accept applications for Entry Level Police Officer in order to identify a suitable candidate in early 2023.



**TOWNSHIP OF NEW BRITAIN  
BUCKS COUNTY, PA**

**BOARD MOTION**

**Date:** December 12, 2022

**I MOVE THAT:** The Board adopt Resolution #2022-35: Employee Manual Update, effective January 1, 2023, per the attachments.

**Presented By:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



**NEW BRITAIN TOWNSHIP  
BUCKS COUNTY, PENNSYLVANIA**

**RESOLUTION 2022-35**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF NEW BRITAIN  
TOWNSHIP, ADOPTING A CODIFIED AND UPDATED EMPLOYEE POLICY  
MANUAL**

**Whereas:** Resolution #80-15, the “New Britain Township Employee Handbook” was first adopted by the Board of Supervisors of New Britain Township on December 22, 1980; and

**Whereas:** Resolution #80-15 also authorized the updating of Township policies and procedures from time to time; and

**Whereas:** These policies and practices have been updated from time to time, due to changing circumstances and laws;

**NOW, THEREFORE, BE IT RESOLVED THAT:** the rules and polices applying to New Britain Township Employees, which have been revised and updated as of today’s date, are hereby adopted as the “New Britain Township Employee Policy Manual” which shall serve as official Policy of the Township of New Britain unless and until the Board of Supervisors approves contrary official action. Any existing Township policies, and/or procedures in conflict with, or contrary to the updated New Britain Township Employee Policy Manual or to this Resolution are hereby rescinded and declared null and void.

**Resolved this 12th Day of December, 2022.**

**NEW BRITAIN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gregory T. Hood - Chairman

\_\_\_\_\_  
William B. Jones, III - Vice Chairman

\_\_\_\_\_  
Cynthia M. Jones - Member

\_\_\_\_\_  
Marybeth McCabe, Esq. - Member

\_\_\_\_\_  
Stephanie Shortall- Member

Attest: \_\_\_\_\_  
Matt West, Township Manager



# **INFORMATION ITEMS**



## Township of New Britain

Office of Code Enforcement

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November 2022

PERMITS ISSUED	65
BUILDING INSPECTION	75
United electrical	14
OCCUPANCY INSPECTIONS	15
RE-INSPECTION	8
COMMERCIAL FIRE INSPECTIONS	0
FIRE CALLS	Total 13
CHALFONT	11 (Plus 1 with Hilltown)
DOYLESTOWN	1
DUBLIN	0
HILLTOWN	1 No Report Submitted

Chalfont Fire Company  
Chiefs Report - November 2022

Total # of Incidents - :        31

Types of Calls

1. Fire	4
2. Rescue and Medical assist	1
3. Hazardous Conditions	5
4. Service calls	0
5. Good Intent Call	8
6. Alarm System Calls	13
7. Special Incident	0
8. Severe Weather	0

Total Staff Hours for Calls                    183:19:00

Alarms per Municipality

Chalfont Boro	11
Doylestown Twp	1
Hilltown Twp	3
New Britain Boro	2
Montgomery Twp	2
New Britain Twp	12

Training and Maintenance Drills                    3

Total training hours    192:00:00                    Total Available Points:                    34

**TOTAL STAFF HRS FIRES AND TRAINING                    375:19:00**

# Chalfont Chemical Fire Company

x

Chalfont, PA

This report was generated on 12/1/2022 10:51:34 AM

## Incidents per Zone for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
<b>ZONE: 27 - Chalfont Boro</b>				
2022-19095	600 - Good intent call, other	11/03/2022	566 Ashley Dr	34/74
2022-19440	600 - Good intent call, other	11/09/2022	Bristol Rd	34/74
2022-19765	745 - Alarm system activation, no fire - unintentional	11/14/2022	36 Westview Ave	34/74
2022-19982	600 - Good intent call, other	11/16/2022	24 Skyline Dr	34/74
2022-20005	745 - Alarm system activation, no fire - unintentional	11/17/2022	50 Hamilton St	34/74
2022-20038	745 - Alarm system activation, no fire - unintentional	11/18/2022	43 Bristol Rd	34/74
2022-20044	745 - Alarm system activation, no fire - unintentional	11/18/2022	50 Hamilton St	34/74
2022-20060	745 - Alarm system activation, no fire - unintentional	11/18/2022	160 Moyer Rd	34/74
2022-20090	445 - Arcing, shorted electrical equipment	11/18/2022	301 N Main St	34/74
2022-20459	600 - Good intent call, other	11/23/2022	301 W Butler Ave	34/74
2022-20718	745 - Alarm system activation, no fire - unintentional	11/28/2022	27 Hellberg Ave	34/74
Total # Incidents for 27:				11

<b>ZONE: 29 - Doylestown Twp.</b>				
2022-19798	111 - Building fire	11/14/2022	833 E Butler Ave	34/74
Total # Incidents for 29:				1

<b>ZONE: 36 - Hilltown Twp.</b>				
2022-20037	600 - Good intent call, other	11/17/2022	340 Mill Rd	34/74
2022-20041	600 - Good intent call, other	11/18/2022	1515 Bethlehem Pk	34/74
2022-20768	113 - Cooking fire, confined to container	11/29/2022	1113 Hilltown Pike	34/74
Total # Incidents for 36:				3

<b>ZONE: 47 - New Britian Boro</b>				
2022-19853	745 - Alarm system activation, no fire - unintentional	11/15/2022	43 Bristol Rd	34/74
2022-19855	440 - Electrical wiring/equipment problem, other	11/15/2022	962 Town Center	34/74
Total # Incidents for 47:				2

<b>ZONE: 47-MT - Montgomery Twp.</b>				
2022-18977	111 - Building fire	11/01/2022	104 Brookshyre Way	34/74
2022-19760	440 - Electrical wiring/equipment problem, other	11/14/2022	1485 Lower State Rd	34/74
Total # Incidents for 47-MT				2

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
<b>ZONE: 48 - New Britian Twp.</b>				
2022-19120	745 - Alarm system activation, no fire - unintentional	11/04/2022	100 Manor Dr	34/74
2022-19229	142 - Brush or brush-and-grass mixture fire	11/05/2022	56 Skyline Dr	34/74
2022-19352	311 - Medical assist, assist EMS crew	11/07/2022	30 Cedar Hill Rd	34/74
2022-19490	600 - Good intent call, other	11/10/2022	273 Old Limekiln Rd	34/74
2022-19508	600 - Good intent call, other	11/10/2022	102 Heath Ct	34/74
2022-19611	444 - Power line down	11/11/2022	Limekiln Pike	34/74
2022-19620	444 - Power line down	11/11/2022	Bristol Rd	34/74
2022-19896	745 - Alarm system activation, no fire - unintentional	11/15/2022	105 Hardwood Ct	34/74
2022-19911	736 - CO detector activation due to malfunction	11/16/2022	716 Stafford Ct	34/74
2022-20325	745 - Alarm system activation, no fire - unintentional	11/22/2022	34 Edinboro Cir	34/74
2022-20490	745 - Alarm system activation, no fire - unintentional	11/24/2022	378 Village Way	34/74
2022-20585	745 - Alarm system activation, no fire - unintentional	11/26/2022	4275 Countyline Rd	34/74

Total # Incidents for 48:

12

**TOTAL # INCIDENTS:**

**31**

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# Doylestown Fire Company No. 1



Doylestown, PA

This report was generated on 12/7/2022 2:18:42 PM

## Incidents for Zone for Date Range

Zone(s): 48 - New Britain Township | Start Date: 11/01/2022 | End Date: 11/30/2022

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2022 - 20244	741 - Sprinkler activation, no fire - unintentional	11/20/2022	1456 Ferry RD	BC19,C19,E19

**Total # Incidents: 1**

Only REVIEWED incidents included.





## New Britain Township

207 Park Avenue  
Chalfont, PA 18914  
Phone: (215) 822-1391  
Fax: (215) 822-6051  
nbt@newbritaintownship.org

## Permit List

<u>Permit Number</u>	<u>Issued Date</u>	<u>Site Address</u>	<u>Permit Type</u>	<u>Application Type</u>	<u>Status</u>
2022-12669-B2	11/01/2022	136 BRITTANY DRIVE	Building		Approved
2022-12681-B1	11/10/2022	492 NEW GALENA ROAD	Building	Residential	Approved
2022-12683-B1	11/07/2022	315 OLD LIMEKILN ROAD	Building	Residential	Approved
2022-12700-B2	11/23/2022	18 KATHRYN ROAD	Building		Approved
2022-12705-B1	11/10/2022	42 NEWVILLE ROAD	Building	Residential	Approved
2022-12710-B1	11/22/2022	1210 SWAMP ROAD	Building	Residential	Approved
2022-12711-B1	11/16/2022	36 FAR VIEW ROAD	Building	Residential	Approved
2022-12714-B1	11/16/2022	115 ASHMONT WAY	Building	Residential	Approved
2022-12718-B1	11/18/2022	113 HARRISON FORGE COURT	Building	Residential	Approved
2021-11841-E3	11/04/2022	437 CREEK ROAD	Electrical	Residential	Approved
2022-12556-E3	11/15/2022	1456 FERRY ROAD	Electrical		Approved
2022-12593-E3	11/10/2022	1 WALDEN WAY	Electrical		Approved
2022-12616-E3	11/07/2022	138 UPPER STUMP ROAD	Electrical		Approved
2022-12617-E3	11/03/2022	103 THORNBURRY COURT	Electrical		Approved
2022-12636-E3	11/07/2022	206 JULIE ROAD	Electrical		Approved
2022-12653-E2	11/23/2022	100 NEW BRITAIN BLVD	Electrical	Commercial	Approved
2022-12665-E1	11/09/2022	409 W BUTLER AVENUE	Electrical		Approved
2022-12681-E2	11/10/2022	492 NEW GALENA ROAD	Electrical	Residential	Approved
2022-12683-E2	11/07/2022	315 OLD LIMEKILN ROAD	Electrical	Residential	Approved
2022-12700-E3	11/23/2022	18 KATHRYN ROAD	Electrical		Approved
2022-12705-E2	11/10/2022	42 NEWVILLE ROAD	Electrical	Residential	Approved





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2022-12709-E1	11/15/2022	11 LIMEKILN ROAD	Electrical	Residential	Approved
2022-12710-E2	11/22/2022	1210 SWAMP ROAD	Electrical	Residential	Approved
2022-12714-E2	11/16/2022	115 ASHMONT WAY	Electrical	Residential	Approved
2022-12718-E2	11/18/2022	113 HARRISON FORGE COURT	Electrical	Residential	Approved
2022-12723-E1	11/23/2022	106 DOLLY CIRCLE	Electrical	Residential	Approved
2022-12724-E1	11/21/2022	108 HAMPSHIRE DRIVE	Electrical	Residential	Approved
2022-12727-E1	11/21/2022	9 ELAINES LANE	Electrical	Residential	Approved
2021-11841-P4	11/04/2022	437 CREEK ROAD	Plumbing	Residential	Approved
2022-12556-P6	11/15/2022	1456 FERRY ROAD	Plumbing		Approved
2022-12593-P4	11/10/2022	1 WALDEN WAY	Plumbing		Approved
2022-12617-P4	11/03/2022	103 THORNBURRY COURT	Plumbing		Approved
2022-12681-P3	11/10/2022	492 NEW GALENA ROAD	Plumbing	Residential	Approved
2022-12683-P4	11/07/2022	315 OLD LIMEKILN ROAD	Plumbing	Residential	Approved
2022-12692-P1	11/07/2022	128 HEATH COURT	Plumbing	Residential	Approved
2022-12705-P3	11/10/2022	42 NEWVILLE ROAD	Plumbing	Residential	Approved
2022-12741-P1	11/30/2022	106 CORNWALL DRIVE	Plumbing	Residential	Approved
2022-12745-P1	11/30/2022	111 NORTH LANE	Plumbing	Residential	Approved
2022-12654-RO1	11/04/2022	140 UPPER CHURCH ROAD	Road Occupancy	Residential	Approved
2022-12694-RO1	11/10/2022	19 SKYLINE DRIVE	Road Occupancy	Commercial	Approved
2022-12716-RO1	11/18/2022	CASSANDRA DRIVE	Road Occupancy	Commercial	Approved
2022-12725-RO1	11/21/2022	BOULDER DRIVE	Road Occupancy	Commercial	Approved



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2020-10984-UO6	11/03/2022	525 W BUTLER AVENUE	Use & Occupancy	Commercial	Closed
2021-11354-UO1	11/17/2022	201 JULIE ROAD	Use & Occupancy		Closed
2021-11541-UO7	11/10/2022	12 NEWVILLE ROAD	Use & Occupancy	Residential	Approved
2022-12478-UO1	11/02/2022	312 ANTHEM WAY	Use & Occupancy	Residential	Closed
2022-12530-UO1	11/02/2022	1119 ANTHEM WAY	Use & Occupancy	Residential	Closed
2022-12533-UO1	11/02/2022	307 ANTHEM WAY	Use & Occupancy	Residential	Closed
2022-12596-UO1	11/01/2022	45 PEACE VALLEY ROAD	Use & Occupancy	Residential	Closed
2022-12604-UO1	11/02/2022	1206 ANTHEM WAY	Use & Occupancy	Residential	Closed
2022-12621-UO1	11/30/2022	101 SHADY HILL DRIVE	Use & Occupancy	Residential	Closed
2022-12638-UO1	11/01/2022	109 HEATH COURT	Use & Occupancy	Residential	Closed
2022-12658-UO1	11/09/2022	224 PRINCE WILLIAM WAY	Use & Occupancy	Residential	Closed
2022-12678-UO1	11/07/2022	351 WALTERS ROAD	Use & Occupancy	Residential	Closed
2022-12680-UO1	11/02/2022	110 REMINGTON COURT	Use & Occupancy	Residential	Closed
2022-12686-UO1	11/02/2022	423 ANTHEM WAY	Use & Occupancy	Residential	Closed
2022-12687-UO1	11/02/2022	611 ANTHEM WAY	Use & Occupancy	Residential	Closed
2022-12688-UO1	11/09/2022	820 N LIMEKILN PIKE	Use & Occupancy	Residential	Closed
2022-12706-UO1	11/21/2022	228 VILLAGE WAY	Use & Occupancy		Closed
2022-12715-UO1	11/22/2022	210 W FAIRWOOD DRIVE	Use & Occupancy	Residential	Closed
2021-11538-Z1	11/04/2022	1737 UPPER STUMP ROAD	Zoning	Residential	Approved
2022-12591-Z1	11/16/2022	161 S LIMEKILN PIKE	Zoning		Approved
2022-12647-Z1	11/01/2022	180 NEW BRITAIN BLVD	Zoning		Approved



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2022-12671-Z1	11/02/2022	109 KING ROAD	Zoning		Approved
2022-12672-Z1	11/02/2022	123 HAMPSHIRE DRIVE	Zoning		Approved
2022-12673-Z1	11/07/2022	804 UPPER STATE ROAD	Zoning		Approved
2022-12674-Z1	11/08/2022	53 WOODSIDE AVENUE	Zoning		Approved
2022-12675-Z1	11/14/2022	109 S LIMEKILN PIKE	Zoning		Approved
2022-12677-Z1	11/03/2022	140 UPPER CHURCH ROAD	Zoning		Approved
2022-12684-Z1	11/21/2022	43 CARTLANE CIRCLE	Zoning		Approved
2022-12685-Z1	11/14/2022	101 STONE CREEK LANE	Zoning		Approved
2022-12695-Z1	11/14/2022	91 NEWVILLE ROAD	Zoning		Approved
2022-12698-Z1	11/16/2022	128 S LIMEKILN PIKE	Zoning		Approved
2022-12700-Z1	11/16/2022	18 KATHRYN ROAD	Zoning		Approved
2022-12701-Z1	11/16/2022	20 WOODMOUNT ROAD	Zoning		Approved
2022-12703-Z1	11/21/2022	925 UPPER STUMP ROAD	Zoning		Approved
2022-12707-Z1	11/18/2022	377 TOWNSHIP LINE ROAD	Zoning		Approved
2022-12721-Z1	11/18/2022	1456 FERRY ROAD	Zoning		Approved
2021-11841-F6	11/04/2022	437 CREEK ROAD	Fire	Residential	Approved
2022-12556-F4	11/15/2022	1456 FERRY ROAD	Fire		Approved
2022-12653-F4	11/23/2022	100 NEW BRITAIN BLVD	Fire	Commercial	Approved
2021-11841-M5	11/04/2022	437 CREEK ROAD	Mechanical	Residential	Approved
2022-12556-M5	11/15/2022	1456 FERRY ROAD	Mechanical		Approved
2022-12593-M5	11/10/2022	1 WALDEN WAY	Mechanical		Approved



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## Permit List

<u>Permit Number</u>	<u>Issued Date</u>	<u>Site Address</u>	<u>Permit Type</u>	<u>Application Type</u>	<u>Status</u>
2022-12617-M5	11/03/2022	103 THORNBURRY COURT	Mechanical		Approved
2022-12653-M3	11/23/2022	100 NEW BRITAIN BLVD	Mechanical	Commercial	Approved
2022-12681-M4	11/10/2022	492 NEW GALENA ROAD	Mechanical	Residential	Approved
2022-12683-M3	11/07/2022	315 OLD LIMEKILN ROAD	Mechanical	Residential	Approved
2022-12690-M1	11/07/2022	133 CAMBRIDGE PLACE	Mechanical	Residential	Approved
2022-12691-M1	11/07/2022	105 BARRY ROAD	Mechanical	Residential	Approved
2022-12712-M1	11/15/2022	109 SUFFIELD COURT	Mechanical	Residential	Approved
2022-12718-M3	11/18/2022	113 HARRISON FORGE COURT	Mechanical	Residential	Approved
2022-12723-M2	11/23/2022	106 DOLLY CIRCLE	Mechanical	Residential	Approved
2022-12734-M1	11/23/2022	610 REMINGTON COURT	Mechanical	Residential	Approved
2021-11841-B2	11/04/2022	437 CREEK ROAD	Building	Residential	Approved
2022-12556-B2	11/15/2022	1456 FERRY ROAD	Building		Approved
2022-12593-B2	11/10/2022	1 WALDEN WAY	Building		Approved
2022-12616-B2	11/07/2022	138 UPPER STUMP ROAD	Building		Approved
2022-12617-B2	11/03/2022	103 THORNBURRY COURT	Building		Approved
2022-12636-B2	11/07/2022	206 JULIE ROAD	Building		Approved
2022-12653-B1	11/23/2022	100 NEW BRITAIN BLVD	Building	Commercial	Approved



# New Britain Township Police Department

Monthly Report -

November 2022

## Current Goals and Objectives:

**Objective 1:** Leadership Team Professional Development

**Objective 2:** Update and standardize policy and procedure

**Objective 3:** Implement Body Worn Cameras and In Car Camera Systems

**Objective 4:** Reduce traffic accidents by 10% compared to 2021

**Objective 5:** Increase community engagement activity and collaboration with social service agencies

## Result of Goals & Objectives:

**Objective 1:** Monthly one on ones with corporals.

**Objective 2:** 23% of policies complete to date.

**Objective 3:** Pilot testing body worn cameras. Application for a PCCD BWC grant approved. Submitted grant for in car Cameras.

**Objective 4:** Directed patrols being conducted in areas identified with increased number of accidents. 29% reduction in November.

**Objective 5:** Trading card initiative. No Shave November—Making Spirits Bright.

## Significant Events:

### Completed

- ◆ Deployment of Traffic Speed Signs on Swamp Road (313) and Park Avenue
- ◆ Deployment of Traffic Speed Signs on Schoolhouse Road and Brittney Drive
- ◆ No shave November

### Upcoming

- ◆ 2023 Goals and Objectives
- ◆ New police vehicle.
- ◆ Part Time Police Services Clerk
- ◆ Shop with a Cop



# New Britain Township Police Department

Monthly Report -

**November 2022**

## **PERFORMANCE STATISTICS**

PART 1 CRIMES	28 DAY		
	2022	2021	% Change
Murder	0	0	NA
Rape	0	0	NA
Robbery	0	0	NA
Aggravated Assault	0	0	NA
Burglary	1	1	0%
Theft	5	6	-16.66%
Auto Theft	0	0	NA
Arson	0	0	NA
<b>TOTALS</b>	<b>6</b>	<b>7</b>	<b>-14.28%</b>

PART 2 CRIMES	28 DAY		
	2022	2021	% Change
Assaults (non-aggravated)\Harassment	3	2	50%
Fraud	2	3	-33.33%
Vandalism/Criminal Mischief	2	1	-100%
Disorderly Conduct	0	0	NA
Drug Violations	0	5	-100%
Driving Under the Influence	0	2	-100%
Public Drunkenness	0	0	NA
Weapons Offenses	0	0	NA
All Other Offenses (Except Traffic)	2	0	NA
<b>TOTALS</b>	<b>9</b>	<b>13</b>	<b>-30.76%</b>

MOTOR VEHICLE ACCIDENTS	28 DAY		
	2022	2021	% Change
Total Accidents	12	17	-29.41%
Non-Reportable	9	11	-18.18%
Fatal Accidents	0	0	NA
Reportable	3	6	-50%



# New Britain Township Police Department

Monthly Report -

**November 2022**

## **PERFORMANCE STATISTICS**

PART 1 CRIMES	YTD		
	2022	2021	% Change
Murder	0	0	NA
Rape	0	3	-100%
Robbery	0	0	NA
Aggravated Assault	2	2	NA
Burglary	6	2	200%
Theft	40	38	5.26%
Auto Theft	4	2	100%
Arson	0	1	NA
<b>TOTALS</b>	<b>52</b>	<b>48</b>	<b>8.33%</b>

PART 2 CRIMES	YTD		
	2022	2021	% Change
Assaults (non-aggravated)/Harassment	23	10	130%
Fraud	25	32	-21.87%
Vandalism/Criminal Mischief	8	24	-66.66%
Disorderly Conduct	2	3	-33.33%
Drug Violations	6	11	-45.45%
Driving Under the Influence	14	27	-48.14%
Public Drunkenness	5	3	66.66%
Weapons Offenses	3	0	NA
All Other Offenses (Except Traffic)	6	4	50%
<b>TOTALS</b>	<b>92</b>	<b>114</b>	<b>-19.29%</b>

MOTOR VEHICLE ACCIDENTS	YTD		
	2022	2021	% Change
Total Accidents	191	187	2.13%
Non-reportable	132	130	1.53%
Fatal Accidents	0	1	NA
Reportable	59	57	3.5%



# New Britain Township

## Public Works

### Departmental Report

Year: 2022

Month: November

**DRAINAGE:** We checked drainage (ditches, pipes, and inlets) removed any debris. We did leaf blowing of open road ditchlines.

**EQUIP. MAINT:** The Mack 10-wheel Dump Truck went to Bergey's for steering box replacement. All salt spreaders were installed on dump trucks to prepare for winter season. We winterized some equipment and moved to Coleman Property pole barn for storage over winter.

**STREET SIGNS:** Line striping and thermo was completed on newly paved roads as well as various other roadways.

**TWP. PROPERTY:** We continued maintenance of all open spaces and parks on an as needed basis. Park and Rec did leaf clean-up at N. Branch Park. We installed a Library Box at Pheasant Run Park. We completed our final round of road bank mowing. We provided dumpsters for our annual Yard Waste Drop-Off at North Branch Park.

**OTHER:** Zane Snyder was welcomed aboard our Public Works Dept, Brian Williams voluntarily resigned from Parks and Rec.

### HOURS:

Drainage	155	Hrs.
Patching	68	Hrs.
Street Signs	38	Hrs.
Equipment Maint.	178	Hrs.
Twp. Property Maint.	334	Hrs.
Ballfield Maint.	19	Hrs.
Other	146	Hrs.





# Parks & Recreation Monthly Report

December 2022

<b>Next P&amp;R Meeting(s)</b>	Tuesday, December 20, 2022 P&R Meeting is canceled. P&R Reorganization Meeting is on Tuesday, January 17, 2022 at 7PM.
<b>Park &amp; Recreation Advisory Board Openings</b>	Township has conducted interviews. Awaiting update from the Board of Supervisors.
<b>Santa House</b>	The event is scheduled for December 9 and 10 (Friday and Saturday) from 5PM – 7PM. Choirs are scheduled to perform. A representative from the food pantry will be at the event. Chalfont Fire Co. will also be delivering Santa at 5PM sharp. Hot chocolate and cookie varieties in single packs have been purchased.
<b>Parks: North Branch</b>	Playground equipment delivered by Recreation Resource. Installation completion date is tentatively scheduled for December 9.
<b>Parks: Pheasant Run</b>	Post was installed on November 21 <sup>st</sup> . Bill May contacted Terry Sikora to schedule completion of Free Little Library final installation.