

RESOLUTION NO. 2020-03
New Britain Township
Bucks County, Pennsylvania

**THE OFFICIAL SCHEDULE OF FEES AND CHARGES FOR THE
TOWNSHIP OF NEW BRITAIN, BUCKS COUNTY, PENNSYLVANIA**

WHEREAS: Resolution No. 88-29, last revised and officially adopted as Resolution No. 2018-03 last established the Official Fee Schedule for the Township of New Britain; and

WHEREAS: Upon review of current conditions and direct and indirect costs associated with the various activities addressed by this schedule of fees and charges, it has been determined that it is appropriate for the schedule to be modified;

NOW, THEREFORE BE IT RESOLVED THAT the official Fee Schedule of New Britain Township is hereby modified and adopted as attached hereto. This Fee Schedule shall be the official schedule of charges and fees of the Township of New Britain until and unless the Board of Supervisors approves contrary official action.

RESOLVED THIS 6th DAY OF JANUARY, 2020.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



Helen B. Haun



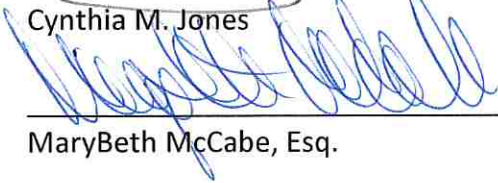
William B. Jones, III



Gregory T. Hood



Cynthia M. Jones



MaryBeth McCabe, Esq.

Attest:



Eileen M. Bradley, Manager/Secretary

TABLE OF CONTENTS	
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DESCRIPTION	PAGE NUMBER
Building Inspections	3
Plumbing Inspections	6
Miscellaneous	6
Wireless Communication Facilities (WCF)	7
Electrical Inspections	7
Mechanical Inspections	10
Fire Marshal Inspections	10
Fire Prevention Inspections	11
Fees for Construction Work Completed Without Proper Permits	12
Administration	12
Special Permits, Road Occupancy Permit, Licenses	13
Petition to Vacate Public Road/Right of Way/Paper Street	14
Storm Sewer and Stormwater Management Maintenance Fees	14
Use and Occupancy Inspections	14
Professional Services Escrow Requirement	15
Subdivision and Land Development	15
Zoning	17
Zoning Hearing Board	18
Parks and Recreation	19
Police	19
Consultant Fees	A-C
Office of Open Records Fee Structure	D

BUILDING INSPECTIONS

All filing fees/base fees are non-refundable.

Escrow Compliance Guarantee Deposit: In addition to any Occupancy/Use Permit fees, escrow/compliance guarantee deposit may be required. This deposit will be refunded upon the issuance of a Certificate of Occupancy and/or Certificate of Completion, less any costs incurred by the Township in securing compliance with any permit issued to the building/developer/owner, including legal, engineering and administrative costs, will be refunded upon issuance of a Final Certificate of Occupancy. If the subject premises and/or swimming pool is occupied or used prior to the issuance of any occupancy certificate and/or certificate of completion, the compliance guarantee/escrow deposit shall be automatically forfeited.

DESCRIPTION	FEES
PA State Fee for All Building Permits (Per PA UCC)	\$4.50 per Permit Issued
Additions and New Buildings	
New Buildings Base Fee – (Primary Use Structures)	
Residential (per dwelling unit)	\$500.00 Filing/Base Fee
<u>plus</u> an additional fee based upon the total square feet of all building areas of any new unit or building, including all stories, multiplied by a factor of 0.30. Uninhabitable basement and/or crawl space areas to be calculated at 50% of the total square footage of these areas. (i.e.: (Length x Width x .5 x \$.30) = Residential Building Fee for these areas)	
Non-Residential (per dwelling unit)	\$2,000.00 Filing/Base Fee
<u>plus</u> an additional fee based upon the total square footage of floor area multiplied by a factor of \$.50 per sq. ft., (including any basement areas) for the first 10,000 square foot, and then by a factor of \$.30 for any additional area.	
Filing Fee for Resubmitted Plans	\$150.00
Accessory Structures	
Residential: All freestanding accessory structures (including, but not limited to all garages)	\$125.00 Filing/Base Fee
<u>plus</u> an additional fee based upon the total square feet multiplied by a factor of \$.25 (i.e.: L x W x \$.25)	
Residential Freestanding/Prefabricated Sheds over 250 sq. ft. to 400 s.f.	\$100.00
Zoning Building Permit Site Plan Evaluation/Inspection required only (*plus Zoning Fee).	
Non-Residential:	\$250.00 Filing/Base Fee
<u>plus</u> an additional fee based upon the total square feet multiplied by a factor of \$.50 for the first 10,000 square feet and by a factor of \$0.30 for any additional area, i.e.: (L x W x \$.50) + (L x W x \$.30)	
Non-Residential Freestanding/Prefab over 250 sq. ft.	\$150.00 Filing/Base Fee

BUILDING INSPECTIONS (continued)

DESCRIPTION	FEES
Additions	
Residential Filing/Base Fee, plus an additional fee to be based upon total square footage multiplied by a factor of \$.25	\$150.00 Filing/Base Fee
Non-residential Filing/Base Fee, plus an additional fee based upon the total square feet multiplied by a factor of \$.50 for the first 10,000 square feet and by a factor of \$.30 for any additional area. (i.e.: \$300.00 + (L x W x \$.50) + (L x W x \$.30)*	\$300.00 Filing/Base Fee
Filing Fee for Resubmitted Plans	\$150.00
Uniform Construction Code Board of Appeals Hearing	
Application Fee	\$500.00
Each Continuation	\$200.00
Alterations, Repairs & Remodeling	
Residential Finishing of Basement Areas	\$125.00
Other Residential Alterations, Repairs and/or Remodeling: plus an additional fee based upon the total square feet multiplied by a factor of \$.30 (i.e.: \$175.00 + (L x W x \$.30) = Building Fee)	\$175.00 Base Fee
Non-Residential plus an additional fee based upon the total square feet multiplied by a factor of \$.30 (i.e.: \$350.00 + (L x W x \$.30) = Building Fee)	\$350.00 Filing/Base Fee
Filing Fee for Resubmitted/Updated Plans	\$150.00
Chimneys, Fireplaces & Roofs	
Residential Roof Replacement	\$50.00
Chimney Only	
Masonry	\$100.00
Factory Built	\$50.00
Chimney and Fireplace	\$100.00
Non-Residential Roof Replacement (under 10,000 sf)	\$250.00
Roof Replacement (over 10,000 sf)	\$500.00

BUILDING INSPECTIONS (continued)

DESCRIPTION	FEES	ESCROW
Miscellaneous		
Each re-inspection due to violation or incomplete work	\$50.00	
Decks (uncovered) over 30" height, up to 200 s.f.	\$125.00	
201 s.f. to 400 s.f.	\$175.00	
Over 401 s.f.	\$250.00	
Inspection of fences and gates for swimming pools	\$40.00	
In-ground Swimming Pool (minimum of 2 inspections required)*	\$300.00	\$1,000.00
Aboveground Swimming Pool	\$125.00	
Hot Tubs	\$60.00	
Sidewalks, curbs, driveways, driveway aprons (not applicable to new developments under escrow agreements)	\$50.00	
Wood burning stoves or fireplace inserts	\$75.00	
New Mobile Home pad and footers* (any additions, car ports, sheds are additional)	\$300.00	
Mobile Home relocated to new lot/installation on an existing pad in the same development* (any additions, car ports, sheds are additional)	\$150.00	
Structural Moving		
Under 200 sq. ft.	\$50.00	
201- 2,000 sq. ft.	\$150.00	
2,001 sq. ft. and up	\$75.00 per 1000 sq. ft. or portion thereof	
Structural Demolition		
200 – 2,000 sq. ft.	\$250.00	
2,001 sq. ft. and up	\$250.00 + \$75.00 per 1000 sq. ft. or portion thereof	
Temporary Installation of Modular School Classrooms*	\$500.00	
Temporary Construction Trailer*	\$100.00	
Minimum fee (for any inspections not listed above)	\$75.00 residential	
	\$150.00 commercial	
Commercial Accessibility Review & Inspection		
New Building	\$300.00	
Alteration of Existing Building	\$125.00	
Solar Installation on Roof & Ground Mounts	\$75.00 residential	
	\$150.00 commercial plus \$0.50/sq.ft.	
*Plus Zoning Evaluation/Inspection Fee (See Zoning)		

PLUMBING INSPECTIONS

DESCRIPTION	FEEES
New Buildings, Alterations and Additions	
Rough Piping under slab (drains & water): 1 to 6 fixtures Plus an additional fee for each additional three fixtures, drainage fixture units, or fraction thereof:	\$100.00 residential \$150.00 commercial \$20.00
Rough Piping in walls (drains & water): 1 to 6 fixtures Plus an additional fee for each additional three fixtures, drainage fixture units, or fraction thereof:	\$100.00 residential \$150.00 commercial \$20.00
Final fixtures: 1 to 6 fixtures Plus an additional fee for each additional three fixtures or fraction thereof:	\$100.00 residential \$150.00 commercial \$20.00

MISCELLANEOUS

DESCRIPTION	FEEES
Sewer lateral	\$75.00 residential \$125.00 commercial
Water lateral	\$75.00 residential \$125.00 commercial
Violations inspection fee (per reinspection requirement) including failed inspection	\$50.00 residential \$75.00 commercial
Lawn sprinkler systems connected to domestic water supply:	\$50.00
Grease traps or interceptors	\$150.00
Water-cooled air conditioners	\$150.00
Minimum Fee for Any Inspections Not Listed Above	\$75.00 residential \$125.00 commercial
Holding tanks: Per Tank	\$200.00
Well installations	
Residential (occupied single family home)	\$100.00
Geo Thermal Well	\$75.00
All Others:	\$150.00
Sewer Pumps	\$100.00 residential \$200.00 commercial

WIRELESS COMMUNICATION FACILITIES (WCF)

DESCRIPTION	FEES	ESCROW
Miscellaneous		
PA State UCC Building Permit Fee	\$4.50	
Zoning Permit	\$100.00	
Filing Fee	\$500.00	
Electrical Permit	\$200.00	
Legal and Engineering		\$5,000.00 with signed PSA

ELECTRICAL INSPECTIONS

United Inspection Agency is the appointed Electrical Inspection Agency for New Britain Township. Applicants shall be responsible for contacting United Inspection Agency, phone number (215) 542-9977, to arrange for electrical inspection services and provision of the underwriter's certification sticker. The Township shall charge the following fees for inspection, verification of the placement of the underwriter's certification sticker, processing of inspection file cards and related administrative fees as follows:

DESCRIPTION	FEES
Electrical Inspection/Plan Review	
Residential Electrical Inspections and Plan Review	
Services, Equipment and Metering (600 VAC Max)	
Single Meter 30 thru 200 Amps	\$110.00
Single Meter over 200 thru 400 Amps	\$140.00
Single Meter over 400 thru 600 Amps	\$150.00
Single Meter over 600 thru 1200 Amps	\$250.00
Single Meter over 1200 Amps	\$325.00
Services exceeding one meter (per meter in addition to above)	\$65.00
Feeders and Subpanels (600 VAC Max)	
Over 30 thru 200 Amps	\$110.00
Over 200 thru 400 Amps	\$140.00
Over 400 thru 600 Amps	\$150.00
Over 600 thru 1200 Amps	\$250.00
Over 1200 Amps	\$325.00
Services exceeding one meter (per meter in addition to above)	\$65.00
Reintroduction of Power	
Single Meter 200 Amps and under	\$135.00
Each additional meter	\$65.00
Over 200 thru 400 Amps	\$150.00

ELECTRICAL INSPECTIONS (continued)**DESCRIPTION****FEES****Electrical Inspection/Plan Review (continued)****Residential Electrical Inspections and Plan Review (continued)****Swimming Pools**

Pool Bonding	\$105.00
Equipotential Deck Bonding	\$105.00
Pool pump and relating wiring	\$105.00
Pennsylvania Pool Certificate	\$320.00
Residential Generators	\$150.00

Temporary Services

30 thru 200 Amps	\$110.00
Over 200 thru 400 Amps	\$140.00
Over 400 Amps	\$200.00

Residential Inspection (Dwelling Unit-Rough, Service and final)

Single Family Dwelling 200 Amps and under	\$300.00
Single Family Dwelling 200 Amps thru 400 Amps	\$325.00
Single Family Dwelling over 400 Amps	\$350.00

Residential Addition and Alterations (Rough and Final) \$185.00**Modular and Mobile Homes** \$250.00

Modular homes, service connections, 200 Amps and under

The prices referenced above typically include plan review and rough final inspections.

Miscellaneous

Residential	\$100.00
Commercial	\$200.00
Violation Inspection	\$70.00
Electrical Inspections for Residential Generator	\$150.00

Electrical Inspections for Solar Projects:

Up to 10 kW	\$250.00
11-100 kW	\$25.00/kW
100-500 kW	\$15.00/kW
Over 500 kW	\$10.00/kW

***A re-inspection fee will apply after the second failed inspection. This is to be paid directly to the Inspection Agency.**

ELECTRICAL INSPECTIONS (continued)

DESCRIPTION

FEES

Commercial, Industrial and Institutional Electrical Inspections

The following is based on the total cost of the electrical portion of the construction project. This also applies to tele/data and security wiring.

Up to \$10,000	\$300.00
\$10,000 to \$15,000	\$550.00
\$15,000 to \$20,000	\$700.00
\$20,000 to \$30,000	\$800.00
\$30,000 to \$40,000	\$900.00
\$40,000 to \$50,000	\$1,000.00
\$50,000 to \$60,000	\$1,100.00
\$60,000 to \$70,000	\$1,200.00
\$70,000 to \$80,000	\$1,300.00
\$80,000 to \$90,000	\$1,400.00
\$90,000 to \$100,000	\$1,500.00
\$100,000 to \$125,000	\$1,650.00
\$125,000 to \$150,000	\$1,800.00
\$150,000 to \$175,000	\$1,950.00
\$175,000 to \$200,000	\$2,100.00
\$200,000 to \$250,000	\$2,250.00
\$250,000 to \$300,000	\$2,400.00
\$300,000 to \$350,000	\$2,550.00
\$350,000 to \$400,000	\$2,700.00
\$400,000 to \$450,000	\$2,850.00
\$450,000 to \$500,000	\$3,050.00
Above \$500,000	Call for Price

Electric Signs

Single Unit	\$120.00
Each additional Unit	\$20.00

Parking Lot Poles

First five fixtures	\$125.00
Each additional fixture	\$10.00

Signaling Systems, Fire Alarms, Security Systems

System inspection including 25 devices	\$125.00
Each additional 25 devices or portion thereof	\$15.00

***A re-inspection fee will apply after the second failed inspection. This is to be paid directly to the inspection agency.**

MECHANICAL INSPECTIONS

DESCRIPTION	FEES
Miscellaneous	
Replacement of existing residential heater or furnace oil & gas only	\$75.00
Replacement of existing AC Unit	\$75.00
New equipment installation: Heating equipment – Heat Pumps, etc.	\$150.00 residential \$200.00 commercial
Split Systems	\$125.00 residential \$200.00 commercial
Air conditioning equipment	\$100.00 residential \$200.00 commercial
Non-Residential space heaters per unit	\$100.00 Minimum \$25.00 per Unit
Non-Residential rooftop Heater/AC Unit	\$300.00 per unit
Oil or Propane tanks; 1 to 1,000 gallons each additional 500 gallons or fraction thereof	\$50.00 \$2.50
Kitchen Exhaust Hoods	\$150.00
Gas Logs/Fireplaces/Wood Stoves	\$50.00
Minimum fee for Any Inspection Not Listed Above	\$60.00 residential \$150.00 commercial
Re-inspection (if required) and thereafter including failed	\$50.00

FIRE MARSHAL INSPECTIONS

DESCRIPTION	FEES
Annual Fire Inspections - applicable to all non-residential structures, units	
Up to 5,000 square feet	\$30.00
5,001 to 40,000 square feet	\$60.00
40,001 square feet and over	\$150.00
Non-Residential Multi-Tenant Building - Sprinkler, Alarm, & Fire Lane	\$75.00
All other inspections not listed above (minimum fee)	\$75.00

FIRE PREVENTION INSPECTIONS

DESCRIPTION	FEES
Fire Prevention Inspections	
Fire system water service	\$75.00 residential \$150.00 commercial
Fire system standpipes per riser	\$125.00
Fire System Riser	\$125.00
Fire system sprinklers (\$1.00 per head)	\$100.00 residential minimum \$250.00 commercial minimum
Cross connection and back flow preventers	\$75.00
Blasting Permit (per day of blasting)	\$75.00
Fire alarm panel	\$100.00
Smoke detector/Heater Detector/Appliance per 25 or fraction there	\$100.00
Fire extinguishers per 10 units or fraction thereof	\$50.00
Fire Suppression System (Other than fire sprinklers)	\$200.00 per unit
Underground tank removal	\$75.00
Fire Reports	\$75.00
Fire Photographs	\$5.00 per print
Fire Alarm Violation (4 th false alarm)	\$50.00
Fire Alarm Violation (5 th false alarm)	\$100.00
Fire Alarm Violation and thereafter	\$150.00 per alarm
Minimum Fee for Any Inspection Not Listed Above	\$60.00 residential \$75.00 commercial

**FEES FOR CONSTRUCTION WORK COMPLETED WITHOUT PROPER PERMITS
(BUILDING, PLUMBING, ELECTRICAL, FIRE, ETC.)**

(a) Construction permits obtained as a result of construction that has been completed prior to the issuance of any required township permit: The normal permit fee as required by this Resolution, plus 100% of said permit, plus the costs of (b), below, if deemed necessary by the township to ensure code compliance.

(b) Special tests and/or agencies required to determine compliance due to concealed construction or work completed prior to obtaining any required permit(s).

Applicant shall pay the cost incurred by the township plus 10%, or in the alternative, the applicant shall be required to produce approved proof of compliance, such as soil compaction testing, electrical certifications, compressed air testing of pipes, or other similar testing deemed necessary and deemed acceptable to the

ADMINISTRATION

DESCRIPTION	FEES
Publications and Maps	
Zoning Ordinance (including Zoning Map)	\$60.00
Zoning Map	\$3.00
Subdivision and Land Development Ordinance	\$30.00
Comprehensive Plan	\$25.00
Open Space Plan (2000, 2008)	\$30.00
Codified Codes	
Printed	\$500.00
Computer Disk	\$50.00
Copy Requests: may be furnished as xerographic copies or as electronic recordings on computer disks. Records only available in other media may be furnished in that media at the option of the Township. Copy fees estimated to exceed \$50.00 shall be prepaid.	
Photostatic Copies Black & White	\$0.25 per page
Photostatic Copies in Color	\$0.35 per page
Copying by Outside Vendor	actual service cost
Electronic Media – only new Township furnished disks or new disks from an unopened package may be utilized.	\$3.00/disk
*Additional RTKL Fees may apply as outlined in Appendix D	
Postage	
U.S. Mail (1 st Class)	\$1.00/envelope plus actual cost of postage
Package shipping by USPS, UPS, FedEx and others	actual service cost
Deed Registration	\$10.00/per deed

ADMINISTRATION (continued)

DESCRIPTION	FEES
Returned Check	\$30.00
Certification of Record	\$25.00
IRS mileage allowance	as established by IRS
Manpower & Equipment Usages	
Road Crew	
Foreman	\$ 60.00/hr.
Laborer	\$ 45.00/hr.
Equipment	
Dump Truck	\$ 150.00/hr.
Loader	\$ 200.00/hr.
Miscellaneous Equipment	\$50.00/hr.

SPECIAL PERMITS, ROAD OCCUPANCY PERMIT, LICENSES

DESCRIPTION	FEES
Special Permits for items, uses, or activities not listed in this fee schedule: As established by the Township Manager on a case-by-case basis utilizing the estimated costs to the Township made necessary by reason of the application or request.	
Road Occupancy Permit	
Township Road Occupancy Permit	
Utility	\$100.00 plus \$10.00 per sq. yd. of excavation within public ROW
Driveway	\$75.00 residential \$100.00 commercial
Township Highway Occupancy Permit	
Utility	\$50.00
Above-Ground Facilities (poles, guy wires, etc.)	\$20.00 up to 10 Physically connected, continuous facilities \$2.00 each additional
Licenses	
Liquor License Transfer Application	\$2,000.00

PETITION TO VACATE PUBLIC ROAD/RIGHT-OF-WAY/PAPER STREET

DESCRIPTION	FEES	ESCROW
Petition to Vacate Public Road/Right-of-Way/Paper Street	\$200.00	\$1,000.00

STORM SEWER AND STORMWATER MANAGEMENT MAINTENANCE FEES

DESCRIPTION	FEES
Storm Sewer Maintenance Fee: This fee shall apply to all existing and/or proposed storm sewers located in public rights of way within and/or along the subject property or any Township-owned easement.	\$2.50/lineal foot of existing and proposed roadway
Stormwater BMP Maintenance Guarantee: This fee shall apply to all proposed stormwater BMPs installed within New Britain Township, to provide a financial guarantee for the timely installation, proper construction and continued maintenance by the owner of the subject property. Small projects costing under \$500.00 may be exempted from this fee at the discretion of the Board of Supervisors.	5% of construction cost of BMPs, with a minimum of \$100.00, but not to exceed \$10,000.00

USE AND OCCUPANCY INSPECTIONS

DESCRIPTION	FEES PER UNIT
New Unit: One Inspection/One Re-Inspection prior to issuance of Certificate	
New Single Family Dwelling	\$150.00
New Apartments / Mobile Homes	\$75.00
New Additions	\$40.00
Resale Unit: One Inspection/One Re-Inspection prior to issuance of Certificate	
Dwelling Units	\$75.00
Single Story Apartments, Mobile Homes	\$50.00
Apartments over Single Story	\$75.00
Second Re-inspection (if required) and each thereafter	\$40.00
Non-Residential Units: One Inspection/One Re-Inspection prior to issuance of Certificate	
New Commercial Units	\$125.00 plus \$0.05/s.f.
Commercial Resales under 10,000 s.f.	\$125.00
Commercial over 10,000 s.f.	\$200.00
Residential Temporary Use and Occupancy Reinspection: Per each additional inspection	
Residential	\$75.00
Single Story Apartments, Mobile Homes	\$50.00
Apartment over Single Story	\$75.00
Non-Residential Temporary Use and Occupancy Reinspection: Per each additional inspection	
Commercial under 10,000 s.f.	\$125.00
Commercial over 10,000 s.f.	\$200.00

PROFESSIONAL SERVICES ESCROW REQUIREMENT

A Professional Services Escrow Account shall be required to be deposited with the Township at the time of the initial plan application. The applicant and/or developer shall establish a Professional Services Escrow Account to reimburse New Britain Township for the reasonable and necessary expenses incurred for review of all applications, reports, plans, and the inspection of the improvements by New Britain Township's professional consultants, solicitor and/or engineer. Such expenses shall be reasonable and in accordance with the ordinary and customary fees charged by the New Britain Township Solicitor, Engineer and any other consultant for work performed for similar services in New Britain Township.

However, in no event shall the fees exceed the rate or cost charged by the New Britain Township Solicitor, Engineer or other consultant when such fees are now reimbursed or otherwise imposed on an applicant. Township incurred professional fees shall be billed in accordance with the attached professional fee schedule and Township administrative expenses shall be reimbursed at **10% per billing and a minimum of \$10.00 per bill**. A Professional Services Agreement (PSA) is required as part of the submission process.

SUBDIVISION AND LAND DEVELOPMENT

To cover costs associated with the receipt, processing and handling, required reviews pursuant to the Pennsylvania Municipalities Planning Code, Zoning and Subdivision and Land Development regulations, digitizing and archiving of plans and application materials, the following fees and professional services escrow are required:

DESCRIPTION	FEES	ESCROW
Residential Subdivision Plans		
Sketch Plan with Engineering Review		
Minor (2 lots/units)	\$100.00	\$2,500.00
3 or more lots/units	\$100.00	\$2,500.00
Preliminary Plans		
Minor (2 lots/units)	\$600.00	\$10,000.00
3 or more lots/units	\$900.00	\$1,000.00/lot
	\$200.00 per lot/unit	\$10,000.00 Minimum
Final Plans		
Minor (2 lots/units)	\$400.00	\$10,000.00
3 or more lots/units	\$600.00 plus \$100.00 per lot/unit	\$1,000.00/lot Minimum
Residential Land Development		
Sketch Plan with Engineering Review	\$100.00	\$2,500.00
Preliminary Plans	\$300.00 per unit	\$10,000.00
Final Plans	\$200.00 per unit	\$10,000.00
Revised Plans (Preliminary or Final)	*\$75.00 per lot/unit	Maintain ESCROW
* Revised final plan fee may be waived by Township Manager if only plan note and technical revisions		

SUBDIVISION AND LAND DEVELOPMENT (continued)

DESCRIPTION	FEES	ESCROW
Planned Residential Development (PRD)	\$4,000.00	\$10,500.00 plus \$1,000.00/lot or unit
Lot Line Changes and Reverse Lot Split		
Sketch Plan with Engineering Review	\$175.00	\$2,000.00
Preliminary Plans		
Minor (2 lots/units)	\$175.00	\$5,000.00
3 or more lots/units	\$150.00 plus \$100.00 per lot/unit	\$5,000.00
Final Plans		
Minor (2 lots/units)	\$150.00	\$5,000.00
3 or more lots/units	\$150.00 plus \$100.00 per lot/unit	\$5,000.00
Residential Site Plans for New Dwelling Construction	\$250.00	\$5,000.00
Stormwater Site Plan Review	\$50.00	\$5,000.00
Non-Residential Subdivision and/or Land Development Plans		
To cover costs associated with the receipt, processing and handling and required reviews pursuant to the Pennsylvania Municipalities Planning Code, Zoning and Subdivision & Land Development regulations, digitizing, archiving, and application materials the following fees and professional services escrow are required:		
Sketch Plans	\$250.00+	\$5,000.00
Preliminary Plans	\$500.00 per lot/unit	\$25,000.00
Final Plans	\$400.00 per lot/unit	\$25,000.00
Revised Final Plans	\$100.00 per lot/unit*	Maintain ESCROW
*Revised final plan fee may be waived by Township Manager if only plan note and technical revisions		
Sewage Facility Systems		
Act 537 Planning Module Review	\$150.00	\$2,500.00
Operation & Maintenance Agreement (O&MA)	\$150.00	\$1,000.00
O&MA Non-Refundable Financial Security		\$2,500.00*
*Financial Security may be increased, as recommended by the Twp Engineer & Solicitor and approved by the Board, due to additional monitoring and enforcement requirements.		

SUBDIVISION AND LAND DEVELOPMENT (continued)

DESCRIPTION	FEES	ESCROW
Fee in Lieu of Dedication of Park and Recreation Land		
Under Section 715, Subdivision and Land Development Ordinance, Per Dedication Unit Required		
Residential	\$2,500.00/dwelling unit	
Non-Residential	\$2,500.00/4,000 sq. ft. building area	

ZONING

DESCRIPTION	FEES
Zoning Bldg Permit Site Plan Evaluation/Inspection	\$50.00 residential
Zoning Bldg Permit Site Plan Evaluation/Inspection	\$100.00 non-residential
Zoning or Permitted Use Certifications (including Home Occupations)	\$60.00 residential
Zoning or Permitted Use Certifications	\$100.00 non-residential
Change of Use Certification	\$100.00
Registration of Non-Conforming uses or structures	\$100.00
Home Occupation Permit	\$60.00
Determination by Zoning Officer	\$100.00
Flood Plain Determination	\$25.00
Temporary Trailer Permit	\$100.00
Vehicle Storage Charge Permit	\$100.00
Signs requiring a construction/zoning permit	\$5.00/sq. ft. of the sign area (L x W= fee) PER SIDE \$50.00 minimum fee
Portable Signs	\$150.00 Deposit Refundable Upon Removal
Temporary Real Estate Directional Signs	\$50.00 annually
Temporary Sale Signs	\$25.00

ZONING (continued)

DESCRIPTION	FEES
Applications for Conditional Use Hearing	\$2,500.00 plus PSA and \$2,500.00 Escrow
Requests for Filing for Amendments to the Zoning Ordinance or Map for Change of Zoning	\$2,500.00 plus PSA and \$2,500.00 Escrow
Requests and Petitions for Curative Amendments, and/or Substantive Challenges to the Validity of the Zoning Ordinance or Map	\$5,000.00 plus \$300.00/hearing

ZONING HEARING BOARD

To cover costs of compensation for the secretary and members of the zoning hearing board, notice and advertising costs and administrative expenses associated with the hearing.

All fees are non-refundable regardless of the Zoning Board Decision.

DESCRIPTION	FEES
Residential	
Application Fee	\$800.00
Continuance Fee	\$200.00
Non-Residential	
Application Fee	\$1,200.00
Continuance Fee	\$200.00

PARKS AND RECREATION

Unless otherwise noted below, fees for township sponsored recreational programs and other special recreational and community events shall be established by the Board of Supervisors, or the Township Manager (if necessary under the circumstances of the event or program).

DESCRIPTION	FEES
Sport League Field Permits	
Note: Certificate of Insurance naming New Britain Township as the certificate holder and as additional insured is required for field/ pavilion use by all organizations and companies. All rosters must include name, street address, city, state, and residing municipality of each player.	
Youth Groups (age 18 and under)	\$100.00 per season (Application Fee) \$7.00 per person/Resident \$10.00 per person/Non-resident
Adult Groups (age 19 - 55)	\$100.00 per season (Application Fee) \$35.00 per use (Field Use)
Senior Groups (Age 55+)	\$50.00 per season (Application Fee) \$5.00 per person/Non-resident
Pavilion Reservation	\$35.00 per day/Resident \$40.00 per day/Non-resident
Special Event Permit (Non-Tournament)	\$35.00 per field/pavilion (Application Fee) \$50.00 Security Deposit
Field Reservations (Non-league)	\$25.00 per use/per field (Includes Application Fee)
Tournaments	*\$100.00 (new)
*sponsors of any gatherings, which require police, maintenance, or other personnel and/or equipment, shall be responsible for all associated costs as determined by the Township. A deposit to guarantee payment shall be determined by the Township and posted with the Township prior to permit issuance.	
Camps or Instruction Sessions	\$50.00 (Application Fee) \$25.00 per use/field per day

POLICE

DESCRIPTION	FEES
Police Reports and/or Incident Report	\$15.00
Accident Report Fee	\$15.00 per accident

POLICE (continued)

DESCRIPTION	FEES
Accident Photographs	\$25.00 processing fee + \$1.00 per 4x6 print \$5.00 per 8x10 print \$5.00 /contact sheet \$15.00 per CD
Alarm Violation (4th & 5th false alarms)	\$60.00
Alarm Violation (6th and thereafter false alarms)	\$100.00
Alarm Registration	\$10.00 per year
Fingerprinting Fee (township residents and businesses only)	\$10.00 per card
Soliciting Permits	
per Day	\$20.00
per Week	\$50.00
per Month	\$100.00
Stray Dog Pick Up	\$15.00
Parking Tickets – (Township Tickets – Not District Court)	
Fire Zone	\$15.00
Reserved: Handicapped	\$15.00
Left side to curb	\$10.00
Between AM/PM	\$10.00
During Winter Storm	\$10.00
Where Signs Prohibited	\$10.00
Within an Intersection	\$10.00
Blocking Driveway	\$10.00
All others not listed above (minimum fee)	\$10.00

J. LAWRENCE GRIM, JR.
MARY C. EBERLE
JOHN B. RICE
DIANNE C. MAGEE *
DALE EDWARD CAYA
DAVID P. CARO +
DANIEL J. PACI + †
JONATHAN J. REISS †
GREGORY E. GRIM †
PETER NELSON *
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MITCHELL H. BAYLARIAN
IAN W. PELTZMAN

* ALSO ADMITTED IN NEW JERSEY
† ALSO ADMITTED IN NEW YORK
+ MASTERS IN TAXATION
* ALSO A CERTIFIED PUBLIC ACCOUNTANT

LAW OFFICES
GRIM, BIEHN & THATCHER

A PROFESSIONAL CORPORATION

SUCCESSOR TO
GRIM & GRIM AND BIEHN & THATCHER
ESTABLISHED 1895 AND 1956,
RESPECTIVELY
123RD ANNIVERSARY 1895-2018

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Peter Nelson
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JOHN FREDERIC GRIM, OF COUNSEL

104 S. SIXTH STREET
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FAX (215) 257-5374

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FAX (215) 538-9588

(215) 348-2199
FAX (215) 348-2520

October 22, 2018

VIA ELECTRONIC CORRESPONDENCE

Eileen Bradley, Manager
New Britain Township
207 Park Avenue
Chalfont, PA 18914

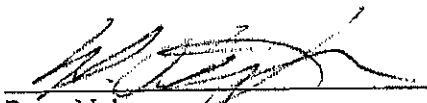
Re: 2019 Legal Services

Dear Eileen:

Enclosed please find our firm's 2019 Fee Schedule for all services rendered to the Township. I have established hourly rates for three categories of legal work performed for or on behalf of the Township. This Fee Schedule should be made a part of the Board's annual fee resolution for 2019. As we have done for a majority of our municipal clients this coming year, our fees for New Britain Township have been raised \$5 for General matters and \$15 for Litigation and Real Estate matters. This keeps New Britain Township's fees in line with the fees we charge our other municipal clients. We last increased our fees for the Township in 2015. We do not anticipate this increase having any significant impact upon the Township's legal services budget for 2019. Thank you, and if you have any questions, please do not hesitate to contact me.

Sincerely,

GRIM, BIEHN & THATCHER

By: 
Peter Nelson

HPN/bf
Enclosure

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October 22, 2018

Schedule of Legal Fees for 2019
Effective January 1, 2019

1. General Legal Services - Hourly Rate

Includes attendance at meetings, ordinance preparation, telephone consultation, police and/or labor matters, land preservation, etc. ----- \$160.00

2. Litigation

Includes preparation for, attendance at, and travel to and from courthouse and/or hearing----- \$170.00

3. Real Estate

Includes all real estate, subdivision, and land development matters ----- \$210.00



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

**2020 PROFESSIONAL SERVICES FEE SCHEDULE
NEW BRITIAN TOWNSHIP, BUCKS COUNTY, PA**

TITLE	RATE
Principal III	\$ 155.00
Principal II	\$ 150.00
Principal I	\$ 145.00
Consulting Professional V	\$ 140.00
Consulting Professional IV	\$ 135.00
Consulting Professional III	\$ 130.00
Consulting Professional II	\$ 125.00
Consulting Professional I	\$ 120.00
Design Technician V	\$ 115.00
Design Technician IV	\$ 110.00
Design Technician III	\$ 105.00
Design Technician II	\$ 90.00
Design Technician I	\$ 75.00
Construction Representative III	\$ 115.00
Construction Representative II	\$ 108.00
Construction Representative I	\$ 100.00
Surveying Crew	\$ 165.00
Project Assistant	\$ 80.00

Listed Rates – All Rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide professional services in excess of 40 hours during the normal work week, non-exempt staff shall be charged 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative Services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charged.

Client Invoicing – Gilmore & Associates, Inc. invoices on a monthly basis and payment for services rendered are due within 30 days.

Proprietary Information – This Professional Services Fee Schedule is proprietary information issued by Gilmore & Associates, Inc. for review only by the recipient of this document. The information contained herein shall not be shared, reviewed or discussed with others than those receiving this original document.

Special Consulting Services - Rates vary by type of service and level of experience. Rate Schedules will be provided upon request.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

Gilmore & Associates, Inc.
Building on a Foundation of Excellence
www.gilmore-assoc.com

THOMAS J. WALSH III
& Associates, P.C.

3655 Route 202
Suite 105
Doylestown, PA 18902

Attorney-at-Law

Phone: 267.247.5024
Fax: 215.247.5668
Email: twalsh@twalshlaw.com

December 26, 2019

Via Email Only

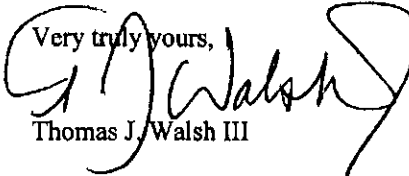
Eileen Bradley
Manager
New Britain Township
207 Park Avenue
Chalfont, PA 18914

**Re: New Britain Township – 2020 Rate for Legal Services
Zoning Hearing Board Solicitor**

Dear Eileen:

As you know, I am fortunate to serve as solicitor to the New Britain Township Zoning Hearing Board (“ZHB”). In that capacity, my responsibility is to provide general legal counsel to the ZHB and to the New Britain Township Zoning Officer. If I am re-appointed as solicitor to the ZHB in 2020, my hourly rate for legal services in 2020 will be \$160.00. Such rate shall prevail until a different rate is approved by you, the ZHB and New Britain Township.

To ensure compliance with applicable law, kindly include this rate in the New Britain Township Fee Resolution for 2020. Thank you for your consideration. Should you have any questions, please feel free to contact me.

Very truly yours,

Thomas J. Walsh III

TJW/

Office of Open Records – Official RTKL Fee Structure

Updated September 15, 2016

Record Type / Delivery Method	Fee
Black & White Copies	Up to \$0.25 per copy. ¹
Color Copies	Up to \$0.35 per copy. ²
Specialized Documents ³	Up to actual cost.
Records Delivered via Email	No additional fee may be imposed. ⁴
CD / DVD	Up to actual cost, not to exceed \$3.00 per disc.
Flash Drive	Up to actual cost.
Facsimile	Up to actual cost. ⁵
Other Media	Up to actual cost.
Redaction	No additional fee may be imposed. ⁶
Conversion to Paper	Up to \$0.25 per page. ⁷
Photographing a Record	No additional fee may be imposed. ⁸
Postage	Up to actual cost of USPS first-class postage.
Certification of a Record	Up to \$5.00 per record. ⁹

¹ A “copy” is either a single-sided copy on 8.5”x11” paper, or one side of a double-sided copy on 8.5”x11” paper.

² A “copy” is either a single-sided copy on 8.5”x11” paper, or one side of a double-sided copy on 8.5”x11” paper. Note that a requester may ask for black and white copies even if the original is in color and color copies are available.

³ Including, but not necessarily limited to, non-standard sized documents and blueprints.

⁴ If a requester asks to receive records which require redactions in electronic format, an agency may print the records to provide for secure redaction, then scan them in for delivery by email. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

⁵ If an agency must print records to send them by facsimile, the agency may charge the fees noted above for B&W copies.

⁶ If a requester seeks records requiring redaction, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

⁷ If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media, unless the requester specifically requests for the record to be duplicated in the more expensive medium. See §1307(e).

⁸ This assumes the requester is using his or her own camera, such as a cellphone camera, to photograph the records. See *Muenz v. Township of Reserve*, OOR Dkt. AP 2015-1021, 2015 PA O.O.R.D. LEXIS 1176. If redaction is required prior to the requester being granted access to photograph records, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

⁹ Under the RTKL, an agency may impose “reasonable fees for official certification of copies if the certification is at the behest of the requester and for the purpose of legally verifying the public record.” The OOR recommends no more than \$5 per record to certify a public record. Certification fees do not include notarization fees.

Additional Notes

Fees May Be Waived: All fees established herein may be waived at the discretion of the agency.

Other Statutory Fees: If a statute other than the RTKL governs the amount an agency may charge for a certain type of record, the other statute controls. For example, a Recorder of Deeds may charge a copy fee of 50 cents per uncertified page and \$1.50 per certified page (42 P.S. § 21051). Police departments may charge up to \$15 for a copy of a vehicle accident report (75 Pa.C.S. §3751 (b)(2)); the Philadelphia Police Department may charge up to \$25 per copy (Id. at (b)(3)). State police are authorized to charge "\$5 for each copy of the Pennsylvania State Police full report of investigation." (75 Pa.C.S. §1956(b)). Other examples include the History Code, the Municipalities Planning Code, and the Criminal History Record Information Act.

Inspection of Redacted Records: If a requester wishes to inspect, rather than receive copies of, records which contain both public and non-public information, the agency may redact the non-public information. An agency may not charge the requester for the redaction itself. However, an agency may charge (in accordance with the OOR's Official Fee Structure) for any copies it must make in order to securely redact the material before allowing the requester to view the records. If, after inspecting the records, the requester chooses to obtain the copies, no additional fee may be charged.

Enhanced Electronic Access: If an agency offers enhanced electronic access to records in addition to making the records accessible for inspection and duplication by a requester, the agency may establish user fees specifically for the provision of the enhanced electronic access. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period of time, a per-transaction fee, a fee based on the cumulative time of system access, or any other reasonable method and any combination thereof. Such fees shall not be established with the intent or effect of excluding persons from access to records or duplicates thereof or of creating profit for the agency. **NOTE: Fees for enhanced electronic access must be reasonable and must be pre-approved by the OOR. Please submit enhanced electronic access fee requests to the OOR.**

Fee Limitations: Except as otherwise provided by statute, the RTKL states that no other fees may be imposed unless the agency necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for an agency's review of a record to determine whether the record is a public record subject to access under the RTKL. No fee may be charged for searching for or retrieval of documents. An agency may not charge staff time or salary for complying with a RTK request. No fee may be charged for an agency's response letter.

Prepayment: Prior to granting a request for access in accordance with the RTKL, an agency may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100. Once the request is fulfilled and prepared for release, the OOR recommends that the agency obtain payment prior to releasing the records.

Questions: If you have any questions regarding the OOR's Official Fee Structure, please contact the OOR (email: openrecords@pa.gov, telephone: 717-346-9903).