



Eileen M. Bradley
Township Manager

TOWNSHIP OF NEW BRITAIN

Bucks County, Pennsylvania
Founded: 1723

BOARD OF SUPERVISORS

John A. Bodden, Sr.
Robert V. Cotton
Helen B. Haun
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MEETING MINUTES April 21, 2015

A Meeting of the New Britain Township Parks and Recreation Advisory Board was held on April 21, 2015 at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., beginning at 7:00 p.m. In attendance were: Marco Tustanowsky, Charles Maeyer, Dan Mackintosh, James Bender, Kyra Tustanowsky and Samuel Garcia. Also, in attendance was Jo Ann Lapp and Wayne Fultz, New Britain Township Staff.

1. Approval of Minutes of March 17, 2015: Upon motion by Mr. Mackintosh, seconded by Mr. Maeyer, the March 17, 2015 minutes were unanimously approved as written.

2. Movie Night: Saturday, August 15th was chosen to be the date for movie night. North Wales Water has agreed to sponsor the night. Mrs. Lapp will send them a request letter.

3. Parade Bands: After discussion, the Board decided to stay with Loch Rannoch Pipes and Drums and Galena Brass. Mr. Tustanowsky will check with School of Rock. Mrs. Lapp will speak with St. Jude's regarding their choir.

The parade marshals will be on the May agenda. Mr. Tustanowsky will ask for suggestions from the VFW. Mr. Maeyer will speak with Central Bucks South. Next year a form will be created to forward to the school district to make it easier to select a junior parade marshal. The form will be made available to school counselors with a return date.

4. Eagle Scout Projects: This item was postponed until a later date.

5. Park Use Permit Requirements & Rules: Mrs. Lapp explained that these rule changes were brought about by the changes to the Pa. Child Protective Services Law.

After discussion, the following changes were recommended:

- #7.A. Fees and Charges: Reference the fee resolution; do not have the actual fees in the rules and regulations.
- #9.A. Archery restricted to special events and only with permission from the Township.
- #11. All New Britain Township Parks Smoke Free.

As a result of the March meeting, the follow items were discussed in order to gather information for possible future actions that could modify and/or include additional rules, regulations and application process procedures.

The following items and concerns were discussed:

Field permit application opening date (start of seasonal applications).

Field permit application deadline date.

Field permit issuance date. (When permits will be ready to issue).

Field permit validation date. (The period of time when permit is valid).

Requested copy of fee schedule.

Are insurance, rosters & game/practice schedules submitted with application requests?

Establish a system that reserves blocks of time for field usage, to accommodate a variety of unscheduled circumstances that include make-up games, resident requests to use fields and other unforeseen requests for field usage. Remind and include on permit applications that permits are reserved for scheduled games/practices and not to be issued for projected rain dates. Also, Permit Holder may not transfer permit privileges to any other user and that the Township has the right to revoke or cancel permit. Also, the Parks & Recreation Board concluded that it would follow-up with further discussion and confer with Township administration staff for additional suggestions, input and recommendations.

6. Colebrook Development Sidewalks: Mr. Tustanowsky explained that the Board is being asked for their opinions on the sidewalk linking the Colebrook Development with Vertis Park and West Branch Park.

Mr. Maeyer suggested a cross-walk on Schoolhouse Road at Boulder Drive would be a safer location than on the curve at Cedar Hill Road, for those walking to West Branch Park. The cross walk should be stamped brick and it should also be used as a traffic calming device. In addition, the same type of cross walk should be installed crossing Cedar Hill Road.

There was discussion about the width and material of the trail. Mr. Bender suggested that the bituminous trail would be easier for our Public Works Department to lengthen. He thinks there will be a lot of families using the trail to get to the play equipment at West Branch Park.

Mr. Tustanowsky said that some type of protection is needed because of the height off of the road. Discussion followed about what type of protective barrier fence could be used. Mr. Fultz mentioned heavy duty wood posts and rails, should the trail be on the outside of the pines.

The Board inquired if the trail could be run behind the current tree-line along Schoolhouse Road and North Wales Water authority would probably prefer that set up.

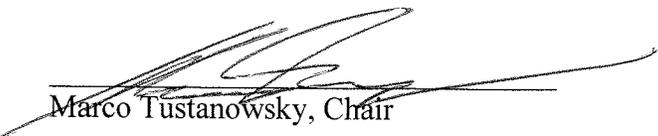
MOTION: Upon motion from Mr. Bender seconded by Mr. Mackintosh and unanimously carried the Board recommends an 8' bituminous trail for the Colebrook Land Development with a line of trees between the road and the trail with a cross walk at Boulder Drive and another cross walk across Cedar Hill Road.

If there is not enough land to accomplish this, the recommendation would be an 8' bituminous trail with a safety barrier between the road and trail.

7. Other Business: Maps of the trail north of Wyndham were distributed. Mr. Tustanowsky told the Board that Ms. Bradley wanted to keep them informed and that the Township is moving forward with the grant for the trail.

6. Adjournment: MOTION: A motion was made by Mr. Maeyer, seconded by Mr. Bender and unanimously carried, to adjourn the meeting at 8:25 pm.

Respectfully Submitted,


Marco Tustanowsky, Chair


Jo Ann Lapp, Secretary