

**MEETING MINUTES**  
**November 19, 2013**

A Meeting of the New Britain Township Parks and Recreation Advisory Board was held on November 19, 2013 at the Township Administration Building, 207 Park Avenue, New Britain Township, Pa., beginning at 7:00 p.m. In attendance were: Robert Ralston, Marco Tustanowsky, Dan Mackintosh, James Bender and Nancy Jones. Also, in attendance were Jo Ann Lapp and Scott Ambron, New Britain Township Parks and Recreation Department.

**1. Approval of Minutes of September 17, 2013:** Upon motion by Mr. Mackintosh, seconded by Mr. Tustanowsky, the September 17, 2013 minutes were approved as written.

**2. Santa House:** Plans were finalized for the Santa House. Board members told Mrs. Lapp when they would be available to help serve the treats. Both days will be covered with staff and volunteers.

Mrs. Lapp met with Olen Clark, Manager of the shopping center. The Santa House will be moved this year to a more centralized area of the parking lot.

Mr. Tustanowsky offered to have directional signs made and staff will place them around the shopping center.

**3. Nominations for Junior Members:** Mrs. Lapp asked if anyone knew of a young person that would be interested in serving on the Board. Mr. Tustanowsky said that his daughter is interested. Mr. Ralston told the Board that his son, Cameron, would like to remain on the Board. He will help at events and attend meetings when he is home from school.

**4. Other Business:** Mr. Tustanowsky asked about the progress at West Branch Park and if it will reopen in the spring of 2014. Mr. Ambron replied that he is hopeful about the spring reopening.

Mr. Bender asked if we had any responses from the residents in the Highlands regarding the use of Highland Park. Mrs. Lapp told the Board that we have had no responses. Mrs. Jones will raise the question at a Highland's homeowner meeting.

**5. Public Comment: None.**

**6. Adjournment: MOTION:** A motion was made by Mr. Mackintosh, seconded by Mr. Bender and unanimously carried, to adjourn the meeting at 7:30 pm.

Respectfully Submitted,

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Robert Ralston, Chairperson

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Jo Ann Lapp, Secretary